

ROBBINS LIBRARY, ARLINGTON, MASSACHUSETTS



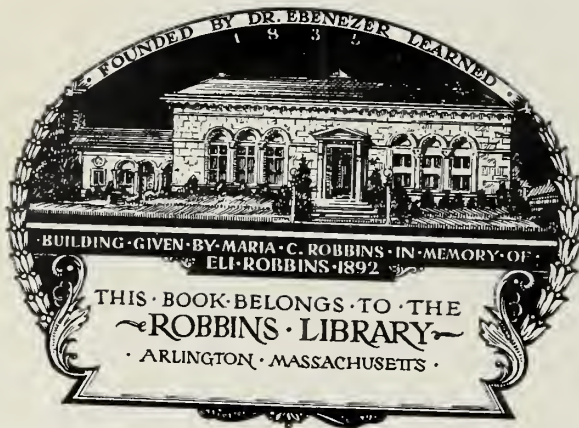
3 4860 00739 7703

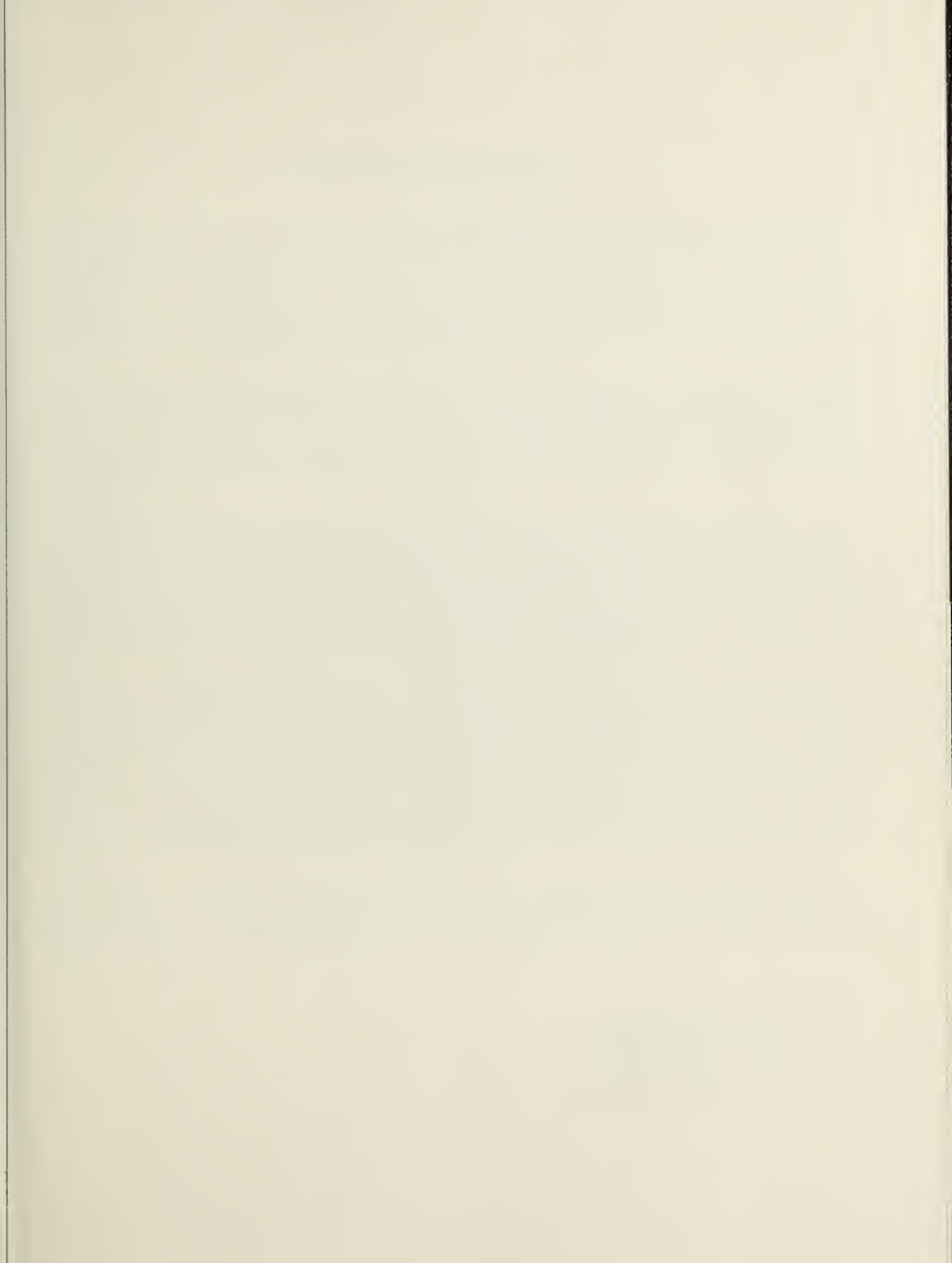
1975 Annual Report

Town of Arlington, Massachusetts



The Defense of Liberty is Our Ancestral Heritage







Digitized by the Internet Archive
in 2017 with funding from
Boston Public Library

<https://archive.org/details/townofarlingtona1975arli>

200 YEARS AGO . . .

On the night of April 18, 1775, British troops marched west through Menotomy, now Arlington but then an outlying precinct of Cambridge. They set buildings afire and aroused the residents, but the first real military action did not take place in town until the next day, when reinforcements set out from Boston to assist the redcoats, who were meeting unexpected opposition in Lexington and Concord. An accompanying supply train was separated from the soldiers when Cambridge residents removed planks from the bridge over the Charles River. Patriot intelligence sent word to Menotomy that the supplies would be passing at an inviting interval, guarded by only a dozen men.

Twelve old men of Menotomy, exempted from the local militia because of their age and left to guard their homes, held a quick council of war at Cooper's Tavern and selected David Lamson, a half-Indian veteran of the French War, to lead them. They took up a hastily fortified position opposite the parish meetinghouse and challenged the supply train as it came abreast of them. The redcoats attempted to flee; two were killed, the rest wounded and imprisoned, and the wagons taken, the first spoils of the Revolutionary War.

The most desperate and deadly action of the entire day was fought through town later in the afternoon. By 4:30 P.M. the British fleeing Lexington and Concord had reached the Foot of the Rocks, now in Arlington Heights. Some 1700 Minutemen, hastily gathered from thirteen surrounding towns, had stationed themselves along the route the British would follow back to Boston. The colonists expected the redcoats to return as they had come, in a massed unit on the main road, but the royal commander, Lord Percy, had no intention of allowing snipers to pick his men off from houses along the way. He sent out flanking parties and gave orders to clear every dwelling.

The battle in Menotomy continued at the next house, the home of Jason Russell. Russell, 58 years old and lame, had earlier moved his family to safety and set up a barricade of shingles to discourage looting. His home lay between the main road, over which the regulars were marching, and a parallel ridge, past which the unsuspected flanking force was moving. These latter troops flushed out several Minutemen who had taken a position behind Russell's house. Coming under fire from the road, the Minutemen fled into the house. Russell, hampered by his game leg, was hit twice by British fire and died in his own doorway, bayoneted by redcoats charging through after the rebels. Ten Minutemen were killed in the house; a few escaped by taking refuge in the cellar and shooting the soldiers who attempted to follow them down the narrow stairs.

The expedition to Concord cost the British 73 killed, 174 wounded, and their supplies captured. At least half their casualties were suffered in Menotomy. Of the 49 Americans who perished, at least 25 died in Menotomy, 10 were wounded, and three taken prisoner. On the path of the British that day, Menotomy stepped boldly onto the high road of American independence.

adapted from
Menotomy – April 19, 1775
by Thomas F. Turnan (1918 – 1974)
. . . and reprinted with consent of the
Arlington Historical Commission
Thomas V. Smurzynski, Chairman.

Basement Reference

DEC 27 '76
306043

1975 Annual Report

Town of Arlington, Massachusetts

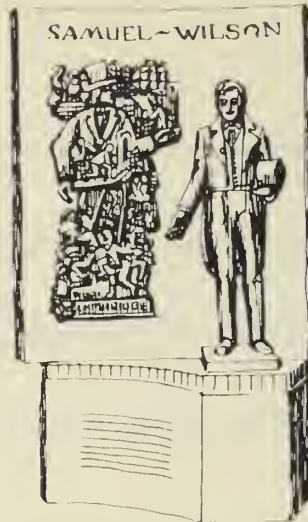


Board of Selectmen: Margaret H. Spengler, Chairwoman
Arthur D. Saul
George K. Rugg
Robert B. Walsh
Ann Mahon Powers

Donald R. Marquis
Town Manager

ARLINGTON

MASSACHUSETTS



Birthplace of "Uncle Sam"

TODAY...

Happy birthday America! Two hundred years of glorious history. As Arlington, Massachusetts commemorates the bicentennial we join the rest of the nation in celebrating our great heritage and planning for America's bright future.

The town of Arlington is located in eastern Massachusetts in Middlesex county, the oldest in the nation. It is bordered by Winchester on the north, Medford and Somerville on the east, Cambridge and Belmont on the south and Lexington on the west. It is about seven miles from Boston, 220 miles from New York City, and 3,170 miles from San Francisco. Today Arlington, with a population of 55,000, is one of the 400 largest communities in the United States. Primarily a residential community, houses are 60% owner-occupied and range from \$35,000 to \$100,000 or more in value. Many apartments have recently been built for the upper and middle income market. In addition, 452 units of senior citizen housing exist with a new 144 unit complex in Drake Village having just been completed.

Arlington is governed by a town manager, an elected five member board of selectmen, and a limited representative town meeting form of government. The town is fully watered and sewered. Residents have access to about 800 acres of public open space ranging from supervised recreation facilities to lakes, woods, and conservation land. Town services include a well-managed park maintenance program, a "something for everyone" recreation program, youth counseling, a progressive school system including two recently renovated junior highs, a library system open 69 hours a week and having 37,000 card holders, weekly rubbish and garbage service, and a new community safety department consolidating police, fire, and inspection services and emphasizing professionalism. In addition, residents are served by a fully accredited, modern, and well equipped Symmes Hospital. All this yet Arlington is small enough so that walking and enjoying nature is not a lost art and large enough to provide the diversity that makes urban life interesting.

Every April to the pace of "Yankee Doodle Dandy" and other stirring tunes some 5000 marchers strut down Massachusetts Avenue in the annual Patriots' Day parade. Arlington's best step forward includes over 150 marching units from five states. In addition, over 200 community organizations actively sponsor a variety of charitable, cultural, educational, and spiritual activities. The Lions Club of Arlington sponsors an "Avenue of Flags" program which displays American flags from one end of Arlington to the other along Massachusetts Avenue on patriotic holidays.

The town is served by U.S. route 3 and Boston metropolitan circumferential route 128; state route 60 which connects to interstate 93 nearby; state route 2 (ultimately the Mohawk Trail) borders on the south, and Logan International Airport is approximately 7 miles away. Local transportation is provided by the Massachusetts Bay Transportation Authority which is currently preparing in conjunction with local task forces an environmental impact study on the extension of rapid transit from Harvard Square through Arlington to route 128 in the future.

Margaret H. Spangle
George R. Briggs
Arthur H. Smith
Robert W. White
Ann McMahon Powers

Selectmen

Donald R. Maynard

Town Manager



TABLE OF CONTENTS

ARLINGTON 200 YEARS AGO

ARLINGTON TODAY ii

EXECUTIVE SERVICES 1

CIVIC INVOLVEMENT AND RESPONSIBILITY 13

HISTORICAL AND COMMUNITY PLANNING AND DEVELOPMENT 19

PROPERTIES AND NATURAL RESOURCES 25

HUMAN RESOURCES 31

COMMUNITY SAFETY 41

BICENTENNIAL PHOTO ALBUM 57

EDUCATION AND LIBRARIES 61

PUBLIC WORKS AND ENGINEERING 73

FINANCE AND CENTRAL MANAGEMENT SERVICES 79

ARLINGTON FACTS AND FIGURES 87

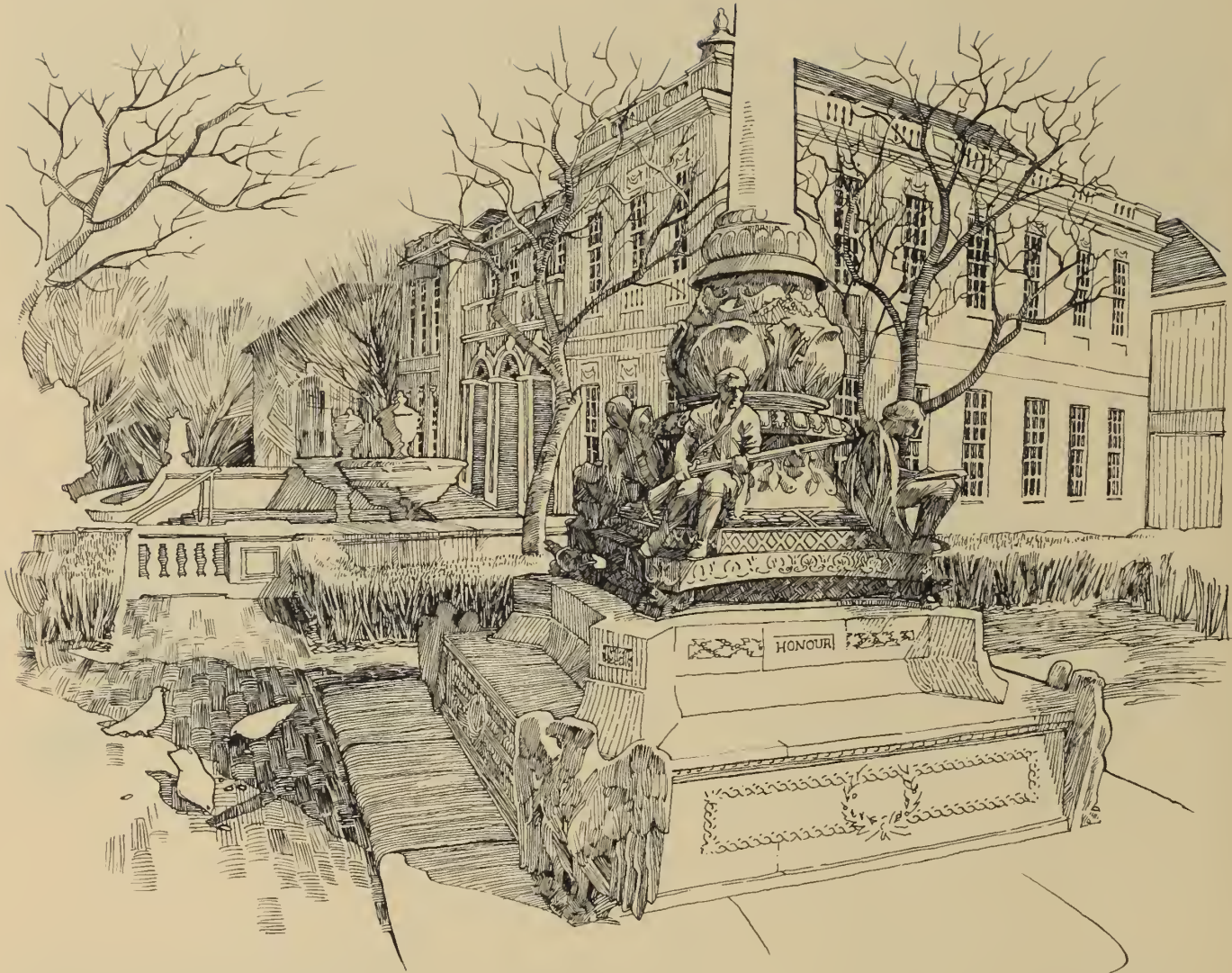
WHAT'S HERE STILL 140

The design that appears on each divider page was created by Carol Stacchi, a senior at Arlington High School. Carol's interpretation of the Indian Hunter statue was selected from a large number of drawings submitted by students from the classes of Pauline Finberg, Art Director at the High School.

EXECUTIVE SERVICES



- BOARD OF SELECTMEN
- TOWN MANAGER



DALE MCKEYS ©76

BOARD OF SELECTMEN

Since early colonial times the board of selectmen have made an annual report of the activities of the town to its citizens. We recognize our great many responsibilities and duties and we have tried to carry out our obligations for the best interest of the town.

This past year shall be remembered for its challenges, opportunities and problems. Inflation continued to increase costs of materials, services and expenses to operate the town. The town, the commonwealth and the nation experienced one of the most severe recessions in several decades.

Unemployment across the state reached the 14% mark. Approximately 10% of Arlington residents were unemployed. This rate of unemployment was reflected in the increase in applications from residents and others who wished to be considered for employment by the town. We were able to provide employment to some individuals through the Comprehensive Employment Training Act known as CETA which is a locally administered federally funded program. Approximately 77 individuals were placed in jobs over the course of the year, while another several hundred were provided counseling and assistance in finding employment outside the town.

It is interesting to read about the economy one hundred years ago from the annual report of 1875, "and looking back over the past twelve months, a period in which every branch of industry has suffered from general depression, our factories discharging their help, and reducing the payroll of the fortunate few who remained to the lowest living point, laborers constantly besieging us for work, in numbers far beyond the practical requirements of the town".

At the town election held in March, Robert B. Walsh was reelected to a three year term, and Ann Mahon Powers was elected to a three year term filling the position previously held by Harry P. McCabe, who did not seek reelection. Shortly after the election Margaret H. Spengler was elected chairman of the board, the first woman to hold this position in the town. George K. Rugg was elected vice-chairman.

SPECIAL REVENUE SHARING

One of the highlights of the year was receipt of a letter from the President of the United States congratulating the town on being one of the first communities in the country to apply for and receive approval on their special revenue sharing application. This award is the result of considerable action by the town manager and the board of selectmen to make towns with populations of 50,000 eligible for special block grant funds. These efforts included testimony by the town manager before a Congressional committee urging an amendment to the special revenue sharing legislation of 1974. There were frequent consultations with our Congress-



L. to R: George K. Rugg, Ann Mahon Powers, Margaret H. Spengler, Chairwoman, Arthur D. Saul, and Robert B. Walsh

sional delegation. Arlington became one of a handful of towns in Massachusetts to receive this award of funds directly. The first year's 1975 allotment was \$141,000 and as funding is appropriated by Congress, Arlington expects to receive in excess of \$2.5 million over a six year period. Although the funds are to be expended under the direction of the selectmen and town manager, the program was developed with the assistance of a citizens advisory committee. The first year plan calls for further human needs study, a home improvement loan assistance program and a land acquisition fund. Town meeting members voted to approve acquisition of land on the Mystic Lakes which is referred to as "the window on the Mystic", also a substantial parcel of land adjacent to the high school. In addition to the funds appropriated by the town, the selectmen and town manager have approved the use of \$50,000 of special revenue sharing funds towards the acquisitions.

RAPID TRANSIT

As a result of the energy crisis, officials at the federal and state levels are placing a greater priority on the use of public transportation. In 1975 the extension of rapid transit from Harvard Square to the northwest corridor, under consideration for 30 years, now is achieving more serious recognition at the state level. Plans advanced to a

point that state transportation officials requested that we establish station task force advisory committees for Arlington center and Arlington heights. Citizen representatives were also appointed to the Cambridge Alewife task force station study committee.

Working with Alan McClennen, director of the town's planning and community development department, the board of selectmen redrafted a town policy on the Red Line transit line into Arlington. The statement indicates that the town will accept the Red Line if it is built underground in a cut and cover formation. It is the position of the board that the Red Line must ultimately extend to Route 128. Rapid transit is viewed as a necessary catalyst for economic development in the business districts of the town.

The efforts of the redevelopment board and planning department resulted in the new town zoning bylaw adoption by the town meeting in October 1975. This new zoning bylaw, one of the most modern zoning bylaws in the state, is the first complete revision since 1924.

It provides the town with ample controls and yet is flexible enough to allow growth and redevelopment that will preserve the character of the town.

One of the major issues of the year was the proposed renovation of Arlington High School. It was the subject of two special town meetings, one in January and one in April. On both occasions the town meeting members voted approval of the \$19 million project. The state would have funded 65% of costs. Twice the question was presented to the voters at special referendum elections and was rejected. In December 1975, the New England Association of Schools and Colleges placed Arlington High School on probation. Unless the community takes positive action to correct the facilities problem, the school could face loss of accreditation. The selectmen, town manager, permanent building committee and school committee are concerned at the crisis that results from these actions.

BICENTENNIAL ACTIVITIES

It was a most active year for bicentennial celebrations and activities. The Arlington bicentennial planning committee is to be commended for the excellent programs and events presented for Arlington's celebration. All events were planned to make citizens more aware of the history and heritage of the town. We thank Patricia Fitzmaurice and George "Brud" Faulkner, co-chairpersons of the bicentennial planning committee for their untiring efforts, exceptional interest and leadership in guiding the committee's activities.

The Patriots' Day parade, one of the largest bicentennial parades held in the country attracted an estimated 250,000 viewers. The security requirements necessitated extra assistance from state police, metropolitan police and police from neighboring communities. The town also utilized a



Elaine Kahan

helicopter for increased supervision and public safety control for traffic, both pedestrian and vehicular. The Patriots' Day parade committee and in particular its chairman, Mark Kahan and his wife Elaine, are to be thanked for their efforts in making this project an outstanding success.

There were numerous other bicentennial activities, all of which required great citizen participation. The board of selectmen express their appreciation to those who provided the community with many outstanding bicentennial programs and events.

The board of selectmen initiated three programs to mark the bicentennial years, the refurbishing of the town hall, the honors awards and the ceremonial town meeting. Three citizen committees were appointed to carry out these programs. Funds appropriated by the town meeting and an \$8,000 grant awarded by the state bicentennial commission were used by the refurbishing committee to redecorate and do some restoration in the town hall.

The selectmen designed and voted four awards to honor citizens for their contributions to the community. The awards were named to honor former contributing members of this community — the Robbins Award honors the Robbins family, the Dallin Award recalls the civic activities of Vittoria and Cyrus Dallin, the Wilson Award honors Uncle Sam, and the fourth award is the Good Citizenship

Award. The awards committee, a group of five citizens, will consider nominations and make the appropriate awards to their fellow citizens.

To mark the long history of the town meeting in our community, the Selectmen appointed a 15 member committee to prepare a ceremonial town meeting to be held outside during the 1976 year of celebration.

ADMINISTRATION

The good news this year to the property owners and other taxpayers was that there was no tax increase. This was the result of action by the board and efforts of the town manager and department heads in holding the line while striving to increase efficiency of operations.

One of the more serious effects of inflation resulted in the substantial increase in the medical insurance costs for town employees. The bids received indicated that health insurance costs increased approximately 40% over the previous year without adding additional coverage.

We found that we had no choice but to accept the increase in order to protect our employees. As a result, the board established an advisory committee on self-insurance who are looking into the alternative of the town becoming self-insured. Under present law, communities in Massachusetts are not allowed to become self-insured as is the case in the private sector; however we are committed to working to change present legislation.

The matter of vandalism in the community, both in the public and private sector, has caused much concern. After considerable discussion with the town manager, an advisory committee on vandalism was established to survey the scope of the problem. The final report received in December was an excellent document and we commend the individuals who served on the committee for their valuable work. The Board intends to hold a series of meetings with various groups, organizations and officials in 1976 to discuss a total community effort to reduce vandalism.

Last year we reported that we were formalizing various policy and procedures of previous Boards. To date, over 41 items have been documented and approved.

As we began to develop new zoning policies to guide the future growth and development of the town, it became apparent that the attitudes and opinions of the citizens were needed.

Dr. Lawrence Susskind of MIT, department of urban planning, was contacted by the board of selectmen and invited to set up a citizen-based planning process in Arlington. The purpose of this program was to give citizens

an opportunity to influence policy and help to set priorities. Dr. Susskind presented the proposal to town meeting members at a meeting of the board of selectmen.

From this meeting evolved the process now known as the Citizens Involvement Committee. During this past year the CIC conducted a town wide survey on six community issues. MIT staff and funding was made available for this study. The selectmen used special revenue sharing funds for the survey on human needs and land use. There is expectation that the CIC will provide substantial input into policies and priority setting. Appreciation must be expressed to the citizens and the staff of MIT for this valuable contribution. Our particular thanks go to Dr. Susskind and William Grannan, chairman of CIC.

We wish to thank the town manager, Donald R. Marquis, for the continued high caliber performance of his professional responsibilities. We express appreciation for his persistent and successful actions in obtaining federal funds for Arlington. We further commend him for the new performance budget procedures and his efforts to increase productivity and efficiency in the delivery of town services.

Alan McClennen, director of the department of planning and community development, met with the board of selectmen on a regular basis this year keeping members informed on redevelopment, zoning, rapid transit and long range planning. We express our appreciation to him and the redevelopment board for their cooperation and we look forward to working together for the new era of renewal of Arlington's business districts.

To Fred Pitcher, our executive secretary, and our office staff, we acknowledge with appreciation the excellence of their work and their cooperation in a year that demanded extraordinary efforts.

Finally to the citizens who volunteered so many of their hours on committees, boards and commissions of the town, a sincere word of appreciation. Your participation is a vital cog in the function of town government. To all town employees, our appreciation must be expressed for keeping the fine quality of government services known to Arlington. Arlington's reputation has been built on your loyal contributions and faithful service.

The American Revolution was one of the most important events to occur in history. As we celebrate our 200th Anniversary the world looks to us as the lead example of democracy. Participation in government in a democracy means an attitude, a moral view and a willingness to assume civic responsibility. Our democratic government depends upon its people and the time they invest to make it work. As a community, let us all celebrate the events of independence through vigorous participation in government.

TOWN MANAGER

It is again a privilege to report on the activities of the departments under the jurisdiction of the town manager for the year ending December 31, 1975. In submitting my annual report this year, I take great pride in noting that this is my tenth year as town manager for the town of Arlington. In those ten years much has been done in terms of reorganizing local government, streamlining our operation, establishing a performance budget outlining programs and objectives, and reordering our priorities. We urge the citizens of Arlington to take this opportunity to peruse this annual report and review in detail the functions and duties of our town government. It is the intent, in this report, to bring to your attention some of the most important developments in the past year. For detailed information regarding departmental activities, we refer you to the respective departmental reports.

This annual report for the bicentennial year 1975 reflects the extensive and creative initiative our community undertook in the bicentennial year. The format and style have been redesigned to provide our citizens with a sense of pride and community identity. Past accomplishments and future directions are stressed. Present and long-range problems are discussed. Civic responsibility has also been highlighted. The Arlington bicentennial report is designed to let every citizen examine the roots and history of our community. It is rich with festive events staged throughout the year and attended by thousands. Town officials, boards, commissions, and citizens all contributed to this document. The spirit of Arlington and the high level of local interest in our community's past and future reflect the character of its people.

The year of 1975 was one of great accomplishments and great set-backs. Looking on the positive side, we saw the town adopt a new comprehensive rezoning bylaw, updating the old bylaw by fifty years. The new Bicentennial Park in east Arlington was constructed with the help of the M.D.C. and Boston Edison. Through the Citizens' Involvement Committee the selectmen and town manager proposed and encouraged a new process by which citizens could have a meaningful input into the town government by suggesting programs, priorities, and by listing problems, thereby setting the stage for new policy formulation. The town made great strides in making the underground extension of the M.B.T.A. Red Line through Arlington to Route 128 a reality. The manager and his staff completely changed the budget format and approach from one of simple line-item to one of analyzing programs and setting goals and objectives based on those programs. For the first time, the manager proposed a salary and wage merit increase based on performance, as well as an across-the-board increase for all town employees. This merit increase would be implemented in conjunction with a new employee evaluation program. Turning to the negative side, the town of Arlington suffered two devastating blows: we saw part of our precious past go up in smoke when the First Parish Unitarian Universalist Church burned down and, in my



Donald R. Marquis, town manager

opinion, much of our hope for the future go down in defeat when the voters rejected the high school improvement proposal through referendum last March. The future was left unclear for many of us. In the wake of this defeat there was understandably a feeling of discouragement, frustration, and hopelessness on the part of many.

Therefore, in reviewing this past year, the one single issue that stands out unresolved is our high school and what can be done now to bring our educational facilities and programs up to standard. We are faced not only with an inadequate high school but with the possibility of losing all state financial aid for any future improvements. We also risk the possibility of losing our accreditation. What avenue the town finally decides to follow regarding our high school is yet to be determined. The town meeting and perhaps the voters will have another opportunity to chart that course in 1976. No matter what we do now, it is obvious that the town missed a great opportunity not only to update its high school plant and facilities in order to provide a sound secondary education for its students but also to provide the catalyst that is necessary to make other improvements in the area of redevelopment, recreation, the broadening of our tax base, and perhaps more importantly, the maintenance of property values in the town. The one thing that concerned all town officials during the high school debate was whether or not the Arlington taxpayers, as a town, were willing to invest in their community's future, thereby encouraging other private investors, in turn, to invest in our community. It was felt that without this interest on the

part of the town's people, property values in Arlington would most likely go down. Furthermore, there is still unresolved the matter of improvements to our town yard — whether or not our town yard should be located where it is in terms of redevelopment and land utilization. The razing of the old gas tank has served to improve the center area. We hope that further improvements along Mill Brook will be evident in the very near future.

HOME RULE AND COMPULSORY AND BINDING ARBITRATION

Two hundred years ago the colonies fought a war against a mother country that wanted to impose its will on them. At the center of that important struggle was lack of home rule and taxation without representation. These two important issues are as pertinent to us today as they were to the colonies two hundred years ago.

Our founding fathers and framers of our constitution met in Philadelphia in 1787 to draft the oldest living constitution in the world. In the four months that they deliberated they kept one thing uppermost in mind: the Revolutionary War and the reasons that battle was fought. More than anything else, they did not want the new federal government to impose its will on the people. They wanted to form a government of the people, by the people, and for the people, as was later to be written by Lincoln. So, the tenth amendment to our constitution was ratified in 1791, reserving to the states and to the people all those powers not delegated to the federal government. That, in essence, is home rule.

The many state constitutions that have been drafted and approved since those early days did not provide for home rule. Through the years, however, many home rule amendments have been approved. Ten years ago the people in Massachusetts amended the state constitution to provide for a home rule provision. However, because of legislative inaction we have not clarified our existing body of law vis-a-vis our new home rule amendment. As a result, we have not yet known real home rule in Massachusetts. Instead, and unfortunately, the Dillon Rule, whereby cities and towns do not have powers and rights unless specifically given by the state, still prevails in the minds of many state and municipal officials. The time has come when all of us must work together to bring about a more meaningful and workable relationship between the federal, state, and local governments — the kind of federalism that our forefathers surely had in mind when they drafted our constitution.

The Governor has stated in the past that he cannot justify additional local aid to the cities and towns and still fulfill his responsibility as Governor to the state; we sympathize with him on that point. He has suggested instead, that we, together, turn to the federal government for additional funds; we agree with him on that point. To that extent, I went to Washington in March of 1976 with many other municipal officials to fight for the reenactment of the general revenue sharing program. It appears that battle will be

an uphill one, but together I'm convinced we can win it. We believe, as does the Governor, that the countercyclical bill which the President vetoed in February of 1976 would have been good for our cities and towns and for the country. Therefore, we pledge our support and commitment to the Governor to work with him in the future for this kind of help from Washington. We are willing to do that, for we believe that programs like revenue sharing and the countercyclical proposal represent the best in federal programs while still reflecting local control over local concerns.

Local control over local concerns is a matter of great concern to us. For too long and too often now, the state has seen fit to impose its will on cities and towns regarding local matters. A good example of this, we feel, is the current compulsory and binding arbitration law. Like the colonists, we feel this law is unjust, that it is, in a real sense, taxation without representation for the taxpayers of our cities and towns.

As all of you know, the town of Arlington on April 8, 1976 argued against the compulsory and binding arbitration law in the State Supreme Judicial Court. We hope that this important issue will be resolved sometime during the month of May. Basically, we feel that compulsory and binding arbitration unlawfully delegates to a third party, who does not directly or indirectly represent the taxpayers, that which should be reserved to the city councils and town meeting bodies in the state: the authority to appropriate and set the level of expenditure. Without this, our representative form of government will have been very badly and basically altered. The issue here, we feel, is a constitutional one. Notwithstanding the outcome of Arlington's case before the state's highest court, we feel there is another reason why the state should repeal the existing compulsory and binding arbitration law: it flies in the face of home rule. Philosophically, it is contrary to and inconsistent with local control over local concerns.

If home rule is ever to mean anything in Massachusetts, we must win our struggle against the state's constant encroachment on our home rule powers and rights. We believe it is consistent with our constitution and makes a great deal of sense legally, philosophically, morally, and economically to allow the taxpayers of our respective cities and towns to decide for themselves whether or not to accept compulsory and binding arbitration for their municipal employees. We have therefore asked for the full support of the Governor and his commitment to make compulsory and binding arbitration a matter of local acceptance or to repeal it altogether in this coming year.

In 1975, the town manager was appointed to the Governor's Local Government Advisory Committee. The issues of home rule, compulsory and binding arbitration, the rising cost of group health in the Commonwealth, as well as many other issues are being given careful analysis. This committee meets monthly with the Governor in an effort to solidify

local and state leadership to support corrective legislation. We have indicated to the Governor that we must either work together or our system of government will not work at all.

GENERAL AND SPECIAL REVENUE SHARING

Turning to another issue of great importance to the town of Arlington, we have the matter of general and special revenue sharing funds from the federal government. With the historic signing of the State and Local Fiscal Assistance Act at Independence Hall in Philadelphia in October of 1972, general revenue sharing became law. General revenue sharing was designed to provide the much needed funds to state and local governments heavily burdened with high income and property taxes. The first checks were mailed to more than 38,000 states and communities throughout the United States a month after the law was signed, and in fiscal year 1972 a total of 5.3 billion dollars was received. As it now stands, general revenue sharing runs for five years having begun January 1, 1972 and ending January 1, 1977; 30.2 billion dollars will have been received during this five year period. This whole program is in great jeopardy, and unless Congress acts by May 15, 1976 we run the risk of losing the \$900,000 that Arlington receives a year from general revenue sharing funds. As town manager of Arlington and as president of the Massachusetts League of Cities and Towns, I'm proud to say that I worked very hard to get Congress to approve the President's general revenue sharing proposal.

To me, the concept of revenue sharing is important for three fundamental reasons. *First*, it provides us with additional funds to help finance the day to day operation of local government. With the advent of revenue sharing, however, many municipal officials have become concerned and frustrated over the deep cuts in urban programs proposed in the President's fiscal 1977 budget and the apparently inadequate provision by the administration for transition to special revenue sharing, which I will mention later. On this point, the impact is greater on our large cities than it is on communities such as Arlington. Arlington, because it is supposedly better able than others to take care of its own problems, had not been successful in getting federal aid in the past. Revenue sharing funds, therefore, with no strings attached, is a source of new money for us. On the other hand, many cities with bigger problems and less resources to meet these problems will be receiving less overall because of the proposed cuts in previously established revenue programs.

Secondly, revenue sharing has been the great catalyst that was necessary to decentralize the decision-making process from the federal level to the local level. This has put the opportunity, the authority, and the responsibility for decision-making and priority-setting squarely on the shoulders of state and local government officials; and in the final analysis the people can review the wisdom of those decisions made by those officials. Therein lies the basis for revenue sharing. It should be apparent now that centralization of decision-making has not worked well. It has resulted

in excess bureaucratic red tape, delays in the processing of applications, and the awarding of grants on the basis of grantsmanship — the skillful art of acquiring federal aid by knowledgeable state and local government employees — rather than need or equity. But most important, it has detracted from the quality and relevance of government services being delivered. *Finally*, revenue sharing has been the start of a sincere effort to reduce the large federal bureaucracy, which is not only costly but also unnecessary.

In my view, the highest priority for general revenue sharing funds is the application of this additional money as a direct offset against the property tax. In Arlington in recent years our tax rate has increased ten times faster than our tax base. Because of this the taxpayer reaction clearly is to hold the line on the property tax and not dream up new projects or programs.

Special revenue sharing became a reality in 1975. Special revenue sharing, which is different from general revenue sharing, is an approach by which the President consolidated over 70 programs into four general areas. Initially, the town of Arlington would not have been eligible to receive money from special revenue sharing, other than through discretionary funds, because even though we were over 50,000 population, Arlington was a town and not a city. The manager made several trips to Washington and also testified before a Congressional committee urging Congress to amend the special revenue sharing bill so that towns as well as cities over 50,000 population would be eligible to receive money under special revenue sharing. With the full support of the board of selectmen and the help of Congressman O'Neill, the town was able to amend the special revenue sharing bill, and Arlington became eligible. As a result, Arlington is receiving over \$300,000 this year, approximately \$500,000 next year, and this amount will continue to increase in the future if the program is extended by the President and Congress.

As we see it, the major thrust of general and special revenue sharing is to overhaul and trim the federal bureaucracy, consolidate various programs, increase emphasis on performance, decentralize the federal operations, transfer responsibility to state and local governments, and give state and local officials financial assistance with freedom of decision-making at the state and local levels. General and special revenue sharing is much more than a new source of money; it represents a most significant change in the relationship between the federal, state, and local governments. I might add, it represents a welcome change that will hopefully bring government closer to the people and, much more importantly, make government more responsive to the people. There is little doubt that revenue sharing is one of the most important changes affecting all levels of government to be approved by a President and Congress in many decades.

NEW ZONING BYLAW

In an October special town meeting the first totally new zoning bylaw since the original adoption of zoning in 1924

was passed with a unanimous vote of the town meeting body. The new law represents a modern land-use tool with innovative provisions to encourage more equitable growth patterns in Arlington. Incentives for positive change have been incorporated along with incentives to maintain and preserve many of the characteristics that are important to the town of Arlington.

RED LINE TRANSIT EXTENSION

Arlington has a unique leadership opportunity in transportation because of its geography, urban concentration, and vitality. Although planning for the red line extension from Harvard Square through Arlington and out to Route 128 goes back some 60 years, recent developments in 1975 have brought Arlington considerably closer to seeing the many years of planning turned into reality.

Early in 1975 consultants were hired to begin environmental impact studies and feasibility plans for the transit extension. Citizen task forces were formed and have been working year long with the consultant, M.B.T.A. officials, and town officials, confronting such issues as environmental impact, economic change, parking provisions, traffic congestion, and neighborhood disruption. On the state level, I have emphasized to the Governor the need for improved mass transit service, increased accessibility, decreased vehicular movement, energy savings, a green belt from Cambridge to Lexington, and redevelopment along Massachusetts Avenue and particularly in Arlington Center. We plan to continue to put much effort into making the red line extension a reality this year or next, without adversely affecting Arlington's neighborhoods. It is for that reason that we will insist that the M.B.T.A. extension be completely underground and covered.

PERFORMANCE BUDGETING AND MANAGEMENT OBJECTIVES

A rather novel preoccupation of American public administration is public sector productivity. In the past, government could ignore productivity, for it was the private sector that produced. As the age of scarcity emerged and the double edged sword of inflation and unemployment cut into our economy, the public began demanding greater efficiency and better management.

The budget is the single most important expression of a community's priorities. In 1975 the Arlington budget process was overhauled to stress output or performance as well as input or cost. Early in July, department heads were briefed in a seminar on the new policy that would emphasize a management perspective. The process was extremely helpful and the end product was the submitting to the board of selectmen of a recommended budget with \$300,000 in cuts and a public information document to help the layman better understand what services the tax dollar provides. In addition, management objectives or precise statements of work to be completed during the year were developed. Currently the town manager's office is monitoring the progress of these objectives, and account-

ability sessions between the department heads and the town manager will be held to evaluate progress.

COMMUNITY SAFETY REORGANIZATION

One year has elapsed since the establishment of Arlington's newest department, the department of community safety, the first in New England. The new department consolidates police, fire, inspection and supporting services under the direction of one administrator. Much has been accomplished in the last twelve months in an effort to control safety costs, eliminate duplication of services, and enhance the professionalism of our public safety services. One major hallmark this year has been the employment of civilian dispatchers in both the police and fire headquarters. Five individuals, two female and three male, have been working since July under the federal Comprehensive Training Employment Act. The motivating factor for this program, for which initial evaluation has been favorable, is the need to control costs while improving service to the citizens. Twelve new police officers were appointed in July after two years of civil service litigation and the rejection of several eligible candidates lists by the town on the grounds that they did not meet the standards of quality demanded by the town of Arlington. Both the dispatchers and police officers were given the most comprehensive orientation and training course ever developed by our police services division, under the direction of its first full-time training officer. A new policy and regulations manual was completed in a continuing effort to improve accountability and discipline. Other new program initiatives include a canine unit and crime prevention unit, bolstered by a \$15,000 federal grant for innovative police services.

Finally, two key court cases unfortunately have impeded several improvements of current operations sought by the town. One case is the binding and compulsory arbitration case which has been discussed at length. The other case, which also will be heard by the Supreme Judicial Court, is a suit filed by the Arlington Ranking Officers Association, seeking a ruling to declare the reorganization an unlawful act, exceeding the powers of the Town Manager Act. The Massachusetts Superior Court ruled in favor of the town after denying a request by the police union for an injunction prohibiting management's reorganization.

CITIZENS' INVOLVEMENT COMMITTEE

During 1975 the board of selectmen and the manager in conjunction with Massachusetts Institute of Technology, established a citizen-based planning group, with the goal of increasing the level of citizen input into the policy-making process. Six town-wide surveys have been circulated and analyzed to document community attitude on key issues facing Arlington. A conference will be held in 1976 following the creation of citizen task forces which, with the guidance of M.I.T. graduate students, will analyze the results of the surveys and prepare recommendations. The usefulness of this project has already been demonstrated in the area of transportation. A clear majority of Arlington

citizens in the survey identified extension of the red line as a priority for improving Arlington transportation services.

EMPLOYEE REVIEW PROGRAM

Household budgetary problems face all of us. The situation in town government is no different. The purchasing department has experienced price increases in all products, with some capital goods as much as 30% higher than the previous year. Along with the higher cost of commodities goes a higher cost of labor, pushed by state mandated arbitration rulings and unfavorable cost-of-living hikes. In response, management has buckled down on the budgeting process and sought improved productivity and accountability. The employee review program is one component of management's overall plan for improvement in the government service delivery system. Research indicates one benefit to be accrued is improved communication throughout all levels of the work force. The goals are to reward meritorious service of town employees, improve organizational morale and performance, and provide an objective management tool to assist ongoing employee evaluation in a fair and impartial manner.

Under the auspices of the C.E.T.A. program, a personnel training specialist has been working out the details in addition to holding seminars for supervisors and foremen on leadership behavior and style. An employee review manual outlining management's policy and the mechanics of the review process will be available in 1976.

VANDALISM

In the spring of 1975 a town manager committee on vandalism was appointed with the mandate to investigate the problem and produce a plan to address the many facets of a matter which today confronts all communities. Five subcommittees were formed: 1) Schools, 2) Youth Opinion, 3) Youth Advocacy, 4) Police, Courts and Law, 5) Clergy, Business and Professional People. Their tasks were to research, interview, study, and prepare a final report with recommendations regarding vandalism. Firm and clear policies on vandalism in all levels of schools, an educational program directed at respect for property and self-responsibility for maintenance of that property, training of police in crisis intervention, a work restitution program sanctioned by the courts, and expansion of church ministry for families are the primary recommendations. The next step will be crucial. A format and timetable are being prepared to oversee implementation of these recommendations, and public meetings between town officials, the public, and vandalism committee members will be held to discuss these needed improvements.

PUBLIC WORKS AND ENGINEERING

When one drives the newly reconstructed Hutchinson Road, the scenic impact is very impressive. Engineered, rebuilt, and paved by Arlington engineering and public works departments, Hutchinson Road is the first scenic road to be established in Middlesex County. Meticulous plans were

made to save every tree possible along the route and maintain the existing natural setting. Composted leaves from Project Resource Recovery were used for the roadside embankment.

Another major roadway improvement was the M.D.C. work on the Mystic Valley Parkway from Summer and Mystic Streets to the Somerville line. New granite curbs, sidewalks, lighting, guardrail resurfacing, were the primary tasks completed in the \$390,000 project.

RECREATIONAL FACILITIES COMMITTEE

Year two of the town of Arlington's six year capital improvement program for parks and recreation facilities saw work being completed at the Parmenter and North Union schools and initiated at Stratton School, Poets' Corner, and Spy Pond. The construction of new tennis courts, the introduction of innovative play equipment, and the reconditioning of ball fields have received an enthusiastic response from residents. Park utilization has increased; hopefully vandalism will abate.

MUNICIPAL AUDIT

Communities in Massachusetts are audited by the state bureau of accounts, but budget constraints and workload scheduling difficulties have made an annual audit almost impossible. Consequently, Arlington contracted in 1975 with the Ernst and Ernst public accounting corporation to perform an examination of our financial system and prepare a management letter on key issues highlighted during the course of the audit. After careful review of their examination and recommendations, the town will decide whether to continue an annual audit conducted by a private firm.

CETA

The nation, particularly New England, experienced the highest level of unemployment since the 1930's. The unemployment rate in Arlington at the end of 1975 was approximately 9%; out of a potential work force of 24,541, approximately 2,300 were unemployed. Through the federal Comprehensive Employment Training Act (CETA) sixty-five positions were funded during 1975 with federal funds of more than \$500,000. Positions funded include civilian dispatchers, carpenters, trade teams, a personnel training specialist, laborers, clerks, a recreation therapist, and community planners.

BICENTENNIAL ACTIVITIES

Arlington's bicentennial activities ranged from a festive colonial ball and the largest Patriots' Day parade ever, to the historic reenactment of the Jason Russell House skirmish and a lecture series on our community's past and future. The bicentennial committee worked hard and long to provide our citizens with a calendar of events highlighting our heritage and pride as a community. This annual report attempts to capture the excitement and movement of the year and the involvement of civic-minded men and women.

CANDLELIGHT AND CAROLS

Many positive Arlington events and activities of the bicentennial year were unfortunately overshadowed by unfavorable economic conditions at the state and national levels. In Arlington we sought to alleviate such tensions of the year and provide a forum for positive reflection on life in our community by holding a Christmas celebration featuring the New England Conservatory of Music Octet and strolling carollers from the recreation division and local churches. Over 300 luminarias (lanterns) illuminated the garden walkways and the statue of the Indian Hunter. Challenged by blizzard conditions, piercing snow and a biting wind, some 100 brave souls joined the board of selectmen and town manager in a program of traditional Christmas and seasonal songs.

STATE "CHERRY SHEET" IMPACT ON PROPERTY TAX

The state cherry sheet, so called because of its color, consists of the state assessments to us for such things as the M.B.T.A., M.D.C. and the county; it also includes receipts which we receive from the state. Statewide, in the last ten years, the cherry sheet assessments vis-a-vis the receipts have remained in a relative position. In Arlington, however, in the same period, that relative position has changed dramatically. In 1967 our receipts were \$2.9 million while our assessments were \$1.7 million; in 1977, on the other hand, our receipts were \$3.8 million while our assessments had climbed to \$4 million. So, while our total state receipts went up only 30% in the last ten years, our total state assessments went up an alarming 140% for the same period.

The main reason for this alarming financial picture in the cherry sheet rests with out M.B.T.A. assessment. While the M.D.C. and county assessments have increased approximately 10 to 12% annually in the last 10 years, the M.B.T.A. assessment to Arlington went up 300% since 1967. The M.B.T.A. tax rate impact on Arlington this year is \$4.50.

The state passed legislation in 1973 whereby it would pay 50% of the M.B.T.A. deficit on the theory that transportation was a state responsibility. This year, the Governor included in his budget \$53,000,000 to meet that responsibility. The legislature will very likely cut that amount. The total elimination of that state aid would mean another \$900,000 that the town would have to pay toward the M.B.T.A. assessment. The average Arlington homeowner already pays \$125 per year on his property tax toward the M.B.T.A. assessment. That is more than the average homeowner from Alabama pays for his entire property tax.

Two years ago I testified with others before a congressional committee in support of federal subsidy for mass transportation operating deficits. The Congress passed and the President signed the bill. The state together with the cities and towns were supposed to share this new source of revenue on a 50-50 basis. The state legislature, instead,

passed a bill reducing the state aid to cities and towns for transportation by the same amount that we were going to receive from the federal government, which was over \$11,000,000; Arlington's share of this amount would have been \$140,000. Clearly, that was contrary to the intent of the new federal subsidy. It looks as though the state will do the same this year.

On the other side of the cherry sheet ledger, the main reason for reduction in our receipts is the failure of the state to fully fund the programs that it has mandated on the cities and towns. For example, Chapter 70 (Aid to Education) has only been fully funded one year in the last ten. Last year, it was funded at an 87% level; this year the funding level has dropped to 63%, representing a loss to Arlington of approximately \$775,000. Chapter 766 of the Acts of 1972 was supposed to cost the cities and towns ten million dollars annually; now we know it is going to cost us ten times that amount. It is this kind of financial miscalculation on the part of the state that creates real financial problems for towns such as Arlington.

THE YEARS AHEAD

Perhaps the greatest transformation today from 1776 is the dramatic shift of responsibility for the solution of problems from the individual and family to government. This unfortunate development, in my opinion, has had far-reaching implications on our society. Aside from making us weak and overly dependent on government and society, it is creating some real financial burdens on taxpayers. Massachusetts has the distinction, if we can call it that, of having the highest property tax in the country today. The reasons for this are: (1) we offer very liberal services to our citizens at the state and local levels, (2) the state mandates many programs on local governments for which the property taxpayer must pay, and (3) the financial burden rests on the only source of revenue available to the cities and towns — the property tax. It seems to me, we are far behind in our attempt to implement fiscal and tax reforms in this state. The time has passed for us to begin that task.

The whole matter of labor-management relations is in a state of flux. While many state and local governments are laying off employees and giving no wage increases, we in Arlington are not doing so. We believe that this approach is counter productive in view of the fact that the federal government is spending billions of dollars for public service jobs — making the government the employer of last resort. We believe there is a better way. Sound fiscal and personnel management will not necessitate the laying off of employees in Arlington. Perhaps we can further reduce our work force through attrition if this becomes necessary in the future. What employees must understand, however, is that we must begin to improve productivity now, and we also must begin to give salary and wage increases partially based on merit instead of totally across-the-board.

With regard to budgets, last year the town manager and board of selectmen held the line on budgets under their

control; this year we reduced our budget by \$300,000 over last year's appropriations. We cannot continue to do this in the future unless we cut services. After including salary and wage increases for all town employees, including school department personnel, the recommended school budget is up by 14.1%, all other town budgets are up by 6.5%, and the budgets under the town manager and board of selectmen are up by 1.8%. In order to hold the tax rate down, all town departments must trim their budgets, and the state must stop passing the cost of state mandated programs down to the local level.

It would appear that the years ahead will not be easy ones. The failure to address our problems, however, may mean fiscal disaster for local government. Let us all work together productively in the years ahead to shape the type of community that benefits and serves all of us.

HISTORY AND ROLE OF THE TOWN MANAGER FORM OF GOVERNMENT

An annual report designed to relate the past with the present and the present with the future could not be complete without some discussion concerning the town manager form of government. Arlington, by special act, adopted the present structure by referendum in 1952. Today, over 51 million other Americans live in communities governed by a manager plan. Since the establishment of the manager plan sixty eight years ago, it has become the most popular form of local government in the United States. Over 55% of the communities with a population of 25,000 or more have adopted the plan. In Arlington, our form of government is bolstered by a representative town meeting, which strengthens democratic principles.

The town manager plan is designed to provide professional knowledge as well as democracy in governmental operations. The manager, a trained public administrator, is appointed by the board of selectmen to serve as administrative head of the community. Broadly speaking, the division of responsibility and authority vested in the selectmen and the manager rests in policy formulation and administration, respectively. Government students are in agreement, however, that no strict line of demarcation can be drawn between policy and administration, that between the two lies a gray area in which the administrator and the legislators must necessarily function. The primary duty of the manager is to keep the selectmen well informed on all town business and to advise and make recommendations concerning all town policies. The selectmen may or may not follow the manager's recommendations; nevertheless, it is their duty to consider these recommendations and to weigh all factors before formulating general policy. In addition, it is one of the primary duties of the selectmen to give general direction and guidance to the manager. The manager has

jurisdiction over all departmental activities; he appoints all department heads, and these department heads, in turn, are directly responsible to him. As general overseer of all town employees and operations, the manager is also responsible for planning, organizing, directing, controlling, and coordinating all department activities. In summary then, under the town manager form of government, the board of selectmen is responsible and responsive to the citizens, and the manager is directly responsible to the selectmen for overall administration and coordination of all town activities. Within this conceptual and structural framework lies one of the most important premises of the town manager form of government: the integration of professionalism with democracy.

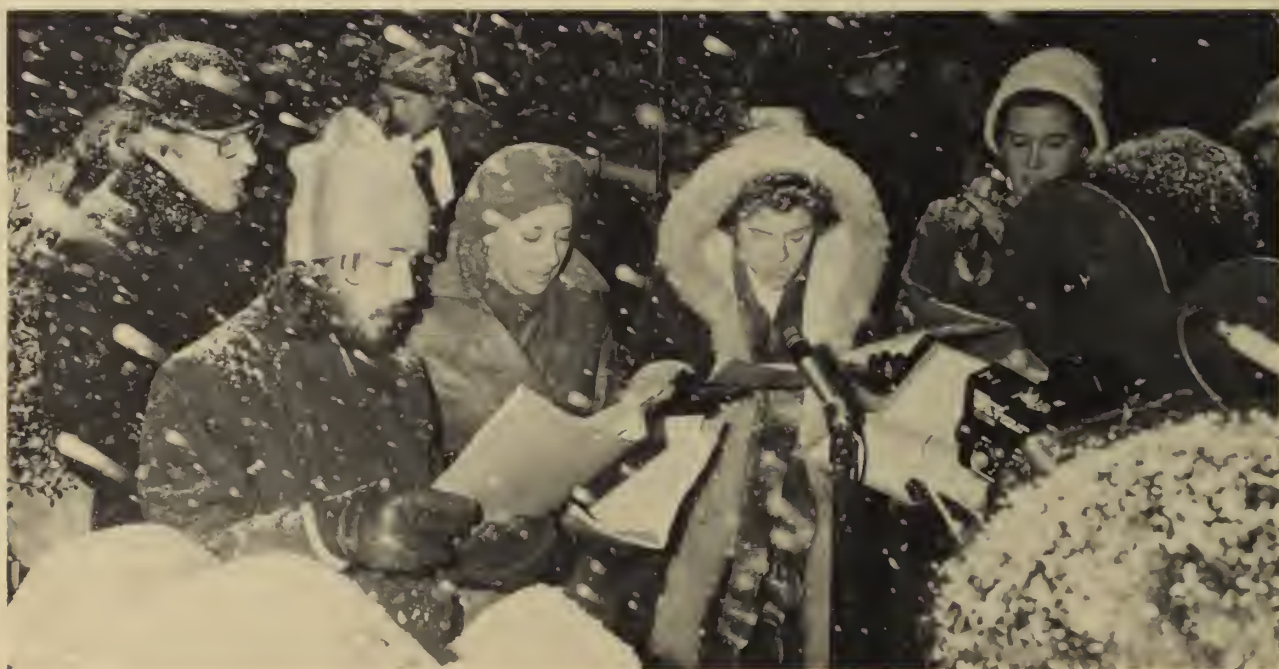
In concluding this report for 1975, I wish to thank the members of the board of selectmen for their continued assistance and guidance. The programs and projects in our 1976 budget can be realized only through the cooperation and coordinated efforts of many people, specifically, the selectmen, town manager, boards and commissions, citizen advisory groups, town meeting members, department heads, employees, and finally, the citizens. In the past, these people have shown a high degree of interest which we hope will continue in the future.



CIVIC INVOLVEMENT AND RESPONSIBILITY



- **BICENTENNIAL PLANNING COMMITTEE**
- **CITIZENS' INVOLVEMENT COMMITTEE**
- **VANDALISM COMMITTEE**



Top: Scene from "It Happened Here", Bicentennial Community Play

Bottom: Candlelights and Carols, Christmas Program at Town Hall Gardens



Old Schwamb Mill, meeting place of the Bicentennial Planning Committee

BICENTENNIAL PLANNING COMMITTEE

During the year the bicentennial planning committee saw the fruition of many of the plans which had been developed over the past five years for the observance of the two hundredth anniversary of the American Revolution. A wide range of activities was planned to appeal to the varied interests of Arlington's citizens.

To insure that the residents would be aware of all Arlington bicentennial activities, the bicentennial planning committee with the financial support of the Arlington Women's Republican Club printed and distributed copies of a bicentennial schedule of events, a listing of activities planned by the committee and by clubs and organizations throughout the town.

Since the summer of 1974 the committee has maintained an office at the historic Old Schwamb Mill.

In April 1975 we opened an information center at the town hall. Its purpose was to aid tourists as well as provide a central location from which local residents could obtain bicentennial information and purchase mementoes. During

April a telephone was installed there to take calls referred by police services relative to schedules of bicentennial events and the Patriots' Day parade. Both the bicentennial office at the Old Schwamb Mill and the information center at the town hall were staffed on a full-time basis with the help of volunteers during April and into the summer. A number were appropriately dressed in eighteenth century-style clothing.

The committee sponsored various activities on the weekend of April 19. A colonial ball was held on Saturday evening, April 19, in the town hall. Many of those who came to this gala event dressed in colonial costume. Members of the Arlington Woman's Club and Arlington High School's Future Homemakers of America served as hostesses for the evening. On Sunday, April 20, the committee co-sponsored with the Arlington Ecumenical Association an ecumenical service at the Pleasant Street Congregational Church. Rev. James A. O'Donohoe, professor of theological ethics at St. John's Seminary gave an address on the topic, "One Nation Under God: Myth Or Reality?". Following the service a colonial-uniformed chorus from the Society for the Preservation and Encouragement of Barber Shop Singing in America presented a brief concert.

The committee has made available at low cost, reprints of Benjamin and William Cutter's *A History of the Town of Arlington, 1880*.

In May townspeople were able to attend any of eight performances of "It Happened Here", an original musical written by Peter Filichia, directed by Paul Marcoux and produced by Sister Christopher, all Arlington residents. The cast composed of Arlingtonians of all ages totalled 270, the crew, 250 and an estimated 7,000 people attended this event, making it a significant community effort.

The New England Amateur Athletic Union Track Meet was held at the Warren A. Peirce Memorial Field, Arlington High School on Sunday, June 15. Over 400 entries from 28 colleges, 23 high schools, and 15 AAU clubs competed in such contests as the hammer, discus, and javelin throws, shot put, long jump, triple jump, pole vault, high jump and various running events.

Beginning in October 1975 and continuing throughout the spring of 1976, the committee is co-sponsoring a series of eight lectures covering the town's history in its last 100 years. Eight Arlington residents, particularly knowledgeable about various aspects of life in our town are presenting these monthly lectures under the joint sponsorship of the bicentennial planning committee, the Robbins Library, the Friends of the Robbins Library, the Arlington Historical Society, the Arlington Historical Commission and the Arlington Heritage Trust. The bicentennial historical lecture series has been coordinated by Norris H. Hoyt. The eight lecturers and their topics are: Dr. Joseph Sweeny, "The People: Life in Arlington"; Marjorie B. Cohn, "Arlington's Changing Landscape"; Charles W. Blackmon, "Making a Living: Business and Economics"; Matilda F. Bradford, "Government and Civic Concerns"; Leonard Collins, "Sports and Recreation"; Kathryn Jorgensen, "Social and Cultural Life and Concerns"; Margaret H. Spengler, "Education and Libraries: Tradition and Change"; George J. Remmert, "Where Do We Stand? The Future of Arlington".

Work on Arlington's two bicentennial parks nears completion and it is expected they will be dedicated in the spring of 1976. The bicentennial park on both sides of Massachusetts Avenue at Alewife Brook has visibly improved that entrance to our community. The Metropolitan District Commission has planted the landscaping and finished grading of the park area and the Town has purchased and planted trees and installed a flag pole and flag.

Further landscaping was done at the site of the Battle of the Foot of the Rocks on April 19, 1775 at the intersection of Massachusetts Avenue and Lowell Street. Under the direction of professional landscape architects the boulders and trees were re-located to add to the beauty of the small park.

In addition to those events which the committee planned, it has also supported other organizations in their bicentennial efforts. We made significant financial contributions to the Avenue of Flags Committee who arranged for the display of American flags along Massachusetts Avenue on special occasions, and to the reenactment of the battle at the Jason Russell House which took place April 27. The committee also submitted an application to the Massachusetts bicentennial commission on behalf of the beautification committee and received a matching grant of \$8,000 for the rehabilitation of town hall.

The bicentennial planning committee hopes with the approval of town meeting to use income from bicentennial events for a project which would be of lasting value to the town and a reminder of Arlington's bicentennial celebration.



L. to R.: Janemarie Hillier, Thomas V. Smurzynski, Marjorie B. Cohn, Norris H. Hoyt, and Patricia Fitzmaurice, members of Lecture Series Committee

CITIZENS' INVOLVEMENT COMMITTEE

BACKGROUND

In December 1974 town meeting members and interested citizens formed the Arlington Citizens' Involvement Committee (CIC) with the help of the board of selectmen. This non-partisan, independent organization is involved in citizen-based planning which seeks to document community priorities and to encourage residents to participate more effectively in town policy-making.

In addition, the CIC hopes to enable citizens, town meeting members, and town officials to shape town policies in a more responsive manner; to interest a wider range of citizens in town affairs; to provide the public with more information about the key issues facing various town departments and agencies; and to help residents become more directly involved in evaluating past, present, and future policy options for the town.

The MIT department of urban studies and planning has provided the CIC with technical assistance under the direction of Professor Lawrence Susskind. The CIC's activities are supervised by a steering committee of about ten people drawn from various precincts.

ACCOMPLISHMENTS TO DATE

In an effort to document the attitudes and priorities of Arlington residents, the CIC undertook a series of community-wide surveys. In February 1975, CIC members began compiling a list of issues and problems facing Arlington. Eventually, six priority areas were selected: 1) land use, redevelopment, and the physical environment; 2) quality and efficiency of public services; 3) community identity; 4) town finances and taxation; 5) responsibility and need for social services; and 6) town government. The surveys were carefully pre-tested last summer in order to minimize leading questions and any element of bias. This fall a total of 17,000 questionnaires was distributed to Arlington residents; nearly every household received one of the six questionnaires.

On December 10th and 13th the CIC presented two skills workshops. Several dozen residents who attended discussed ways of improving communication and facilitating group discussion. The workshops also helped to identify additional CIC members interested in serving as moderators of the six task forces established to follow-up on the analysis of the community-wide surveys.

On Saturday, January 10, 1976 over 400 people participated in a community conference sponsored by the CIC at which the survey results were presented publicly for the first time. A multi-media slide presentation highlighted the survey results, explained the work of the CIC, and outlined

the activities that the CIC has planned over the coming months. Conference participants were invited to share their views and examine the survey findings in greater detail during task force/group discussions throughout the afternoon.

Since the conference, task forces in each of the six survey areas have continued to meet on a bi-weekly basis. The MIT staff is assisting by completing background research and comments and opinions of local experts have been invited. Ultimately each task force will submit policy recommendations for the consideration of town officials. The CIC steering committee will discuss each recommendation and, over the summer, the staff will research appropriate implementation strategies. A new cycle will begin when the task forces identify another round of priority issues.

The CIC also has initiated a separate survey of high school seniors. The approximately 550 responses will be analyzed by CIC staff members and high school volunteers. The students involved in the project are enthusiastic about the opportunity to participate in the process of helping to set town policy.

The newsletter of the CIC is called **FEEDBACK**. It is a vehicle for community-wide dialogue on critical issues. **FEEDBACK** also provides a quick way of documenting the CIC's past activities and of orienting new members. The growing circulation of the newsletter carries findings and task force reports to the community, holding the CIC's work and activities up for public scrutiny. A special feature, the "Community Gazette" reviews the functions, activities, and current business of the various boards and departments in town government.

An application has been made to the Citizens' Involvement Network, a Washington-based organization that is in the process of choosing 20 communities across the country in which citizens are committed to improving participation in decision-making. These communities will be involved in a three year experiment. If chosen, Arlington will gain national visibility, support, and assistance from other participants, and possible grants of up to \$30,000 a year.

FUNDING

The town of Arlington has provided \$15,000 to underwrite part of the cost of the six community-wide surveys. Part of the background research for this project was also supported by grants from the Bemis Fund (through the laboratory of architecture and planning at MIT), the MIT undergraduate research opportunities program, PACE Inc. (planning approaches to community environments), and federal work-study funds from MIT. The foundation and government support obtained through MIT totals more than \$30,000 to date.

FUTURE PLANS

Later this year, the CIC will produce a series of policy recommendations based on an analysis of the survey results

as well as additional research. Once the recommendations have been presented to the town, the CIC expects to work with town officials, private groups, and other boards, departments, and agencies to implement the proposed policies. At the same time additional issues requiring citizen involvement will be identified.

Future plans include catalyzing citizen involvement in the renovation of the high school and encouraging participation in the activities of the local growth policy committees recently established by an act of the state legislature. The CIC also hopes to (1) advise the redevelopment board on the best process of involving citizens in the allocation of community development revenue sharing funds, (2) work with the town meeting members association to further document citizen attitudes and priorities, and (3) better educate the public on the operations of town government. Further, a high school program of student involvement in community and environmental affairs is being prepared. To achieve these goals the CIC will sponsor additional workshops for local residents.

Finally, in working towards Arlington's involvement in a national network of community involvement efforts, the CIC is doing its part to rekindle the basic values associated with the bicentennial celebration.

VANDALISM COMMITTEE

During 1975, citizens and town officials became increasingly concerned with the problem of vandalism in Arlington. In April, the town manager appointed a committee of 25 interested citizens, public officials and representatives of town organizations to study the problem and recommend solutions. The committee organized itself into subcommittees which studied five problem areas: schools; police, courts and the law; clergy; youth advocacy; and youth opinion. Twenty-five additional citizens worked with these subcommittees, conducting interviews and research, and formulating recommendations.

In December 1975, the committee presented its report to the town manager and the board of selectmen. Although the committee recognized vandalism as a national problem, they felt that Arlington citizens had to address their own part of the problem. The committee felt that the problem stemmed from an irresponsible attitude towards property and was aggravated by the inattention of the community as a whole.

Several of the committee's recommendations resulted from their concern with the attitudes that foster vandalism. They were interested in developing measures to make people more responsible for their actions, especially when they involve malicious destruction. To this end, they suggested that the school administrators and students jointly develop consistent disciplinary policies for vandalism; the students would then be made aware of the policies and held accountable by them. They also recommended that the schools develop programs that would educate students about vandalism.

The committee also recommended the creation of a work restitution program, similar to the juvenile diversion program currently operating in town. This voluntary program would allow young people apprehended for vandalism to "work off" the value of their damage through work in a town department or agency. The committee felt strongly that this was a very important innovation that should increase the vandal's understanding of his or her own action.

A profile of the juvenile vandal was developed by the police division. This profile clearly indicated that the young people whom the police apprehend for malicious destruction are average Arlington young people; they attend school, live with their families, and do not have previous police records. The stereotype of a troubled youth from a broken home is clearly invalid.

The problem of vandalism is a problem of the entire community. It concerns the families who must give their children values that discourage vandalism. It is the problem of churches, schools and the town who must reinforce those values and hold young people responsible for their actions. It is the responsibility of the citizens who must take action when they see vandalism being committed, either by calling the police and subsequently testifying in court or by dealing with the situation themselves.

The board of selectmen has met with representatives from the schools, churches, local business, youth serving agencies, town departments and young people themselves to discuss the implementation of the committee's recommendations. The selectmen have charged the board of youth services with monitoring the progress of this program.

The attitudes and restrictions that govern malicious destruction in Arlington derive from the community as a whole. An abatement to the problem of vandalism will require the commitment of the entire community.

HISTORICAL AND COMMUNITY PLANNING AND DEVELOPMENT



- **PLANNING AND COMMUNITY DEVELOPMENT**
- **REDEVELOPMENT BOARD**
- **HISTORICAL COMMISSION**
- **HOUSING AUTHORITY**



Top: Arlington Center Depot (Copy from an Original belonging to the Arlington Historical Society)
 Bottom: Ice Cutting at Spy Pond, 1853



Illustration of Proposed Red Line Station Configuration, Arlington Center

PLANNING AND COMMUNITY DEVELOPMENT AND REDEVELOPMENT BOARD

The Arlington redevelopment board and the department of planning and community development have concluded a milestone year in planning for the future development of the town. The board and department have worked closely as a team on a number of critical issues.

ZONING BYLAW

The first completely new zoning bylaw in 50 years was unanimously passed at the October special town meeting. The new bylaw is the result of three years of intensive analysis of the community including an evaluation of each parcel of land. It has a readable text and a carefully prepared zoning map tailored to the needs of Arlington's citizens according to current land uses. The new bylaw eliminates the inconsistencies, confusion and conflicts of the old bylaw which had been amended numerous times since 1924.

The new zoning bylaw is a modern, land-use management tool designed to encourage efficient and equitable growth patterns in Arlington. Zoning is the most effective way for a community to control its land use and physical environment. Approval of this bylaw places Arlington in prominence as one of the most advanced communities in Massachusetts with its land use control mechanisms. Procedures were established to review future major development proposals and insure that any new projects will be compatible with the long term growth of the town.

The board and department worked closely with the legislature this year to secure a revision of the zoning act finally passed as Chapter 808 late in December. The town's bylaw was carefully drafted to provide for the changes

permitted under Chapter 808. These provisions will be formally submitted for adoption at the annual town meeting in 1976. If adopted, these amendments will provide for the permit-granting authority for complex projects to be transferred to the Arlington redevelopment board for the detailed environmental review as required. The redevelopment board has the staff support from the department of planning and community development for research and assistance on these matters. The department will continue to research and make recommendations to the zoning board of appeals on each individual case before that board.

THE RED LINE AND TRAFFIC

A second milestone activity closely related to future growth and development in Arlington is the work being planned on the MBTA Red Line extension out of Harvard Square through Arlington. The Mill Brook Valley/Arlington Center Plan and the zoning bylaw were both developed in close association with the Red Line proposal. A draft policy position on the Red Line was prepared by the board and department and adopted by the selectmen. In addition, we have been in continuous contact with state officials to insure that this important regional facility will provide maximum benefit to the town. The town's two task forces and its representatives to the Alewife Task Force have been meeting at least biweekly for over a year with MBTA representatives and their consultants. These meetings have allowed the town to become familiar with the details and the possible impacts, visual, aural and physical, that such an extension would have. In addition, they have provided a forum for the town to voice its demands on the alignment and configuration of the Red Line through Arlington.

The town's continued support of the Red Line extension between Harvard Square and Route 128 is contingent upon agreement between the town and the MBTA on many issues. The concept of a balanced transportation system to eliminate total dependence on the automobile is the primary goal. Since 1973, the town has supported the Red Line extension from Harvard Square via Porter and Davis Squares, Alewife Brook, through Arlington to Route 128 in Lexington. The extension will be funded 80% by federal funds and 20% by a state transportation bond issue that has already been authorized. The federal funds are monies that were originally set aside for the construction of highways such as the Route 2 extension and the Inner Belt in Cambridge which have now been abandoned. Since these highways would have had an impact on Arlington, the town feels that a portion of the funds should be used to improve the town-wide transportation system.

The town's position has been that the Red Line shall be completely underground along the Boston and Maine Railroad right-of-way with stations at Arlington Center and Arlington Heights. The removal of the surface railroad and the construction of the underground transit line will provide Arlington with an opportunity to develop a linear auto-free park, between 60- and 100-feet wide along the right-of-way from Thorndike Park in East Arlington to Hurd's Field at Arlington Heights. The transit station in Arlington Center will allow the town to develop the Center into a modern commercial area that has long been desired. The details on an Arlington Heights station, including its size and location, must still await the results of another study known as the Lexington Area Transportation Improvements Study.

We feel that the Red Line is the most significant issue presently confronting the town. It provides opportunities as well as liabilities. The position taken by the board and the department has been to demand a facility that maximizes the benefits to the town.

SPECIAL REVENUE SHARING

Arlington was one of the first communities in Massachusetts to apply for and receive approval from the department of housing and urban development on its application for Special Revenue Sharing. This year's entitlement of \$141,000 was allocated to a land acquisition program, a study of social services needs, and a home improvement loan program for low- and moderate-income families. Town meeting approved the purchase of two parcels of land with the financial assistance of Special Revenue Sharing. The first is a three-acre parcel, known as the "Window on the Mystic Lake" and located between Mystic Street and the Upper Mystic Lake. The property is the last remaining open piece of land in Arlington adjacent to the lake. It will be used for conservation purposes. The second parcel is a piece of land adjacent to the high school. This land will be used to ultimately improve the land area surrounding the school.



Members of the Arlington Redevelopment Board. Seated L. to R.: Phillip J. McCarthy, Joseph F. Tulimieri, Stephen Pekich, and Edward Tsoi. Standing L. to R.: Alan McClennen, director of planning and community development department and Robert Sheehan.

In accordance with requests from the Citizens' Advisory Committee, the needs for certain social services in the town were analyzed. The first part of that study was completed in December and a booklet, "Arlington Information Directory: A Guide to Available Services, Community Agencies and Organizations", was published. The second part of the study was completed in January 1976 and presents human services needs from the perspective of the agencies in Arlington currently providing these services. These two studies were done by the staff of the department of human resources and were partially funded under Special Revenue Sharing. A third element consisted of the social services survey conducted by the citizens' involvement committee, the results of which were presented at a town-wide meeting in January 1976. The home improvement loan program is expected to begin late in 1976 and will combine the limited funds allocated to it in 1975 with 1976 funding. The program will be aimed at the rehabilitation of private residences owned by low- and moderate-income families which are in violation of the housing code.

DESIGN OR MODEL BLOCK

Following the adoption of the new zoning bylaw, we started regular monthly meetings with members from the Arlington Chamber of Commerce to coordinate efforts to upgrade the physical and visual aspects of Arlington business areas. Several vacancies and impending occupancies led the board to delineate one particular block between Medford and Alton Streets along Broadway as the so-called "Model Block". The firm Vision, Inc., was engaged to develop a design concept for the block including maintenance of the original facades and recommendations regarding color, awning and sign treatment for each store. The resulting work is to be used in clinics with each storeowner. The ultimate goal of this program is to recreate the visual

quality that originally existed when the buildings were designed and built. We are also evaluating ways of improving parking and circulation along Broadway in front of the model block. In addition, street furniture, new lights and additional plantings would be provided to enhance this area.

The department and the board are working closely with owners in that block to implement the recommendations of Vision, Inc. Work on store signs continues in an effort to encourage a pleasant and consistent signage along Broadway and Massachusetts Avenue which fits the facades and does not confuse the visual character of the area.

CONCLUSION

In the upcoming year, residents will be asked to make many decisions that could significantly alter the community. The Red Line extension and improvements to commercial areas as well as the maintenance of housing and public facilities will mold the future structure, shape and character of the town. Each of these issues must be addressed carefully. The short-term disruptions must be carefully evaluated against long-term benefits. Much as decisions 200 years ago shaped our town, these issues could be significant at the time of the tercentennial.

ZONING AND BUILDING APPEALS BOARDS

The zoning board of appeals heard 26 petitions for variance or special permission during 1975. Most of the petitions related to minor additions and modifications to private dwellings.

A five-year comparison in the case load is as follows:

1971	1972	1973	1974	1975
54	49	38	19	26

This history indicates an average of 29 petitions during the past five years. The declining numbers in the past two years are partially due to the apartment and industrial moratorium.

Due to the new zoning bylaw which was passed by town meeting during 1975, we anticipate a substantial increase in the number of petitions next year. We are pleased that an updated study of zoning needs has resulted in a consistent and comprehensive bylaw for our town.

As far as the zoning board of appeals is concerned, we feel that this will be a period of activity for the board during which time the new bylaw will be tested through application.

The building board of appeals held one hearing during 1975 and it was allowed.

HISTORICAL COMMISSION

The year began sadly for Arlington with the destruction of two of its important historic buildings. The main building of the First Parish Unitarian Universalist Church burned to the ground on March 7. It had been a feature of the Arlington Center District, placed the previous year on the National Register of Historic Places through the efforts of the commission. As the church was burning down, the Dexter Homestead, where Massachusetts' first free public library and the nation's first children's library had once been, was being demolished by the Arlington Five Cents Savings Bank to provide for an expansion of its facilities. Some woodwork from the Dexter Homestead, four fireplaces and some wainscoting was saved.

One of the commission's contributions to the bicentennial celebration was the publication of its historical brochure, "Arlington — Exploring Its History." The Arlington Co-operative Bank contributed to the printing costs of the brochure, which is available free at the town offices, town libraries and historical buildings open to the public. It has also been widely distributed through the school system.

Another compilation by the commission, a survey of historic buildings in the Mill Brook Valley and along Massachusetts Avenue in East Arlington, was published in part in a series of articles in the *Arlington Advocate*. This survey was consulted by the department of planning and community development in the creation of the new zoning bylaw, passed at special town meeting. The commission would like to publish this comprehensive survey in some form that will make it readily usable by town agencies and interested citizens.

The bicentennial historical lecture series at town hall, sponsored by several historical groups including the commission, had its second lecture on November 7th devoted to Arlington's changing landscape. The speaker was commission member Marjorie B. Cohn who had done much of the work on the Mill Brook survey.

Because so many of Arlington's historic buildings and other assets belong in private hands, the commission has devoted a great deal of effort not only to informing the public what and where these are, but also to communicating with and meeting the owners of these historic properties. The commission has no funds to purchase or maintain such properties. However, we try to assist their owners with advice and encouragement, at the very least assuring them that the preservation of their property is acknowledged and appreciated by the town.

The commission was pleased, for example, that when the Ephraim Cutter House on 4 Water Street in Arlington center, a building constructed about 1804 was sold this past year, it passed into the hands of the owners of the

Arlington Advocate. The building has been carefully restored and portions of it are accessible to the public as the paper's offices. The home of minuteman Captain Benjamin Locke on Appleton Street, before whose very door Paul Revere rode, also was sold this year. It, too, was purchased by owners sympathetic to its historical value. The Fowle-Reed-Wyman House, in private hands and Arlington's oldest house (it was built before 1704), became Arlington's fourth entry on the National Register of Historic Places this year.

The commission has continued to assist and advise town departments concerning historic properties with which they are concerned. We assembled information about Prince Hall Cemetery, a cemetery on Gardner Street founded by black Masons after the Civil War. We also advised the town on the remodelling of portions of the Whittemore-Robbins House and outbuildings for town offices.

Near the end of the year the commission learned of the existence of the earliest known map of Arlington, a parchment survey map of lots south of the Concord Road (Massachusetts Avenue) and east of Spy Pond, extending into the present territory of Belmont. Dated 1704, it was found recently in the vault of the Cambridge city engineer and turned over to the Cambridge historical commission which has graciously placed it on loan to us. The commission considers this a happy event and symbolic too of its continuing work in rediscovering and preserving Arlington's history.

HOUSING AUTHORITY

The housing authority this year suffered an irreparable loss with the death of its long-time executive director, Robert Hauser, in August. Mr. Hauser had served the authority with distinction as its first and only director since 1949.

ACHIEVEMENTS

During 1975, the authority provided free housing to the Arlington youth consultation center's community advocate worker. This was at Menotomy Manor where the advocate worker served; an office space with telephone was also supplied to the Menotomy Manor tenants association.

Three years ago, the housing authority started a program with the youth consultation center and the council on aging to identify and provide for needed social services for tenants of public housing. Social services might include the day-to-day human services of home care, for example, and transportation needs. With the overall reduction of state funding for social service needs for these groups, the authority contracted with the State Street Consulting Group, Inc. for the development of a tenant services plan. This private consulting group specializes in social planning and are conducting a one year survey to determine the need and priorities for these social services. In addition, they plan to identify possible sources of funding. So far the consultants



L. to R: Joan C. Gross, John F. Cusack, Frederick Buckley, John Hogan, and Robert K. Garrity, members of the Arlington Housing Authority

have interviewed a sample tenant population and have rendered a comprehensive physical description of each public housing development. A coordinating committee of tenants, authority members and representatives of various local social service agencies meet twice a month with the consultants. At these meetings, the committee monitors the progress of the survey, provides direction, and participates in the creating of the plan. At present the committee has divided into three subcommittees: elderly concerns, youth services and activities, and a housing authority policy subcommittee.

The authority received over \$67,000 in Phase IV modernization funding for its on-going program of rejuvenation of older housing developments. Tenants set the priorities for this program; one current project calls for repair of porch railings and steps at Menotomy Manor.

Construction continued on 144 units of elderly housing at 37 Drake Road. This development was paid for entirely by the state and the financial assistance amounted to \$3,435,000. In late December, the authority accepted the building and began the process of selecting tenants.

In addition to other state and federally funded rental assistance programs in Arlington, the U.S. department of housing and urban development (HUD) and the authority entered into a contract for financial assistance for 125 units of leased housing under the federal government's new housing assistance payment program (Section 8). The first of these subsidized apartments will be rented early next year. According to the regulations, a person must meet HUD guidelines on income to be eligible. They can then be placed in existing apartment units throughout the town.

The authority, which under state regulations may do so, contributed \$6,336, the maximum allowable payment in lieu of taxes to the town.

PROPERTIES AND NATURAL RESOURCES



- **PROPERTIES**
- **NATURAL RESOURCES**
- **CEMETERIES**
- **CONSERVATION COMMISSION**



Summer Sunset Over Spy Pond

EXCERPTS FROM "THE RECORDS OF MT. PLEASANT CEMETERY IN WEST CAMBRIDGE 1843"

The town of West Cambridge purchased a piece of ground containing five and one half acres for its new cemetery March 9, 1843, for which they gave two hundred dollars per acre.

- *The inhabitants met in the cemetery on the 14th of June, 1843 agreeable to notice for the purpose of consecration. A large number of persons were present. The performance was very impressive and will long be remembered. The ministers of the town had the following parts assigned them. First Reading, select portions of Scriptures in Introductory Prayer, by T.C. Waldo, Universalist Minister — an original hymn by T.C. Waldo. Second, an address by David Damon, Unitarian Minister. Third, Consecrating Prayer by T.C. Tingley, Baptist Minister. Fourth, an original hymn prayer and Benediction by F. Horton, Orthodox Minister.*
- *Built the front wall, which measures 24 rods, 25 inches in length and four feet in height. Cost —*
- *ten dollars the rod. Finished in June. In July, hung the front gates — cost 10 cts. per ft. — \$55.00. Finished leveling the front in August. All done in 1844.*
- *At the March meeting 1845, the Town voted \$133.33 for the purpose of purchasing and setting trees, which was expended that season.*
- *At the March meeting 1873, the following persons were elected as Committee on Cemeteries: J.W. Peirce, Sannel G. Damon, Sammel S. Davis, Matthew Rowe and Marcns Morton.*

*Cemetery Committee Records
John F. Allen, Town Clerk*

NATURAL RESOURCES DIVISION

The department of properties and natural resources is concerned with the care of all public open spaces as well as public buildings within the town of Arlington. The care of our outdoor environment is the responsibility of the natural resources division. This includes trees, parks, gardens, as well as air and water quality within our jurisdiction.

Arlington, with close to 55,000 people living in approximately five square miles, is the seventh most densely populated community in the state. This environment is tempered by a large number of trees (approximately 17,000 street trees alone), 150 acres of parks, as well as 59 acres of cemetery.

Our town is well known as a "green town" with its many tree-lined streets and neighborhood parks projecting the image of a much smaller suburban environment. We are also fortunate to have water resources in abundance. Spy Pond, the Mystic Lakes, the Reservoir, Hills Pond, Mill Brook, the Mystic River and Alewife Brook are within our boundaries.

TREE MAINTENANCE PROGRAM

To keep our town "green" we plant approximately 400 trees per year on our public ways, parks and other open spaces. In 1975 we followed our policy of planting diverse species ranging from larger shade trees such as maple, oak, locust, ash and hackberry to the smaller flowering varieties such as cherry, crabapple and dogwood. We were pleased to participate in the distribution of seedling trees at various schools. This program is used to highlight Arbor Day as well as involve school children in the planting of young trees.

The 17,000 existing public shade trees require constant care to control hazards, protect the public and keep the trees in healthy condition. Major problems from diseases such as maple dieback, dutch elm disease, verticillium wilt and many wood decay funguses caused the loss of 297 trees in 1975. In addition, several trees were destroyed as the result of storm damage, motor vehicle accidents and vandalism. All diseased and dangerous trees were removed and stumps cut below grade. Replacement trees were planted wherever possible.

Street trees were pruned on a scheduled basis on 35 streets of the town as well as approximately 2,000 individual trees upon request, where necessary.

Trees, shrubs and turf areas were sprayed to control insects and diseases throughout the year. Pesticides were used only when necessary with the safest possible material being used. All spraying was performed in accordance with state and federal regulations. An exceptional number of problems arose from wasps and poison ivy. Where possible wasp nests were sprayed and poison ivy treated with herbicide.

PARK MAINTENANCE

This year saw a continuation in the program to improve our parks. The second phase of our recreation facilities program was started at Poets Corner, North Union Field and the Pheasant Avenue playground. This work will be completed in the spring and summer of 1976.

We have 28 playgrounds and ballfields as well as open spaces such as Menotomy Rocks Park, the Reservoir and the Great Meadows in Lexington available for recreation purposes. Use of these areas range from organized field sports such as baseball, football, lacrosse, soccer, field hockey, track, tennis, ice skating, and basketball to individual recreation use such as jogging, cross-country skiing and picnicking. We are pleased to see the individual using our open spaces more often and hope this trend continues.

FIELD MARKING

A large number of organized teams from the school system, recreation div., private schools and other groups are using our playfields. Each year we see an increase in use. This is good, yet the number of fields remain constant. We cannot meet this demand without eventual deterioration of our existing facilities. Our crews have worked to improve drainage, fertilize and seed turf areas and repair equipment. We are barely holding the fields in fair condition.

Warren A. Peirce Field at Arlington High School is particularly heavily used. It is inadequate to service the high school demand alone without the use it faces from other organizations. We need additional playing fields to service field sports and to facilitate an expanding school athletic program. This includes womens' sports and intramurals.

With the strong demand for open field space we have organized Thorndike Field, our largest flat open field, to give us as many playfields as possible. We are also planning to renovate part of Spy Pond Field to facilitate more field sports. The work at Spy Pond Field will be carried out under the recreation facilities committee.

OPEN SPACES

The large open spaces of Menotomy Rocks Park (29 acres) and the Great Meadows in Lexington (183 acres) can provide for a wide range of uses. Menotomy, with its open fields, forests, and pond is centrally located. Hiking, cookouts, skating, fishing (for youngsters), jogging or just a relaxing walk are enjoyable here. For the more ambitious, the Great Meadow in Lexington is available. This large, secluded piece of land is beautiful. The swamp, forest, meadow and low hills are ideal for summer and winter outdoor sports; it should be used more often.

Specific projects to improve our open space facilities were the installation of replacement lighting at the Reservoir Field and Hills Pond, drainage improvements at Crosby

playground, painting of grandstands at Arlington High School, and exterior renovation of a clubhouse at Spy Pond Field.

CIVIC GROUNDS MAINTENANCE

Other assets to our environment are the town hall gardens, flower islands and green areas in Arlington center. These green oases are enjoyed by many persons of all ages. We have connected the Robbins House area to the Old Burying Ground via a pedestrian walkway through the town hall gardens. Many people have enjoyed this walkway where a short stroll reveals not only a beautiful, peaceful area but also history. The tragic loss of the First Parish Unitarian Church has been felt by all. We are looking forward to the rebuilding of this beautiful structure, a credit to all of Arlington. After nine months, residents still find themselves looking for the clock in the steeple. We are planning to replace the town clock, destroyed in the fire, when the structure is rebuilt.

WATER RESOURCES

Water quality is a major concern of our department, particularly at the Reservoir, Spy Pond and Hills Pond. In 1975 weed and algae control was carried out at the Reservoir and Hills Pond. We were pleased to see increased use of the Reservoir swimming area. This beach has sand, trees, grass and ample parking. We are faced however, with a constant need to improve water quality. We use aeration, mechanical circulation, weed and algae control as well as large amounts of chlorine to keep the water safe.

However, like most small, shallow fresh water ponds in urban areas, there are problems. Water temperature, silt accumulation and watershed drainage conditions directly affect water quality. A major program may be needed if we are to continue to use the Reservoir for swimming.

PROPERTIES DIVISION

The major responsibility of the properties division of the department of properties and natural resources is to keep our 15 schools, town hall, libraries, administration buildings and other public buildings operating on a level that protects the public safety and provides a suitable environment for use.

Our buildings are not only used during the business day, but also at night for town sponsored programs as well as private use. We welcome the use of these buildings, but use is directly related to costs. We cannot increase services and cut costs at the same time. If budgets are reduced, we must perform some serious studies involving costs.

Building operating budgets are particularly vulnerable to the increased and fluctuating costs of heating, utilities and contract services. We, similar to your own households, are

squeezed by energy costs with little prospect of relief; indeed, we anticipate substantial increases in these costs.

SCHOOL MAINTENANCE

In 1975, we continued our renovation programs, with interior improvements at the Parmenter, Peirce and Cutter Schools. Aluminum replacement sash was installed at the Brackett School.

Of our 15 school buildings, sections of the high school are in poor condition, the junior highs are excellent and the elementary schools are fair, according to age.

Due to space problems in the high school, the STEP program was transferred to the former gas company office on Broadway. This required substantial renovation to meet the safety codes required for school use.

New oil burners of the air atomizing type were installed in 11 elementary schools and the town hall. These burners should save substantially on oil consumption as well as reduce polluting emissions. Our 1975 comparative consumption rates show over an 11% reduction in oil consumption in elementary schools over 1973 and 1974.

The vacant properties at 843 Massachusetts Avenue and 31 Schouler Court were seriously damaged by suspect fires in mid-October. These buildings were acquired for school purposes in 1973. A recommendation to demolish them is now being considered.

BUILDING MAINTENANCE

A rather sad factor is the continued problem of vandalism. Damage to our public buildings, parks and equipment was very serious in 1975. We estimate over \$100,000 was spent in repair. Damages ranged from spontaneous thoughtless window breakage and arson, to premeditated attempts to cause injury to youngsters using our facilities. The most difficult part of maintenance work is the need to repair or correct conditions caused by senseless vandalism.

In the past year, a committee on vandalism was established. Though faced with a most difficult task, they produced some concrete recommendations. We hope that these recommendations can be acted upon.

The maintenance and custodial staff of our buildings have the difficult task of housekeeping and repairs. The great part of this work is repetitive, much of it caused by abuse. In the most part, our personnel perform the work of heating, plumbing, carpentry, painting and electrical repairs as expeditiously as possible. With over 30 buildings to care for, we do face delays. These are unavoidable and usually kept to a minimum.

The large number and different types of buildings within the town, produce numerous problems. The 1913 section of the town hall and Robbins library represent buildings



which require infrequent repair. However, when repairs are needed, they are expensive. Our other buildings, usually masonry construction, require repairs more often, but usually these are less expensive per unit. Our wood-frame buildings are a constant problem; for example the Robbins house and cottage as well as the Jarvis House are constantly in need of repairs to keep them in good condition.

Extensive interior renovations were made at the town hall. A citizens advisory committee provided excellent guidelines for this project.

Our public buildings were used for civic meetings, concerts, bicentennial programs and many other functions this past year. The town hall auditorium was used 152 days for scheduled programs and many other rooms were used on an informal basis.

The small auditorium at the Fox Library was in constant use throughout the year. We would invite anyone unfamiliar with the Fox Library, on Massachusetts Avenue, at the corner of Cleveland Street in East Arlington, to visit this building. For its size, it presents a high percentage of useable space at a relatively low cost. With some changes in the environmental systems, this building could be a model for the future.

This year CETA employees provided substantial help in our maintenance work. These plumbers, electricians, painters, carpenters, trainees and administrators have been very helpful and beneficial for the town of Arlington.

CEMETERIES

OLD BURYING GROUND

The Old Burying Ground on Pleasant Street and Mt. Pleasant Cemetery on Medford Street represent the past and present cemeteries of Arlington.

To make the Old Burying Ground more accessible from the town gardens, the north wall was breached and an antique wrought iron gate installed. A new flagpole, with a colonial flag, was added along with better lighting and landscaping.

The Old Burying Ground was visited by many persons during the bicentennial year. The vaults, tombstones and monuments, with their epitaphs, reveal an authentic source of our historic heritage.

The cemetery commissioners invite the public to inspect this historic site. It is the final resting place for many of the brave minutemen and British regulars who fell on the bloody field at Menotomy on April 19, 1775.

MT. PLEASANT CEMETERY

Mt. Pleasant Cemetery was dedicated on June 14, 1843. During the past 132 years, over 20,000 interments have taken place.

An ironic piece of history is that the first interment in Mt. Pleasant Cemetery was that of the Reverend David Damon, who had dedicated the cemetery the previous week.

Mt. Pleasant Cemetery, in many ways, reflects the social changes over the past hundred years or more and parallels the development of our town.

The older section is made up of large family lots with up to 16 interments. The recent trend is to single or double lots. This reflects the more stable population trends of the past, the higher death rates and infant mortality as compared to our present smaller families, more flexible life style and improvement in general health care.

There is a clear history to be read in Mt. Pleasant Cemetery. Interment rates parallel growth. In 1857, there were 29 interments; in 1930—236; in 1950—307; in 1975—442. For the past ten years, interments averaged close to 450.

The problems of today are formidable. Shortage of land, increased population and the flexibility of life style has required changes in cemetery operation.

The cemetery is restricted to its present 55 acres with little possibility of expansion. In facing the major problem of limited space as much land as possible including non-essential roadways will be converted into burial lots. Floral, landscape and other sites will also be converted. An additional 2,000 lots will result from this program.

As a parallel to site restrictions and increased use, cemetery regulations have been changed. Lots may be purchased only following a death. The first interment must be a resident or the mother or father of a resident. This regulation has extended the use of the cemetery and slowed the purchase of available lots.

The only undeveloped cemetery land is the area northwest of Mill Brook, adjacent to the Meadowbrook conservation land. This area is now used for snow disposal and leaf recycling and will be developed last due to the impact it will have on the overall operations of the town.

In anticipation of future needs, we have investigated the use of mausoleums, purchase of additional land and the reduction of MDC easements within the cemetery.

The cemetery operation is one of the few areas where operating costs are defrayed by revenues. Receipts in 1975 were approximately \$140,000. Revenues from the sale of lots and graves fund are annually transferred to further defray expenses. In fiscal 1975, over \$42,000 was transferred to operating budgets.

The annual Student Government Day sponsored by the Arlington Lodge of Elks, provides the local high school seniors with the opportunity to become town officials for a day. The commissioners are always pleased to participate in this program and have been impressed by the students' interest in all aspects of cemetery administration.

Hundreds of persons visit the cemetery throughout the year, but the most significant citizens' participation centers around Memorial Day.

Our clerk, Claire M. Murray, retired this year after completing 20 years of service. Her cooperation and assistance was appreciated.

On January 1, 1976 John R. Keefe, one of our most dedicated cemetery commissioners passed away. Ray was a loyal and devoted public servant. He is missed by all.

CONSERVATION COMMISSION

The Arlington conservation commission created by town meeting celebrated its ninth anniversary this year and can look back at many significant achievements since its inception.

Last year the conservation commission continued its program to educate the citizens in regard to the variety of natural resources in Arlington and the need to preserve and protect such valuable assets.

LINEAR PARK

One of the commission's long-range goals is to develop a linear park system along the entire length of Mill Brook which has been so important in the town's history. The initial start of the linear park was the development of Cooke's Hollow which was dedicated in October 1974.

On March 14, 1975 the Massachusetts department of community affairs awarded the commission a matching grant of \$3,000 under the bicentennial community grants program for this project.

LAND ACQUISITION

The town of Arlington to date has acquired a total of 17 acres of land for conservation purposes.

The town meeting, under article 61 of the warrant for the 1975 annual town meeting, approved the acquisition of three acres of land adjacent to the Mystic Lake.

On March 28, 1975, the Commonwealth of Massachusetts, under Chapter 82, approved the transfer of Meadowbrook Park to the Arlington conservation commission.

EDUCATION

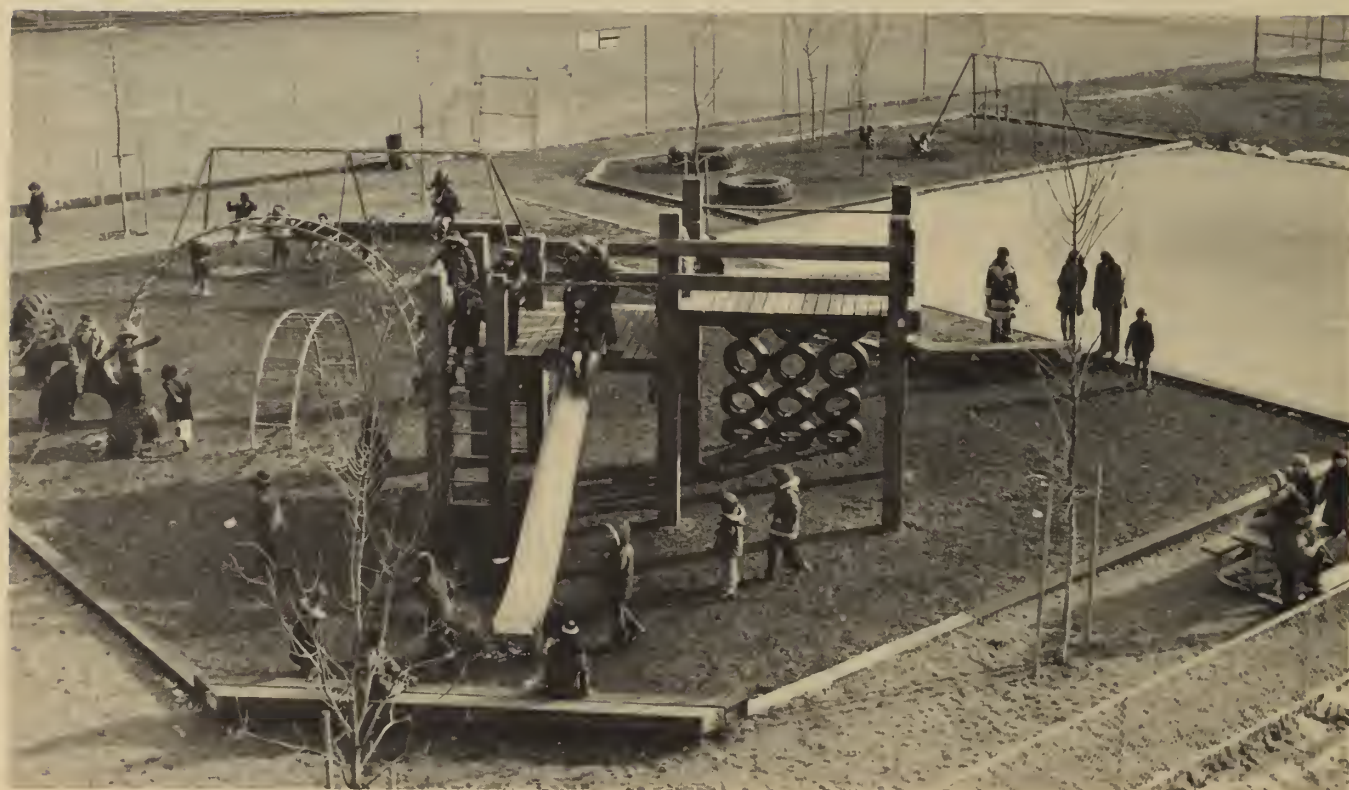
In March 1975, the conservation commission met with students from the Arlington environmental education department on the Mill Brook/Alewife project. During April and May, several students worked to make Mill Brook habitable and navigable for the alewives and also attempted to re-establish the alewife run from above the flume at Cooke's Hollow. The commission looks forward to a continuation of this program next year.

The commission also discussed programs involving students in exploring, finding, and identifying wildlife, and the preparation of field guide booklets covering selected areas in the town.

HUMAN RESOURCES



- CONSUMER PROTECTION
 - BOARD OF HEALTH
 - YOUTH SERVICES
 - VETERAN SERVICES
 - RECREATION
 - COUNCIL ON AGING
 - MANPOWER DEVELOPMENT
- 31



32 *Top: Sneakers Up! (at Menotomy Rocks Park)*
Bottom: Newly Improved Playground at Crosby School

HUMAN RESOURCES OVERVIEW

In these austere times, the future for human services is uncertain. We have just completed the task of preparing the recommended FY77 budget showing a 10.3% cut from FY76. Using the management tools of performance budgeting and management by objectives, each division is being closely scrutinized to trim as much as possible while attempting to avoid disruption of programs. One example of this commitment to increased efficiency was the transfer of a clerical person from veterans' services to the council on aging when a vacancy occurred.

In spite of the difficult economic situation, there are some bright spots in the area of human services. Through the federally funded comprehensive employment & training act (CETA) we have been able to develop some innovative and essential positions in public service employment. The following six are especially noteworthy:

Special projects assistant — council on aging

Through this position, we have been able to develop the Meals-on-Wheels program through which home-bound senior citizens have meals delivered to them at a nominal cost.

Trade teams

Four craftsmen have been hired — a carpenter, plumber, electrician and painter. They, in turn, supervise four apprentice trainees. This has proven to be an exceptional opportunity for young people to learn a trade. The trade teams' most outstanding accomplishment to date has been the restoration of the shed at the rear of the Robbins house which is now occupied by the veterans' services division.

Performing arts catalyst

In cooperation with the Robbins library and the recreation division, we hired a person with extensive experience in the performing arts. Our goal is to develop a spirit of community and neighborhood through this vehicle by involving young and old in schools and public and private recreational programs. To date our efforts have met with enthusiastic support and we look forward to a flourishing program.

Community advocate

In 1974, through a grant from the Office of Children, this position was created to aid the Menotomy Manor Tenants Association and to develop programs for the youth in that area. With the help of two other CETA assistants, the program has proven to be extremely valuable but promised funding for the advocate's position failed to materialize. However, CETA intervened and this very worthwhile program will continue for another year.

Human services planner

Two accomplishments were achieved through this position. First, it provided staff functions for the public-private planning committee. That committee was formed in early 1975 to explore ways for greater cooperation between public and private non-profit social agencies. It includes representatives from human resources, the school department, Mystic Valley Mental Health Center, Fidelity House and the Arlington Boys' Club. Secondly, this position enabled the town to study its human needs as required under the community development special revenue sharing act. Two documents have evolved from this study; a directory of services, *Arlington Information Directory*, and *An Assessment of Arlington's Human Service Needs* as perceived by providers. These studies provide a valuable framework for future planning and the results closely parallel the work of the Citizens Involvement Committee.

Recreational therapist

This position has probably had more impact on a specific population than any other funded by CETA. It provides the opportunity to create a program for the multiple-handicapped. Leisure time activities are most precious to these groups and for the first time, the community is able to offer an extensive program.

In addition to the CETA program, progress has been made in two other significant areas. First, the mental health evaluation committee completed its study and their report is available. They have continued to meet to insure the fulfillment of their recommendations, one of which (the opening of an Arlington branch of the Mystic Valley Mental Health Center) has been accomplished because of a federal staffing grant.

Secondly, a committee to study vandalism was appointed early in 1975. They have concluded their study and the board of youth services has been designated to oversee the implementation of their recommendations.

On the state level, the Massachusetts League of Cities & Towns has created a local officials human service council — a first step in an effort toward organizing human service programs throughout the Commonwealth.

In general, 1975 has been a blend of both positive and negative events; the future of human services will continue to challenge the imagination and energies of its advocates.

CONSUMER PROTECTION

In 1975, the attorney general's office of consumer protection decided it could no longer handle individual consumer complaints. This put the workload of resolving consumer complaints directly on individual communities. It is fortunate that in Arlington we have a well established office for consumer affairs.

This year the volume of complaints increased fivefold over 1974, and our office handled over 4000 consumer inquiries. The addition of an attorney on our staff increased our ability to handle consumer problems.

For 1976, we hope to increase our staff through volunteers and to reduce the caseload for our full-time people. We intend to develop consumer education programs and work to prevent further consumer problems.

This office is also active in statewide consumer groups and we hope to have input into future legislation through these channels. At present, the laws we work with are difficult to enforce.

The sealer of weights and measures reports that a metric conversion law is now federal law. While there is no time restriction for final conversion, this certainly must be considered a landmark decision. Many large U.S. corporations are already using metric measurements and we all must realize the need to adjust our thinking. Because of this legislation, the job of the sealer has become more complex and will become more demanding as people will require conversion information.

BOARD OF HEALTH

On February 4, 1975, the division of communicable diseases started the distribution of measles/mumps/rubella vaccine for distribution to Arlington physicians.

A diabetes screening program was held at Symmes Hospital on April 29 through May 2 for persons 45 through 60 years of age. A total of 780 persons were seen and a number of those were required to have follow-up attention.

A hypertensive screening clinic was held on May 15 from noon to 8 pm at Arlington town hall.

A glaucoma screening program was held May 15, 1975 by the Arlington Zonta Club and 305 people were screened.

On September 22 thru September 25, 1975 a hard of hearing program was held and 188 people attended.

A flu clinic was held for senior citizens on September 30, 1975 with 625 attending; public schools on September 9 with 348; town employees on October 27 with 107; and parochial schools on September 17 with 50; a total of 1,130. We have experienced a small epidemic of flu with 13% absenteeism in the public schools.

The state department of public health discontinued the distribution of smallpox vaccine and the limitation of enteric bacteriological and serologic identification service to Arlington physicians. The World Health Organization is very hopeful of the eradication of smallpox throughout the world during 1976.



On October 17 at the Arlington town hall a lead screening program was held for children six years old and under. Approximately 150 children were tested at this time and approximately 50 had to have repeated tests. This was the first effort for a large scale lead paint poisoning testing day coordinated on a statewide basis by the office for children, Massachusetts department of public health's childhood lead poisoning prevention division, with many volunteers from Arlington at the clinic.

PERSONNEL

At its organizational meeting, the Arlington board of health re-elected John M. Peters as chairman for the current year. Other members are Robert J. Carey, M.D. and Alan J. Wright, D.M.D.

Gary R. Wiedwald of 48 Wildwood Street, Winchester was appointed inspector of animals on January 8, 1975 due to the retirement of John J. Murphy, Jr.

Mary G. Stone, R.N. public health nurse for the board of health since 1958 retired on September 30, 1975. Carolyn Nardone, R.N. was appointed as Mrs. Stone's successor.

YOUTH SERVICES DIVISION

Over 1975 the core of our services continues to be counseling, including individual, group, family, and marital counseling. We emphasize activity in our group counseling, believing that adolescents are more prone to being reached through activity rather than insight therapy. AYCC has developed a successful approach with adolescents, combining professional training with flexible, informal and relaxed interaction with the teenagers. Emphasis is placed on involvement with both parents and adolescents, based on the philosophy that neither parent nor teenager is at fault for problems in a family, but that it is the situation between the two that is not working out well.

Arlington people come to AYCC for a multitude of reasons. Some come because they are in trouble with the police and courts. Others because they are in trouble with the schools. Many come because they are having troubles at home — marital separations, custody battles, alcoholism, and physical and emotional breakdowns. The majority of people come to AYCC on a voluntary basis. Others because they are referred by police, probation officers, guidance counselors, ministers, and other agency people.

In January 1975, the Arlington youth consultation center in cooperation with the juvenile department of Third District Court of Cambridge, agreed to establish a court diversion program for Arlington young people arrested on a first offense charge. Under this program, the young person and his parents have the option of coming to AYCC for evaluation and counseling for a period of 90 days. If he accepts this option and lives up to the contract, he does not go before the court and does not have a record. In coming to AYCC rather than court, he and his family have an opportunity to explore problem areas and to attempt to resolve the problems before his antisocial behavior gets him into further trouble.

Of the 35 — 45 youth who might make up the Arlington population on probation at any one time, our agency is usually providing the supervision and/or treatment for 80 — 90% of this group. Thus, when an Arlington youth is before the court, most likely a member of our staff is either with him or providing help in other ways. These efforts reflect our commitment to high risk youth and the receptiveness of the Cambridge court to work in an open and productive way with us.

We also work closely with the court on CHINS evaluations (child in need of services). The CHINS petition replaces the old "stubborn child" warrant in juvenile proceedings. When a young person is habitually truant, runs away from home or refuses to obey reasonable limits at home, the parent may go to court to seek a CHINS petition (similar to taking out a complaint). The court must then have an evaluation done on the family situation and decide what services should be rendered. Most often the services include family, individual or group counseling at a community agency like AYCC, and sometimes include residential placement at a halfway house, forestry camp, or outward bound program. The goal of the program is to keep families intact, but to help the young person limit his self-destructive, impulsive, and antisocial behavior and to help the family establish their own system of discipline.

We also have a coordinated treatment program with Billerica house of corrections and Concord reformatory for young men from Arlington sentenced to those two jails. The goal of this program is to maintain community contact with these men and to establish a relationship of trust and support that can be used to bridge the transition from jail to community when they are paroled or released. The men are usually transported to AYCC by staff from Billerica for their sessions here. At times, AYCC staff have to travel to

1975 COMPARATIVE TREATMENT STATISTICS

Number of clients during the year	681
Multiple treatment:	
# who had one kind of counseling	450
two kinds of counseling	176
three kinds of counseling	52
four kinds of counseling	3
Real total including multiple treatment	970
Breakdown by type of treatment:	
Individual counseling	412
Group counseling	280
Family counseling	212
Couple counseling	66
Breakdown by age of client:	
Young people (approx. 8—25)	432
Parents	249

1975 DIVERSION, CHINS AND PRISON CASES

	Total	Arrested and convicted since AYCC involvement	Still active at end of 1975
First offender diversion program	25	0	3
CHINS (Child in Need of Service)	6	1	6
Prison	7	0	3
Totals	38	1	12

Billerica to see the men if they cannot be released on furlough. We have had contact with ten Arlington young men through this program this past year. Our goal is to be involved with all Arlington residents who are incarcerated.

The work done under this program is very time consuming and accounts for a large investment of a staff person's time. Yet these clients who have come into contact with the court system and are costly to society in destructive ways, are the very ones who warrant large investments of counseling time to prevent further antisocial behavior.

Another part of the Arlington community where we are very actively involved is the Menotomy Manor veterans housing project. We work in close collaboration with the tenants association helping them to: establish a recreation program for the teens and younger children, coordinate the crisis team for monitoring potential trouble spots, and seek outside funding for these programs. We have three CETA employees on this program and they have been responsible for its success. Most residents, the police department and others have attested that the atmosphere is much improved and tensions are reduced.

Over the past year we have turned our attention to the number one drug problem in Arlington — alcohol. Reports from all across the country cite a significant increase in the level of teenage drinking; this is also true in Arlington. We have responded to this problem by first educating ourselves. We invited experts to run workshops for us, giving us important information about alcohol and alcohol abuse. In turn we are using this knowledge to help our clients deal with alcohol problems. We have also begun a discussion group for young people who admit they have a drinking problem.

SOURCES OF NEW REFERRALS DURING 1975

Arlington Public Schools	32%
Self Referrals	27%
Courts	14%
Arlington Police Services	6%
Family Member of Client	6%
Arlington Employment Resource Center	3%
Billerica House of Correction	3%
Arlington Human Resources Department	2%
Arlington Catholic High School	1%
St. Anne's School	1%
Other	5%

This past year we welcomed three new members to our board of directors, John Carroll, assistant director for community safety, Joan Robbio, League of Women Voters member and chairperson of their committee to study the juvenile justice system, and Larry Barton, young people's representative. Other members of the board are Bill Maytum, George Faulkner, Barbara O'Brien, Brian Dacey, and Father Kremmell.

We also welcomed new staff people to our agency this year, Paul Grossman and Deborah Shilkoff as caseworkers and Larry Olasky, and Nancy Maroni as CETA counselors.

MANPOWER DEVELOPMENT

This past year was one of major growth in the public service employment program and improved operation in Title I functions. Since October of 1974, the town has received more than \$405,000 in federal revenue sharing funds for manpower programs. All of this money was for public service employment and related support services.

The Comprehensive Employment & Training Act (CETA) which appropriated these funds for public service employment was designed to stem the rising unemployment of the current recession. Under this program, unemployed or underemployed residents of the town are hired to work in the public sector or in private non-profit agencies. The criteria for hiring must reflect the needs of the local unemployed population, in geographic, socio-economic or educational distribution. Federal regulations mandate special attention to Vietnam vets, minorities, people under 22 or over 45 years of age, high school dropouts, heads of

households, criminal justice clients, economically disadvantaged or welfare recipients, women, native Americans, non-English speaking, handicapped or the long-term unemployed.

In choosing and placing participants, we balance the needs of the agency or public office with the needs of the unemployed individual. Under this program, we have experimented with new positions such as civilian dispatchers for the community safety department, a performing arts catalyzer shared by the schools and library, and a communications coordinator in the town hall. We have also augmented present programs with CETA personnel, e.g., housing inspection program and neighborhood facilitators in Menotomy Manor. The trade teams in carpentry, plumbing, electric work, and painting provide apprentice experience for unskilled participants.

The goal of this program is to increase the ability of each participant to compete in the current job market. Through the job experience, skill training and vocational counseling provided by participation in public service employment, the participant will subsequently be better qualified for private sector employment.

During 1975, the CETA program in Arlington provided jobs for 65 unemployed residents and related vocational services for an additional 600.

Unfortunately the public service employment program is only a partial solution to the problems of the unemployed in Arlington.

VETERANS' SERVICES

Veterans' Services provides aid and financial assistance to veterans and their dependents. Its basic concept had its roots in legislation established in 1861 during the Civil War. It was also a concept which became a legislative way of honoring and paying tribute to the nation's soldiers.

After the Civil War, legislators from time to time altered the basic law to fit the needs of the veterans and their dependents according to necessities imposed by each succeeding war. Following WWII the law was again strengthened.

As a result of the services provided by this department, thousands of WWII veterans have been helped to higher education, were aided in obtaining home loans and given opportunities in establishing service connected disability compensation. Others were assisted in obtaining non-service connected pensions; widows and children of veterans were given assistance in establishing pensions and compensations to which they were entitled.

These are but a few of the many benefits and services which are being processed every day by the department of veterans' services.



Welcome Home Day in Arlington, June 21, 1919

In the era of the 1950's the law once more was amended to include the Korean veteran and his dependents and now the law has been broadened again to include the returned Vietnam veteran.

The law also provides proper burial of the veteran, fiscal assistance if necessary; it also provides that his grave will be properly cared for and decorated. The law also states that records of military service will be kept and become a part of the permanent records of the community.

During August of 1975, our office was moved from the third floor of the town hall annex to the Robbins house, located at the rear of the library. This has proved to be a distinct advantage to the elderly and incapacitated we serve, as our present quarters are on the first floor and much more accessible.

RECREATION DIVISION

SPECIAL NEEDS

More and more people have leisure time and most are using this time creatively. However, often overlooked within a community are the needs of special populations — the physically, mentally, emotionally or multiply handicapped, and the disabled and the elderly. The recreation division believes that the time has come to provide leisure services for all segments of the population. The impetus came from the work of interested parents, citizens and recreation

personnel and resulted in the initiation of five separate programs in early 1975. Included were skating, physical fitness, arts & crafts, cooking, and track and field.

The success of these programs can not be measured in numbers served, net costs or program hours but in the individual growth and development of each participant involved. One significant success saw a participant run and throw so well in Special Olympic meets that he earned an invitation to the International Special Olympics competition held at Central Michigan University.

What most people would call small accomplishments but are in actuality tremendous successes continued to be observed during Arlington's eight week day camp — CAMP REACH (Recreation Enhances the Achievement of Citizens with Handicaps). One youngster spoke her first intelligible words, another transferred himself from his wheelchair to the floor for the first time. Fifty-five individuals of varying abilities from ages 3 to 33 actively enjoyed the programs and learning from one another.

Fall programs have included soccer, bowling, gymnastics, ballroom dancing, tennis and woodworking. Much of the emphasis here was on integrating the special needs population with the general population for socialization and to meet the need, to explore, learn and increase awareness through cooperative effort.

The desire for social interaction for the special needs young adult is also being met for many in Arlington and

surrounding communities through a social group known as "The Gang". Beginning with several interested adults, membership has swelled to 50. Activities include weekly bowling, dances, dining out, athletic events, apple picking, overnight camping, swimming, hay rides and loggers' championships.

These special needs programs were brought about by the addition of a recreation therapist to the staff through the CETA program. The tremendous success of these programs has resulted in the continuation of this position.

RECREATION PROGRAM

Not only has special needs recreation prospered but the development of new programs and improvement of existing ones has made for an outstanding year. Early bird fitness, vacation fun time, dance exercise, youth Christmas party and teenage dances were added to recreation activities in 1975. These, coupled with the many other programs give Arlington residents abundant opportunities for recreation.

The recreation division is anxiously looking forward to 1976. In view of budget cutbacks we will continue to provide a well-rounded and varied recreation program. New ideas are always being generated by the staff, participants and concerned residents. Your ideas are always welcome.

PARK AND RECREATION COMMISSION

For the past year, the Park and Recreation Commission continued to review the scope of all recreational program offerings, to modify or change its policies on recreational facilities as the need arose, and to pursue the acquisition of additional parkland whenever feasible.

There was an ongoing review of problems related to playground closing hours and discussions were held with concerned groups. The commission realizes that individual neighborhoods may have particular problems and will watch closely what the effects may be, if any, of the new bylaw passed by the October town meeting setting opening hours at all town parks at 5:00 AM and closing time at 10:00 PM.

The summer season prompted a few changes. Personnel practices for summer employment were reviewed. New procedures for use of public tennis courts and new regulations for Reservoir Beach were adopted.

The annual town meeting passed two articles inserted by the commission. Of special significance was article 49 which established regulations to motorboats on Spy Pond setting a maximum of 10 HP and a maximum speed of 10 MPH. The second article added a portion of land to the existing Waldo playground. Although the commission was unsuccessful in securing as park land other parcels of land now in tax possession, it will continue to try and preserve as open space those parcels which are still remaining.

James W. Fowler resigned from the Commission in November 1975. We appreciate his dedicated leadership during the past year.

COUNCIL ON AGING

GOALS AND ACCOMPLISHMENTS

The council on aging accomplished many gains in 1975 consistent with its policy of developing quality programs that benefit Arlington's older residents.

We expanded the number of elders participating in council on aging programs by aggressive outreach to isolated seniors combined with effective public relations. We were pleased to note that 2,875 different seniors participated in one or more of the council's programs during 1975, a 20% increase from the previous year and a doubling of our client system from 1973. With the exception of recreational programs and social security counseling which decreased slightly, the 18 other programs showed dramatic growth from the previous year. This growth was attributable to three different reasons:

- 1) The development of a number of new services such as legal aid, Meals-on-Wheels, afternoon adult education classes, and individualized transportation.
- 2) The growth in the number of male clients due to the addition of a second outreach worker and the development of programs of particular interest to men.
- 3) Extensive use of public relations vehicles to increase the council's visibility including the mass mailing of discount booklets, brochures and tax abatement flyers.

We also developed programs that allow seniors to remain in their own homes and communities as long as possible.

In April, a Meals-on-Wheels program was started with the assistance of the Park Avenue Nursing Home. The program provides a two-meal package at cost for five days a week to homebound elders who are unable to prepare their own meals. Essentially a temporary service, the Meals-on-Wheels program provided 56 seniors with a total of 2,437 meals during 1975. Volunteers worked as meals preparers and deliverers which allowed the council to keep the cost within reach for clients. It is certain that a number of the recipients would have faced longer hospitalization if it were not for this new service.

In addition, the council applied for federal and state funded home care services for qualified seniors. The grant application has been approved and we are awaiting release of federal monies. When this program becomes a reality, it will enable the town to receive quality home care services for its needy elderly with a minimum impact on local taxes.



Council on Aging Health Check-up

We are continuing to provide expanded services at the lowest cost possible to the town of Arlington. During the past two years, the council has been able to double its services while working within a relatively stable budget.

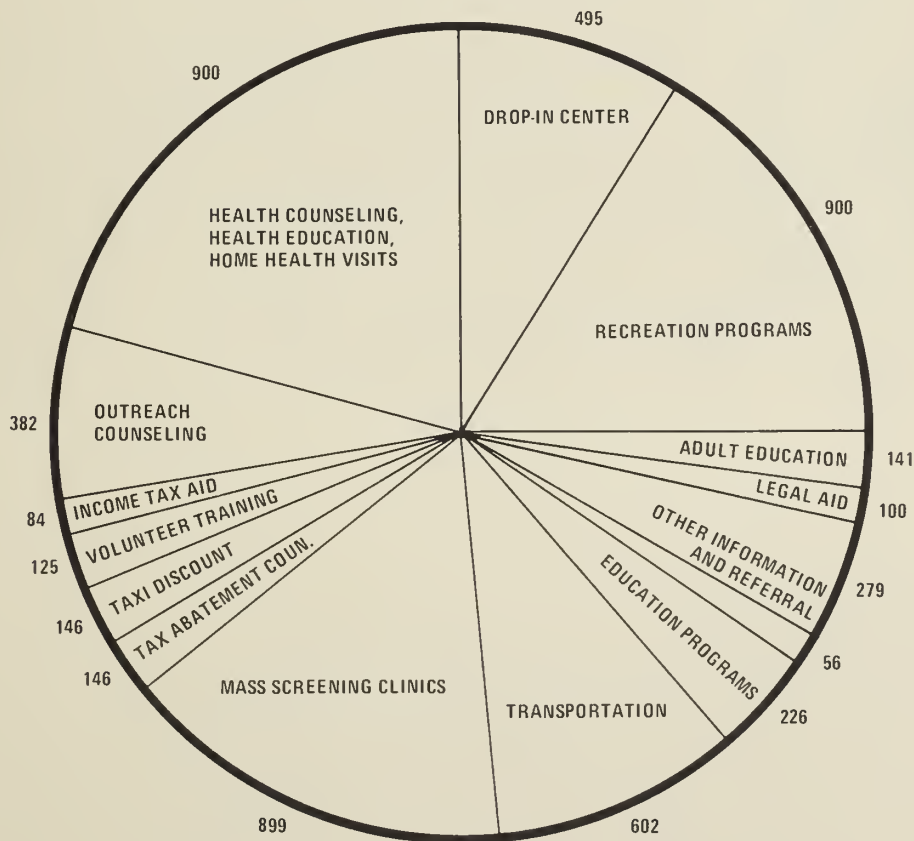
Three reasons account for this dramatic decrease in cost per unit of service: federal funds under Title III of the Older Americans Act, 100 volunteers provided 6,816 hours of service, and internal management techniques, time utilization studies, and mass purchasing contracts enabled us to better utilize our small staff.

We also encourage other social services agencies to provide services to Arlington's elders with our technical assistance and help. Symmes Hospital has developed a telephone reassurance line called Telecare where isolated elders are called every day to check on their medical and social situations.

At our urging, the Arlington adult education department began to offer afternoon classes that allowed many older people, previously unable to attend evening classes, to develop skills to occupy their retirement years. For most of these students, it was their first contact with the Arlington school department in 50 years.

We continued to refine existing services and provide a greater diversity in programming. A number of program changes were made in all three service areas, *health care; information, referral, and counseling; and recreation.*

SERVICES USED BY
COUNCIL ON AGING CLIENTS



Greater individualized *health care* was reflected by substantial increases in home visits and in-depth consultations. The variety of screening programs was augmented by the new diabetic screening clinic last June at Symmes Hospital.

Information and referral service was expanded to include legal aid and health insurance counseling.

Recreation services were improved by the adult education classes, life learning skills such as lip reading, volunteer training seminars and classes and individual transportation services.

FUTURE DIRECTIONS AND ANTICIPATED PROBLEMS

During the past two years, the number of clients using our services has doubled, rising close to 3,000 seniors/year. If this trend continues, and we are not able to add staff, changes will have to be made which may reduce the quality of services and individual attention to clients. Possible changes under consideration include:

- 1) The adoption of a modified appointment schedule for health counseling services.
- 2) The limitation of counseling services to short-term contact and crisis intervention.
- 3) A more active use of referrals to other social service providers in the area.
- 4) The establishment of other delivery systems less dependent on local taxes to provide the more expensive services.

Transportation continues to be the largest, unmet need among seniors in Arlington. Some system needs to be developed that would be individualized enough to meet senior needs such as medical trips, but large enough to be cost efficient.

SENIORS "HOW TO" DIRECTORY

How to find out about scheduled events sponsored by the council on aging?

The council publishes a monthly newsletter and calendar of events listing all activities for the particular month. Elders can pick up a copy of the calendar at the libraries, senior citizen housing developments, Jarvis House, town hall lobby and numerous stores in the center and heights. In addition, a calendar of events is published weekly in the *Arlington Advocate*.

How to obtain a discount booklet listing 50 Arlington merchants who offer discounts to seniors?

Pick up the booklet at the Jarvis House, 50 Pleasant Street, or call the council on aging at 643-6700 X358 and one will be sent to you.

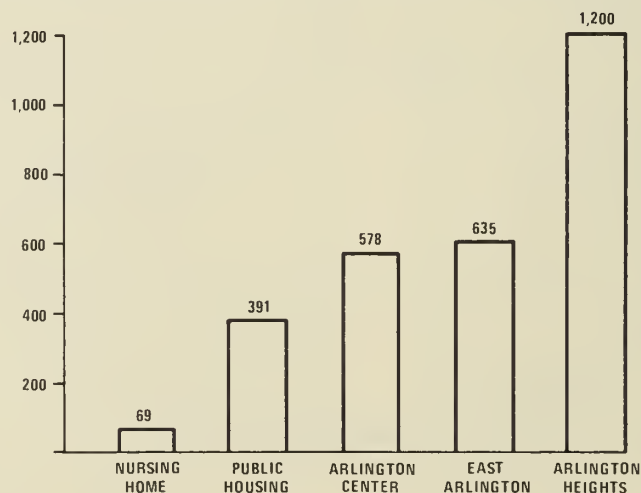
How to obtain a wallet-sized emergency medical card listing critical information if you should be involved in a medical crisis?

Call the council on aging and an information sheet will be sent to you to complete. Once you have filled in the information, mail it back and a completed emergency medical card will be mailed to you within three weeks.

How to receive a discount from taxi fares?

All Arlington-based taxis offer a \$.30 discount per ride to seniors during the following times: Monday-Friday 9:00 AM — 1:00 PM and 6:00 PM — 1:00 AM and all day Saturday, Sunday, and holidays. Qualified seniors will receive a discount slip from the taxi driver that can be redeemed by bringing it to the Jarvis House on the third Thursday of each month from 10:00 AM — 12:00 PM and 1:00 PM — 4:00 PM within 90 days of the date of issue.

**COUNCIL ON AGING CLIENT LOCATION
DISTRIBUTION OF CLIENTS FROM EACH SECTION OF THE TOWN**



COMMUNITY SAFETY



- POLICE SERVICES
- FIRE SERVICES
- INSPECTION SERVICES



Top: Arlington Police Force in 1905 (Copy of an Original Belonging to Dan Hooley from the Robbins Library Historical Collection)

Bottom: Arlington Fire Department in 1912 (Robbins Library Collection)

DEPARTMENT OF COMMUNITY SAFETY

INTRODUCTION

One year has elapsed since the creation of the department of community safety that consolidated the administration of police services, fire services, inspections, and supporting services.

To be effective, every organization must respond to its changing environment. In the last decade the responsibilities and duties of maintaining community safety have broadened considerably. We in Arlington chose to respond to today's needs by adopting an up-to-date organizational structure that can effectively meet these changing conditions. The Arlington community safety department was created to accomplish the following goals:

- increase the level of interaction between police and fire personnel with the people of the community.
- continue clarifying job duties and responsibilities for all employees in community safety.
- provide effective management tools for measuring the value and impact of operations.
- improve employee morale and performance, thereby increasing the efficiency of community safety services.
- eliminate duplication in the delivery of services and examine productivity in our operation.

The department has come a long way in meeting those goals set in December 1974. However, much work still needs to be done before we can gain the full respect and trust of the community with the improved delivery of public services. We need citizen cooperation in reporting both crime and complaints about our handling community safety services. We also need to develop confidence in the new concept of community safety and its objective of more efficient services.

In addition to long-range goals, 22 management objectives were prepared for the FY 1976 performance budget. These objectives state accomplishments the new community safety organization aims to achieve during the year. As of January 1, 1976, 12 or 55% had been completed and work was in progress on the others.

Already, the consolidating of purchasing for the various divisions has enabled administration to hold the line on the budget. In view of the nation's current fiscal problems, this is a noteworthy accomplishment. However, Massachusetts' compulsory binding arbitration legislation has been a serious roadblock to fiscal responsibility. We are hopeful that the Supreme Judicial Court will recognize the need for municipalities to gain control over their own finances and will restore equilibrium on this issue.

In the following report, we will discuss the many activities of 1975 as well as explain the functions and future goals of the community safety department.

THE NEW MANAGEMENT TEAM

Robert C. Blomquist was appointed as director of community safety by town manager Donald Marquis on December 18, 1974. Prior to that time he served as Arlington's fire chief for seven years, having joined the department in 1948. Under the general supervision of the town manager, director Blomquist is the executive administrator responsible for total management of community safety services.

Director Blomquist was influential in many of the successes within the various divisions in 1975. He remains accessible to the community and is open to suggestions that might improve the delivery of public services in Arlington.

John F. Carroll, assistant director of police services, works under the administrative direction of the community safety director and is responsible for the overall supervision of personnel and maintenance of the police.

Major attention in the coming year will be given to two areas. A more energetic and responsive juvenile unit within the criminal investigation bureau will be sought. It is hoped that more effective management of juvenile problems will result from this action and the community will benefit from an eventual decrease in such incidents.

Secondly, the assistant director will reaffirm the openness of the police station to the public. Youth and civic groups, as well as individual citizens, are welcome to tour the station. Police personnel are available to visit schools or meet with community groups to discuss general practices or specific problems. Arlington's citizens will have the opportunity to know their police officials as people not unlike themselves. In turn, the police will become more familiar with community problems as well as with the citizens as individuals, rather than as mere complainants.

Assistant director of fire services, Irving Proctor is responsible for the overall supervision and maintenance of the division of fire services under the administrative direction of the community safety director. He has charge of all stations, apparatus, equipment, and town property within the fire services.

In the year ahead, major consideration will be given to the training of personnel to comply with the first responder law. This law states that all uniformed personnel must have advanced first aid training and all ambulance personnel must be certified emergency medical technicians by July 1, 1977.

It is hoped that by the end of 1976, a fire fighters manual will be produced similar to the one issued to police in 1975. It will contain departmental regulations, duties by rank and

assignment, and policies and procedures. Both manuals will be updated continuously.

Next year will begin the examination of the adequacy of Arlington's present fire station locations in terms of the town's increased fire service needs. Public Technology Incorporated, a non-profit government sponsored organization will assist in this determination.

An additional concern for 1976 will be to secure the necessary funding to implement the Metropolitan Area Planning Council's Metrofire Project which embraces 25 communities plus the Massachusetts Port Authority. After two years of planning, the council has established a communications and apparatus dispatching center based in Newton Fire Alarm Headquarters. It provides for additional assistance at general alarm fires when the automatic predetermined response is not sufficient. Included in the plan is insurance protection against damage to apparatus while on mutual aid assignments. This Metrofire Project will greatly benefit an already proven mutual aid fire service capability of the collective communities and will serve as a model for other areas throughout the country.

COMMUNITY RELATIONS

The primary goal of the community relations program is to insure continuous communication between the department of community safety and the people it serves. Officer Robert E. White as community relations officer since October 1973 has accomplished a great deal to stimulate constructive interaction between the police and the citizens.

Much of his work centers around Arlington's youth. Included are his participation in on-going educational programs such as the STEP and student intern classes offered by the high school and the cluster program at the junior high. He also participates in classes at all levels covering subjects such as drugs, safety, and law. These programs familiarize youth with the criminal justice system and help to improve relations between the youth and the fire and police services.

In extending cooperative interaction to others in the community, Officer White continues to meet periodically with various community groups including the Menotomy Manor tenants association, the American Association of Retired Persons, the youth consultation center, and the committee on vandalism.

The program is also involved in providing updates on department activities to the *Arlington Advocate* and interested civic groups.

Looking ahead to 1976, the community relations program will aim toward increasing exposure of police and fire officials in Arlington's schools through speaking engagements and class instruction.



Officer Robert E. White Receiving Award from Students of the High School STEP Program

Another objective will be increased crime prevention. Through cooperation with the *Arlington Advocate*, increased community involvement will be sought. Citizens will be informed of action they may take as individuals in helping to prevent crime; included will be information on crime reporting, securing property through identification methods, and neighborhood watch procedures.

PLANNING AND RESEARCH

The planning and research program examines how existing police procedures relate to changing crime patterns and investigates new methods that may improve the quality of all community safety services. As demand for these services continues to rise and our budget remains static, we must find better alternatives to the past practice of adding personnel.

Paul Fitzpatrick held the position as planner from January 27, 1975 to October 4, 1975. He was assisted in his efforts by Robert Proctor, a student intern from Northeastern University. During that time, Fitzpatrick was responsible for many significant achievements. Among them was a total revamping of the division's record system. This new system centralizes reporting procedures so that information on any police case can be easily located. It incorporates the use of incident cards, updated forms for officer crime, accident, and arrest reports, major and minor shift reports, as well as additional filing equipment.

Another of Fitzpatrick's accomplishments for 1975 was modernizing the division's telephone services. Previously, all calls coming into the police station entered a main switchboard. In a two-month survey, it was found that 87% of all calls were interdepartmental and not police emergencies. The system caused a slowdown in communications and a probable delay in the delivery of police services.

Through Fitzpatrick's efforts, and with the assistance of community relations officer White, each bureau was given a separate number. The calls for police service now enter the station on one of four emergency lines and the division is now able to respond more efficiently.

Fitzpatrick also established an equal employment opportunity program, submitted a grant for federal assistance for the revised BICEP Team, helped prepare for Arlington's bicentennial parade, and investigated the applicability of civilian dispatchers in Arlington.

Following Fitzpatrick's resignation in October, Edith A. O'Dell was appointed as the new planner on December 8, 1975. She is being assisted by Daniel Lutz, a Northeastern intern. Miss O'Dell's major concern during the remaining weeks of 1975 was the collection of data on all calls for police service to be used in the computerized crime analysis program.

Much of Fitzpatrick's work will be continued, such as the possible implementation of a radio system that would allow communities comprising the Greater Boston Police Council to communicate by switching to a uniform frequency specifically established for this purpose. This system would be highly beneficial in police or medical emergencies where a unified effort by several departments is required.

Major advances will be made in strengthening crime prevention. The school department's NCR computer will be used to identify crime patterns by patrol sector and street, response time, day of week, and time of day. Police manpower will then be deployed in accordance with this information and will place the crime prevention unit in areas of the greatest vulnerability to breaking-and-entering. It is expected that this information will later be used by the entire patrol force to reduce additional target crimes.

The planning and research program will continue to examine public safety needs and the latest technological and operational developments will continue to be evaluated for their potential use in Arlington.

COMMUNICATIONS

Communications is the heart of any public safety operation. More adequate community protection can be achieved through improving the system's network of communications.

From 1955 until 1971 all town government services operated on one radio frequency. These services included not only the police and fire departments but also the town manager, civil defense, the school department, the cemetery division, the park division, and the public works department.

Then in 1971, the fire department was granted a separate frequency because of its heavy communications load. This action left the police department and all remaining town government services on the same frequency.

Due to Arlington's growth and the subsequent increase in police communications, a third frequency for the police services was granted under the provision that it would operate on a shared basis with the town of Harvard, Massachusetts. The new frequency began operation on December 19, 1975.

Through the better communication provided by the additional frequencies, the town's public safety needs are better answered.

CIVILIAN DISPATCHERS

Up until 1975, policemen had been assigned to communications as one of their regular duties. Such practice has been criticized nationwide on the grounds that it takes policemen away from their law enforcement and crime prevention functions and is a tremendous waste of manpower, as well as a contributory factor in decline of police morale. Communications functions, it is argued, are best performed by civilians hired for that purpose and whose sole duty and attentions will be for that service.

A research team from the Center for New York City Affairs in conjunction with the community safety research and planning program examined the situation in Arlington. The study recommended to implement a civilian-operated communications system on a trial basis. Through the appointment of three civilian communications specialists as follows, we were able to reassign men to more direct police work.

	Appointed
Carol Sussman	7/28/75
Brian McMahon	8/4/75
Joyce Wilson	10/27/75

Each received four weeks of classroom training and practical application as well as participated in several of the police recruit training classes. The remainder of their preparation was on-the-job training. They were instructed in the areas of teletype operation, records procedures, patrol officer and firefighter functions, alarm systems, telephone courtesy, and radio procedure in terms of sector design, street location, walking routes, and police codes.

Response from the division members as well as the community has been favorable. Although the policemen must still allocate some of their time to communications, that time is greatly decreased. The community is pleased to have its policemen spending more time on the crime-related duties for which they were hired.

As in the police division, it was decided that civilian communications specialists could possibly improve fire services by allowing firefighters to spend more of their time on fire prevention and suppression functions. However, at the present time the fire dispatchers work with the regular operator who is a firefighter, and only work without supervision when that operator's services are needed in an extreme emergency.

The two civilian communications specialists serving the fire division were appointed as follows:

	Appointed
John Justice	8/28/75
Thomas F. Sweeney, Jr.	12/9/75

The salaries of the new dispatchers for both divisions are presently being paid for by the federal government through the Comprehensive Employment Training Act. It is hoped that the town will recognize the new employees as being highly beneficial and will provide the funds needed to maintain these services should the CETA funds be discontinued.

EQUIPMENT AND SIGNAL MAINTENANCE

Routine maintenance and repair work is regularly performed on the fire division's seven pieces of apparatus, the rescue truck, the service pick-up truck, three fire automobiles, and three inspectors' vehicles. Service to the police division covers the same routine maintenance and repair work for 16 vehicles including those utilized for mobile patrol, investigation, emergency assistance, dog and meter enforcement, and traffic signal maintenance.

Maintenance employees have been consolidated in order to maximize efficiency of repair work. Presently, the fire division repair shop is located at fire headquarters, while that for the police division is located at the police station. Although joining the work forces has greatly increased productivity, it is hoped that in the future the repair shops will be found at one central location.

As in the maintenance of police and fire vehicles, the personnel of the fire and police signal bureau and the traffic signal maintenance bureau have been consolidated to increase efficiency. Their physical locales remain separate, with fire and police signals located at fire headquarters and traffic signal maintenance found at the police station. Both will be housed together in the not too distant future if the goal of creating a new public safety building complex is reached.

DOG LEASH LAW ENFORCEMENT

In 1975, dog officer David Hill resigned and Tom Buck was appointed March 20, 1975. Three part-time dog officers complete the staff.

Fines were increased by town meeting for violations of the leash law.

In September, county dog officer Thomas Corkery met with the department and gave an excellent rating to our facilities and record keeping.

We are presently conducting a survey to determine high incident times of violations and will adjust hours of personnel accordingly.

POLICE SERVICES

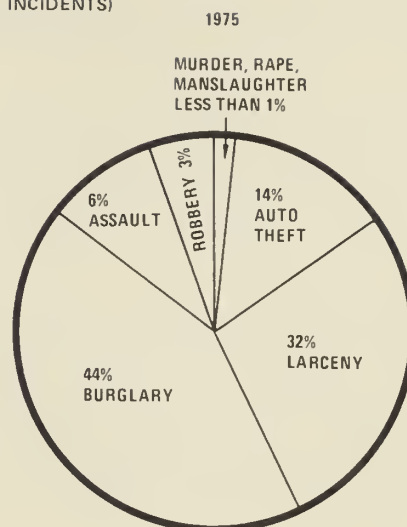
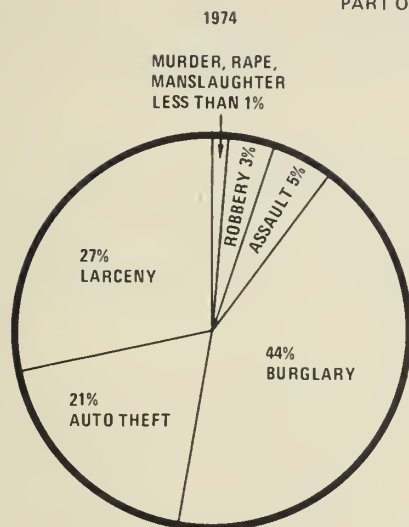
The police service division continues to work toward ensuring the safety of the public and maintenance of social order within carefully prescribed ethical and constitutional guidelines. With this in mind, personnel are continually reminded that police work is a service and the public should rightfully avail itself of this service. The division is constantly examining complaints and calls for service in an effort to give proper allocation of manpower to high incident areas.

CRIME AND SERVICE TRENDS

In the year 1975, there was a total of 17,737 incidents calling for response by the police services division. This represented an increase of almost 4000 incidents over 1974. Major incidents (Part One FBI Crimes) were reflected in this increase but remained about 8% of the total police workload. The largest increases were in crimes of breaking and entering and larceny. These increases parallel national trends causing the division to readjust priorities accordingly. Investigators within the criminal investigation bureau have taken advantage of specialized training and equipment in an effort to curb the rise in crimes against property. Unfortunately, employment conditions and inflation continue to persist and the increase in economic crimes seems to mirror these national problems.

Disturbances and complaints of youths gathering are still the most frequent calls for public service. Approximately 27% of the minor incidents are complaints of disturbances; most alleged to be caused by youths. For this reason, officers have been assigned on a permanent basis, rather than alternating, to areas of high frequency of complaints. These assignments are made with the understanding that sector or route police officers will be able to spend more time in the trouble areas, and can familiarize themselves with the residents (including the youth) and the problems peculiar to that area.

IN ARLINGTON
PART ONE FBI CRIMES (MAJOR INCIDENTS)



	Actual Offenses		Percent Increase (Decrease)	Cleared By Arrest		1974 Clearance Rate	1975 Clearance Rate
	1974	1975		1974	1975		
Murder	1	0	(100%)	1	0	100%	100%
Manslaughter	1	2	100%	1	2	100%	100%
Rape	3	3	—	0	2	0%	66%
Robbery	33	40	21%	7	8	21%	20%
Assault	53	94	77%	17	34	32%	36%
Burglary	506	642	27%	61	57	12%	9%
Larceny	305	458	50%	31	49	10%	11%
Auto Theft	243	201	(17%)	37	36	15%	18%
TOTALS	1145	1140	26%	155	188	13.5%	13.1%

TRAINING AND PERSONNEL DEVELOPMENT

With the assistance of the Massachusetts Police Institute, an organization that provides technical guidance, Arlington prepared its first comprehensive police rules and regulations manual and issued it to all members of the division in July 1975. Of particular significance is the inclusion of a series of bulletins issued periodically that discuss, for example, the handling of juveniles, preliminary investigations, family disputes, high speed pursuit, and handling of alcoholics.

After several years of state civil service policy changes and intervention by the U.S. District Court, the department of community safety appointed on July 27, 1975, 12 police officers. This milestone alleviated a critical manpower shortage and was accomplished after the rejection of several state civil service lists on the grounds that candidates did not meet the standards set by our new division of police services. All candidates were interviewed by peers representing the union, community safety administrators, and the town manager.

In order to provide the best possible training for Arlington's police and new recruits especially, Lieutenant Eugene V.

DelGaizo was appointed as the first full-time police training officer on July 27, 1975. In addition to his usual duties as a lieutenant, he now plans and implements a full-scale recruit training program, schedules academy training for newly appointed officers, maintains and broadens in-service and specialized training programs, as well as keeps the officers continually updated on changing laws and procedures by issuing monthly training bulletins. Lieutenant DelGaizo also taught a class in criminal justice to Arlington's high school students.

The crucial need for a recruit training program had been evident due to the Commonwealth of Massachusetts' requirement that all patrol officers in the State must satisfactorily complete a certified police training course at any time within the first year of service. That means a police officer may be permitted to perform street patrol duties up to one year with no training in essential areas such as proper police practice, law, or the use of weapons.

Each of Arlington's newly appointed officers now receive 120 hours of intensive classroom instruction and in-field training before their assignment to patrol duties. Through this program it can be assured that only properly trained men patrol Arlington's streets.

The three-week program which is a prerequisite to the formal academy training includes instruction in the following areas: court procedure; the juvenile justice system; youth and community relations; alcoholism and drug use; the use of force; firearms training and weaponry; law, including probable cause, search and seizure, and warrants; the town's by-laws; evidence and investigation; first aid; rules, regulations, and policies; and indoctrination into the system including police code system, sector design, and maps.

In-service training is another important element of an overall strategy to develop the full potential of our police officers. In 1975 all members of the division received two hours of classroom instruction in each of the following areas: guidelines for the canine patrol; crowd control, hawkers and peddlers; stop and frisk, probable cause and arrest; preliminary investigations; rape investigation; cardiopulmonary resuscitation; and crisis intervention.

An important obligation of community safety is that all uniformed officers must be utilized to the fullest extent in direct delivery of police services. In addition to releasing police officers from dispatching functions now performed by civilians, the following restructuring of duties took place in 1975:

- Captain Walter H. O'Leary was reassigned from commander of the criminal investigation bureau to commander of day operations.
- Lieutenant Francis A. Cook assumed the position of commander of the criminal investigation bureau following Captain O'Leary's reassignment.
- Captain Henry E. Bradley was reassigned from day operations and administration commander to commander of the administration and services bureau.
- Lieutenant Arthur G. Guarente was reassigned as needed to shift commander duties in addition to his usual traffic safety functions.

- Sergeant George J. Morgan was partially reassigned to operational patrol functions. He continues his usual records room duties.
- Sergeant Robert G. Learnard was partially reassigned to operational patrol functions. He continues his usual duties as armorer.
- Officers Robert J. Collins, Ferdinand A. Carangelo, and Virgil E. Wagner were reassigned from street patrol duties to the criminal investigation bureau as inspectors.
- Inspector Paul D. O'Brien was reassigned from the criminal investigation bureau to street patrol duties as an officer.

All shift commanders were reassigned to operational patrol duties on a daily basis for two hours of their shift. Such restructuring allows the commanders to be refamiliarized with street activity and the business community with whom their desk duties had caused them to be separated. Direct supervision of the patrol force is an additional advantage of this change in responsibilities. It is hoped that the present two-hour requirement for each shift can be increased in the near future.

Promotions and commendations also played a significant role in the 1975 community safety personnel development program. Lieutenant John F. Carroll was promoted to the position of director of police service on January 1, 1975. Also, the following men were promoted and commended:

- Sergeant Eugene V. DelGaizo was promoted to the rank of lieutenant on February 9, 1975.
- Officers Francis E. McKenna and William C. Pease were promoted to the rank of sergeant on February 9, 1975.
- On April 3, 1975, Officer Ronald F. Tocio was commended for his alertness and fine performance when, on February 27, 1975, with the help of a passing motorist, he apprehended and arrested a youth following a pursuit on foot.



Lt. DelGaizo (left) hands new police services regulations manual to new recruits as director of police services John F. Carroll looks on.

- On May 30, 1975, Officer Edward C. Cox was commended for his alertness and fine performance when, on May 25, 1975, he observed a crime in progress and proceeded to apprehend and arrest the guilty youth.

In June 1975 the Kiwanis Club of Arlington presented an annual award of "Patrolman of the Year" to Officer Michael Polston and Roman who make up the canine unit. The unit was commended for its outstanding service to the community since its appointment in February 1975.

CANINE TEAM

The primary goal of the new canine unit is to enhance the capability of the division in preventing crime, apprehending offenders, and protecting persons and property. It serves as a readily available backup resource to patrol personnel, the crime prevention unit, and the night detective division in locating fleeing suspects and detecting suspects in hiding, and assists in securing areas requiring the deployment of a large number of officers.

The success of the team including Officer Michael Polston and Roman has been considerable. Originally assigned to a regular patrol sector, the canine unit has had a substantial impact in its assigned area (no burglaries were reported in its sector during the time the unit patrolled for the first five months of operation). Its deployment schedule is currently dictated by the level of criminal activity in each of the other patrol sectors.

Since the team's assignment in February 1975, Officer Polston and Roman have completed 169 hours of retraining both at the Boston Police Canine Academy in West Roxbury and at various locations sponsored by the United States Police Canine Association (USPCA). The team's proficiency was recognized when it received two silver medallions in competition at the fifth Annual USPCA trials during June 1975. The competition, which evaluated all areas of the dog's training, included the top 28 canine units from Massachusetts, New York, Pennsylvania, and New Jersey.

Since its appointment, the team has patrolled a total of 1176 hours including 186 hours of actual use. It assisted in 12 building searches, 42 apprehensions, and numerous routine aid to other officers.

Unfortunately, it is impossible to calculate the actual value of the team. The number of criminal incidents avoided, property not taken, vandalism not incurred, and added safety to officers in the line of duty cannot be measured. It is strongly evident, however, that the canine unit has increased the division's ability to provide effective patrol coverage for Arlington's residents.

CRIME PREVENTION UNIT

The original Project BICEP (Better Investigations by Combined Enforcement Patrol) was implemented in August 1974 as a burglary and felony abatement program to stem the incidences of serious crime in Arlington. The original BICEP team suspended operations in May 1975 due in part to a critical shortage of manpower on the police force but also, to study the team's effectiveness and to evaluate past and future operational methods and techniques. Although the success of the team in terms of arrests and recovery of stolen property warrants its reestablishment, many of its accomplishments cannot be measured. It is impossible to evaluate the preventive value of the team, or its importance in providing a training ground for the officers in investigative and court procedure.

Because of the appointment of 12 new patrol officers and the near completion of their training, the division's manpower shortage is no longer critical and the BICEP team will be reestablished on February 1, 1976. Several strategic changes have been made to help increase their crime-deterrent capacity. The new team will be supervised by Lieutenant Harry Ryerson and will consist of Officers Arthur W. McLean, Anthony J. Chella, and James H. Kearns. It will be renamed the "crime prevention unit." The men will be deployed according to statistical crime analysis derived through a computer. Data on all calls for service will be fed into the computer on a daily basis in order that Arlington's crime patterns may be evaluated. This process has been made possible through a \$15,000 federal grant. This grant is a milestone for Arlington in that it represents the first time we have received law enforcement assistance from the federal government. Unfortunately, the magnitude is not comparable to our neighbors in Cambridge and Somerville.

JUVENILE ISSUES

The offenses of breaking and entering, larceny, disturbing the peace, malicious damage to property, and motor vehicle offenses are the most common violations and comprise the greatest percentage of court related offenses.

The total cases processed in 1975 by the juvenile division was 454. Of this total, 263 cases were violations in the above categories. A comparison with 1974 shows 641 cases in which the juvenile division was involved. Of these, 358 were in the above-listed category or 56% of the total workload.

All cases referred to the juvenile division receive individual evaluation other than arrests, which are handled directly through the court.

Referrals are made to the Arlington division of youth services for consultation and evaluation. Forty-one cases were referred to the youth services division in 1975. Juvenile runaway offenses in 1974 were 33, showing 19 females and 14 male offenses, a 58% female over male ratio. In 1975 there were 51 runaways showing an increase of 57% over the previous year. Female runaway cases numbered 30 and male cases were 21 in 1975, showing a 60% ratio of females over males.

Of the 454 cases processed in 1975 by the juvenile division, 16% were non-Arlington residents. A total of 291 juvenile complaints were issued at the Third District Court against 160 males and 8 females. The Juvenile Court referred 7 cases to the Massachusetts division of youth services, six males and one female. Thirty-eight cases were absorbed in the Intake Program and 13 referred to the CHINS (child in need of service) program. Eligibility to the Intake Program

is for first offenders for certain offenses. CHINS Program encompasses parents with children lacking parental control supervision. Both of these programs are handled directly through the probation department without the judiciary process.

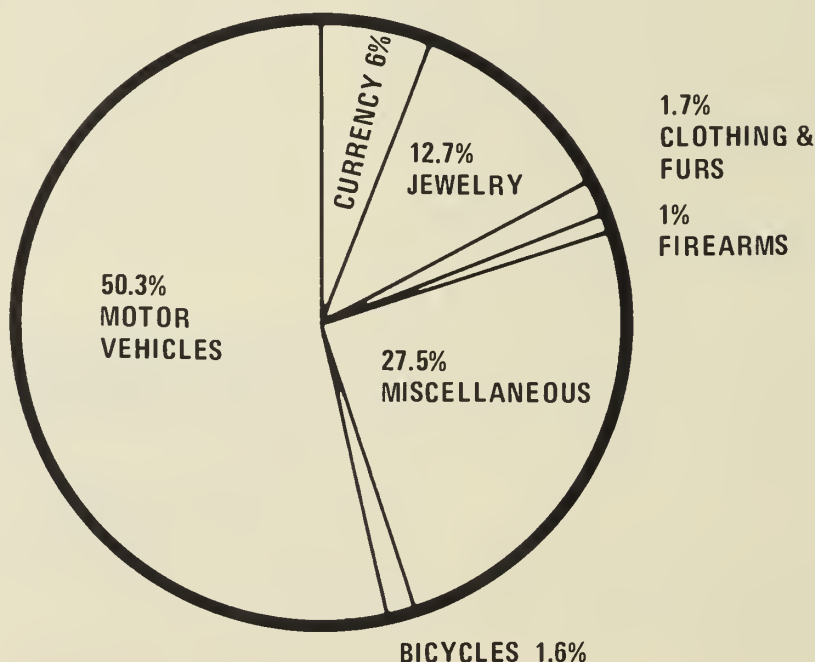
Twenty-two cases in 1975 involved \$1,892 restitution while 33 cases in 1974 involved \$1,612.

Numerous consultations with parents were held when problems arose with children beyond parental control. Referrals and procedures that may alleviate existing situations are discussed to resolve problems.

An up-to-date cross-reference file is maintained on all juveniles who are participants in incidents that are referred to the juvenile division.

REPORTED ECONOMIC IMPACT OF CRIME IN ARLINGTON

1975 STOLEN PROPERTY



REPORTED ECONOMIC IMPACT OF CRIME IN ARLINGTON

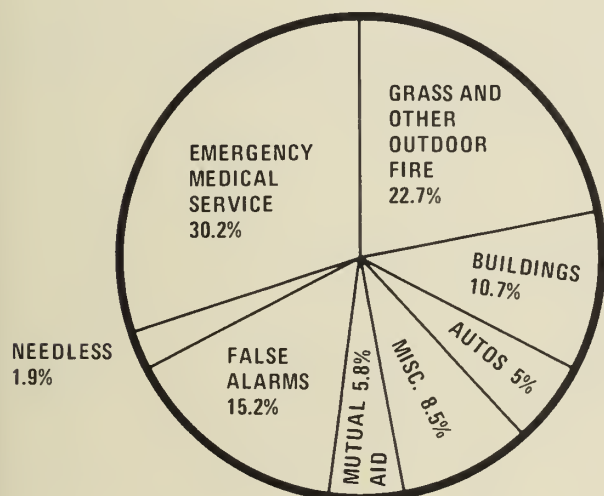
	1972	1973	1974	1975
Market Value of Property Stolen	\$387,283	\$452,502	\$690,096	\$784,106
Market Value of Recovered Property	187,395	265,939	403,211	327,448
Percent Recovered	48.4%	58.8%	58.4%	41.8%

FIRE SERVICES

The annual bill for fire damages in the United States is estimated at \$11 billion. In Arlington fire losses in 1975 amounted to \$1,161,416. This large figure is due, in part, to the fire at the First Parish Unitarian Universalist Church. The average per annum property damage of fires in Arlington over the past ten years has been \$340,000.

Besides property losses, fires claim 12,000 lives annually and injure hundreds of thousands. One of the most important events in the advancement of professional fire protection and control occurred this year with establishment of the National Fire Prevention and Control Administration under the U.S. Department of Commerce.

CLASSIFICATION OF RESPONSES
1975



The stated goal of the National Fire Prevention and Control Administration is to reduce life and property losses by 50% within a generation. This organization will provide seminars, workshops, conferences, and civic training and educational activities for use in all regions of the U.S. Hopefully, these tools will help us improve our techniques for fire prevention, fire inspection, firefighting, and fire investigation.

Arlington's new community safety administration was instrumental in both planning for the National Fire Prevention and Control Administration and in developing the first New England Fire Services Conference to be held in early 1976.

Less than 6% of fire service manpower in Arlington today is utilized in fire combat. The implications for a service oriented division are self-evident and inspection services, prevention, investigation, and education programs will be the emphasis for the future.

TRAINING AND PERSONNEL DEVELOPMENT

The division's training program continues to be supervised by training officer Captain James Kelly. The men undergo continually updated in-service training sessions, as well as recruit training during a seven-week session at the Massachusetts Firefighting Academy in Stowe, Massachusetts. Unlike the police academy training which is required by law within one year of the officer's appointment, academy firefighting training is entirely up to the discretion of the division. In maintaining its demands for the best possible fire services through highly trained personnel, all division firefighters must complete the academy training. If the course is not satisfactorily completed, the firefighter may be dismissed during his six-month probationary period.

In aiding the division's training programs, it is hoped that a firefighter manual, similar to the one compiled for the police division, will be completed by the end of 1976.

Two men were appointed to the division. The following promotions and commendations are noted for 1975 in the fire services division:

- Chief Officer Irving L. Proctor was promoted to the position of director of fire services on January 1, 1975.
- Captain Charles McCue was promoted to the rank of chief officer on November 2, 1975.
- Lieutenant Lewis J. Paragona was promoted to the rank of captain on December 7, 1975.
- Firefighter John E. Gilbert was promoted to the rank of lieutenant on December 7, 1975.

Each year the Kiwanis Club of Arlington makes an award for outstanding public service to one of the town's firefighters. This year's "Firefighter of the Year" award was a unit award to the rescue squad for extending their essential services in an efficient and skillful manner. It was granted to the three men of each of the four groups comprising the unit who responded to the greatest number of emergency calls. They are as follows:

Group I: Lieutenant Thomas Turnbull
Firefighter Perry Cayton
Firefighter John Norris

Group II: Lieutenant Kenneth Felton
Firefighter Walter Amorin
Firefighter Emelio Rosselli

Group III: Lieutenant Robert Casey
Firefighter Joel Seully
Firefighter Timothy Murphy

Group IV: Lieutenant John J. Flynn
Firefighter Joseph Burke
Firefighter John Gilbert

FIRE APPARATUS

In September 1975, the division received a new 100-foot aerial ladder truck which was placed in service in October 1975. The new truck will replace a 1952 Seagrave 65-foot junior aerial ladder. Highland Station houses the truck which has the capacity to fight a fire at the top of a seven-story building. A permanently mounted ladder pipe allows water to be pumped to the top of the base section of the ladder in the shortest possible time. It is expected that the new truck will help the division to best serve Arlington's increasing demands for quality fire services.

In December 1975, the main drive engine of Ladder 1, a 1961 Mack gasoline engine, failed and required major repairs. Because of the unavailability of parts to complete these repairs, the decision was made to purchase a new main drive engine and at the same time, convert from gasoline to diesel fuel. This task was accomplished and the unit was placed back in service in late December.

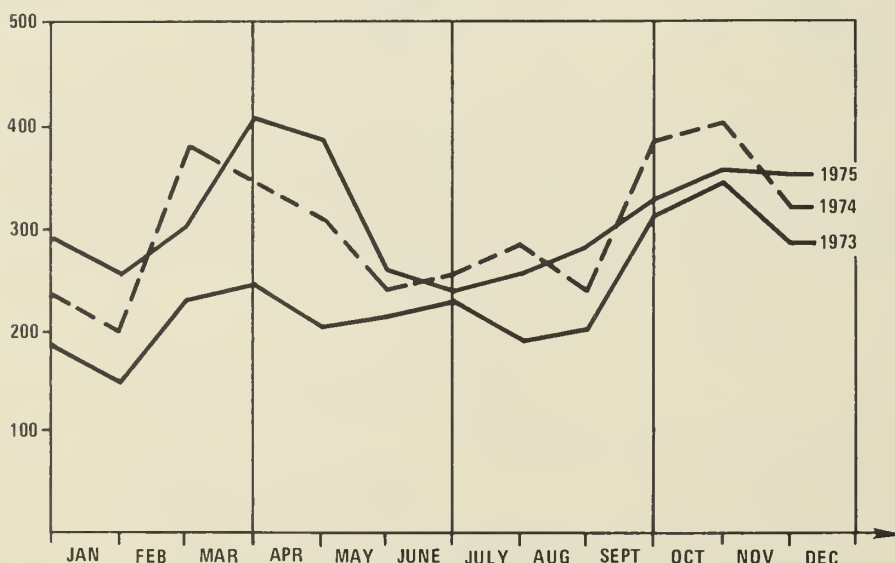
INSPECTION SERVICES

This division covers the four major areas of inspection work including building inspections, plumbing inspections, wire inspections, and housing inspections.

Through the housing and community development act of 1974, a new housing inspection program has been implemented. In the past, inspections of one- and two-family houses were conducted on a complaint basis. Under the new system, the division hopes to visit every one-, two-, and multi-family dwelling in town over a five-year period. The interest will be in maintaining the value and safety of Arlington's homes. No inspections will be conducted without the consent of the homeowner or tenant. Major concerns will be in structural elements of the dwelling, proper installation and maintenance of plumbing, electrical, and heating systems, as well as noting fire hazards that exist. If the inspector suggests that repairs could be made, the homeowner or tenant will receive a written notice to that effect. Since all repairs are voluntary, the homeowner may meet with the inspector to discuss what repairs would correct the code infraction or to request information on low-interest rehabilitation loans. At the homeowner's request, an inspector will review the repairs.

Through this comprehensive approach to safety inspection, it is hoped that the safety and high quality of Arlington's homes will be maintained both for the benefit of individual citizens and the community as a whole.

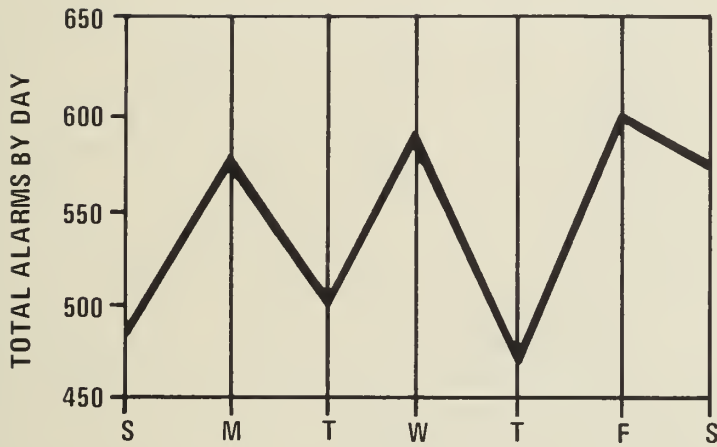
TOTAL ALARMS PER MONTH – FIRE SERVICES
DEMAND TREND



ALARMS PER MONTH

	1973	1974	1975
JANUARY	181	227	286
FEBRUARY	159	200	263
MARCH	228	379	302
APRIL	246	348	414
MAY	210	301	385
JUNE	220	247	269
JULY	235	255	244
AUGUST	198	289	256
SEPTEMBER	210	246	285
OCTOBER	320	381	337
NOVEMBER	353	405	360
DECEMBER	282	323	352
TOTAL	2842	3601	3753

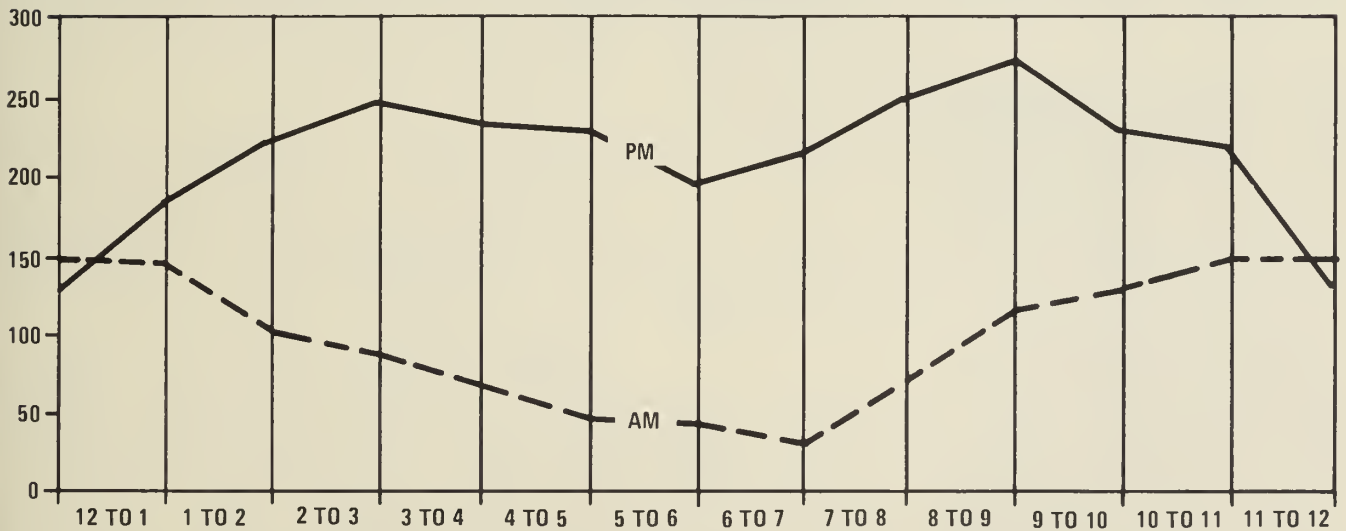
TOTAL ALARMS BY DAYS – FIRE SERVICES DEMAND TREND



TOTAL ALARMS BY DAYS

SUNDAY	484
MONDAY	561
TUESDAY	502
WEDNESDAY	573
THURSDAY	471
FRIDAY	601
SATURDAY	561
	<hr/>
	3753

TOTAL ALARMS BY HOURS – FIRE SERVICES DEMAND TREND



TOTAL ALARMS BY HOURS

TIME	12-1	1-2	2-3	3-4	4-5	5-6	6-7	7-8	8-9	9-10	10-11	11-12	
AM	122	102	81	53	44	43	38	61	117	127	156	153	TOTAL AM
PM	188	223	251	241	238	198	216	247	273	234	220	127	TOTAL PM
													2656

FIRE SUPPRESSION

A fire on Friday, March 7, 1975 destroyed one of the most widely recognized landmarks in the Greater Boston area when flames destroyed the historic First Parish Unitarian Universalist Church in Arlington. The large white, wooden church was located in Arlington Center on Massachusetts Avenue at the corner of Pleasant Street.

According to director of community safety Robert C. Blomquist, investigations conducted by the fire services division reveal that three painters from the H.W. Foote Company of Boston were stripping off old paint from the structure. The historic building was undergoing restoration in conjunction with the bicentennial observance. The painters were using a Dayton electric heat gun which emitted a stream of hot air up to 1,000 degrees. Shortly after 9 AM the three workmen went for coffee. When they returned shortly after 9:30 AM, one of the painters, climbing the staging around the steeple, saw smoke coming out of the steeple. At the same time, one of the other painters on the ground heard a crackling sound behind the shingles. He went into the church and got a fire extinguisher and returning outside, started to rip off shingles near where they had been working a half hour earlier.

The foreman on the job ran into the church and called the fire services division. One of the other workmen ran across the street and pulled Box 51 located at Massachusetts Avenue and Pleasant Street. By this time other people were beginning to observe the smoke and calls began to flood the switchboard at the Arlington fire station. Simultaneously, the church's automatic fire detection system activated sounding Box 4413 located at the church. Since the fire was burning in the walls of the steeple, this accounted for the delay in the automatic alarm which functioned normally once the smoke and heat had reached an open area in the church. Unfortunately, by this time it was too late.

With the painter pulling Box 51, the detection system sending in Box 4413, and several calls being received, the entire Arlington fire services division began to roll at 9:45 AM. The fire had been going undetected for almost 45 minutes before the first alarm.

The church is within view of the apparatus leaving Arlington's central station. An immediate second alarm was sounded by the responding apparatus. The second was struck at 9:45 AM also. At 9:50 AM, fire division director Irving Proctor ordered a general alarm transmitted.

First arriving engine companies from the central station ran preconnected one and one-half inch hoses to the front door

of the church on Massachusetts Avenue and to the stairway leading to the second floor. They had water on the fire as Engine 2 from the Highland Station and Engine 3 from the Park Circle Station laid large hoses and connected them to hydrants. The fire was raging heavily inside the steeple and there was no way that the firefighters could get at it quickly. Both of Arlington's ladder trucks were set up with ladder pipes to play water on the outside of the steeple.

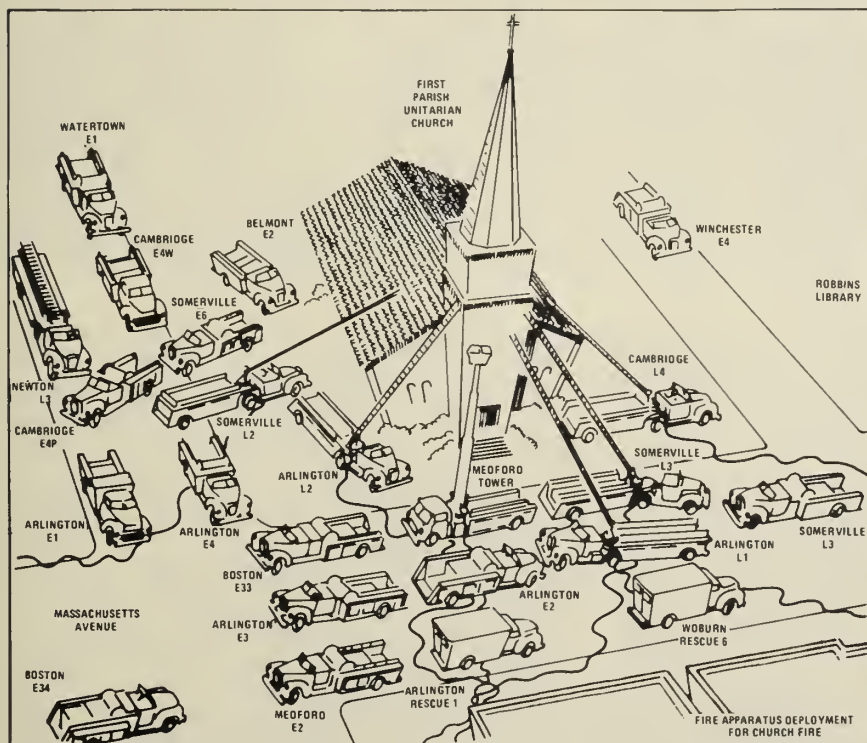
Calls were sent for additional mutual aid outside of the usual mutual aid plan. Altogether nine engines and four ladders, in addition to the entire Arlington fleet worked at the fire. Cambridge sent Engine 4 and Ladder 4; Somerville Engine 6 and Ladder 3; Medford Engine 2 and Aerial Tower 1; Lexington Engine 1; Winchester Engine 3; Belmont Engine 2; Watertown Engine 1; Newton Ladder 3; and Woburn Rescue 6. Boston sent Engines 33 and 34 to the fire. This is the first time that the Boston fire department has sent mutual aid to the town of Arlington. Engine 34 hooked up to the hydrant on Massachusetts Avenue near the railroad tracks and pumped into Engine 33 which was located on the corner of Massachusetts Avenue and Pleasant Street. Engine 33 put their deckgun into operation and was able to throw a stream to the top of the massive steeple.

Other cities and towns covered Arlington stations. Boston Ladder 13 covered at the central station with Somerville Engine 2. Cambridge Engine 5 and Woburn Engine 3 covered at the Highland Station.

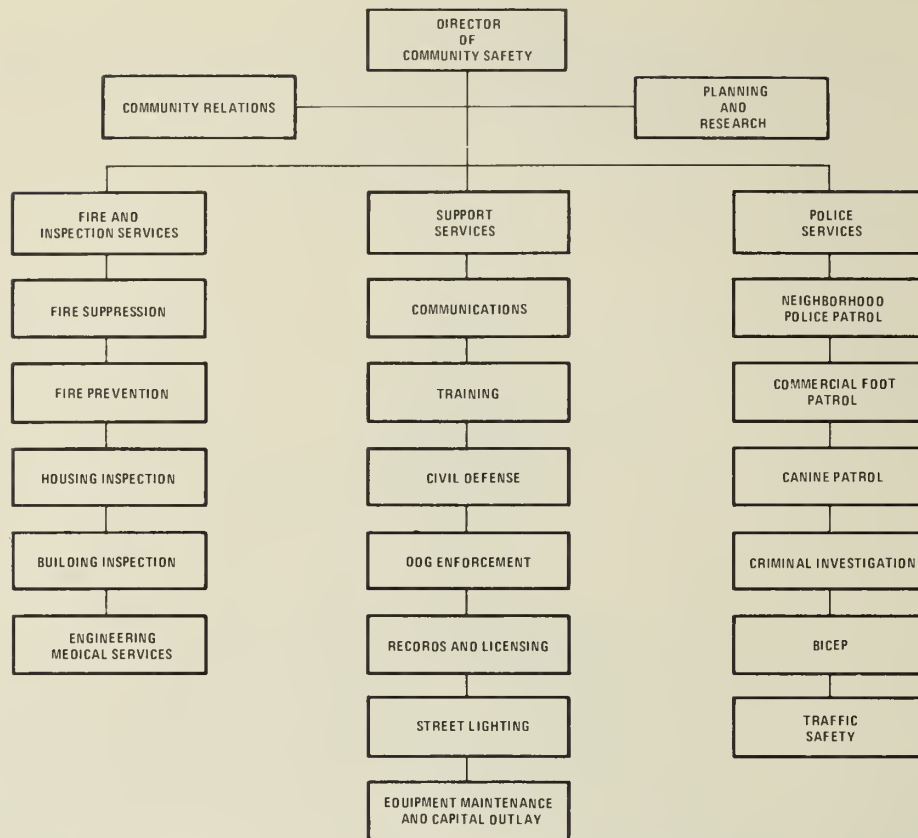
The fire spread rapidly from the steeple across the peak of the church's roof through a cockloft. Firefighters working inside the building were unable to reach it with hand-lines and were soon driven from the structure as the timbers from the roof and steeple began to fall.

A tremendous deluge of ladder pipes and deckguns were being played on the steeple and the church. At one time no less than seven deckguns and ladder pipes were being used in an attempt to control the blaze. It was feared that the massive steeple would collapse and crash across Massachusetts Avenue covering men and apparatus with flaming debris.

By 11:30 AM most of the fire had subsided but smoke and flames still raged from the steeple area. The roof had burned off the main church itself and the structure was a total loss. About 2:30 PM the top of the steeple burned through and came crashing to the ground, carrying with it the large gold-leafed weathervane. A crane was called in to level the rest of the steeple which was being held upright by the staging erected by the painters. By midnight the drama was over, and another historic structure had been lost.



COMMUNITY SAFETY



BICENTENNIAL PHOTO ALBUM

1. Gentlemen from Bridgewater Colonial Color Guard, Somerset County, N.J., guests at the Bicentennial Colonial Ball.
2. Memorial Honors at Old Burying Ground.
3. Catherine Dowd and Elizabeth Fitzmaurice at Bicentennial Colonial Ball.
4. Costumed children in Parmenter Parade.
5. Flag raising at Robbins Memorial Town Hall.
6. Bicentennial Ecumenical Service, at Pleasant Street Congregational Church.
7. John L. Worden III, president of The Arlington Historical Society giving presentation in front of Jason Russell House.
8. Young spectator enjoys Patriots' Day Parade.
9. Provisions for the troops.
10. Feather and hat clad spectators watch festivities.
11. William Dawes received by selectmen.
12. St. Agnes Jr. Band, Arlington, Mass.
13. Arlington Garden Club float.
14. Saugus Socialites, all girl drum and bugle corps.
15. Crowds line parade route; group performing is Norwich University Corps of Cadets, Northfield, Vermont.
16. North Militia, Lynnfield, Mass.
17. Third U.S. Infantry (The Old Guard), the Army's ceremonial unit and escort for the President, Ft. Meyer, Va.
18. The Boston Crusaders.
19. The Heightsmen Drum and Bugle Corps, Arlington, Mass.
20. Scene from "It Happened Here", bicentennial musical production.
21. Mr. and Mrs. George Faulkner at Bicentennial Colonial Ball.
22. Ruth L. Berry and her painting "The Fight at the Jason Russell House".
23. New England Amateur Athletic Union Track Meet, Arlington High School.
24. Memorial Honors at Old Burying Ground.
25. Raising Bicentennial flag at Winslow Towers.

CREDITS FOR CENTERFOLD

No. 6 & 7, Larry Deetjen

No. 16, 24, & 25, John F. Crowley

No. 20, Courtesy Ruth Mahon

All others by Duette Photographers for Bicentennial Planning Committee



1



2



3



4



5



6

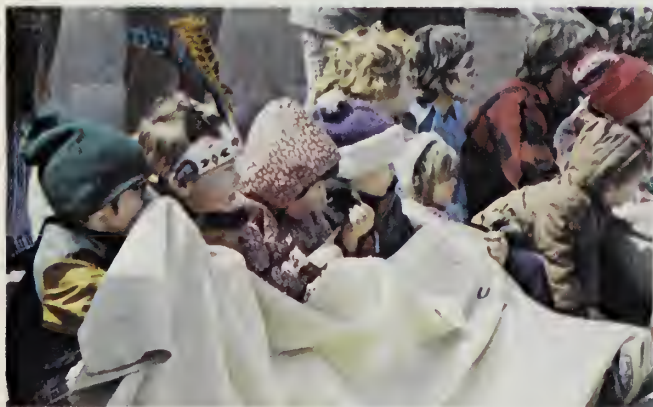


7



8

10



12



9

11



13





14

16



15

17



18



19





20

22



21



24



23



25



EDUCATION AND LIBRARIES



- EDUCATION
- LIBRARIES



62 Top: Children at Dallin School during seed planting project
Bottom: Arlington Schools as they appeared in 1907

SCHOOL COMMITTEE

Arlington's school committee has been an institution for 150 years, but its beginnings date back to 1774. Charles S. Parker in *Town of Arlington Past and Present* stated that in 1827 the town first chose a school committee, so named. Complete charge of school affairs including finances was not turned over to the school committee, according to Parker, until 1861. The extent of the selectmen's control can be seen in William R. Cutter's reference in his *History of Middlesex County* to a "committee of three" being established by the town in 1774 "to regulate the school. It was voted that this committee receive the money granted for the schools, and employ 'a schoolmaster and school-mistresses to keep the school or schools, and pay them therefor.' "

In their 150 years of existence school committee posts have been filled by members of Arlington's most distinguished and public-spirited families. The family names of early school committee people are names that are common coinage in the town: Locke, Robbins, Russell, Peirce, Cutter, Cotting, Symmes, Whittemore, Gardner, Hill, Homer, Wellington, and so on.

One must not overlook the record of the Hon. William E. Parmenter, for 25 years the chairman of the school committee. Beginning in 1856, his term of service included the hiring of the town's first superintendent of schools, Dr. Richard L. Hodgdon and the establishment of the first public high school in Arlington.

Without the active support of his fellow townsmen, however, Judge Parmenter's efforts would have been in vain. These people were continuing a tradition of expansion of educational facilities which started back in 1693 — well over 200 years ago — when their predecessors built a schoolhouse before building a church, an unusual sequence of events. The judge's contemporaries began their own tradition of supporting the high school either with new buildings or additions. This tradition remained intact even through the hard years of the Depression of the 1930's, which saw considerable renovation and new building at the high school.

The school committee opening our nation's third century faces problems unlike those of Parmenter. This year saw the setting aside of over 200 years of tradition when townsfolk voted down two separate attempts to create specialized learning areas to meet modern educational requirements at the high school. In doing this the voters withdrew their support from not only the school committee but also from the town meeting members, selectmen, and other town officials, all of whom were attempting to establish, like Parmenter, an adequate high school plant for present and future generations.

Progress has stopped on high school plant renewal, but the repercussions of these acts of nonsupport are still being felt. The present buildings will continue to deteriorate. Updating



Standing L. to R: William Carey, Charles Lyons, Alex Wilson, George Buckley. Seated L. to R: Doris Cremens, William O'Brien, Dorothea Stein and Ann Klein

of courses of study will be harder to bring about. The loss of accreditation by the New England Association of Schools and Colleges is a very real threat. Prospective homeowners with children may pass up Arlington for towns in which there is more positive evidence of support of education. The pride of Arlington residents in their town may be diminished.

All chances to get back to tradition and to foster a renaissance at the high school are not lost. New plans have been developed for high school renewal which build upon the lessons learned and the experience gained from the previous efforts. May the very crying need for this renewal and the very reasonableness of the plans to meet short- and long-term educational goals serve to rally citizens to create a high school plant worthy of meeting the challenge of the next century.

CENTRAL ADMINISTRATION

In reviewing the past year, particularly in the context of the nation's bicentennial, it is clear that the school department's traditional role of transmitting our history and culture must be done against the backdrop of great departures from Arlington's history and traditions.

The most visible issues involve contractions in the school system, the first time this has occurred since the building of our first school in 1693, and the proposals for construction of a new academic core for the high school, which were defeated in two public referenda.

Less visible, but perhaps more important, are commitments to a style of education, which increasingly focuses on the student, his or her needs and a diagnostic-prescriptive approach to learning.

This approach was symbolized by two events this past year: the opening of the Ottoson and East Junior Highs, both of which were designed specifically for the "cluster" system of junior high education, and the effective date for Chapter 766 of the General Laws in September 1974, requiring cities and towns to include all students in regular learning programs wherever possible. This latter event makes the schools responsible for the education of all children, regardless of their learning difficulties.

The opening of the junior highs was to have been the beginning of a planned upgrading of Arlington's secondary schools, culminating in construction of a new academic center, demolition of 'A' Building (built in 1915), and construction or remodeling of physical education and various occupational facilities at the high school.

The defeat of the high school proposals leaves many things in doubt, notably the high school's ability to meet the educational needs of all its students and the school's accreditation status. Unless the town moves to correct the high school's plant and program deficiencies, it is likely the school will lose its accreditation by the New England Association of Schools and Colleges.

Continued declines in the elementary school population, coupled with projections for further declines, have led to School Committee studies of redistricting of the elementary population and/or examination of possibilities for closing one or more of our eleven elementary schools. Clearly, such retrenchment is not a happy prospect, particularly for parents in the areas which could be affected. This is the first time Arlington has had to deal with the problem of shrinking school enrollments since 1693.

Yet, even as we look back on the end of old trends, we can begin to see the birth of new, constructive approaches to new challenges in education. The planning which went into the high school proposals involved students and teachers, members of the community and the school department staff to an unusually high degree. Our perception of what needs to be done has been sharpened and academic planning within the high school departments was accelerated.

At the elementary school level, considerable attention has been paid to problems of getting needed services to children most efficiently. Encouragement has been given toward the development of effective teaching styles and toward individualized, prescriptive programs for all the children.

Despite problems, and precisely because of the challenges they pose, we begin our nation's third century with realistic expectations and the knowledge that what has gone before is not lost, and that what will come has been, and will continue to be, the subject of considerable discussion and planning.

HIGH SCHOOL EDUCATION

In 1827 Massachusetts passed the first public high school law in the United States. Horace Mann began enforcing the law after becoming secretary of the State Board of Education ten years later. Then in 1852 Massachusetts passed the first compulsory school law in the United States.

The first public high school in Arlington was set up in a schoolbuilding purchased from William Cotting in 1864. The idea to do this came from the Hon. William E. Parmenter, the "Father" of Arlington public schools. Its curriculum must have been similar to Cotting's Academy, which was, according to Charles S. Parker in *Town of Arlington Past and Present*, "conducted as a private school to prepare pupils for college." Judge Parmenter for many years opposed the addition of a business course, successfully upholding the values of a traditional, purely classical course of study.



Cotting Academy

The first school to bear the name Arlington High School was built in 1894 at the corner of Academy and Maple Streets for a cost of \$80,000. It now bears the name Central School. Besides the traditional classical courses of study, this school offered two noncollege-bound courses: "general" and "academical." In 1910 electives, honors sections, and clubs were instituted.

After three fires, the old Cotting High School had to be demolished in 1894.

On the present-day Massachusetts Avenue site, the structure now known as Building A was constructed in 1915. This building, the Locke, Crosby, Cutter, and old Russell Schools were characterized as follows by Parker in an oft-quoted passage from his Arlington history: "In size, architectural design, and adaptability to the purposes for which they were constructed, they stand unsurpassed in a section of the state notable for stately and fully appointed school buildings."

The first school library at this high school was established in 1921. Despite Depression years, 26 new classrooms, an indoor track, a lunchroom, locker rooms, a partially completed auditorium later used as a gymnasium, and the Warren Peirce athletic field were added in 1932. This expansionism, plus a renewed interest in the development of character as well as of career interests prompted the formation of the guidance department in 1937. At the close of World War II, with all the veterans returning as an impetus, improvements to and extension of vocational education were made.

The latest additions to the physical plant of the high school date from 1957. Then in 1965 came the Downs Building, also known as the Freshman Building.

The past year might be described as the best and the worst of all times for members of the Arlington High School community. The daily business of educating Arlington's teenagers proceeded at an amazingly even and sure pace while just off-stage, battles raged concerning the future plans for improvement of the school.

Following close upon months of double sessions (which students liked but teachers bewailed) for the purpose of renovating both junior high schools, the high school staff and students believed that their school's time for renewal had come.

Two referenda were placed before Arlington voters to determine if the town would support plans for renovations and new building. One after another the plans were turned down. Yet while they lived, they were a rallying point for an astounding amount of involvement on the part of students, parents, teachers, administrators and school committee members.

Thus in September, the school opened on a new school year under the same conditions as it had closed the preceding June. However, student enrollment had declined slightly, the Association of Secondary Schools and Colleges placed the school on a one-year probation, and a fresh coat of paint (in corridors only) and other improvements in equipment had been made in order that Building A might meet state safety requirements.

The first four months of the 1975-1976 school year saw no return of double sessions. But a new team of architectural/educational consultants have developed a plan which, if it receives town meeting support, will allow the high school to achieve short- and long-range educational goals blunted by lack of voter support in the referenda last year.

Some progress has been made in the following areas: computer terminals have been added, English as a second language programs have become more visible, and better coordination of all learning difficulties specialists has become possible. The STEP alternative school has secured a more spacious and permanent home, and occupational education programs have moved ahead. A few of these



Arlington High School — Class of '75

latter programs are deserving of special mention. An occupational career center to be manned by a career specialist and offering career information services to students, all teachers in the system, and adults in the evening courses has been set up. In the business and office education department, work simulation and typewriting laboratories have been added. Home economics and industrial arts staff members have also instituted new courses to meet young adults' vocational, avocational, and home-making needs.

A 1960 pictorial report of the Arlington Public Schools contains the following description of the high school:

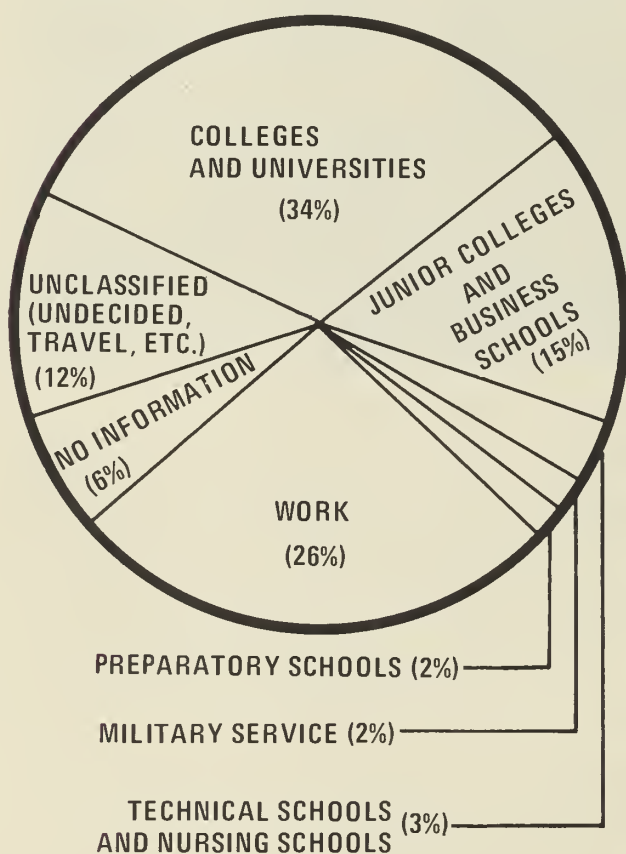
"The Arlington High School is comprehensive in its program, not only for those who are preparing for college or the business world, but also for those whose formal education will terminate in high school.

"To meet this broad program, we are doing our utmost to make it possible for all pupils to find some real personal interest . . . that they may thereby complete their work at Arlington High with some definite idea in mind as to what they want to do with their lives. The addition of . . . more shops and improvements in the science laboratory facilities are recent moves to keep Arlington High in step with modern trends in education . . . the many extra-curricular activities, academic, athletic and social . . . , promote a program of both educational and social benefit for future living.

"Arlington High is now classified as one of the larger high schools of the state, both in its physical plant and in its enrollment. At the same time, however, it is the aim of the administration to maintain the feeling of close personal touch and interest in the individual pupil in all respects, be they educational or social."

While the high school attempts to accomplish these same goals today, the school community is hardpressed to reach these ideals within existing buildings. The business of being comprehensive, of developing interests and skills necessary for a career and life in today's world, and of keeping up

CLASS OF 1975 PLACEMENT — 646 GRADUATES



with modern trends in education, as well as the necessity to provide a "personal touch and interest in" each student is a more complex task than ever before. It mandates the updating of the school plant.

This same 1960 school report quotes a prominent educator as saying, "We cannot educate today's children with yesterday's tools and have them ready for tomorrow." As the years pass, this thought gains more significance.

INTERMEDIATE EDUCATION

Junior high schools took hold after 1910, they mushroomed into existence after World War I, and by 1940 there

were 2,500 such schools. Arlington's two junior high schools came into existence in the 1920's.

Junior high schools were created to help students bridge the gap between elementary school and high school and to offer enrichment to these students who, by the age of twelve had reached adolescence and could no longer be treated as children. These ideas and in some cases the actual development of courses of studies for upper grades at elementary schools were said to be in existence up to 50 years earlier than the coming of the junior high schools themselves. At that time no separate schools of this type were envisioned.

January 1975 saw both junior high schools returning to renovated buildings after months of double sessions at the high school. School communities which had pulled together with great energy and cooperation to make double sessions work were called upon to exert further efforts in order to adjust to a whole new set of conditions.

Stepping into beautiful new and spacious buildings did not mean an end of problems. Junior High School East had to move back to a facility 80% complete. While makeshift arrangements had to be made for a time, the school was able to open with its complete program and regular schedule fully operating.



Top: Ottoson Junior High School

Bottom: Junior High School East

For Ottoson Junior High School it was a different situation. Originally scheduled for September 1974, staff and students found that they could use only the renovated

portions of their building when they finally moved back in January 1975. The solution to this space problem was found by setting up different arrival and departure times for seventh and eighth grade students. Finally in April the new areas of the building became available and again a whole new schedule of classes had to be made. In summing up his experience, Principal Edmund R. Mahoney stated, "Considering the many moves mentioned above, staff and students responded admirably . . . we were able to not only "hold our own" educationally but many unique and challenging curricula and strategies were developed and used. We all became acutely aware that cooperation and understanding between staff and students is not only desirable but essential."

The other months of the year were spent in learning about the new facilities. New physical education facilities; new media centers; new music, art, science, and practical arts areas were explored. In addition, both schools were designed specifically for the "cluster" system of junior high education, and the dimensions of this design had to be explored. As Principal Charles F. Christensen wrote, "The net results of the expansion of the East facilities and additional staff members is an enriched curriculum which involves greater numbers of students in a larger variety of subjects."

The adjustments have not all been made, the problems not all resolved. But the enthusiastic spirit of seeking the new and of cooperating with others in the same school setting generated by the renewal of these two schools lives on. Such a spirit is enough to master the still existing problems and to challenge the high school to create its own renaissance.

ELEMENTARY EDUCATION

It being one cheife proiect of ye ould deluder, Satan, to keepe men from the knowledge of ye Scriptures, as in former times by keeping ym in an unknowne tongue, so in these latter times by perswading from ye use of tongues, yt so at least ye true sence & meaning of ye originall might be clouded by false glosses of saint seeming deceivers, yt learning may not be buried in ye grave of or fathrs in ye church and commonwealth, the Lord assisting or endeavors,

It is therefore ordred, yt evry towneship in this jurisdiction, aftr ye Lord hath increased ym number to 50 householdrs, shall then forthwth appoint one wth in their towne to teach all such children as shall resort to him to write & reade . . . ; it is further ordered, yt where any towne shall increase to ye numbr of 100 families or householdrs, they shall set up a grammar schoole, ye mr thereof being able to instruct youth so farr as they shall be fited for ye university. . . .

Initial school legislation —
Massachusetts, 1647

Arlington's first public school building dates back to 1693. It was a 30' x 40' building constructed at the rear of what is now the First Parish Church lot near Robbins Library and



the center graveyard. Charles S. Parker in *Town of Arlington Past and Present* described the place as "barn-like" and "devoid of adornment and lacking in all essentials for creature comfort." In its years of existence this building would also serve at times as a sort of town meeting hall and even church.

The political independence of our nation brought with it the desire to achieve educational independence and to reassert the values to a nation of educated people. Here is Noah Webster writing in 1788: "Before I quit this subject, I beg leave to make some remarks on a practice which appears to be attended with important consequences; I mean that of sending boys to Europe for an education, or sending to Europe for teachers. That this was right before the revolution will not be disputed; at least so far as national attachments were concerned; but the propriety of it ceased with our political relation to Great Britain."

Article III of the Ordinance of 1787 says in part: "Religion, morality, and knowledge being necessary to good government and the happiness of mankind, schools and the means of education shall forever be encouraged."

Arlington's 11 elementary schools continued to experience lower student enrollment this past year. There were about 200 fewer students registered for the 1975-1976 school year than for 1974-1975. Indeed, over the past five years total enrollment has declined by about a thousand pupils.

While projections for the future from the standpoint of today's figures indicate slight decreases in student population, it is difficult to predict what actual enrollment figures will be. Immigration into Arlington from other towns, let alone from other countries, is but one unknown. Just this year, Locke School, for example, had three Chinese and four Japanese students enter, none of whom could speak English. Public school efforts to help students with special

needs might also bring about an influx of new students. The tax base, birth rates, the real estate market, and the town-wide climate of opinion regarding families and children and school — all these factors are unknowns too. Even using today's figures, certain schools are foreseen to have expanding rather than contracting enrollments.

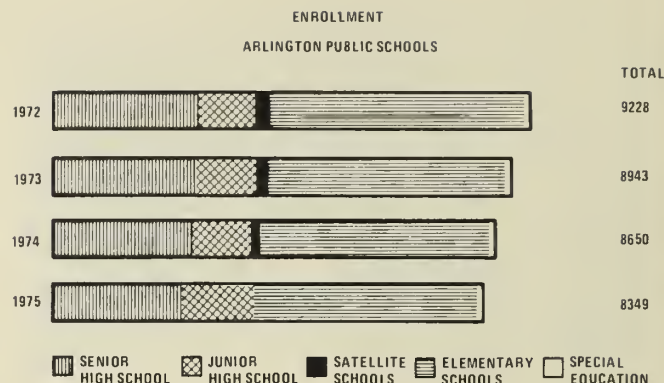
The continuation into 1975 of the downward trend in school population has had an effect on school life especially at the elementary level. Some teaching positions were cut back. Proposals to close the Locke and the Crosby Schools have caused considerable concern. The town's contract with its teachers now contains a clause which attempts to make as reasonable as possible transfers and dismissals of teachers caught in the squeeze.

On the other hand, some good results of having slightly fewer students were logged in 1975. An increased commitment to METCO was possible. Through this state-funded program 43 students instead of 30 came to Arlington in September. While the demountable classroom space at Peirce School is still needed for classes, the demountable classroom space at Bishop School can now be used for art and instrumental music instruction and as a town-wide science center.

It was also a year that should be remembered for progress in meeting the special needs of students. The use of resource rooms to aid students with social and academic problems was increased. Schools with reading resource center facilities reported an increase in their use. Special education teachers worked to integrate students into regular classes and suggested teaching materials and new approaches to their colleagues in regular classes. In addition, more tutors came into the schools to help students with reading and math skills. Teachers were more involved in working together to solve grade-wide behavioral and learning problems and in working with specialists to evolve programs for students with special needs.

The year 1975 also saw staff involvement in curriculum revision. The institution of published, formal curriculum materials involved teachers in workshops. Several principals reported science and math kits as well as new health programs being used in their schools at appropriate grade levels. Other course of study changes originated in individual schools: a new art schedule at Bishop, a faculty sharing-methods-and-materials session with special education teachers at Cutter, a bicentennial theme and curriculum revisions at Dallin, an attempt to foster independent study and individualized instruction to allow students to proceed at their own rate reported from Thompson School.

In 1975 some principals moved to new schools upon the retirement of Kenneth Cameron. This change of assignments provided an additional stimulus for review. As Mary T. Murphy, principal of Hardy School, put it, this was "a time to look at existing programs and policies, to plan for new programs and to evaluate and possibly revise existing programs." The opening of schools under new principals in September was accomplished smoothly:



Despite the consequences of declining enrollment, implementation of Chapter 766, and shifting of senior staff members, one final benchmark by which 1975 should be remembered stands out. Elementary schools became dedicated to improve communications between teachers and parents. Some principals made use of periodic newsletters to inform parents of events and courses of study at their schools. Informative meetings concerning curriculum and school activities were set up for parents. Parent Teacher Organizations continue to be active. The schools draw upon the services of many, many parent volunteers for tutoring, teaching minicourses, helping out in classrooms and libraries, getting out newsletters, etc. One principal has started a parent-teacher advisory board to look at current and proposed curriculum programs and to assess the school's immediate needs. Another principal issued an open invitation to parents to visit the school as often as possible.

SPECIAL EDUCATION

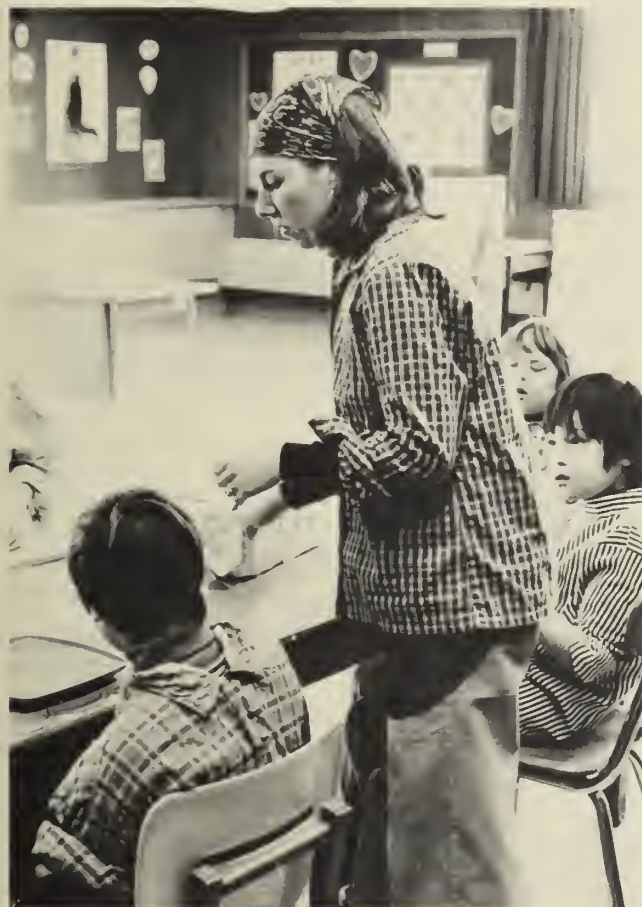
With the introduction of Chapter 766 of the General Laws of the Commonwealth, considerable attention was paid to the needs of special children.

Unlike many communities, the full impact of meeting the needs of all children was not too severe in Arlington, largely because the school department had been committed to special education needs for many years. Programs and staffing already existed before the law went into effect, and the philosophy of meeting the educational needs of all children had already been implemented.

One of the highest priorities in Arlington's efforts in special education is for greater parental involvement. This, of course, is always a priority in education, but especially so for children with special needs.

In 1969, six years before Chapter 766 became law, the town began a major effort to involve parents in their children's education with the formation of a special education advisory committee which consists of parents, school department staff and a member of the school committee. Through this committee and a pre-school screening program, the schools are constantly in touch with the special needs of the children they serve and can plan adequately to meet those needs.

The learning disabilities program was enlarged for the 1974-75 year with the addition of a self-contained classroom for children aged six through nine who had severe learning needs. This meant the schools could place Arlington students into this class and avoid paying tuition for placement in similar facilities in other towns.



Special Needs Class

Collaborative programs involving cost sharing with Lexington, Bedford and Burlington have also expanded. A pilot program for autistic students in the public schools has received national recognition for the quality of services. A feature of one collaborative program for older students is vocational training.

Some idea of the scale of special education programs can be obtained from the core evaluation process. In the past year, 165 students received core evaluations which involved preparation of detailed prescriptions for each child. Another 475 students were re-evaluated.

In addition, the opening of the renovated Ottoson Junior High allowed the Central School special education program to move to the Ottoson. All special needs students now take part to some extent in the Ottoson program and make use of individualized and small group services concentrated there.

Both Ottoson and the High School also utilize resource rooms, where staff work with individuals and small groups of students in order to facilitate an effective re-entry into mainstream programs at both schools.

The schools' first year under Chapter 766 has been largely successful. One difficulty, however, is the sheer quantity of paperwork demanded. Since this problem is recognized by the other cities and towns in the Commonwealth, it is hoped the state will modify its paperwork regulations.

RETIREMENTS

As of June 30, 1975, 15 teachers retired after many, many years of service to Arlington school children: Kenneth A. Cameron, 29 years; Margaret B. Dearborn, 20 years; William V. Delaney, 26 years; Phyllis N. Foust, 27 years; Emily M. Glover, 6 years; Dorothy Goldkrand, 13 years; Signe B. Hynson, 14 years; Ilmi S. Jones, 16 years; George A. Lincoln, 22 years; William F. Lowder, 38 years; Lucille K. Peirce, 12 years; Margaret Radasch, 15 years; Marion E. Ryder, 20 years; Mary P. Walsh, 17 years; Catherine G. White, 13 years. In addition, one teacher, Yetta S. Center, retired December 31st, after 4½ years of teaching in Arlington. All these teachers and their work for the town will long be remembered.

The high school mourned the death of two staff members, Pauline A. Schiel and George A. Lincoln. Miss Schiel spent countless hours beyond the normal school day with journalism students, helping them to produce the school newspaper. Mr. Lincoln was respected as a housemaster, to which post he came after having been chairman of the english department.

ADULT CONTINUING EDUCATION

The Arlington adult education department has a faculty of about 65 and offers 95 various sections 4 nights a week for 20 weeks. Adult education opened its doors for the 27th consecutive year with many new and exciting programs. Registration, which was held on September 27, 1975, saw over 1900 people. Some of the courses were so popular that extra classes had to be started to accommodate those on waiting lists. Our program is one of the largest and most versatile in the state, offering maximum diversification on a minimum budget.

This past year programs were started for senior citizens in the early afternoon. Sponsored by the Council on Aging through the adult education department, these programs are held afternoons at Jarvis House and Arlington High School. The courses offered are painting, crewel embroidery, crocheting and knitting and were recommended by the senior citizens.

Another part of the adult education program is the Middlesex Community College off-campus school located at Arlington High under the supervision of the Arlington adult education director. Arlington was first to become involved

in offering graduate and undergraduate courses for transfer credit through Boston State College. Classes are held four afternoons and four evenings a week for two 15-week semesters, allowing people to take credit courses through Boston State in their own community.

A very important part of the whole program is the annual exhibition and fashion show generally held on the last Saturday in March. This event allows student and teacher participation through displays, live working projects and a fashion show, all with articles made by students in various programs throughout the year.

In the future, the adult education program is looking to expand into a continuing education program, in session from early morning to late evening in various buildings throughout the community.

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL

Highlights for the year included opening of the new facility in January and the appointment of a superintendent-director in December.

Ronald J. Fitzgerald, the new Superintendent-Director, has recently served as executive officer and director of research for the Massachusetts Advisory Council on Education (MACE). His previous experience includes ten years as superintendent of the Amherst-Pelham Regional School District. Dr. Fitzgerald's selection is the result of an eight month search which began when former superintendent-director Samuel H. Sains resigned.

Faculty and students moved into the new building in January; complete occupancy of the facility was marked by a dedication and open house on June 14 attended by citizens of the district, which includes the towns of Acton, Arlington, Belmont, Boxborough, Carlisle, Concord, Lexington, Lincoln, Stow, Sudbury, Wayland, and Weston.

The school and program are planned to provide students with marketable occupational skills and the foundation for further education when appropriate. Each year the program expands to the next level as the freshman class of 1974-75 moves through the four years toward graduation. School opened on September 2, 1975 with both 9th and 10th grade students enrolled.

At the present time, 9th grade students spend half of each day in academic areas and the other half in occupational areas. The academic half includes communication arts, human relations, math, science, and physical education; the occupational half allows students to experience eight different vocational areas on an exploratory basis for five weeks each.

This year, 10th grade students follow a "week about" schedule. One week is spent in academic studies, full time; the next week is spent full time in one of four occupational areas. Each period lasts ten weeks.

Next school year (1976-77), an 11th grade will be added and each student will concentrate on one major vocational program. With the inclusion of cooperative work opportunities in local businesses and industries in 1977-78, the four-year program will be complete.

During the coming months, in addition to the regular program, Minuteman will be offering three other programs: time-sharing, occupational competency, and adult education.

Time-sharing began in December; this program requires close cooperation of district schools in adjusting student schedules so that 8th, 9th, and 10th grade students can spend half a day in exploratory programs at Minuteman, half a day in their regular academic programs in their home schools.

The occupational competency program, which is funded by a federal grant of \$57,000, offers 9th through 12th grade students in the district a two-afternoon a week opportunity to explore eighteen career areas as a way of increasing their awareness of vocational possibilities.

Adult education, scheduled to open early in 1976, will provide evening courses which make use of many of Minuteman's special facilities and equipment.

Whenever practicable, Minuteman programs provide actual work experiences for students. Currently, culinary arts students are operating the Fife and Drum Restaurant, a dining room located in the mall of the school and open to the public from 11 A.M. to 1 P.M. each week day. Distributive education students staff the two stores, also located in the mall and open to the public. During the summer of 1975, 13 students were paid to work in a public cafeteria program serving 300 to 500 persons daily, including many bicentennial visitors from other parts of the country and overseas. Intended as a break-even operation, the summer cafeteria actually netted \$400.

Also during the past year, a Parents Organization was formed and has been active in supporting the school in various ways.

ROBBINS LIBRARY

OUR CHANGING ROLE

An examination of the use Arlington has made of its libraries over the last five years reveals the changing role of the library in the community. Fewer people look to the library today as simply a place to get a book to read. While statistics on the circulation of books are slightly lower than

they were five years ago, statistics on the use of materials within the building have doubled. The demand on library staff to help people find the answers to questions, to locate periodicals and pamphlets for current information has greatly increased.

An even greater expansion has been in the circulation of audiovisual materials: phonograph albums, films, and framed art prints. The most significant increase of all has been in attendance at programs conducted by the library for people of all ages: story hours, film programs, and concerts. Where the library may once have been a storehouse of books available to the reader, it is now an idea center, where librarians and volunteers interact with the public to help them connect with the right idea.

SOME OF OUR PROBLEMS

This changing role creates a sharp conflict as the library and the town enter a period of austerity. There was a reduction of staff at the Robbins Library which will be further reduced in the year to come. With increased demand for service that requires direct involvement of librarian and patron, something had to give. The key problems this year involved lack of time for dealing with the changing demands of book dealers and related problems with the addition of new books, and time for withdrawing outdated materials from the collection.

The latter problem relates to a long standing issue in the Robbins Library, the lack of space. It is the policy of the library to make the fullest use of the Eastern Regional Library System which gives access for Arlington residents to the library resources of the state. This means that the library itself can have a minimal growth policy, keeping the most current and generally needed materials in the collection, and withdrawing those less used, relying on the system to respond to the occasional specialized request. However, the staff was able to accomplish only 50% of the weeding scheduled for 1975.

At the same time, a number of physical changes allowed us to make better use of existing space. Work areas were transferred to the basement meeting room, freeing the second floor for office space. This allowed for more efficient use of the first floor office for circulation procedures. Additional work space in the basement was transformed into stack space for nonfiction. Work space for the public and the staff is at a minimum, as the book collection is expanding into every available location.

NEW SERVICES FOR YOU

New services developed this year more rapidly than the library's ability to organize them. The bicentennial, with its lecture series and individual scholars seeking information on Arlington, placed a tremendous demand on the newly established programs of oral history and photographic records of Arlington past and present. Volunteers put in many hours transcribing tapes and indexing the *Arlington*



Caira and Ida Robbins

Advocate. The many individuals who attended the Bicentennial Lecture Series heard ideas come alive from materials in the Arlington Historical Collection, and saw reproductions of photographs from the Arlington Historical Society, duplicated through a grant from the Massachusetts Bicentennial Commission. The library also prepared an annotated bibliography on the Revolutionary era and special exhibits on Arlington's past. The Arlington Historical Society also displayed a beautiful painting of the Battle at the Jason Russell House, loaned temporarily to the library so that residents may enjoy it.

For International Women's Year six annotated bibliographies were prepared on subjects relating to women's issues.

In response to the crisis caused by the fire in the First Parish Unitarian Church, the library hosted the Sunshine Nursery School and the Arlington Children's Center until they found other quarters.

The Robbins Library Concert Series offered 28 concerts. In addition to trust funds, the series received a grant from the Massachusetts Council on the Arts and Humanities.

WHAT YOU CAN DO

The library is always interested in hearing from citizens about ways service can be improved. If you have suggestions for materials to be added, please submit them for our consideration. If you would like to volunteer your time and talent, please let us know. Another way you can help is by remembering to return your books on time. The time involved in sending over 600 reminders in a year is expensive, as is the postage.

WHAT'S AHEAD

The creation of a new position of director of instructional media and technology in the public schools has made us begin to reassess our role in relationship to the elementary school libraries. We expect to be involved in dialogue with the schools this year about the best ways to work together.

We intend to continue to process the tremendous number of oral history and photographic resources recently generated on Arlington. These should be more accessible as we complete this work.

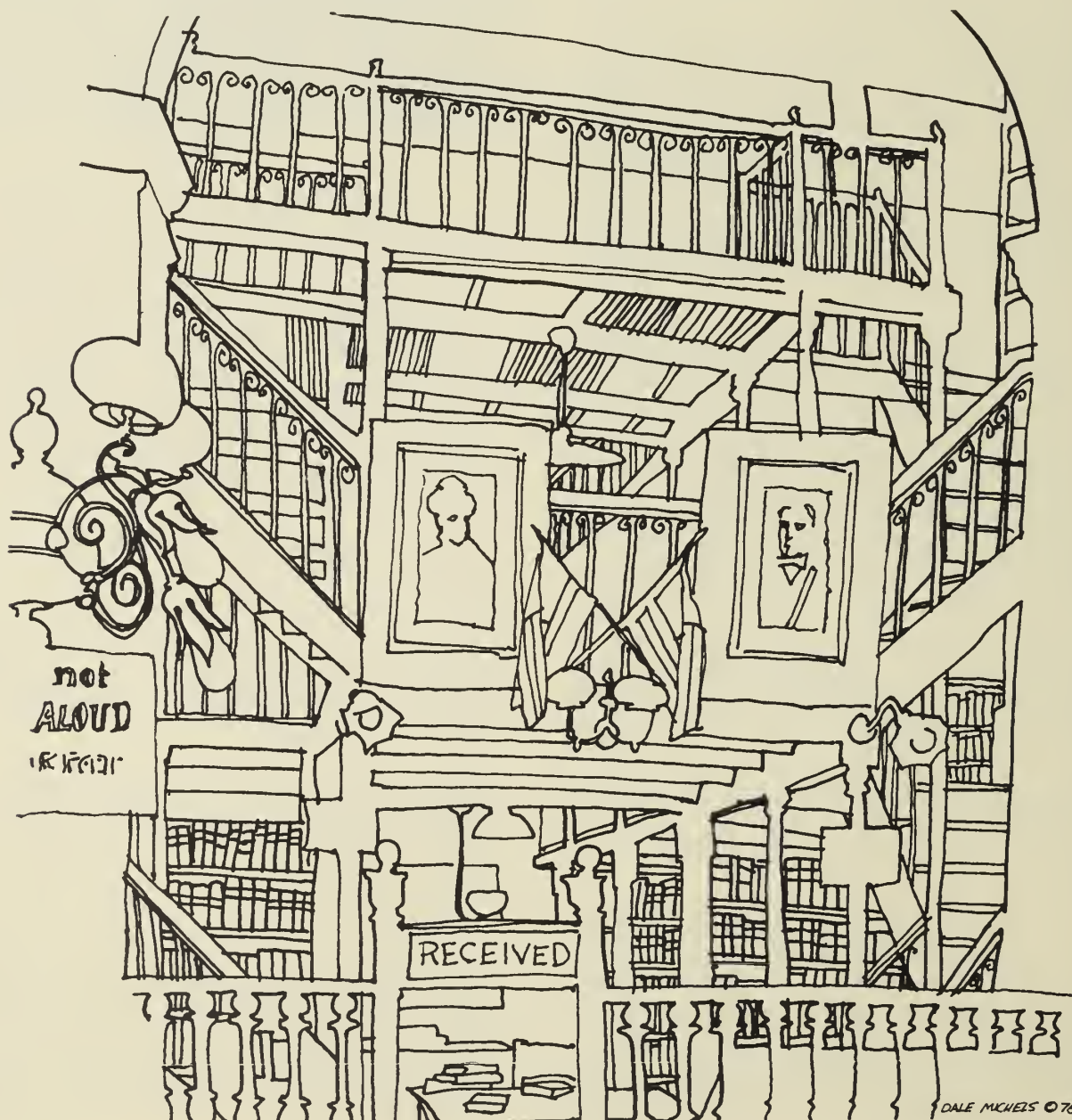
We also hope to make our music and art collection easier to use by updating the catalog. Additional funding and support help for the Robbins Library Concert Series are

sought, so that we can continue to provide these programs to you.

We will be developing career bibliographies for young adults, and expanding our service to shut-ins and the elderly. And we will continue to study alternatives to relieve our serious space problems.

Our three month experiment with Sunday openings has been received with enthusiasm. A warrant article has been submitted to determine whether the community wishes to fund the continuation of this service.

We continue to struggle with the problem of improving service with decreasing personnel. We hope you will bear with us as we move into a new year, and participate with us by letting us know your priorities.



PUBLIC WORKS AND ENGINEERING



- **PUBLIC WORKS**
- **ENGINEERING**



*Top: View from Schouler Ct. with Unsightly Gas Tank in Background
Bottom: Same View after Gas Tank was Removed in Summer 1975*

PUBLIC WORKS

SNOW AND ICE CONTROL PROGRAM

Snow accumulation for the month of December was the greatest ever recorded in the Greater Boston area in over 108 years.

No single public works program symbolizes the seasonal nature of community service and the changing tempo of public needs and demands more completely than the task of fighting snow and controlling ice on our streets. This problem emphasizes all of the predictable and unpredictable facets of men, machines, and material, all of the challenges of the weather impact on community life — all the needs for public understanding and cooperation — all of the hazards of adverse environmental effects — all of the potentials of economy and efficiency offered by new methods and techniques. The lifestream of our community under the stress of snow and ice conditions depends on how well the public works department is geared to accomplish the task of keeping our streets open and passable.

One particular problem which arose during December was that of abandoned and illegally parked cars which interfered with plowing operations. This problem necessitated the towing of motor vehicles which is a source of great inconvenience to all parties involved including the owner, the town and the taxpayer.

For the owner of the vehicle there is a loss of time spent in claiming his vehicle and the towing charges which must be borne.

For the town there is a loss of time and money when plowing equipment is prevented from doing its work and must sit idly by or be sent to another area. Frequently, by the time the area can be cleared of abandoned vehicles the snow has accumulated to such a depth that heavier plowing equipment must be sent to clear the streets. This type of heavier equipment is scarce and is best utilized on Arlington's steep grades. When this equipment has to be taken off these grades to go to areas where access has been blocked by abandoned vehicles, it is being used inefficiently.

For the homeowner abandoned vehicles mean a less efficient and more expensive plowing job. In addition, emergency equipment such as police and fire vehicles may not be able to reach isolated areas of the town.

Without a high degree of public participation and cooperation during the winter months, even the best efforts of the department will not insure a successful snow and ice control program. A few suggestions on how the public can help are:

1. During a snow storm do not drive unless "absolutely" necessary.

2. Public transportation should be used whenever possible.
3. Please park your car off the street.
4. Please shovel around the fire hydrant nearest your home.

Public support and cooperation can make a significant contribution to our goal of a more effective snow and ice control program.

SOLID WASTE MANAGEMENT PROGRAM

In a continuing effort to make public works programs responsive to the citizens of Arlington and to provide efficient service at the lowest possible cost, the department experimented with the elimination of Saturdays' rubbish collections following holidays. A savings of approximately \$17,000 was projected with the elimination of nine out of eleven Saturdays' collections during the year. Under the proposed change, if a holiday fell on a regular collection day, the rubbish would be held until the next week when two weeks' accumulation would be picked up. The two exceptions were Christmas and New Year's Days. Then, collections would be one day later and Friday's normal collection would be picked up on Saturday.

The trial period involved three holidays: Columbus Day, Veteran's Day, and Thanksgiving. After assessing the trial period, we have returned to the past practice of rubbish removal.

The public response to the trial period preferred Saturday's rubbish collection when the holiday fell within the work week. It is apparent that they believe this service is an efficient one, obviously appreciated, and they are willing to pay the cost of the program.

Currently we haul our rubbish out of Arlington to a privately owned landfill. This "short-term" solution to our rubbish disposal problems when compared with other alternative methods offers the town the best solution at this time.

Results of a recent survey of twelve cities and towns in the greater Boston area including Arlington revealed that eleven communities are paying from 42% to 179% more than Arlington for rubbish disposal.

The citizens of the town through active participation in PROJECT-RESOURCE RECOVERY and the PAPER FOR PARKS PROGRAM, which are part of the townwide recycling effort, can help reduce the cost of rubbish disposal. For every ton the town does not have to haul to the landfill, we save \$6.50.

Our leaf composting program which is also part of the recycling effort will make available compost free of charge in the fall of 1976. The ecologically sound practice of leaf

composting has strengthened involvement in community recycling and resourcefulness in solid waste management.

The department will continue to find ways to increase productivity and cost-savings methods; for if we do not, we may find ourselves incapable of providing even minimal standards of services in the future.



Aluminum Drive During 1941

SEWER USER CHARGE

The passage of Chapter 814 of the Acts of 1975 makes it mandatory for the town to adopt and administer a sewer user charge and an industrial cost recovery system. Otherwise the Metropolitan Sewerage District, of which the town along with 42 other cities and towns in the metropolitan area belongs, would not be eligible for federal grants up to 75% of the capital costs for sewerage treatment facilities in addition to the Commonwealth of Massachusetts' contribution of 15%. The cities and towns which benefit from the treatment pay the remaining 10%.

The Environmental Protection Agency has stated that a sewer user charge may be established based on a percentage of the charge for water usage only in cases where the water charge is based on a constant cost per unit of consumption.

Since July 1, 1974, we have been billing for water at a constant rate of 65¢ per hundred cubic feet to be in a position to establish a sewer user charge based on a percentage of water usage.

After surveying other cities and towns we have found that establishing a sewer user charge as a proportion of the water rate is a popular and equitable practice common throughout the country. As a matter of fact the results of a recent survey conducted by the editors of "The American City" indicated that the majority of cities base sewer user charges on metered water use.

In addition when one considers that sewage is only discarded water with a minute fraction of polluting material (0.02% to 0.05%) this approach gains greater merit.

A sewer user charge will have the benefit of shifting the financial burden of sewer service from property taxes and will result in a wider array of contributors, i.e., churches, private schools and other governmental units that do not pay property taxes.

The act takes effect July 1, 1976.

HIGHWAY MAINTENANCE PROGRAM

During the year the scope and complexity of the department's highway activities continued to grow.

In addition to the general housekeeping activities such as street sweeping, maintenance and improvement of asphalt pavements and cleaning and maintenance of the storm drain system which includes over 4,000 catch basins annually, the department was engaged in a wide array of activities.

Hutchinson Road was reconstructed during the year and was the first street in the town to be designated as a scenic roadway. Reconstruction started in the summer of 1975 and due to severe rainstorms and other unavoidable delays beyond our control was completed in October 1975. The department was pleased by the large number of citizens in the area who complimented them on a job well done.

The department reconstructed over 7,800 feet of roadway and resurfaced 8,349 feet.

Approximately 2,226 feet of new sidewalks were installed in various locations throughout the town along with 5,582 feet of curbing. When new or replacement curbing was required at pedestrian crosswalks, slanted curbing was installed to aid the physically handicapped as required by Chapter 288 of the Acts of 1973.

The water, sewer, and storm drain extension programs were continued throughout the year. The department installed 1,410 feet of storm drain mains, 1,697 feet of water mains, and 225 feet of sewer mains.

On Friday, March 7, 1975, when the First Parish Universalist Church was destroyed in a fire, public works personnel responded by assisting where possible. The department's front-end loaders and the Austin-Western crane were at the scene to be utilized in case the church steeple fell and blocked Massachusetts Avenue. Overall the department expended over 500 manhours in assisting at the scene in such activities as servicing equipment and emergency lighting, assisting fire and police services in crowd control, roping off sidewalk areas, setting up barricades, cleaning up activities, and servicing pressure chambers to insure water volume and pressure to combat the fire.

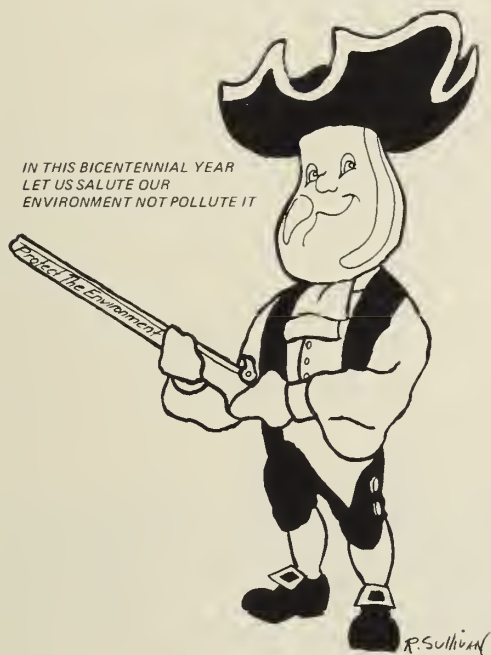
LOOKING AHEAD

There are several problems for concern in the year that lies ahead.

Construction equipment prices have escalated sharply over the past few years. This has had an adverse effect on our capital equipment replacement schedule.

The antiquated, sub-standard structures at the town yard are lowering departmental operating efficiency and employees' morale. We are still seeking a short-term as well as a long-term solution to this problem.

WILLIE WATERSHED



©COPYRIGHT JACK BOWLER 1976

The gasoline storage tanks at the town yard are obsolete and must be replaced with larger capacity tanks or we will be faced with a supply problem in the future.

The department will be meeting with the school committee in order to request the loan of 30,000 square feet of land under their control and immediately adjacent to the present town yard.

When the town acquired the gas holder property from the Boston Gas Company, the town had to assign them 10,000 square feet of land in the town yard. This land was needed to house compressor equipment and other appurtenances.

This assignment of land has compounded an already acute space problem at the town yard. Our request for this land, if granted, will do much to enhance our capabilities. We are hopeful that the school committee will grant our request and eventually transfer this land permanently to the public works department.

The department is also giving great consideration to the day-to-day operation of highway activities which enhance

the environment of the town. We want to provide services that are economical, up-to-date and sensitive to community expectations. However, due to budgetary cutbacks and the impact of many external influences beyond our control, this task is made more difficult.

An active citizenry which is willing to participate and cooperate in public works programs can make the difference between having a town that others emulate or having a town that is the "run-of-the-mill" variety. Such simple things as:

1. Cleaning catch basins in front of one's home.
2. Participation in anti-litter programs.
3. Sweeping the sidewalk and caring for a grass plot in front of one's home.

Although these are simple things, they really can make a difference.

The department is very pleased with the results of the task force survey by the Citizens' Involvement Committee on "the quality and efficiency of public services" as they pertain to public works activities. Although this report was very favorable, we hope to improve all public works programs and activities during the forthcoming year.

ENGINEERING

Under the layout and supervision of town engineering, Hutchinson Road was totally reconstructed as a "scenic road" by the department of public works. This significant accomplishment marks the completion of plans that began in 1967. Hutchinson Road from Morningside Drive to the Winchester line passes through a heavily wooded area and borders on the Winchester Country Club. The views from Hutchinson Road across the Winchester Country Club to the Mystic Lakes and to the hills of adjoining towns of Winchester and Medford are magnificent. A cross-country traveler remarked that the Hutchinson-Arlington scenic overview rivals those of our National Park system and U.S. highway network.

The construction of the first scenic road in our highway district of Massachusetts was not an easy one. It required the extreme tolerance and cooperation of all the abutters in the area and the approval of the town meeting acting on the recommendation of the board of selectmen and redevelopment board. With official sanction granted, painstaking effort was made in laying out the road. A large number of stately trees, many of which exist within the right-of-way of Hutchinson Road were considered. Under Massachusetts law, scenic roads may be made slightly narrower to preserve natural resources. Consequently, the road was realigned and an original layout which called for the removal of 35 trees was altered resulting in the loss of only 17. Hutchinson Road was reconstructed and designed using a 24-foot width and a realignment policy that preserved the natural resources of the neighborhood and also provided engineering requirements for safety that met state approval.

Other public ways reconstructed 0.55 miles and other public ways resurfaced 1.6 miles. The town lines of Arlington-Belmont, Arlington-Lexington and Arlington-Winchester were inspected and boundary markers viewed as is required every five years. A program of replacing and increasing the size of old and deteriorated water mains was initiated this year in order to increase volume for more adequate fire protection.

At the request of the cemetery division a topographical study was made of the newly acquired section of Mt. Pleasant Cemetery for the purpose of adequate grading, roadway and grave design.

Field survey studies were made at the Great Meadows to determine a suitable location for visitor parking.

The engineering department continues to serve in its advisory capacity providing technical assistance to citizens, boards, commissions and other town departments.

The following is a list of some of the work done by the department during 1975:

Building applications and site plans processed,
house numbers assigned and grades checked. 15

Inspection work by licensed contractors	46
Inspection of trench resurfacing by utility companies. . .	70
Locate Town utilities for and perform continuous inspection of Boston Edison Company conduit installations on Waldo Road, Marathon Street, Broadway, Warren Street, Medford Street, Chestnut Street and Mystic Street.	—
Estimates, supervision and inspection of street reconstruction and resurfacing.	18
Taking plans for storm drain, sewer, water, school, street and park property.	13
Construction lines and grades given for walk and edgestone installations	51
Survey, levels, estimated costs for 1976 street acceptance.	3
Preliminary surveys, estimated costs, park improvements, walk and edgestone extensions and various warrant articles, etc.	82
Miscellaneous surveys for street line requests, tree locations, playground court layouts, etc.	21
Sewer, water and storm drain extensions	19
Final assessments and plans for street betterment, sewer, water, walk and edgestone.	4
Block plan and sewer plan additions and corrections . .	78
Update cemetery plans	5
Topography survey Mt. Pleasant Cemetery	—





- FINANCE COMMITTEE
- TOWN ACCOUNTANT
- TOWN TREASURER
- TOWN COUNSEL
- BOARD OF ASSESSORS
- TOWN MODERATOR
- TOWN CLERK
- REGISTRARS OF VOTERS
- PERSONNEL BOARD
- PURCHASING



Top: Finance Committee Members. Back Row L. to R: Joseph J. Doyle, William M. Capron, John P. Mullally, Mary Ronan, Marjorie L. Robinson, Richard T. Boyle, Frank Schwartz, Jerome P. Hallee, Richard E. Smith, John L. Perry. Front Row L. to R: Robert F. O'Neill, Chairman, Allan Tosti, Alice E. Verney, Horace H. Homer, J. Martin Devine, Richard C. Fanning, Aldo G. Fioravanti and William E. Shea
Bottom: Carmen Foritano, Town Accountant and John Bilafer, Town Treasurer

FINANCE COMMITTEE

The primary responsibility of the Arlington finance committee is to review all articles contained in the town warrant that require an appropriation of money, and to authorize transfers from the reserve fund.

In 1975 36 full board meetings and numerous subcommittee meetings on budget review were held with the selectmen, town manager, and department heads. Hundreds of hours of work were spent in analyzing the various budgets, line by line, item by item. The finance committee is pleased to report that this considerable amount of energy applied to the examination of town budgets resulted in the stabilization of the FY 1976 tax rate at \$67.20. Our ability to accomplish this feat in future years will diminish without improved state and federal assistance and the careful scrutiny of local budgets for education and town services.

RESERVE FUND			
January 1, 1975 balance	\$ 91,252.00		
Transfers to various departments			
from 1/1/75 to 6/30/75	90,646.74		
Balance July 1, 1975	605.26	returned to	treasury
July 1, 1975, reserve fund appro-			
priations for FY 1976	265,000.00		
Transfers to various departments			
from 7/1/75 to 12/31/75	185,049.75		
Balance January 1, 1976	79,950.25	to be carried	over to 1976

TOWN ACCOUNTANT

Two new and major projects occurred in 1975 involving the town accountant's office. The first was the initiation of a computerized program to process the \$20,000,000 payroll of the town.

The second was the engagement of a private corporation to conduct a municipal audit of Arlington's accounting system. This report is contained in the statistics section of the annual report and includes the report of financial transactions as required by law for the fiscal year ending June 30, 1975.

For your interest, we have also included in this report a copy of the town of Arlington's trial balance for the year 1876. It is interesting to note that for 1876 the excess and deficiency account, which today is called surplus, shows a balance of \$81.21 while the surplus account for the year 1975 indicates a balance of \$2,978,464.86. Of course when comparing today's figures with those of 100 years ago, you must take into account that total town expenditures in 1876 were under \$500,000. In 1975 the amount of money to be raised by taxes totaled over \$30,000,000. The current balance sheet has more than 100 accounts in comparison to approximately 30 accounts in 1876; we now have federal

grants, federal revenue sharing, emergency employment, etc., accounts that were nonexistent in 1876.

In comparison with 100 years ago, the accounting department was a part-time operation. Today there are five full-time personnel who until 1954 manually posted all accounts. At that time an encumbrance control system was installed with ledger cards and machine accounting. The increase in town financial activity finally made examination of data processing as a more efficient alternative possible. With the addition of a computerized payroll and municipal audit procedures, the accountant's office is keeping pace with modern business practices as we enter America's third century.

TOWN TREASURER

The care and custody of town funds and securities is the primary function of the town treasurer. Through a new investment and cash management program initiated in fiscal year 1974 this function has improved considerably. Close to one million dollars has been saved through investment of town funds.

The town of Arlington for some time now has been reviewing town functions that could be run more efficiently by utilizing data processing. In 1975 the town treasurer's office undertook a major project to place the town payroll on computer. This process involved many man-hours of staff time in terms of training and orientation in the transition period. The results are quite positive and clerical time can now be directed to other important tasks.

Finally, the town accountant and treasurer worked with the public accounting firm of Ernst & Ernst in preparing a municipal audit of Arlington's financial system. A copy of this report can be found in the town facts and figures section.

TOWN COUNSEL

The office of the town counsel advises the town manager, board of selectmen and all town departments, boards, commissions and committees of the legal implications of proposed policy. In addition, the town counsel represents Arlington in all legal proceedings affecting the town.

This year there have been 25 accident cases against the town of Arlington. Four claims have been settled as authorized by the town manager and the board of selectmen. Two have brought suit and 19 are in abeyance. Of the previous years' claims and suits, six were abandoned without suit, seven were settled as authorized by the town manager and the board of selectmen and 19 are still pending.

One petition for land damages arising from the taking of land in the Mt. Gilboa area has been tried before a jury in the Superior Court. Four other suits for damages for eminent domain takings are pending in court in connection with the takings for school purposes on Massachusetts Avenue and Schouler Court.

There are 112 cases pending against the appellate tax board petitioning for abatements on real estate taxes. Twenty-eight additional cases have been settled by the board of assessors and withdrawn.

Two contract cases pending against the town were reached for trial. One resulted in a finding favorable to the town and the other was dismissed for lack of prosecution.

Three bills in equity were tried in the Superior Court and resulted in findings favorable to the town. A fourth equity matter was withdrawn before trial. There is presently one other suit in equity which is still pending.

Over 110 contracts were prepared or examined and approved together with bonds, corporate votes, and insurance certificates relating to them.

BOARD OF ASSESSORS

The board of assessors held their regular weekly meetings at 7:00 PM on Monday evenings. Special meetings on real estate and personal property were held afternoons and Saturdays.

John B. Byrne Jr, C.M.A. was reelected for a 3 year term.

The annual organizational meeting on March 3rd unanimously voted William O. Hauser Jr. as chairman, Daniel A. Purcell as vice-chairman and John B. Byrne Jr. as clerk for the coming year.

In January the assessors made inspections throughout the town and valued taxable personal property at \$12,044,950, an increase of \$120,850. Due to the moratorium, real estate values increased only \$739,600 making a cash revenue of \$57,822. The moratorium on new construction expired in September 1975 but any substantial new building appears negligible for the near future.

Since colonial days the office of the assessors has been an important part of town government. It has been the duty of the assessors to establish the valuation of taxable properties and raise the funds for all town operations. This is the same requirement in 1976.

The 1815 valuation books in our files show that assessments were made on houses, barns, hay fields, tillable land, meadow land, pasture land, unimproved land, mills, stock-in-trade, horses, oxen, cows, young cattle, swine, and carriages and a poll tax was levied.

The assessors were of the First Parish of West Cambridge as all town government was part of church activities. In those earlier times the citizens received very little in town services other than education as there was no fire or police protection; all water, sewer, lighting and recreation were supplied by the property owners.

Today, in local government, the assessors are still required to raise the funds to operate all the departments under the direction of the town manager, as well as all other divisions, such as the town clerk, treasurer, collector and the school department. While Arlington receives some aid from the Cherry Sheet, the charges against the town for MBTA, county, metropolitan parks, water and sewer have resulted in a financial loss for the past six years increasing the tax rate by \$3.50.

The Arlington assessors instigated a drive to enforce more efficient motor excise billing from the Registry of Motor



Vehicles by contacting all the assessing departments of the 351 municipalities. These offices were requested to write to Governor Dukakis in complaint of the inept billing program. As a result, a data correction center was established in the Registry to remedy billing errors. Our own receipts on motor excise indicate an improvement.

On December 24, 1974 a Massachusetts Supreme Court decision mandated full value assessment in every city and town in the Commonwealth. This was due to the suit brought by the town of Sudbury contesting the distribution of state aid. Those municipalities that had been through reevaluation received less aid than before. Within the next year or two the town is required by that decision to bring all assessments equal to current market values. In effect, this means that present buyers of real estate establish the valuation for real estate assessment.

This year was the beginning of the new fiscal year tax billing and many people were confused by the change. By law January 1st is still the effective date for ownership and valuation of property subject to taxation from July 1 — June 30 of the following year. One-half of the bill is payable on November 1st and the second payment is due on May 1st. Those residential owners qualified for statutory exemptions (elderly over 70, disabled veterans, widows and blind) should file applications soon after receiving their tax bills and must file before December 15th. Those owners who feel their property is over valued must file before October 1st. Each and every application is received personally by the assessors and requires 12 steps for a decision on exemption to be made.

The authority to adjust all taxes on real estate, personal property and motor excise lies with the board of assessors. At the time of this writing there have been processed by the staff for 1973 — 10,994; 1974 — 9,007; and 1975 — 7,115. All procedures of this department are mandated by the general laws of the state and there are annual amendments which all personnel are required to know. There are no town bylaws covering these duties and supervision is by the state department of taxation.

The assessors department not only establishes valuations and sets the tax rate, it also submits 13,000 real estate and personal property tax bills, as well as 40,000 motor excise bills to the tax collector. Duties also include the inspections and calculations of new values from building permits, review of 500 personal properties, apportioning of betterments, addition of 700 unpaid water bills to the tax bills, changes of ownership on real estate, subdivisions of property, abatements on real estate and motor excise bills and statutory exemptions for real estate owners.

TOWN MODERATOR

It's town meeting night and the call to order is sounded by Lawrence E. Corcoran, town moderator of Arlington. As an elected official his powers and duties are similar to those of

the Speaker of the House of Representatives in the Massachusetts State Legislature. As set forth in the Massachusetts General Laws, chapter 39, section 15 to 17 and article 2 of the town bylaws, the town moderator directs the New England town meeting with the finesse of an orchestra conductor and the discipline of a court of law. In addition to conducting the town meeting he appoints the finance committee, school building committee, and other special investigating committees which report their findings and recommendations to the town meeting.

In New England, the town meeting form of government is a serious affair. It dates back to the time of colonization when settlers in a community got together as frequently as every two weeks to discuss their problems and make decisions affecting the public interest. Today in Arlington, elected officials and a professional municipal manager take care of daily administrative matters and the annual representative form of town meeting is held to conduct the legislative affairs of the community. Articles to appropriate funds, modify/add bylaws, and to establish special purpose committees are given a fair and adequate hearing by 252 elected town meeting representatives. There are 12 representatives from each of the 21 precincts who are elected for one, two and three year terms, thus allowing continuity of representation.

The year 1975 marked the bicentennial celebration of our great country's founding. Two hundred years of history and progressive improvements in the quality and freedom of life afforded Americans should be reflected upon. The town meeting form of government plays a pivotal role in such a history and the value of democracy we all cherish as Americans. In tribute, our thanks to the town moderator, Lawrence E. Corcoran, for his leadership since 1956 in orchestrating the Arlington town meeting.



Lawrence E. Corcoran (Robbins Library ©Norman Hurst)

TOWN CLERK

The wheel has been used in many instances as the symbol for the functions of the town clerk's office.

The town clerk relates to nearly every town official, to all boards and committees; has duties and responsibilities under the secretary of state, director of accounts, the attorney general, the division of fisheries and game, the public works division, the county commissioners and the courts.



Among the many duties and authorities of the town clerk which are prescribed by law, those relating to elections and town meetings are the most complex. The laws are being changed constantly — in fact almost every legislative session amends laws which in some way relate to the duties and responsibilities of the town clerk.

In 1975 there were numerous changes in the election laws, and the form for the recording of vital statistics drastically changed.

Some of the outstanding amendments were chapter 600, which changed the date of the presidential primary; chapter 303 — further regulating the open meeting law, which required the town clerk to furnish a copy of such act to all governmental bodies (municipal boards, commissions, committees or subcommittees appointed or elected). Each member was required to sign a written acknowledgement that such copy was provided and said acknowledgement must be kept on file in the office of the town clerk; chapter 151 — further regulating campaign finance reporting; and chapter 808 — which further regulate the zoning enabling act.

The voters list must be constantly updated as a result of the change in the residency requirements for voter registration. A change of address on the voters list may now be accomplished by requesting same in writing. A married woman may register in any name she wishes and no longer must use her husband's surname. Permanently physically disabled voters, who have a certificate on file signed by their doctor, no longer require the services of a notary. They merely sign the ballot envelope and return it to the town clerk's office. Students who have requested absentee ballots may have the ballot envelope signed by the registrar or assistant registrar of the college or university they are attending.

There was a definite increase in the number of adoptions recorded; affidavits; the filing of business certificates; the notarization of all types of documents and the issuance of permits. There was an increase in the cost for certificates which meant more revenue for the town.

This was a very unusual year — four town meetings were held; the annual town election; two referenda, the annual town census and the state census. Petition forms were issued for a charter adoption commission but were not filed.

It was the first time in the history of the town that four town meetings were held in one year: January 27 — special town meeting — addition to high school; March 17 — annual town meeting; April 8 — special town meeting — addition to high school, ice skating facility and swimming facility; October 6 — special town meeting — complete revision of zoning bylaw.

The referenda were: March 15 — addition to high school; June 7 — addition to high school, ice skating facility, and swimming facility.

REGISTRARS OF VOTERS

Temporary assistant registrars designated by our board made a complete canvas of the town to take the annual listing of persons 17 years of age and older residing in Arlington on January 1, 1975. They also compiled a listing of dog owners as required under the law.

During the year the information contained in approximately 45,000 listings of residents on January 1st was transferred to their individual master cards, which provide for a complete official record of residence for all persons 17 years of age or older from the time they first became residents of Arlington.

From this information, certificates of residence are issued daily to establish eligibility for attendance at state schools and colleges, receipt of old age assistance, veterans' services, social security, employment in state or federal civil service and for many other purposes.



Registrars of Voters L. to R.: Harlan Smith, Joseph Cormier, Christine Callahan, Town Clerk and Alfred DeVito

Registered voters' certificates are also issued from our records for use as identification and proof of citizenship. Certificates of political party enrollments are also issued to candidates for office at the state primary.

The state census, mandated by the Secretary of State and as required by a constitutional amendment to reduce the size of the House of Representatives was conducted by temporary assistant registrars appointed by our board.

Under the provisions of chapter 10 of the acts of 1975, a new census had to be taken listing information as of March 1, 1975 and the Secretary of State ruled that the town census, which had just been completed, could not be used.

Our board certified the signatures of 11,244 voters appearing in nomination papers filed by or in behalf of candidates seeking municipal, county, and state offices, petitions for articles to be inserted in the warrant for the annual town meeting, initiative petitions and applications for absentee ballots.

Sixteen evening sessions for the registrations of voters were held during the year at various public buildings throughout the town. At these sessions 209 persons were qualified to vote in referenda and elections. Throughout the year daily sessions for registration of voters were held during regular business hours in the office of the town clerk.

Upon completion of the revision of the voting list and in accordance with true list information that had been gathered, 3,620 notices were sent by first-class mail as required by law to persons whose names were to be removed because they had not been reported as residing in Arlington in the town census. Those who proved residence were reinstated.

As a result of the notices mailed, names of voters who had moved out of Arlington were removed from the voting list. In addition, names were removed because of death, change of name by marriage or court decree, failure to comply with the notice and other changes of voting status.

The total number of registered voters upon completion of the revision of the voting list was 28,514.

Prec.	Total Number Voters	Total Democrats	Total Republicans	Total Unenrolled Voters
1	1017	696	52	269
2	1329	830	133	366
3	1448	852	157	439
4	1183	787	99	297
5	1286	821	115	350
6	1277	693	164	420
7	1426	858	207	361
8	1428	573	336	519
9	1477	951	155	371
10	1536	714	309	513
11	1519	836	209	474
12	1530	777	299	454
13	1313	700	206	407
14	1419	720	234	465
15	1482	879	156	447
16	1321	660	248	413
17	1115	562	129	424
18	1510	831	215	464
19	1450	840	155	455
20	1142	601	165	376
21	1306	661	196	449
TOTAL	28,514	15,842	3,939	8,733

For the town election and the two referenda held in 1975, the registrars were in session throughout the entire period during which the polls were opened. Afterwards, we

assisted in the tabulation of the returns of ballots cast. The elections were as follows:

	Polls Open	Tabulation Completed
Town Election (March 1, 1975)	8 A.M. to 8 P.M.	1:45 A.M. March 2
Referendum (March 15, 1975)	2 P.M. to 8 P.M.	10:30 P.M. March 15
Referendum (June 7, 1975)	2 P.M. to 8 P.M.	11:00 P.M. June 7

Alfred M. DeVito was reappointed as a registrar of voters for three years by the board of selectmen.

PERSONNEL BOARD

The personnel board was established by the annual town meeting of March 21, 1949 and consisted of three members appointed by the moderator, an elected town official, a town employee, and a citizen and registered voter of the town. The classification and pay plans was established by the special town meeting of October 16, 1949. Prior to the classification and pay plans employees doing the same job may have been paid different salaries. The pay plan called for "equal pay for equal work" and the same pay for comparable jobs. The plans list the town positions by salary grades and sets minimum and maximum salaries for each grade with periodic step increases.

One of the responsibilities of the personnel board is to review or administer this plan. The personnel board's membership was changed by the Town Manager Act in 1952 and now consists of five members. The board hears appeals for changes in pay grades from individual employees, committees of employees, and department heads on behalf of employees under their supervision. General pay increases and fringe benefits previously handled by the personnel board are now determined through the process of collective bargaining between the town manager, the town's bargaining agent and the employee's unions.

The 1974 annual town meeting authorized a comprehensive study of the classification and compensation plans, fringe benefits and related matters by an outside agency and established a committee, which included the five members of the personnel board, to be responsible for this project. The committee hired T.J. Hourihan Associates of Needham, personnel consultants, and the revised classification and compensation plans were voted at the special town meeting of April 28, 1975.

There are approximately 690 employees full-time and part-time under the classification and compensation plans, about 90% of whom are under civil service. Civil service was established in order to fill positions through examination and to protect the employee from removal without cause. When a vacancy occurs, the town must first fill this vacancy

from the eligible list provided by the state division of civil service. If no such list is available, a provisional appointment may be made allowing the position to be filled until an examination is held and a list established. Prior to the examination, civil service posters are issued and displayed in the town hall and other public buildings and veterans' organizations. Any person interested may obtain an application at the personnel office, second floor of the police station, 7 Central Street. Any other information pertaining to town employment is also available at this office.

The following is a ten-year comparison of some of the personnel procedures handled by the department:

	1965	1975
Civil service requisitions	90	94
Emergency appointments	25	42
Appointments, temporary, provisional and renewals	216	254
Permanent appointments	37	35
Promotions, permanent and temporary	22	40
Termination of temporary employment	225	267
Termination of permanent employment	25	42
Labor applications	116	173

PURCHASING

Of the many activities of town government, purchasing is unique in at least one respect. Even in this period of "runaway inflation" which is reflected in every aspect of our economy, purchasing seems to offer an opportunity for economy without curtailing or eliminating services, or otherwise disturbing the process of government.

All bids are sought in compliance with the town's bylaws governing purchasing. Specifications for formal bids are carefully prepared in order that prospective bidders may have available all information necessary to prepare an intelligent and competitive bid.

All bids are carefully analyzed prior to their award. Thorough investigation is made of the financial and physical responsibility of bidders unfamiliar to the town so that we may determine their competency to provide the material or services bid upon.

When necessary, performance bonds and insurance certificates are requested. This policy protects the town against inadequate performance or loss from suits.

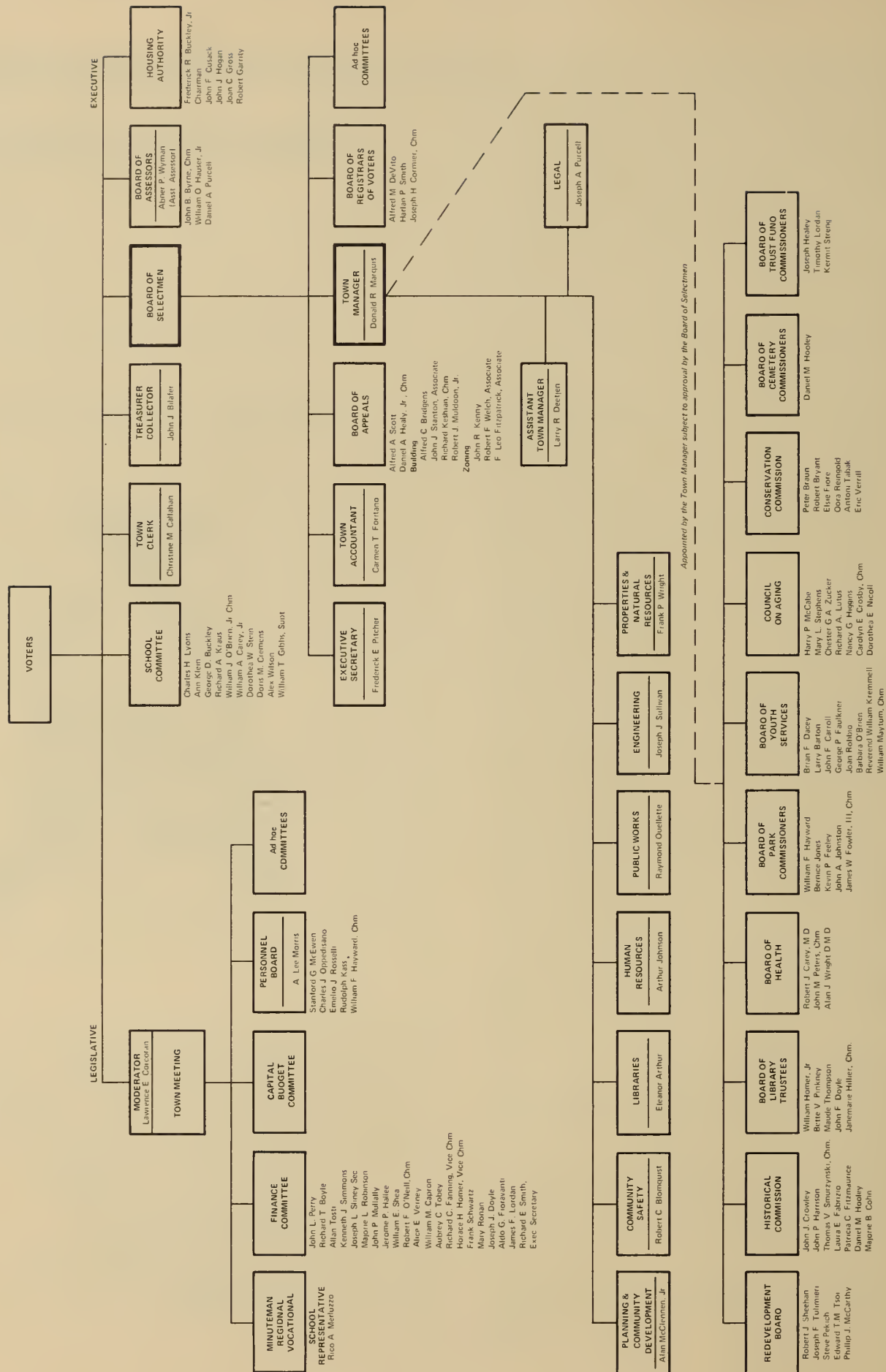
The continuing responsibility of the purchasing department is to obtain keen competition for necessary materials, goods, supplies and services. There is no question that competitive bidding without sacrificing quality is a sound practice.

The town enjoys an enviable reputation for its fairness in dealing with vendors and contractors while being insistent upon good performance.

ARLINGTON FACTS AND FIGURES



- TOWN OFFICIALS
- BUDGETS AND TAXATION
- COMPARATIVE ANALYSIS
- VITAL STATISTICS
- AUDITOR'S REPORT
- TOWN MEETING
- ELECTION RESULTS
- JURY LIST



OTHER TOWN OFFICIALS

Director of Police Services

John F. Carroll

Director of Fire Services

Irving Proctor

Constables

John E. Biagioni
Christopher Cammerata
Elaine Ligor
John J. Mulcahy
Robert C. Blomquist
John F. Carroll
Frederick E. Pitcher

Contributory Retirement System

Carmen T. Foritano
Robert C. Blomquist
John J. Bilafer

Board of Examiners

Kenneth L. Lincoln
Harold C. Knight
Marat Santini

Measurers of Wood and Bark

Patricia C. Fitzmaurice
Elbridge S. Johnson Jr.
John M. Wilfert Jr.

Inspector of Animals

Gary R. Wiedwald

Insurance Broker of Record

Robert J. O'Reilly

Fence Viewers

William A. Libby
Anthony Zugzong

Burial Agent

James M. Coyne

Dog Officer

Tom Buck

TOWN MEETING MEMBERS — 1975

Town Meeting Members — Precinct 1

Jess, Lawrence E., 8 Norcross Street
Corbett, Edith E., 146 Gardner Street
Ellis, Robert D., 4 Norcross Circle (Chairman)
Perry, John L., 19 Gardner Street
Raphael, Mary Lou, 12 Mystic Valley Parkway
Casazza, John A., 128 Gardner Street
Holt, Virginia L., 110 Sunnyside Avenue (Clerk)
Malone, Edward J., 70 Gardner Street
Margarita, Mary E., 54 Silk Street

Term Expires

1978
1977
1977
1977
1977
1976
1976
1976
1976

Dennen, Lawrence L., 20 Beacon Street
Duggan, Kathleen M., 60 River Street (Clerk)
Kavanagh, Frances A., 28 Exeter Street
St. Martin, Alice G., 157 Palmer Street

1976
1976
1976
1976

Town Meeting Members — Precinct 2

Beck, William J., III, 21 Cheswick Road
Donahue, John P., 63 Eliot Road
Houser, Edward B., 36 Eliot Road
Twohig, James F., 102 Mary Street
Davis, Robert N., 76 Spy Pond Parkway
Fiore, Elsie C., 58 Mott Street
Woodbury, Thomas J., 98 Mary Street
Boyle, Richard T., 1 Mott Street (Chairman)
Fitzgibbon, George H., 185 Lake Street
Grannan, William J., 35 Mott Street
Remmert, George J., 5 Homestead Road (Clerk)

Term Expires

1978
1978
1978
1978
1977
1977
1977
1976
1976
1976
1976

Town Meeting Members — Precinct 6

Bradley, Richard H., 63 Randolph Street
Burke, Julia A., 96 Orvis Circle (Clerk)
Carroll, Robert William, 15 Marion Road
Savina, Albert J., 11 Marion Road
Bergart, Jeffrey G., 18 Hamilton Road
Loud, Arthur J., 166 Brooks Avenue (Chairman)
Mayer, Herbert M., 276 Massachusetts Avenue
Yood, Alfred, 390 Massachusetts Avenue
Collins, Maryann T., 31 Marion Road
Ferola, Eugene, 24 Lake Street
Moran, James V., Jr., 17 Wyman Terrace
Robinson, Marjorie L., 9 Belknap Street

Term Expires

1978
1978
1978
1978
1977
1977
1977
1977
1976
1976
1976
1976

Town Meeting Members — Precinct 3

Brogdon, James H., 68 Marathon Street
Spencer, Chester, 11 Cleveland Street
Tosti, Allan, 38 Teel Street
Whitehouse, Howard N., 46 Cleveland Street (Chrm.)
Fowler, James W., III, 19 Winter Street
Kranefuss, Phyllis A., 90 Broadway
Tosti, Barbara A., 38 Teel Street
Hayward, William F., 68 Cleveland Street
Kreuz, Jean M., 55 Cleveland Street (Clerk)
Murphy, John J., 35 Cleveland Street
Walker, James P., 68 Marathon Street

Term Expires

1978
1978
1978
1978
1977
1977
1977
1976
1976
1976
1976

Town Meeting Members — Precinct 7

Ferraro, Matthew J., 24 Grafton Street
Moroney, Kevin F., 10 Webster Street
Tobin, James J., 70 Harlow Street
Judd, Lyman G., Jr., 79 Harlow Street
Macaris, John, 20 Andrew Street
Medeiros, William P., Jr., 222 Broadway
Nash, Thomas F., 5 Webster Street
Downey, Edward T., Jr., 29 Bates Road
Hooley, Daniel M., 268 Broadway (Chairman)
Judd, Hilda G., 79 Harlow Street (Clerk)
Pekich, Stephen, 24 Everett Street

Term Expires

1978
1978
1978
1977
1977
1977
1977
1976
1976
1976
1976

Town Meeting Members — Precinct 8

Arnoldy, Sarah Forbush, 80 Pleasant Street
Healy, Daniel A., Jr., 36 Jason Street
Tulimieri, Joseph F., 27 Hillsdale Road
Worden, John L., III, 8 Kensington Road (Chrm.)
Casey, Norine T., 34 Bartlett Avenue
Gagnon, Gerard J., 16 Irving Street
Kass, Rudolph, 25 Kensington Park
Saul, Arthur D., Jr., 24 Gray Street
Gearin, John J., 44 Kensington Road
Jones, Bernice K., 21 Kensington Road
Nicholl, Margaret S., 7 Stony Brook Road (Clerk)
Rugg, George K., 16 Spring Street

Term Expires

1978
1978
1978
1978
1977
1977
1977
1977
1976
1976
1976
1976

Town Meeting Members — Precinct 4

Egan, Richard Boniface, 75 Thorndike Street
Felicani, Arthur G., 29 Lafayette Street
Fitzgerald, John H., 139 Thorndike Street (Clerk)
Carter, James E., 45a Fairmont Street
Hayes, Denise, 46 Fairmont Street
Amorin, Edna A., 147 Thorndike Street
Fuchs, David, 80 Varnum Street
Iannelli, Louis J., 97 Melrose Street (Chairman)
Quimby, Judith A., 12 Egerton Road
Hayes, Deborah, 46 Fairmont Street

Term Expires

1978
1978
1978
1977
1977
1976
1976
1976
1976
1976

Town Meeting Members — Precinct 9

Buckley, Patricia M., 40 Hamlet Street
Burchill, John T., 6 Jean Road
Burke, James J., 41 Alton Street
Collins, Rosemary R., 56 Maynard Street
Deshler, John F., Jr., 8 Maynard Street
Jones, Susan E., 40 Sherborn Street
McDonald, Paul J., 51 Webcowet Road
Mulherin, Joseph F., 58 Webcowet Road (Chrm.)
Hallee, Jerome P., 47 Maynard Street
Jones, William C., Jr., 40 Sherborn Street
Shea, James W., 37 Lewis Avenue
Shea, Paul J., 149 Franklin Street (Clerk)

Term Expires

1978
1978
1978
1978
1977
1977
1977
1977
1976
1976
1976
1976

Town Meeting Members — Precinct 5

Hughes, Robert C., Jr., 23 Warren Street (Chrm.)
Morrison, Margaret M., 6 Yale Road
Sicuso, Donna M., 177 Palmer Street
Wilson, John F., 36 Beacon Street
Davidson, Albert H., 82 Beacon Street
Lahaie, Gerald J., 168 Mystic Valley Parkway
Murray, Robert H., 73 Beacon Street
St. Martin, Wilfred J., Jr., 157 Palmer Street

Term Expires

1978
1978
1978
1978
1977
1977
1977
1977

TOWN MEETING MEMBERS – 1975 (Continued)

Town Meeting Members – Precinct 10		Term Expires	Town Meeting Members – Precinct 16		Term Expires
Barton, Laurence, 26 High Haith Road		1978	Finochetti, Henry J., 177 Wachusett Avenue		1978
Burke, Garrett J., 80 Newport Street		1978	Garrity, Patricia J., 275 Park Avenue		1978
Cannon, Heather S., 93 High Haith Road		1978	Tavares, Manuel J., 22 Ashland Street		1978
Shea, William E., 9 Lincoln Street		1978	Dooe, Frederick C., 175 Park Avenue		1977
Eckel, Russell T., 197 Jason Street		1977	Homer, Horace H., 48 Florence Avenue		1977
Mattheisen, Pat, 112 Churchill Avenue (Clerk)		1977	Kent, Charles R., 60 Hillside Avenue		1977
Spengler, Margaret H., 189 Jason Street		1977	DeCoursey, Joseph, 19 West Street (Clerk)		1976
Miller, Thomas H., 7 Bellevue Road (Chairman)		1976	Garrity, Robert K., 275 Park Avenue (Chairman)		1976
Pyle, Warren H., 9 Windermere Park		1976	Sandrelli, Donald A., 177 Park Avenue		1976
Weidner, Walter H., Jr., 145 Gray Street		1976			
Woodin, Albert, 18 Highland Avenue		1976			
Town Meeting Members – Precinct 11		Term Expires	Town Meeting Members – Precinct 17		Term Expires
Maier, Charles W., Jr., 55 Columbia Road		1978	Anglin, Barbara J., 67 Lowell Street		1978
Maytum, Claire E., 25 Ridge Street		1978	Bush, Richard D., 26 Brattle Street		1978
O'Neill, Robert F., 27 Davis Avenue		1978	Ronayne, Arthur R., 28 Grove Street Place		1978
Skahan, James R., Jr., 14 Fairview Avenue		1978	Spence, Robert C., 104 Summer Street		1978
Cole, Ben R., 74 Oak Hill Drive		1977	Byrne, Irene M., 8 Summer Street Place (Clerk)		1977
Harney, Rita K., 18 Fairview Avenue (Clerk)		1977	Malone, Harold G., 53 Dudley Street		1977
West, Kenneth A., 17 Davis Avenue		1977	McGurl, Thomas P., 18 Grove Street Place		1977
			Smith, Richard E., 38 Washington Street (Chairman)		1977
Augart, Paul T., 14 Victoria Road (Chairman)		1976	Healy, Michael T., 8 Brattle Drive		1976
Damico, Rita Buckley, 50 Edgehill Road		1976	Smith, Ann L., 38 Washington Street		1976
Maytum, William J., 25 Ridge Street		1976	Vigeant, Raymond A., 44 Bow Street		1976
Purcell, Daniel A., 90 Stowcroft Road		1976	Wetherbee, Mary J., 67 Grove Street		1976
Town Meeting Members – Precinct 12		Term Expires	Town Meeting Members – Precinct 18		Term Expires
Capron, William M., 248 Gray Street		1978	Fagone, Charles, 12 Browning Road		1978
Carney, Daniel J., 103 Mt. Vernon Street		1978	Leonard, Robert T., 72 Hathaway Circle		1978
Donnelly, Mary S., 82 Fountain Road		1978	Shepherd, Patricia, 99 Valentine Road		1978
Chaput, Roland E., 74 Grand View Road		1977	Walsh, Robert B., 101 Dow Avenue		1978
Clark, Philip G., 69 Fisher Road		1977	Buckley, George D., 164 Renfrew Street (Chairman)		1977
Fitzpatrick, F. Leo, 15 Hawthorne Avenue		1977	Ronan, Frank D., 1 Brewster Road (Clerk)		1977
Gouveia, Nancy M., 26 Eustis Street		1976	Walsh, Robert B., Jr., 101 Dow Avenue		1977
Ruggiero, Thomas H., 53 Pine Ridge Road		1976	Whittier, Margaret A., 36 Hathaway Circle		1977
Sexton, Ralph W., 308 Park Avenue		1976	Arnaud, Priscilla E., 16 Day Street		1976
Thayer, Virginia B., 11 Puritan Road (Clerk)		1976	Barnstead, William A., 311 Appleton Street		1976
			Flynn, Thomas F., Jr., 87 Valentine Road		1976
			Mulcahy, Edward J., 142 Renfrew Street		1976
Town Meeting Members – Precinct 13		Term Expires	Town Meeting Members – Precinct 19		Term Expires
Klein, Ann, 196 Crosby Street		1978	Foohey, Susan L., 55 Brand Street (Clerk)		1978
Mello, Mary, 14 Moccasin Path		1978	McLane, David M., 118 Sunset Road		1978
O'Brien, William J., Jr., 11 Mystic View Terrace		1978	Souza, Rita C.T., 145 Park Avenue Extension		1978
Thompson, Maude, 66 Hutchinson Road		1978	Walden, Margaret, 324 Washington Street		1978
Blagden, Richard C., 34 Hutchinson Road (Chairman)		1977	Chaloux, George E., 625 Summer Street		1977
Klein, Robert D., 196 Crosby Street		1977	Murphy, Robert E., 274 Forest Street		1977
McKinney, Peter S., 42 Old Mystic Street		1977	Doyle, Joseph J., 30 Ronald Road		1976
Sonnenberg, Francis T., 412 Mystic Street		1977	Hodgdon, Raymond C., 109 Wright Street		1976
DeCaprio, Michael P., 3 Bradley Road		1976	Toomey, John J., 599 Summer Street		1976
Koretsky, Irving B., 46 Old Mystic Street (Clerk)		1976	Warren, Daniel E., 138 Park Avenue Extension		1976
Kraus, Richard A., 100 Falmouth Road West		1976	MacMunn, Mary V., 142 Park Avenue Extension		1976
Sheehan, Robert J., 25 Morningside Drive		1976			
Town Meeting Members – Precinct 14		Term Expires	Town Meeting Members – Precinct 20		Term Expires
Farrell, June R., 59 Mount Vernon Street		1978	Fioravanti, Aldo G., 3 Lorne Road		1978
Hurley, Collette D., 18 Farmer Road (Chairman)		1978	Fobert, Alfred M., 77 Wollaston Avenue		1978
Picardi, Leo D., 92 School Street		1978	MacLean, Norman E., 76 Paul Revere Road		1978
Slincy, Frederick M., 52 School Street		1978	Bruno, Barbara J., 39 Tanager Street		1977
Campbell, Murdena A., 6 Revere Street		1977	Coffey, Robert J., 35 Dundee Road		1977
Paiva, Marcia L., 19 Mount Vernon Street		1977	Lemos, George L., 33 Appleton Street		1977
Sullivan, John D., 9 Higgins Street		1977	Mahoney, James E., 74 Sylvia Street		1977
Verney, Alice E., 56 School Street		1977	Bray, James E., 45 Wollaston Avenue (Chairman)		1976
Harvey, Paul, 76 School Street		1976	Napolitano, John, 23 Sutherland Road		1976
Hughes, Linda A., 12 Higgins Street		1976	Weismann, Aloysius H., 12 Lorne Road		1976
Hughes, William O., 12 Higgins Street		1976			
O'Connor, Roberta M., 42 Robbins Road (Clerk)		1976			
Town Meeting Members – Precinct 15		Term Expires	Town Meeting Members – Precinct 21		Term Expires
Doyle, Nancy M., 44 Hemlock Street (Clerk)		1978	Carlan, Patricia Joanna, 76 Westmoreland Avenue		1978
Fanning, Richard C., 57 Yerxa Road		1978	Clancy, Robert L., 60 Newland Road		1978
Kelly, Thomas M., 20 Pine Street		1978	Todisco, Joseph A., 81 Sunset Road		1978
O'Keefe, Thomas F., 17 Hiawatha Lane (Chairman)		1978	Carey, William A., Jr., 118 Lowell Street		1977
Baratta, Francis I., 138 Ridge Street		1977	Lyons, Charles H., 11 Park Avenue Extension		1977
Donovan, William J., Jr., 115 Hemlock Street		1977	McCabe, Harry P., 92 Madison Avenue		1977
Nigro, Ronald A., 115 Ronald Road		1977	Ruggiero, Nicholas R., 54 Alpine Street		1977
Powers, Frank L., 234 Mountain Avenue		1977	Hegarty, James J., 22 Crescent Hill Avenue (Chrm.)		1976
McLaughlin, Robert E., 7 Twin Circle Drive		1976	Lyons, John T., 11 Park Avenue Extension		1976
Wilson, Alexander B., 154 Pheasant Avenue		1976	Weber, Janice A., 29 Crescent Hill Avenue		1976
Winkler, Howard B., 10 Sleepy Hollow Lane		1976	Wright, Bruce A., 15 Nourse Street		1976
Goodwin, June, 126 Hemlock Street		1976			

COMMITTEES APPOINTED IN PURSUANCE OF TOWN MEETING VOTES

COMMITTEE TO PROCURE PLANS AND ESTIMATES FOR THE CONSTRUCTION OF A SCHOOL BUILDING IN THE FLORENCE AVENUE AREA

Vote of March 24, 1954

Richard W. Baker	Horace H. Homer
Velma B. Brown	William A. Trenchard
Donald R. Marquis	

ARLINGTON BROTHERHOOD COMMITTEE

Vote of March 27, 1955

Charles W. Clark	Agnes M. Sullivan
David H. Gersh	Max W. Rosenthal
Carmen T. Foritano	

COMMITTEE ON THE HIGH SCHOOL ADDITIONS AND RECONSTRUCTION

Vote of April 4, 1956

Mary K. Carter	Edward G. Grey
James W. Daily	Donald R. Marquis

COMMITTEE TO PROCURE PLANS AND ESTIMATES FOR THE CONSTRUCTION OF AN ELEMENTARY SCHOOL BUILDING ON LAND OWNED BY THE TOWN LOCATED ON PHEASANT AVENUE

Vote of March 23, 1959

Robert R. Bryant	Aubrey C. Tobey
Daniel C. Whitney	Mary K. Carter
Alfred Camarano	Edward G. Grey
Donald R. Marquis	

COMMITTEE FOR REGIONAL REFUSE DISPOSAL

Vote of April 3, 1968

William H. Borghesani	Edward J. Murray
Charles C. Hughes	

COMMITTEE TO INVESTIGATE, CONSIDER AND MAKE RECOMMENDATIONS REGARDING TOWN'S CONTINUED PARTICIPATION IN METROPOLITAN DISTRICT COMMISSION PARKS AND RECREATION SYSTEM

Vote of April 3, 1968

John J. Bilafer	J. Frederick McGann
Rudolph Kass	William A. Trenchard
Frederick E. Pitcher	F. Leo Fitzpatrick
James A. Nicoloro	

CAPITAL BUDGET COMMITTEE

Vote of March 9, 1969

John A. Iannelli	John A. Fitzmaurice
Joseph F. Tulimieri	Errol Y. Jacobsen

COMMITTEE TO PROCURE AN INDEPENDENT SURVEY OF FACILITIES OF ARLINGTON SCHOOLS

Vote of April 14, 1969

Ann Klein	Terry Blackburn
David D. Wallace	Arthur D. Saul, Jr.
Richard A. Kraus	Alfred G. Camarano
Robert J. Sheehan	Margaret H. Spengler
Alan McClennen, Jr.	Horace H. Homer
Donald R. Marquis	

TEEN-AGE YOUTH COMMITTEE

Vote of April 23, 1969

Robert H. Murray	Daniel F. Brosnan, Jr.
John J. Stanton	Stephen Moniz
Edith Marshall	John J. Bilafer
Joseph F. Tulimieri	

TOWN YARD SITE SELECTION COMMITTEE

Vote of October 29, 1973

Paul A. Dunkerley	Edward T.M. Tsoi
David C. Buck	

REVALUATION STUDY COMMITTEE

Vote of April 29, 1974

Paul A. Cameron	Joseph A. Purcell
John J. Gearin	

BICENTENNIAL PLANNING COMMITTEE

Votes of April 23, 1969 & April 23, 1973

Arthur D. Saul, Jr.	George P. Faulkner
Patricia Fitzmaurice	Robert B. Norberg
William J. Scaglione	Ralph W. Sexton
Lawrence E. Corcoran	David D. Hall
George F. Fusco	Ruth Mahon
John H. Vann	Edward W. Murphy, Jr.
Jane Foley	Reverend Charles W. Grady
Donald R. Marquis	

PERMANENT TOWN BUILDING COMMITTEE

Vote of April 23, 1969

Robert W. Schaedel	Arthur J. Loud
Peter S. McKinney	Robert E. McLaughlin
Philip A. Rosetti	Donald R. Marquis
Doris M. Cremens	Manuel Tavares

COMMITTEE TO STUDY CONDITIONS ON SPY POND

Vote of March 15, 1971

Ferdinand A. Lucarelli	Elsie Fiore
Frank P. Wright	Julie A. Burke
Robert R. Bryant	Anna Cummings
Frederick B. Lewis	Nancy L. Flynn
Herbert M. Loeffler	John E. Hill
James W. Fowler	Herbert M. Kagan
Jeffrey Bergart	Robert N. Davis
John L. Worden	

COMMITTEE TO INVESTIGATE NON-PROFESSIONAL EMPLOYEES

Vote of May 12, 1971

William F. Hayward	William T. Gibbs
Robert F. O'Neill	Donald R. Marquis
William A. Carey, Jr.	John W. Bullock

COMMITTEE TO STUDY TOWN MEETING PROCEDURES

Vote of November 1, 1971

Margaret S. Nicholl	William J. Donovan, Jr.
James R. Skahan, Jr.	

COMMITTEE TO STUDY FEASIBILITY OF RECYCLED PAPER

Vote of April 20, 1972

Paul Augart	John E. Bowler
George Buckley	Mary Adrienne Beck
Reverend Charles Grady	

MUNICIPAL DATA PROCESSING COMMITTEE

Vote of April 24, 1972

John J. Bilafer	Thomas F. O'Keefe
Mary A. Farrington	Allan W. Ditchfield
Carmen T. Foritano	Paul T. Augart
Richard Connolly	Donald R. Marquis

CLASSIFICATION AND COMPENSATION STUDY COMMITTEE

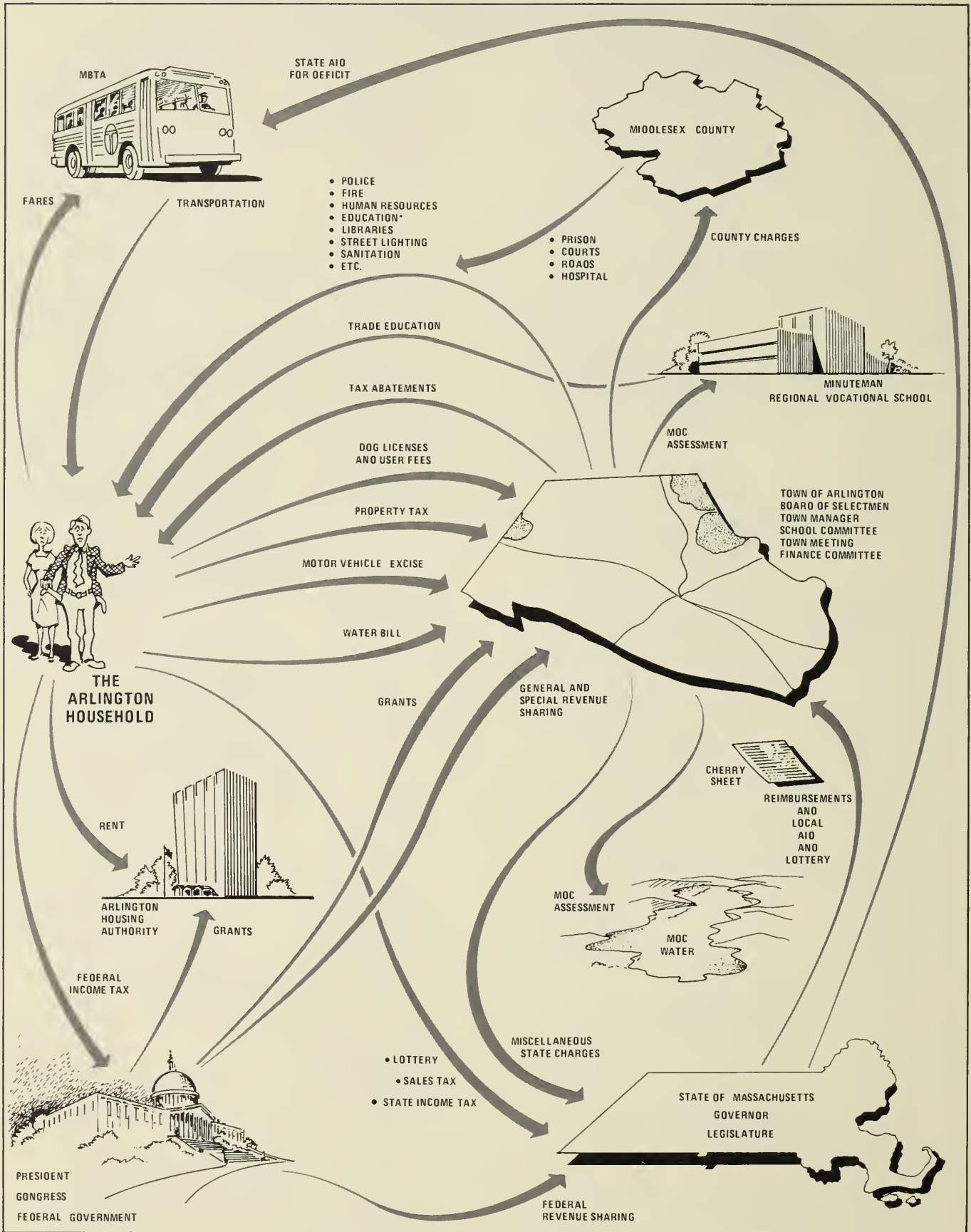
Vote of April 27, 1974

Richard T. Connolly	Robert B. Walsh
Bernadine C. Buzzell	Joseph J. Doyle
Virginia M. Shaughnessy	William T. Gibbs
Agnes E. Harrington	John J. Bilafer
William F. Hayward	Charles S. Oppedisano
Rudolph Kass	Emelio J. Rosselli
Stanford G. McEwen	Charles R. Fitzpatrick
Donald R. Marquis	

COMMITTEE TO STUDY ESTABLISHMENT OF WOMEN'S CENTER

Vote of April 29, 1974

Arthur E. Johnson	Mrs. Barbara Tosti
Mrs. Anne M. Calcaterra	Mrs. Joan M. Robbio
Mrs. Maureen W. Newell	Mrs. Irene M. Shea



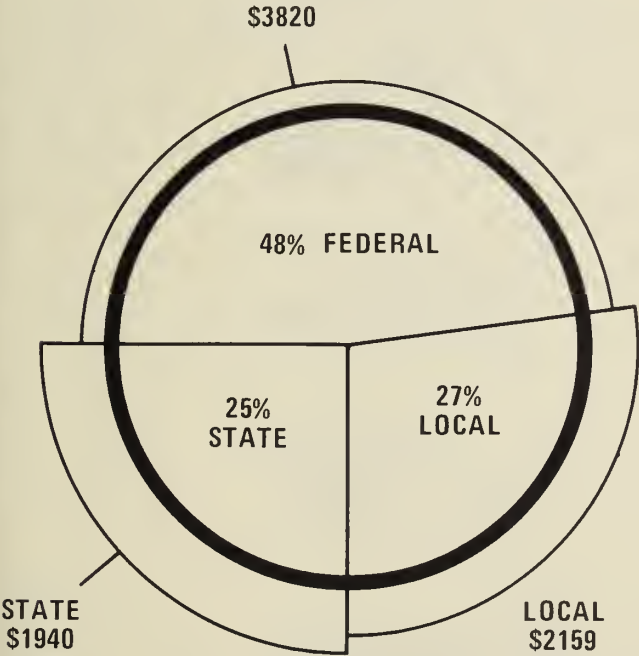
WHERE DOES THE TAX MONEY GO?

In the bicentennial year of 1975, Jason and Sarah Russell of Arlington, Massachusetts earned \$26,483 in gross income. Jason was an engineer working for Raytheon Corporation and Sarah taught high school mathematics. After deductions and the filing of federal and state income tax forms, the following summary of tax payments was prepared by Jason:

TAX PAYMENTS

Federal Income Tax	\$3,820
State Income Tax	1,228
State Gasoline Tax	280
State Sales and Use Tax	150
State Sales Tax-New Automobile	282
Local Real Estate Tax	1,915
Local Water Bill	51
Local Motor Vehicle Excise Tax	187
Local Female Dog License	6
Total	\$7,919

The Russell family paid a total of \$7,919 in taxes or 9.9% of their gross 1975 income.



Jason belonged to a local citizen's watchdog group on town finances. He had read Arlington's performance budget and finance committee reports. In addition, he very closely watched developments at the state level in regard to mandated programs and legislation such as binding arbitration. Sarah was on the other hand intently involved in the Presidential campaign of Jimmy Carter. Her concern was

primarily the nature and extent of federal spending and the alternatives proposed by candidates to improve economic/employment conditions in America.

One day after reading several articles in the local newspaper on proposed town budgets and pending local fiscal problems, Jason and Sarah contacted the town manager for an appointment to discuss government finances.

The town manager of Arlington, Donald R. Marquis, stressed the need for his administration to continue management innovation and improvement and deliver public goods and services more effectively. However, he noted that the ability to carry out such responsibilities was seriously being jeopardized by mandated programs, an inequitably distributed tax structure, and lack of commitment to fiscal responsibility at the state and federal levels. The town manager referred to the concept of revenue sharing and the distinct possibility that Congress may not reenact the bill.

Jason and Sarah questioned Mr. Marquis about his remarks and the data to substantiate expenditure and revenue trends. The summary charts and tables (pages 87-108) of the fiscal year 1977 budget book helped Jason and Sarah form their own opinions. In addition, the following breakdown of what goods and services their tax dollars were allocated to was computed with data being supplied by the United States budget, Commonwealth of Massachusetts budget, and the Arlington town budget.

ALLOCATION OF TAX DOLLARS TO PUBLIC GOODS AND SERVICES

83% OF THE \$7,919 OR \$6,594 WENT TO:

1. National Defense	\$994	Federal
2. Retirement & Disability Insurance	949	Federal
3. Local Education	864	Local
4. Welfare	674	State
5. Health	332	State
6. State Aid for Local Education	309	State
7. Federal Debt Service	306	Federal
8. Community Safety	259	Local
9. Public Assistance/Income Supplement	223	Federal
10. State Debt Service	184	State
11. Veterans Benefits	168	Federal
12. Unemployment Insurance	164	Federal
13. Federal Aid for Education	160	Federal
14. Commerce & Transportation	160	Federal
15. State Education Affairs	146	State
16. Natural Resources, Energy, Pollution Control	134	Federal
17. State Mental Health	123	State
18. Pensions for Town Employees	99	Local
19. Education Aid for District Schools	95	Local
20. MDC Parks and Facilities	90	Regional
21. MBTA Transportation	86	Regional
22. Town Debt Service	84	Local

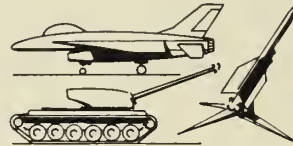
JASON AND SARAH'S TAX DOLLARS

In addition to the functional allocation of tax dollars, an interesting comparison of expenditures for specific programs provides the following:

PUBLIC GOODS OR SERVICE

Amount

NATIONAL DEFENSE RESEARCH & DEVELOPMENT



\$103

INTERNATIONAL ASSISTANCE



\$65

SANITATION



\$50

NEIGHBORHOOD POLICE PATROL



\$48

SCIENCE AND SPACE TECHNOLOGY



\$46

SNOW AND ICE REMOVAL



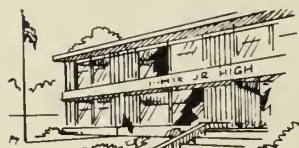
\$17

STREET LIGHTING

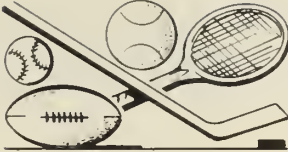





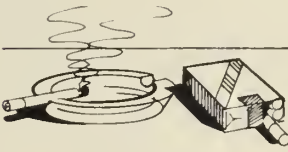





\$15

VANDALISM DAMAGE



\$14

ORGANIZED RECREATION ACTIVITIES		\$13
STREET CLEANING		\$12
IMPROVEMENTS TO PARKS		\$10
PARK MAINTENANCE		\$9
TREE PLANTING		64¢
PRIVATE AVERAGE GOODS PURCHASED BY THIS ARLINGTON FAMILY		
PRIVATE RECREATION CONSUMPTION		\$227
CIGARETTES		\$160
ALCOHOL		\$78
EATING AND DRINKING PLACES		\$358
AUTOMOBILE REPAIRS AND MAINTENANCE		\$320

**RECAPITULATION OF FIGURES USED IN DETERMINING
THE FISCAL YEAR 1976 TAX RATE \$67.20
SCHOOL RATE \$39.10 – GENERAL RATE \$28.10
JULY 1, 1975 – JUNE 30, 1976**

DEBITS

Appropriations (including all appropriations voted since Fy. 1975 tax rate was fixed)	\$26,884,870.62	
Appropriations voted to be taken from available funds	1,188,146.00	\$28,073,016.62
Overlay Deficits		84,618.40
Snow Emergency		
Offset for Cherry Sheet Appendix		122,863.90
State Charges		102,166.96
Metro. District Area		1,399,462.53
Mass. Bay Transportation Authority		1,349,153.10
Middlesex County Taxes		982,083.60
Overlay of Current Year		1,000,000.00
GROSS AMOUNT TO BE RAISED		\$33,113,365.11

CREDITS

Estimated Receipts from Local Aid and Agency Funds	\$ 4,460,615.84	
Motor Vehicle – Estimated	1,312,106.33	
General Government and Misc.	140,137.47	
Highways	60,189.64	
Water Receipts	511,101.34	
Cemeteries	45,373.17	
Interest	181,851.37	
Miscellaneous Minuteman Reg. School	25,027.08	
Special Assessments	44,115.15	
Over Estimates Cherry Sheet	139,379.64	
Available Funds and Federal Revenue Sharing	2,088,146.00	9,008,043.03
NET AMOUNT TO BE RAISED		\$24,105,322.08

Personal Property Value	\$ 12,044,950.00	at \$67.20	=	\$ 809,420.64
Real Estate Value	346,665,200.00	at \$67.20	=	23,295,901.44
Total Taxes Levied				\$24,105,322.08

**ASSESSORS' RECORD OF
STATISTICS OF THE TOWN OF ARLINGTON FOR YEARS SHOWN**

	1950	1960	1970	FY 1975	FY 1976
Town Approp. & Avail. Funds	4,245,930.00	8,766,261.00	17,651,260.00	27,218,500.00	33,113,365.00
County Tax	151,660.00	241,413.00	741,214.00	1,148,152.00	982,083.00
M.D.C. Parks	44,705.00	79,640.00	292,482.00	485,921.00	480,860.00
M.D.C. Sewer	76,110.00	192,134.00	330,388.00	422,205.00	448,355.00
M.D.C. Water	44,373.00	139,149.00	265,298.00	465,114.00	457,830.00
Audit of Municipal & Retirement	3,567.00	730.00	698.00	654.00	5,249.00
Mass. Bay Transp. Auth.	36,500.00	364,330.00	595,415.00	1,052,083.00	1,349,153.00
Local Aid Fund	576,443.00	708,540.00	1,675,713.00	3,501,913.00	4,460,616.00
Motor Excise	239,543.00	678,050.00	1,148,874.00	1,596,205.00	1,312,106.00
Receipts & Avail. Funds	1,706,132.00	3,311,323.00	4,153,050.00	7,969,663.00	9,008,043.00
Real Estate Value	58,822,600.00	80,621,750.00	334,342,700.00	345,925,600.00	346,665,200.00
Pers. Property Value	3,466,550.00	4,915,550.00	11,184,600.00	11,924,100.00	12,044,950.00
Amount Raised by Taxes	3,166,843.00	6,716,016.00	16,654,416.00	24,047,500.00	24,105,322.00
Tax Rate (Total)	50.40	78.20	48.20	67.20	67.20
School Tax Rate	----	30.04	21.40	35.70	39.10
General Tax Rate	----	48.16	26.80	31.50	28.10
Payers of Pers. & R.E. Taxes	8,941.00	12,807.00	13,000.00	12,879.00	12,990.00
Dwelling Houses					
Population	43,984.00	50,745.00	52,720.00	52,319.00	N/A

Complied by Board of Assessors
Abner P. Wyman, Assistant Assessor

**ASSESSORS RECORD OF PERCENTAGES OF APPROPRIATION
RAISED BY TAXATION FOR FISCAL 1976 (\$24,105,322.08)
AND VOTED FOR USE BY THE DEPARTMENTS, BOARDS AND COMMITTEES**

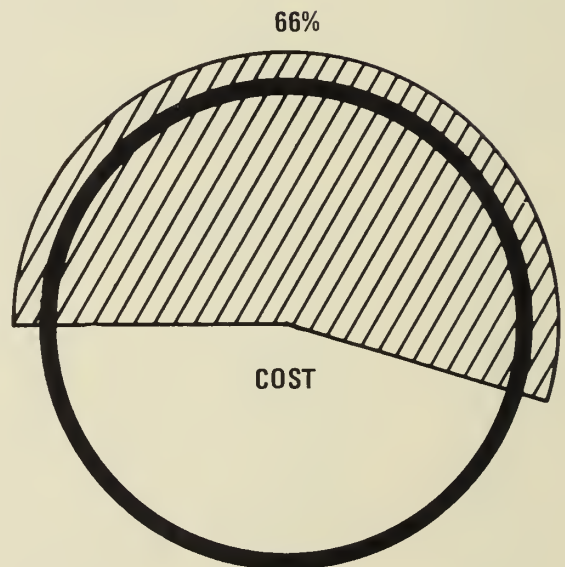
Appropriated	Art.	Department, Board, Etc.	Percent
\$ 8,371	18-1	Finance Committee	.03
61,661	2	Board of Selectmen	.24
91,576	3	Town Manager	.34
22,885	4	Purchasing Agent	.08
24,336	5	Personnel Board	.09
58,733	6	Town Accountant	.22
176,906	7	Treasurer-Collector	.71
67,670	8	Board of Assessors	.25
56,272	9	Legal	.22
67,104	10	Town Clerk	.25
82,621	11	Elections & Town Meetings	.32
7,500	12	Printing Town Report	.03
84,866	13	Planning & Community Development	.33
17,025	14	Redevelopment	.06
4,350	15	Board of Appeals	.01
566,714	17	Properties & Natural Resources	2.02
202,103	18	Cemeteries	.81
1,695	19	Board of Survey	—
156,585	20	Engineering	.61
170,881	21	Public Works Administration	.68
830,138	22	Highways & Bridges (Rev Sh \$119,442)	3.12
200,000	23	Highway Capital Outlay	.82
655,771	24	Sanitation (Rev Sh \$97,231)	2.70
77,199	25	Sewer Maintenance	.31
380,725	26	Water Department Maintenance	1.52
8,000	27	Extension of House Connections	.03
3,429,454	28	Department of Community Safety (Rev Sh \$435,618)	13.22
12,686,389	33	School Department	51.62
523,321	34	Libraries (Rev Sh \$78,184)	2.01
662,030	35	Human Resources (Rev Sh \$99,525)	2.71
849,881	36	Insurance	3.13
586,000	37	Non-Contributory Pensions	2.13
949,769	38	Contributory Pensions	3.81
1,219,598	39	Town Debt & Interest	5.01
265,000	40	Reserve Fund	1.02
		Federal Revenue Sharing \$830,000	3.12
467,431	5,6,7,8	Classification & Pay Plan	1.81
2,723	15-16	Elderly Retirees Insurance	—
4,000	19	Out of State Travel	.01
610,245	20	Minuteman Regional School	2.50
26,000	21	Extension of Sewer System	.10
36,400	22	Extension of Water Mains	.14
15,000	23	Extension of Storm Drains	.05
58,000	24	Maintenance of Drainage System	.22
20,000	25	Sidewalks & Edgestones	.08
25,000	26	Water Lines	.10
41,600	27	Maintenance of Public Sidewalks	.15
165,975	28	Reconstruction of Streets	.66
1,100	29	Storm Pipe	—
2,400	32	Historical Commission	—
750	33	Historic District Study	—
5,000	34	Conservation Commission	.01
150,000	35	3rd Year Recreation Facilities	.61
7,106	36	Elderly Home Care	.02
2,000	39	Bicentennial Planning Committee	—
9,187	40	Town Hall Beautification	.03
4,109	41	Playground Equipment	.01
100	54	Auction Obsolete School Furniture	—
14,257	63-66	Fire Fighters Indemnification	.05
1,768	67	Widow Annuity	—
20,000	68	Audit of Town Finances	.08
400	70	World War I Veterans	—

**TWENTY-ONE MOST EXPENSIVE PROGRAMS
IN ARLINGTON UNDER TOWN MANAGER'S
FISCAL YEAR 1977 PERFORMANCE BUDGET**

1.	Sanitation	\$ 770,446
2.	Neighborhood Mobil Patrol	739,070
3.	Fire Prevention	705,964
4.	Fire Suppression	691,200
5.	Water Maintenance	384,000
6.	Commercial Foot Patrol	363,990
7.	Criminal Investigation	265,300
8.	Street Lighting	236,700
9.	Snow and Ice Removal	221,000
10.	Public Works General Administration	181,705
11.	Street Cleaning and Maintenance	180,000
12.	Veterans' Aid and Assistance	175,492
13.	Emergency Medical Services	173,400
14.	Library Services to Adults	137,120
15.	Park Maintenance	132,143
16.	Public Works Equipment Maintenance	120,000
17.	Highway Equipment Maintenance	115,000
18.	Community Extension Services	104,994
19.	Library Building Maintenance	102,216
20.	Recreation General Programs	99,462
21.	Youth Counseling	99,462
Total Cost		<u>\$5,998,664</u>



**169 PROGRAMS
PROVIDED BY TOWN**

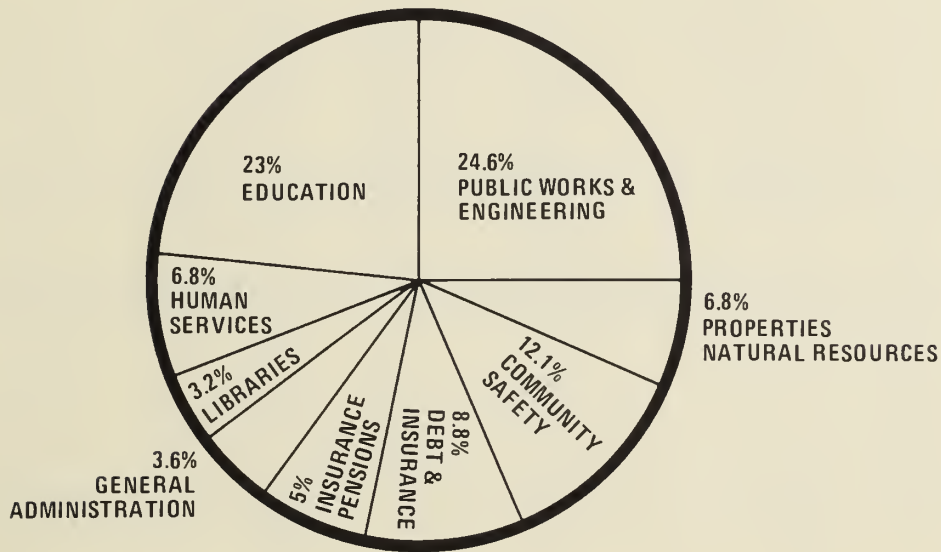


**\$9,056,935
COST OF PROGRAMS**

21 PROGRAMS OR 12% — COST \$5,998,664 OR 66% OF BUDGET

TOWN SERVICES EXPENDITURES CHANGING PRIORITIES

1900



MAJOR SHIFTS – INCREASES

EDUCATION



DOUBLED

INSURANCE PENSIONS



TRIPLED

MAJOR SHIFTS – DECREASES

PUBLIC WORKS
ENGINEERING



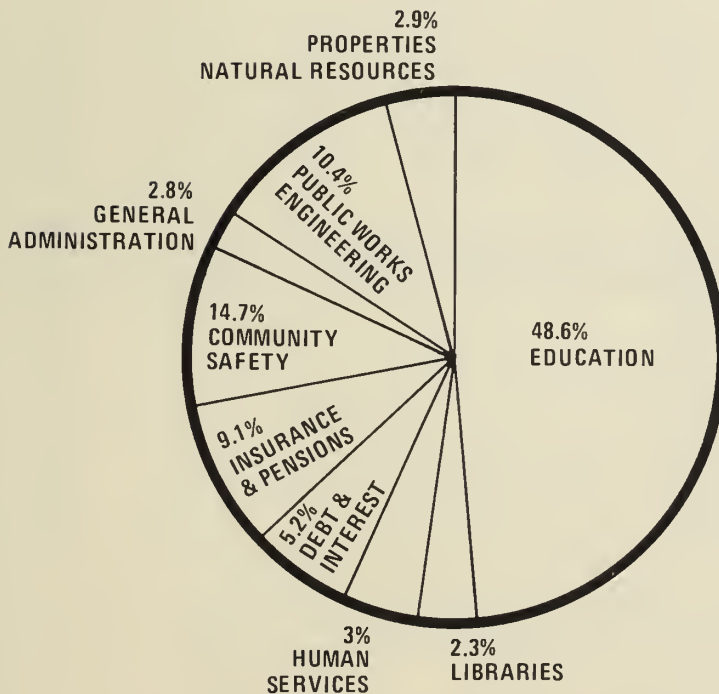
PROPERTIES
NATURAL RESOURCES
DEBT AND INTEREST
HUMAN SERVICES

STABLE FUNCTIONS

COMMUNITY SAFETY
GENERAL
ADMINISTRATION
LIBRARIES



1975



COMPARATIVE INDICATORS

Per Capita Expenditures FY 1975		Per Capita Debt FY 1973		Per Capita Full Value Assessment FY 1977		Full Value Tax Rate FY 1975		Tax Rate Increase from FY 1975 — FY 1976	
1. Cambridge	\$896	1. Winchester	\$598	1. Concord	\$11,519	1. Cambridge	\$72.30	1. Malden	14.6%+
2. Needham	879	2. Framingham	494	2. Wellesley	11,408	2. Melrose	52.00	2. Watertown	13%+
3. Natick	857	3. Weymouth	480	3. Needham	11,065	3. Brookline	51.20	3. Weymouth	9.6%+
4. Weymouth	852	4. Newton	311	4. Milton	10,212	4. Watertown	50.50	4. Winchester	8.5%+
5. Quincy	737	5. Brookline	294	5. Belmont	9,758	5. Newton	49.60	5. Wellesley	5.7%+
6. Concord	736	6. Natick	279	6. Winchester	9,745	6. Quincy	49.57	6. Newton	5.7%+
7. Winchester	722	7. Cambridge	267	7. Waltham	9,094	7. Medford	49.20	7. Brookline	5%+
8. Newton	673	8. Quincy	253	8. Natick	8,729	8. ARLINGTON	47.04	8. Waltham	4.6%+
9. Framingham	642	9. Concord	250	9. Brookline	8,695	9. Malden	44.90	9. Framingham	4.5%+
* 10. Brookline	639	10. Belmont	227	10. Framingham	8,446	10. Winchester	43.40	10. Belmont	3.4%+
11. Wellesley	627	11. Waltham	204	11. Melrose	7,656	11. Natick	41.60	11. Milton	1.0%
12. Medford	623	12. Medford	198	12. Newton	7,468	12. Weymouth	41.17	12. Quincy	No Increase
13. Belmont	575	13. Watertown	197	13. ARLINGTON	7,136	13. Waltham	38.30	13. ARLINGTON	No Increase
14. Watertown	562	14. Needham	177	14. Weymouth	6,933	14. Concord	37.30	14. Medford	0.7%—
15. Waltham	509	15. Wellesley	148	15. Watertown	6,615	15. Milton	37.26	15. Needham	1.0%—
16. Milton	478	16. Malden	123	16. Quincy	5,748	16. Belmont	37.10	16. Cambridge	2.9%—
17. ARLINGTON	468	17. ARLINGTON	122	17. Cambridge	5,182	17. Framingham	36.45	17. Concord	3.7%—
18. Melrose	460	18. Milton	82	18. Medford	5,125	18. Wellesley	35.30	18. Natick	10.6%—
19. Malden	423	19. Melrose	48	19. Malden	4,348	19. Needham	33.99	19. Melrose	16.3%—

Full Value Tax Rate FY 1976		Commercial Property Tax Base Share		Industrial Property Tax Base Share		Personal Property Tax Base Share		Residential Property Tax Base Share	
1. Cambridge	\$70.10	1. Brookline	45.2%	1. Waltham	23%	1. Cambridge	15.7%	1. Cambridge	35.1%
2. Watertown	57.10	2. Cambridge	31.6%	2. Cambridge	17.6%	2. Weymouth	13.2%	2. Brookline	50.5%
3. Malden	55.40	3. Medford	23.2%	3. Needham	5.2%	3. Watertown	11.9%	3. Waltham	57.6%
4. Brookline	53.80	4. Quincy	22.7%	4. Natick	14.6%	4. Malden	11.5%	4. Quincy	58.5%
5. Newton	52.50	5. Framingham	21.0%	5. Malden	13.3%	5. Milton	11.3%	5. Malden	61.1%
6. Quincy	50.20	6. Newton	18.8%	6. Watertown	12.8%	6. Quincy	8.0%	6. Watertown	63.4%
7. Medford	48.90	7. Natick	15.5%	7. Quincy	10.8%	7. Medford	7.2%	7. Framingham	63.9%
8. Winchester	47.80	8. ARLINGTON	15.0%	8. Framingham	9.7%	8. Newton	6.7%	8. Medford	64.9%
9. ARLINGTON	47.00	9. Waltham	14.4%	9. Concord	6.0%	9. Framingham	5.4%	9. Natick	66.1%
10. Weymouth	45.70	10. Malden	14.2%	10. Weymouth	5.3%	10. Waltham	4.9%	10. Newton	69.7%
11. Melrose	44.10	11. Wellesley	14.0%	11. Newton	4.7%	11. Brookline	4.4%	11. Weymouth	71.8%
12. Waltham	40.60	12. Concord	12.0%	12. Medford	4.6%	12. Natick	3.8%	12. Needham	74.8%
13. Natick	37.20	13. Watertown	11.9%	13. Winchester	2.1%	13. Needham	3.5%	13. Concord	79.2%
14. Framingham	38.60	14. Belmont	11.8%	14. Melrose	1.9%	14. ARLINGTON	3.3%	14. ARLINGTON	80.8%
15. Wellesley	38.50	15. Weymouth	9.7%	15. ARLINGTON	1.0%	15. Melrose	3.2%	15. Wellesley	83.9%
16. Belmont	38.40	16. Melrose	7.8%	16. Wellesley	0%	16. Winchester	3.2%	16. Milton	85.0%
17. Milton	37.50	17. Winchester	6.8%	17. Milton	0%	17. Concord	2.7%	17. Belmont	86.6%
18. Concord	36.40	18. Needham	5.2%	18. Belmont	0%	18. Wellesley	2.2%	18. Melrose	87.1%
19. Needham	34.20	19. Milton	3.7%	19. Brookline	0%	19. Belmont	1.6%	19. Winchester	87.8%

Source: "The Statewide Impact of Full Property Revaluation in Massachusetts": Federal Reserve Bank of Boston, William C. Wheaton, May 1975.

Total Number of Business and Industry Establishments		Total Employment		Total Annual Payroll 000's		Average Annual Wage	
1. Cambridge	2,322	1. Cambridge	85,834	1. Cambridge	\$925,996	1. Cambridge	\$10,788
2. Newton	1,952	2. Waltham	47,608	2. Waltham	507,104	2. Waltham	10,652
3. Waltham	1,586	3. Newton	31,274	3. Newton	279,128	3. Wellesley	10,537
4. Quincy	1,411	4. Quincy	30,096	4. Quincy	262,475	4. Needham	10,343
5. Brookline	1,294	5. Framingham	24,542	5. Framingham	225,177	5. Watertown	9,898
6. Framingham	1,233	6. Malden	15,106	6. Watertown	142,348	6. Framingham	9,175
7. Malden	1,011	7. Watertown	14,381	7. Malden	124,982	7. Newton	8,925
8. Medford	850	8. Medford	14,043	8. Needham	122,162	8. Milton	8,923
9. Needham	762	9. Natick	12,821	9. Medford	118,879	9. Concord	8,898
10. Watertown	722	10. Brookline	12,162	10. Natick	101,327	10. Quincy	8,721
11. Wellesley	702	11. Needham	11,811	11. Wellesley	98,110	11. Winchester	8,665
12. Natick	646	12. Wellesley	9,311	12. Brookline	93,013	12. Medford	8,465
13. Weymouth	644	13. Weymouth	7,136	13. Concord	56,273	13. Malden	8,274
14. ARLINGTON	568	14. Concord	6,324	14. Weymouth	51,362	14. Belmont	8,222
15. Belmont	428	15. ARLINGTON	4,845	15. ARLINGTON	36,899	15. Natick	7,903
16. Melrose	389	16. Melrose	4,763	16. Melrose	35,617	16. Brookline	7,648
17. Concord	384	17. Winchester	3,624	17. Winchester	31,401	17. ARLINGTON	7,616
18. Winchester	356	18. Belmont	3,474	18. Belmont	28,564	18. Melrose	7,478
19. Milton	299	19. Milton	2,472	19. Milton	22,058	19. Weymouth	7,198

Source: Massachusetts Cities and Towns Employment and Wages in Establishments Subject to the Massachusetts Employment Security Law by Major Industry Divisions, Sept. 1975.

Indicator	Arlington's Ranking Among 19 Massachusetts Communities
<ul style="list-style-type: none"> Per Capita Expenditures — total operating budget of town departments (including schools) for fiscal year 1975 divided by population. This measure indicates the level of spending per resident. Arlington through its own local control can contribute to tax stabilization by offering fewer services to its residents and/or provide its services more efficiently and thus at a lower cost. 	Arlington ranked 17th lowest.
<ul style="list-style-type: none"> Per Capita Debt — amount of debt service divided by residents and a measure of major capital projects being constructed for community. A good indicator of a community investing in itself. 	Arlington ranked 17th lowest.
<ul style="list-style-type: none"> Per Capita Full Value Assessment — measure of strength of local tax base. Amount of taxable property for each resident of a municipality. 	Arlington ranked 13th lowest — indicates below median ability to pay for municipal services.
<ul style="list-style-type: none"> Full Value Tax Rate — estimate of what the tax rate would be if the property in each of the communities were assessed at fair market value or 100 percent valuation. Massachusetts Taxpayer's Foundation is the source of this data and cautions the accuracy of such information. 	Arlington's tax rate for the current year (fiscal year 1976) ranks ninth highest among a standard survey group of 18 Boston metropolitan communities. This represents an improvement over fiscal year 1975 when Arlington ranked eighth. Weymouth ranked tenth and stood as the median with a tax rate of \$45.70 — point on the scale of measurement above which are exactly half the communities and below which are the other half of the municipalities.
<ul style="list-style-type: none"> Tax Rate Increase — percentage change experienced by communities in regards to fiscal year 1976 tax rate as compared to fiscal year 1975 tax rate. 	Arlington stabilized its tax rate in 1976 while 11 out of the 19 communities experienced increases.
<ul style="list-style-type: none"> Tax Share by Category of Property — illustrates the present land use of communities and the proportion of the tax base allocated to non-residential property. 	Arlington overall ranks 14th lowest in proportion of tax base that is non-residential. Consequently, tax increases impact individual homeowners in Arlington more than other Boston metropolitan communities.
<ul style="list-style-type: none"> Business establishments, employment, payroll and average annual wages are indicators of private sector economic activity in communities. 	Arlington overall ranks 15th lowest in private sector economic activity.
Median — point on the scale of measurement above which are exactly half the communities and below which are the other half of the cases.	Mean — another measure of central tendency commonly referred to as the average and is computed by dividing the sum of the communities per capita costs by the total number of communities.

SUMMARY

Arlington has a below median ability to pay as indicated by its per capita full value assessment and tax base structure and consequently its spending level should not be excessive. Per capita expenditures clearly indicate the recognition of this fact. However, Arlington's tax rate is still above median and without improved state aid or new federal initiatives fiscal stability can only be achieved by stabilizing municipal services and holding the line on the budget.

*Shaded area is median.

**MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT
ACTUAL EXPENDITURES JULY 1, 1974 – June 30, 1975**

	Prof. Sal.	Clerical Sal.	Other Support Sal.	Total	Text Books	Contr. Serv.	Supplies	Other	Total
1100 School Committee	1,950.00	3,142.00		5,092.00		9,067.00	88.00	380.00	14,627.00
1200 Sup't. Director	65,608.00	21,044.00		86,652.00		3,416.00	4,902.00	3,616.00	98,586.00
2100 Supervision	10,947.00	4,824.00		15,771.00		(3) 3,443.00	3,140.00	1,338.00	23,692.00
2200 Principal's Office	23,500.00	16,223.00		39,723.00		1,821.00	1,775.00	829.00	44,148.00
2300 Teaching-Horticulture	10,816.00			10,816.00			5,259.00		16,075.00
Dist. Ed.	12,655.00			12,655.00	1,155.00		4,537.00	846.00	19,193.00
Cul. Arts	16,500.00			16,500.00			2,697.00	60.00	19,257.00
Allied Health	10,039.00			10,039.00			482.00		10,521.00
Tech. Elect.	12,000.00			12,000.00	995.00		2,796.00	562.00	16,353.00
Instruments	14,808.00			14,808.00	332.00		1,394.00	1,289.00	17,823.00
Com. Art	12,324.00			12,324.00			5,854.00	1,998.00	20,176.00
Bldg. Trades	12,831.00			12,831.00			15,611.00	1,319.00	29,761.00
Graphic Arts	16,000.00			16,000.00	478.00		5,774.00	235.00	22,487.00
Metals Fab.	12,500.00			12,500.00			9,779.00		22,279.00
Power Mach.	13,000.00			13,000.00	1,082.00		2,380.00	1,604.00	18,066.00
Mach. Shop	11,275.00			11,275.00			6,585.00	114.00	17,974.00
Communic'ns.	68,501.00			68,501.00	9,088.00		7,595.00	486.00	85,670.00
Math	38,531.00			38,531.00	4,126.00		2,557.00	2,303.00	47,517.00
Science	32,376.00			32,376.00			1,956.00	2,438.00	36,770.00
Phys. Ed.	16,225.00			16,225.00	94.00		8,832.00		25,151.00
Spec. Ed.	38,977.00			38,977.00	197.00		2,690.00	692.00	42,556.00
Clerical		8,000.00		8,000.00				5,204.00	13,204.00
2500 Library	18,618.00	4,224.00		22,842.00		7,070.00	11,447.00	693.00	42,052.00
2600 Audio-Visual	18,000.00			18,000.00			1,616.00	413.00	20,029.00
2700 Guidance – S.P.C.	116,621.00			116,621.00		(2) 23,120.00	1,122.00		140,863.00
2800 Psychological						35,084.00			35,084.00
2900 Vocational TV									
3200 Health	11,477.00			11,477.00		500.00	1,199.00		13,176.00
3300 Transportation					(1) 150,792.00				150,792.00
3400 Food Service			5,392.00	5,392.00			10,189.00	1,000.00	16,581.00
3500 Student Act.							72.00		72.00
4100 Operations	3,913.00			3,913.00		6,250.00		95,374.00	105,537.00
4200 Maintenance	3,913.00		25,174.00	29,087.00		5,739.00	12,964.00	110.00	47,900.00
5200 Insurance								28,661.00	28,661.00
5300 Rent								85,922.00	85,922.00
5400 Temp. Borrowing								9,157.00	9,157.00
5500 Other Fixed Charges								60,081.00	60,081.00
TOTAL	623,905.00	57,457.00	30,566.00	711,928.00	17,547.00	246,302.00	135,292.00	306,724.00	1,417,793.00
Encumbered Funds:									
(1) L K B	26,737.00	(3300 Acct.)							
(2) 8. U.	14,190.00	(2700 Acct.)							
(2) Data Proc.	8,930.00	(2700 Acct.)							
(3)	2,456.00	(2100 Acct.)							
Total	52,314.00								

**MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT
OPERATING AND MAINTENANCE BUDGET SUMMARY
JULY 1, 1975 – JUNE 30, 1976**

	Salaries	Contracted Services	Supplies	Other	Total
School Committee	\$ 3,000	\$ 4,000	\$ 220	\$ 6,000	\$ 13,220
Supt-Director	102,066	14,280	2,250	17,000	135,596
Total	105,066	18,280	2,470	23,000	148,816
Supervision	33,575	18,000	7,500	100	59,175
Principals	35,377	2,000	1,500	2,000	40,877
Teaching	715,960	83,850	144,760	41,318	985,888
Teaching, Special Needs	90,200	12,000	18,450	5,200	125,850
Text Books	—	—	25,000	—	25,000
Library	42,870	1,000	25,000	5,600	74,470
A.V.	10,450	5,500	23,000	500	39,450
S.P.C.	97,083	22,000	21,000	3,000	143,083
Psychological	—	60,000	1,000	300	61,300
Ed. T. V.	—	—	8,500	500	9,000
Total	1,025,515	204,350	275,710	58,518	1,564,000
Attendance	—	—	1,500	—	1,500
Health	13,000	2,000	1,000	200	16,200
Transportation	—	260,215	1,000	2,000	263,215
Food Service	10,000	—	—	—	10,000
Student Activities	—	—	—	12,000	12,000
Total	23,000	262,215	3,500	14,200	302,915
Operations	62,900	20,500	234,451	200	318,051
Maintenance	27,125	29,000	10,000	—	66,125
Total	90,025	49,500	244,451	200	384,176
Insurance	—	—	—	63,000	63,000
Rent	—	—	—	—	—
Temporary Borrowing	—	—	—	25,000	25,000
Other Fixed Assets	—	—	—	—	—
Total	—	—	—	88,000	88,000
Community Service	—	—	—	10,000	10,000
Aquisition of Fixed Assets	—	—	—	—	—
GRAND TOTAL	1,243,606	534,345	526,131	193,918	2,498,000

STUDENT ENROLLMENT AS OF OCTOBER 1, 1975

	Grade 10		Grade 9		Total	Tuition	Metco
	Girls	Boys	Girls	Boys			
Acton	13	29	10	31	83		
Arlington	22	68	27	60	177		
Belmont	4	34	8	32	78		
Boxborough	4	9	3	5	21		
Carlisle	0	5	2	3	10		
Concord	7	20	5	18	50		
Lexington	11	73	13	28	125		7 *
Lincoln	1	8	2	9	20		2 *
Stow	3	10	5	14	32		
Sudbury	7	29	9	22	67		
Wayland	11	27	7	14	59		
Weston	0	3	0	2	5		
Natick						1 boy	
Wellesley						1 boy	
Totals	83	315	91	238	727	2 boys	9
TOTAL ENROLLMENT		Girls: 174	Boys: 553		727		
					11		
				TOTAL	738		

*Metco students not included in Town's count (3 boys, 6 girls)

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

Assessment for Period 7/1/75 to 6/30/76 Based on the Number of Students From Each Town Attending Minuteman on 10/1/74, as a Percentage of the Total Number of Students.

Town	%	Operating	+	Capital	=	Assessment
Acton	9.859	200,926		68,862		269,788
Arlington	22.300	454,474		155,758		610,232
Belmont	9.390	191,368		65,586		256,954
Boxborough	2.582	52,621		18,034		70,655
Carlisle	1.878	38,274		13,117		51,391
Concord	9.859	200,926		68,862		269,788
Lexington	18.310	373,158		127,889		501,047
Lincoln	2.817	57,411		19,676		77,087
Stow	3.286	66,969		22,951		89,920
Sudbury	10.094	205,716		70,503		276,219
Wayland	8.451	172,231		59,027		231,258
Weston	1.174	23,926		8,200		32,126
TOTALS	100%	2,038,000	+	698,465	=	2,736,465

DISTRICT ASSESSMENT

1975-76

I. Operating Budget	
Total Operating Budget	\$2,498,000
Reimbursement	-450,000
Surplus	-10,000
Net Operating Budget	\$2,038,000
II. Capital Budget	
Capital Payment	\$1,300,000
Interest	501,600
Total Capital Budget	1,801,600
Anticipated Reimbursement	-1,103,135
Net Capital Budget	698,465
TOTAL ASSESSMENT	\$2,736,465

TOWN STATISTICS

Arlington is situated six miles northwest of Boston, in latitude of 42 deg. 25 min. north; longitude 71 deg. 09 min. west, at an elevation above mean tide of from 4 to 377 feet.

Massachusetts Avenue at Cambridge Line, elevation 10 feet.

Massachusetts Avenue at Pleasant Street, elevation 48 feet.

Massachusetts Avenue at Park Avenue, elevation 155 feet.

Park Circle at Eastern Avenue (base of standpipe), elevation 377 feet.

Crescent Hill Avenue at Park Place, elevation 281 feet.

Turkey Hill Reservation off of Dodge Street (base of standpipe), elevation 380 feet. (Top of standpipe), elevation 445 feet. Total area — 480,542 sq. ft., 40,000 ft. standpipe.

The town and part of what is now Belmont were set off from Cambridge and incorporated as West Cambridge in 1807. The name was changed from West Cambridge to Arlington 1867.

Area of Town, including that covered by water 3517½ acres 5½ square miles; area covered by water, 286.2 acres.

Parks: Town 150.03 acres, Metropolitan 52.25 acres.

Total cemetery areas, 51.20 acres.

Public streets and Town ways; Macadam, 14.70 miles; oiled gravel 13.65 miles; bituminous concrete, 66.03 miles; total 94.38 miles.

State Highways and parkways, 5.87 miles.
Private streets open for travel, 25.00 miles.
Paper streets, 3.73 miles.

Permanent sidewalks; bituminous concrete, 37.64 miles; brick, 1.13 miles cement, 62.97 miles.

Edgestones, 81.55 miles.
Sewer system, 116.22 miles.
Water system, 128.42 miles.
Storm drain system, 74.39 miles.
Catch basins, 3095.

VITAL STATISTICS

	1966	1967	1968	1969	1970	1971	1972	1973	1974	1975
Marriages	593	571	676	683	645	605	617	597	561	559
Births	1209	1068	922	1118	1075	854	740	619	710	621
Deaths	684	714	653	655	685	667	628	686	640	628
Marriage Intentions	\$1,329.20	\$1,286.10	\$1,473.28	\$1,485.54	\$1,477.22	\$1,345.80	\$1,302.48	\$1,946.88	\$2,233.20	\$2,111.50
Filing Fees (Financing Statements, etc.)	3,396.75	3,277.90	3,505.28	3,909.70	3,095.94	3,761.18	3,581.00	1,617.00	1,590.50	1,458.00
Miscellaneous Certificates	3,160.60	3,395.00	3,416.75	3,097.12	3,369.80	3,396.92	3,644.27	3,789.33	3,820.00	4,441.10
Pole Location Orders	164.50	290.15	230.25	177.00	260.95	86.25	103.75	123.25	92.50	30.25
Miscellaneous Licenses	169.25	197.75	143.50	206.50	128.00	128.50	138.00	94.00	155.50	171.00
Renewals of Gasoline Permits	25.00	20.00	24.50	25.50	23.00	171.00	196.00	200.00	238.50	725.00
Miscellaneous Books	343.00	434.35	506.75	497.25	499.25	614.75	564.25	538.25	617.01	711.50
Duplicate Dog Tags	7.50	6.00	3.30	4.80	14.00	28.00	23.25	24.70	6.30	6.50
Dog Licenses	5,319.00	5,105.00	5,068.25	5,416.75	5,605.00	7,950.25	8,721.50	8,812.50	8,632.00	8,634.25
Conservation Licenses	5,572.30	5,630.30	5,967.25	6,005.70	6,225.85	6,012.50	6,431.85	8,886.10	8,057.00	8,533.40
Dog Licenses Paid to County Treasurer	4,731.00	4,538.25	4,512.25	4,834.50	5,001.00	7,316.15	7,811.60	7,889.45	7,719.60	7,719.15
Dog License Fees Paid to Town Treasurer	588.10	566.75	556.00	582.25	604.00	634.10	909.90	923.05	912.40	915.10
Conservation Licenses Paid to Division of Fisheries & Game	5,316.50	5,374.00	5,695.00	5,731.50	5,941.00	5,736.00	6,151.00	8,639.25	7,811.50	8,279.75
Conservation License Fees Paid to Town Treasurer	255.80	256.30	272.25	274.20	284.85	276.40	280.85	246.85	245.50	253.65

1975 BIRTHS

	Births Recorded in Arlington			Births Occurring in Arlington			Births of Residents Occuring out of Arlington
	Total	Males	Females	Total	Residents	Non-residents	
January	48	29	19	20	7	13	28
February	46	23	23	26	7	19	20
March	65	32	33	30	8	22	35
April	50	29	21	25	7	18	25
May	50	26	24	16	8	8	34
June	46	16	30	23	6	17	23
July	59	29	30	33	16	17	26
August	55	30	25	29	12	17	26
September	63	24	39	29	9	20	34
October	69	44	25	27	10	17	42
November	41	28	13	23	11	12	18
December	29	12	17	14	5	9	15
	621	322	299	295	106	189	326

The Parentage of children whose births were recorded follows:

Both parents born in foreign countries	61	One parent born in Arlington and one parent born elsewhere in U.S.	73
Both parents born in United States	499	One parent born in United States and one parent born in foreign country	61
Both parents born in Arlington	7	One parent born in Arlington and one parent born in foreign country	4
Both parents born elsewhere in U.S.	419	One parent born elsewhere in U.S. and one parent born in foreign country	57
		Total number of births recorded	621

1975 MARRIAGES BY MONTH

Months	Total	Groom's First	Bride's First	Groom's Second	Bride's Second	Groom's Third	Bride's Third
January	20	14	17	5	2	1	1
February	23	19	18	3	5	1	0
March	28	17	22	10	6	1	0
April	45	31	33	13	11	1	1
May	54	41	45	13	8	0	1
June	67	57	58	9	8	1	1
July	52	38	45	12	7	2	0
August	58	52	52	5	6	1	0
September	70	60	62	9	7	1	1
October	68	55	52	12	14	1	2
November	49	34	38	13	11	2	0
December	25	19	16	4	8	2	1
	559	437	458	108	93	14	8

Number of Marriages Recorded	559	Solemnized out of Arlington	319
Residents	687	Age of oldest groom	79
Non-residents	431	Age of oldest bride	76
Solemnized in Arlington	240	Age of youngest groom	18
		Age of youngest bride	14

1975 MUNICIPAL AUDIT

To the Board of Selectmen
Town of Arlington
Arlington, Massachusetts

We have examined the financial statements listed in the index on the preceding page of the several funds of the Town of Arlington as of June 30, 1975 and for the year then ended. Our examination was made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances. We did not examine the financial statements of the Contributory Retirement System Fund, which is part of the Trust and Investment Funds. Accordingly, we are unable to, and we do not, express an opinion on the financial statements of the Contributory Retirement System Fund.

The Town maintains its financial records on a basis prescribed by the Commonwealth of Massachusetts which varies in certain respects from generally accepted accounting principles. The principal differences are (1) the Commonwealth requires the use of the cash method to record revenues other than real estate and personal property taxes, whereas generally accepted accounting principles require the use of the modified accrual basis; and (2) a record of general fixed assets is not required by the Commonwealth.

In our opinion, except for the effects on the financial statements of differences between accounting practices prescribed by the Commonwealth of Massachusetts and those required by generally accepted accounting principles, referred to in the preceding paragraph, the financial statements referred to above present fairly the financial position of the several funds of the Town of Arlington at June 30, 1975, and the results of operations of the General Fund and changes in fund balances for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

Ernst & Ernst

Boston, Massachusetts
December 9, 1975

BALANCE SHEET — GENERAL FUND

TOWN OF ARLINGTON, MASSACHUSETTS

June 30, 1975

ASSETS

Cash:		
Demand deposits and imprest funds	\$ 335,586.34	
Savings accounts and certificates of deposit	<u>6,855,734.70</u>	\$ 7,191,321.04
Accounts receivable:		
Property taxes:		
Real estate	66,687.40	
Personal property	<u>7,400.69</u>	74,088.09
Other:		
State and county aid to highways	426,760.00	
Motor vehicle excise taxes	339,141.43	
Water rates	173,477.91	
Departmental revenue	105,212.37	
Tax titles	51,197.39	
Deferred tax bills	11,563.44	
Taxes in litigation	2,430.09	
Special assessments and committed interest	<u>1,763.76</u>	1,111,546.39
Other assets:		
Tax abatement overlay, fiscal year 1975	157,940.16	
Tax possessions	<u>22,734.60</u>	180,674.76
Due from revenue sharing fund		54,782.19
Budgeted revenue, fiscal year 1976		27,212,042.62
Loans authorized		<u>363,000.00</u>
		<u>\$36,187,455.09</u>

LIABILITIES, RESERVES AND FUND BALANCES

LIABILITIES		
State and county assessments	\$ 194,127.03	
Amounts withheld from employees	47,470.68	
Other	<u>31,415.76</u>	\$ 273,013.47
Appropriations:		
Encumbered	1,003,896.42	
Continued	<u>1,554,816.83</u>	2,558,713.25
		<u>2,831,726.72</u>
RESERVES		
Agency funds:		
State and federal grants	274,008.31	
Trust fund income	53,980.92	
Other	<u>11,707.25</u>	
	339,696.48	
Revenues reserved until collected:		
Other accounts receivable	1,111,546.39	
Tax possessions	<u>22,734.60</u>	
	1,134,280.99	
Receipts reserved for appropriation	99,596.99	
Revolving accounts	18,859.64	
Proceeds from sale of lots and graves	169,680.50	
Proceeds from sale of land	27,295.80	
Overlay surplus	87,765.65	
Miscellaneous	2,107.00	
Loans authorized and unissued	363,000.00	
Budgeted appropriations, fiscal year 1976	<u>28,168,346.62</u>	30,410,629.67
		<u>2,945,098.70</u>
FUND BALANCE		<u>\$36,187,455.09</u>

STATEMENT OF CHANGES IN FUND BALANCE — GENERAL FUND

TOWN OF ARLINGTON, MASSACHUSETTS
Year ended June 30, 1975

	Actual	Budget Estimates	Increase (Decrease) in Fund Balance
SUMMARY OF OPERATIONS			
Revenues	\$31,976,549.25	\$30,670,964.73	\$1,305,584.52
Appropriations and expenditures	<u>30,839,108.57</u>	<u>31,751,234.99</u>	<u>912,126.42</u>
INCREASE FROM BUDGETARY OPERATIONS	<u>\$ 1,137,440.68</u>	<u>\$ 1,080,270.26</u>	2,217,710.94
ADDITIONS			
Proceeds upon settlement of litigation		\$ 304,610.61	
Unused encumbrances of prior year		36,236.33	
Miscellaneous		<u>1,038.63</u>	<u>341,885.57</u>
			2,559,596.51
DEDUCTIONS			
Appropriations to revenue for current period		80,670.00	
Excess of budgeted appropriations for fiscal 1976 over budgeted revenues		956,304.00	
Payment upon settlement of litigation		20,000.00	
Deferral of current real estate taxes		11,846.85	
Tax titles:			
Takings	\$ 39,527.13		
Redemptions	<u>(14,571.61)</u>	<u>24,955.52</u>	<u>(1,093,776.37)</u>
INCREASE IN FUND BALANCE			1,465,820.14
Balance at July 1, 1974 as previously reported			1,826,595.37
Appropriation to revenue for fiscal 1975 voted on April 29, 1974			<u>(347,316.81)</u>
Balance as restated			<u>1,479,278.56</u>
BALANCE AT JUNE 30, 1975			<u>\$2,945,098.70</u>

The accompanying notes are an integral part of the financial statements.

STATEMENT OF ESTIMATED AND ACTUAL REVENUES — GENERAL FUND

TOWN OF ARLINGTON, MASSACHUSETTS

Year ended June 30, 1975

	Actual Revenue	Budget Estimates	Actual Over (Under) Budget
Property taxes:			
Personal property	\$ 801,218.88	\$ 801,299.52	(\$ 80.64)
Real estate	23,246,200.32	23,246,200.32	
Total	24,047,419.20	24,047,499.84	(80.64)
State aid:			
School aid, Ch. 70	1,462,882.10	1,297,293.36	165,588.74
School building assistance, 1948 Ch. 645	495,142.75	593,406.25	(98,263.50)
Lottery, beano and ticket sales distribution, Ch. 29, S.2D	264,612.52	379,263.15	(114,650.63)
Special education programs, Ch. 69, 71 and 71A	817,201.00	261,003.00	556,198.00
Highway fund distribution, Ch. 81, S.31	348,483.89	236,320.61	112,163.28
Vocational education, Ch. 74, S.9 and S.10	163,981.00	169,044.00	(5,063.00)
Regional school district aid, Ch. 71, S.16D	150,684.77	162,901.38	(12,216.61)
Special education grant	90,377.00	90,377.00	
Veterans benefits, Ch. 115, S.6	102,970.75	87,000.00	15,970.75
Racial imbalance program, Ch. 76, S.12A	65,000.00	65,000.00	
Police officers' career incentive pay program, Ch. 41, S.108L		64,012.03	(64,012.03)
School lunch program, Ch. 538	57,452.17	57,452.17	
Free public libraries, Ch. 78, S.19A	20,071.50	20,071.50	
Abatements to veterans, widows and others, Ch. 59, S.5	19,425.00	11,550.00	7,875.00
Agency funds distribution	1,396.73	5,826.73	(4,430.00)
School transportation, Ch. 74, S.8A	516.00	1,392.00	(876.00)
Metco tuition reimbursement	25,210.00		25,210.00
Total	4,085,407.18	3,501,913.18	583,494.00
Motor vehicle excise	1,931,892.59	1,596,204.72	335,687.87
Water rates and service	748,365.16	576,381.62	171,983.54
Interest	390,049.15	264,113.72	125,935.43
Other:			
Licenses and permits	28,809.75	24,199.55	4,610.20
Fines	23,720.56	37,436.90	(13,716.34)
Special assessments	41,533.68	45,375.04	(3,841.36)
General government	41,084.32	33,071.90	8,012.42
Trust fund income	54,924.01		54,924.01
Protection of persons and property	13,701.12	11,958.55	1,742.57
Health and sanitation	230.00	924.00	(694.00)
Highways	57,604.93	48,079.78	9,525.15
Schools:			
Tuition	10,507.00	3,547.80	6,959.20
Other	8,635.75	1,996.60	6,639.15
Library	12,546.67	12,308.55	238.12
Recreation	16,478.30	10,784.35	5,693.95
Cemeteries	45,003.85	37,291.55	7,712.30
Miscellaneous	30,044.52	29,285.57	758.95
Total	384,824.46	296,260.14	88,564.32
Overestimates of prior year's cherry sheet assessments	41,274.70	41,274.70	
Appropriation from the fund balance at June 30, 1974	347,316.81	347,316.81	
TOTAL REVENUES	\$31,976,549.25	\$30,670,964.73	\$1,305,584.52

STATEMENT OF APPROPRIATIONS AND EXPENDITURES

TOWN OF ARLINGTON, MASSACHUSETTS

Year ended June 30, 1975

	Balance at July 1, 1974			Receipts and Transfers	Expenditures	Balance at June 30, 1975		
	Encumbrances	Continued Appropriations	Appropriations			Encumbrances	Continued Appropriations	Increase in Fund Balance
GENERAL GOVERNMENT								
Finance Committee								
Personal services			\$ 6,110.00	\$ 161.00	\$ 6,021.74			\$ 239.26
Expenses			2,100.00	400.00	2,484.72			15.28
			8,210.00	561.00	8,516.46			254.54
Board of Selectmen								
Personal services			49,038.00	3,538.00	52,340.55			235.45
Expenses	\$ 846.25	\$ 2,381.00	8,315.00	1,125.50	10,918.67	\$ 700.00		46.08
	846.25	2,381.00	57,353.00	3,650.50	63,259.22	700.00		281.53
Town Manager								
Personal services			58,368.00	2,420.00	61,529.30			158.70
Expenses	121.03	1,300.00	12,410.00	16,209.50	23,250.43	37.40	\$ 4,227.55	2,521.15
	121.03	1,300.00	71,778.00	18,625.50	84,875.73	37.40	4,227.55	2,679.85
Personnel Board								
Personal services			20,848.00	1,878.00	22,726.00			
Expenses	84.00		1,275.00		1,326.54	4.50		77.96
	84.00		22,173.00	1,878.00	24,052.54	4.50		77.96
Town Accountant								
Personal services			52,452.00	4,704.00	57,156.00			
Expenses			1,425.00		1,729.19			3.26
Capital outlay	307.45		120.00		86.12			33.88
	307.45		53,997.00	4,704.00	58,971.31			37.14
Treasurer-Collector								
Personal services			125,215.00	12,259.00	135,114.13			2,359.87
Expenses			35,175.00	1,371.35	35,546.35			
Capital outlay			1,725.00	440.00	2,043.72			121.28
			162,115.00	14,070.35	173,704.20			2,481.15
Board of Assessors								
Personal services			52,688.00	3,538.00	53,038.88			3,187.12
Expenses	332.52	300.00	8,320.00	80.45	7,081.38	69.65		1,721.03
Capital outlay			800.00		688.00			102.00
	332.52	300.00	61,808.00	3,457.55	66,818.27	69.65		5,010.15
Town Counsel								
Personal services			35,816.00	2,456.00	35,440.66			2,931.34
Expenses		74,203.45	17,627.95	17,627.95	23,044.36	716.21	3,616.21	13,724.49
Capital outlay		74,203.45	53,816.00	2,451.05	109,482.25	716.21	3,616.21	16,655.83
Town Clerk								
Personal services			48,846.00	\$ 4,444.72	\$ 52,465.66			\$ 825.06
Expenses	\$ 808.07		12,600.00	331.44	9,880.42	\$ 2,329.20		1,067.01
Capital outlay		\$ 2,500.00					\$ 2,500.00	
Addressing by law amendment								
Article 107, 1973	15.00							15.00
	823.07	2,500.00	61,446.00	4,113.28	62,146.08	2,329.20	2,500.00	1,807.07
Elections and Town Meetings								
Personal services			65,728.00	20,115.86	84,861.06			882.78
Expenses	5,457.47		30,805.00	17,627.95	32,173.58	9,481.95	7,386.90	4,347.99
Capital outlay			280.00		235.00			45.00
	5,457.47		96,813.00	37,743.81	117,889.66	9,481.95	7,386.90	5,375.77
Purchasing Agent								
Personal services			18,208.00	1,878.00	20,086.00			
Expenses	98.00		2,800.00	11.50	2,381.43	194.55		210.52
Capital outlay			135.00		97.22			35.28
	98.00		21,143.00	1,866.50	22,567.15	194.55		345.80
Board of Appeals								
Personal services			2,100.00		840.00			1,260.00
Expenses	155.05		2,250.00		1,154.80			1,250.15
	155.05		4,350.00		1,994.80			2,510.15
Planning and Community Development								
Personal services			66,888.00	800.00	63,127.38			3,370.62
Expenses	11,759.10	12,000.00	7,810.00	399.25	23,774.35	4,343.22	1,900.00	1,261.28
Capital outlay	881.74	761.29			1,323.72	219.31		
	12,640.84	12,761.29	73,698.00	409.75	88,725.45	4,662.53	1,900.00	4,631.80
Redevelopment Board								
Personal services			1,000.00		1,000.00			
Expenses	7,023.50	3,013.87	16,075.00	78.35	15,025.20	3,360.62	7,048.20	
	7,023.50	3,013.87	17,075.00	78.35	16,625.20	3,360.62	7,048.20	
Printing Town reports	4,650.00	5,597.12	7,500.00		12,374.85			5,372.27
Hydrological and land use study, Art. 53-67								
Amendment of Town By Laws Art. 38-69		91.15						91.15
Historical Commission, Art. 42-70		532.50						532.50
Acquisition of Land Water Street Art. 98-71		164.47						164.47
Biennial Planning Committee Art. 119-71 Art. 92-73								
Art. 94-75		1.00						1.00
Conservation Commission, Art. 126-71 Art. 23-73, Art. 44-75	831.53	8,997.50	3,800.00		5,642.26	120.89	7,666.08	
Arlington Historical Commission, Art. 137-71 Art. 24-73 Art. 45-75	\$ 100.00	\$ 1,803.45	\$ 2,500.00		\$ 3,116.23		\$ 1,287.22	
200th anniversary of American Revolution, Art. 93-72		4,000.00			2,430.00		1,570.00	
Appointments of committee municipal data processing, Art. 194-72		86.00					86.00	
Memorandum Minute Men, Art. 98-72		60.38					60.38	
Local Richard H. Buzzell Field, Sp. Town Mtg. Art. 9-72		100.00						\$ 100.00
Out-of-state travel, Art. 28-73	173.35				173.35			
CATV Committee, Art. 102-73		705.70					705.70	
Class & Comp. Plan Increase Sal. Art. 10-75			542,000.00	\$ 541,976.63				23.37
Ment. increase management Art. 11-75			15,552.00	12,316.00				2,326.00
Professional study Town on classification Art. 25-75			35,000.00		24,800.00		10,200.00	
Out-of-state travel, Art. 28-75			4,500.00		4,361.80			138.20
Mt. Brook Valley study, Art. 53-75			16,500.00		14,553.87	\$ 1,946.13		
Unit. Sam. Day celebration Art. 87-75			2,500.00				2,500.00	
Renovation study committee Art. 91-75			100.00				100.00	
Emergency safeguards Patriots Day 1975, Art. 92-75			23,000.00	7,949.50	19,666.48		11,283.02	
200th Anniversary American Revolution, Art. 93-75			37,873.00		31,880.08	35.08	5,957.84	
Comm. Study Estab. Woman's Center, Art. 91-75			150.00		30.00		120.00	
Headquarters World War I Veterans, Art. 99-75			400.00		400.00			
Revised classification (Hickman Road), Sp. Town Mtg. April, Art. 7-75			37,000.00				37,000.00	
TOTAL GENERAL GOVERNMENT	33,644.06	119,375.58	1,494,960.00	452,890.19	1,013,840.37	23,658.51	111,753.01	45,837.56
PROPERTIES AND NATURAL RESOURCES								
Division of Natural Resources								
Personal services			287,603.00	18,495.63	276,819.58			29,280.05
Expenses	1,820.63		45,236.00	6,486.28	31,695.58	4,509.76		4,365.01
Capital outlay	1,750.00	300.00	51,275.00		43,317.97	1,690.00	5,400.00	1,347.03
	1,995.63	300.00	384,114.00	12,010.35	351,828.13	6,199.76	5,400.00	34,992.09
Division of Properties								
Personal services			69,185.00	4,415.64	73,208.35			387.29
Expenses	3,138.46		64,826.00	3,770.89	53,443.38	1,981.41		8,868.78
Capital outlay	119.10	3,147.46	4,550.00	1,500.00	4,428.48			4,888.08
	3,257.56	3,147.46	138,661.00	2,144.75	131,060.21	1,981.41		14,143.15
Cemetery - personal services			\$ 152,503.00	\$ 11,970.82	\$ 135,800.84			\$ 26,672.98
Improvement of land - cemetery Art. 94-73 Art. 100-75	\$ 1,465.12	\$ 3,421.23	42,503.00	8,633.57	31,944.64	\$ 570.84	\$ 6,240.30	
Purchase of burial rights, Art. 95-73		5,535.00			186.00		5,349.00	
Hearing equipment and smoke sensing devices, Art. 115-71		38,677.01			37,821.80		755.21	
Appointment of committee - Sov. Pond, Art. 130-71		37.00					37.00	
Land Testing Conservation Committee Art. 78-72		900.00						900.00
Sov. Pond biological study, Art. 86-72		25.00						25.00

	Balance at July 1, 1974			Balance at June 30, 1975			Increase in Fund Balance
	Encumbrances	Continued Appropriations	Appropriations	Receipts and Transfers	Expenditures	Continued Appropriations	
Acquisition of land - B&M Railroad Art. 58-73		14 700 00				14 700 00	
Hydrological and flood study Mill Brook Art. 62-73	4 480 00				4 480 00		
Removal of house cemetery Sp Town Mtg. Art. 11-73		2 182 50			997 79		1 184 71
Class Plan increase custodian night shift Art. 9-75			4 992 00				4 992 00
Easements in land Art. 32-75			250 00			250 00	
Acquisition of land Pond Lane Art. 14-75			26 000 00			26 000 00	
Purchase and conservation easement and acquisition of land Art. 76-75			100 00			100 00	
TOTAL PROPERTIES AND NATURAL RESOURCES	11 988 31	68 925 20	149 123 00	17 492 35	694 238 41	8 752 01	64 815 93
PUBLIC WORKS ENGINEERING							
Public Works General Administration							
Personal services			145 864 00	14 866 00	157 455 03		3 374 97
Expenses	753 57		10 700 00	1 582 45	10 217 48	1 232 67	1 585 87
Capital outlay	252 00				25 700		
	1 005 57		156 564 00	16 548 45	187 924 51	1 232 67	4 960 84
Engineering Department							
Personal services			136 258 00	10 006 00	131 818 39		14 445 61
Expenses	2 196 09		9 670 00	1 866 03	5 283 74	280 45	4 435 87
Capital outlay	83 32		5 770 00		640 98	4 540 00	472 34
	2 279 41		151 698 00	8 139 97	137 943 11	4 820 45	19 353 82
Board of Survey expenses	710 00		1 675 00	1 199 45	933 55	200 00	52 00
Sewer Maintenance							
Salaries and expenses	3 386 41		66 888 00	674 65	59 605 55	7 525 40	3 768 11
Capital outlay	8 509 00	1 866 00	2 124 00		10 725 35		1 173 65
	11 895 41	1 866 00	69 012 00	674 65	70 330 90	7 525 40	3 768 11
Sanitation							
Expenses	\$ 2 821 00	\$ 4 090 33	\$ 642 479 00	\$ 17 459 04	\$ 565 035 62	\$ 20 371 27	\$ 42 434 07
Capital outlay	2 821 00	4 090 33	842 479 00	17 571 281	565 035 62	20 371 27	42 434 07
Sewer extensions Art. 36-73 Art. 33-75	500 00	1 008 15	25 000 00	36 971	25 321 25		1 149 93
Storm drain extensions Art. 38-73 Art. 35-75	716 00	9 586 22	25 000 00	8 092 26	26 981 65	6 741 96	10 260 87
Maintenance of Highways							
Expenses	9 067 81		463 017 00	191 133 80	546 105 03	17 112 58	3 500 00
Capital outlay	32 950 00	3 500 00	239 159 00		253 202 94		18 946 06
	42 917 81	3 500 00	702 216 00	191 133 80	899 308 97	17 112 58	18 946 06
Construction of streets (Chapter 90) Art. 55-69		38 116 36					38 116 36
Reconstruction of streets (Chapter 168) Art. 58-70		3 638 79					3 638 79
Reconstruction of streets (Chapter 90) Art. 61-70		1 338 96					1 338 96
Pump and chamber - Melrose Street Art. 63-70		3 404 99					3 404 99
Reconstruction of streets (Chapter 90) Art. 83-71		41 385 72			33 00		41 352 72
Reconstruction of streets (Chapter 90) Art. 84-71		64 200 00					64 200 00
Easements in land - 1971 streets Art. 93-71		487 05					487 05
Reconstruction of streets Art. 32-72		11 934 00					3 952 38
Reconstruction of streets (Chapter 90) Art. 34-72		41 400 00		32 001	2 989 65		38 278 35
Reconstruction of streets (Chapter 90) Art. 35-72		64 200 00					64 200 00
Easements in land Art. 43-72		474 94					474 94
Improvement and maintenance drainage system Art. 39-73 Art. 36-75	276 50	20 681 55	82 800 00	10 029 401	7 931 90	3 032 00	82 714 75
Sanitary sewer system - Almont Village Art. 41-73		8 735 46		1 535 951	7 167 48		32 03
Reconstruction of streets Art. 45-73 Art. 39-75	4 648 53	11 574 21	165 975 00	7 339 811	113 201 44	19 174 62	42 481 87
Snow and ice removal			184 000 00	11 124 751	110 093 99		62 781 26
Extension of house connections			8 000 00	2 091 021	927 88		4 881 10
Maintenance of snow equipment	816 45		50 000 00	671 88	32 973 30	1 283 77	17 191 27
Sand and salt			66 000 00		58 186 51		6 813 49
Sidewalks and adoptions Art. 42-73 Art. 37-75	610 00		30 000 00	80 031	26 678 47	111 38	3 740 12
Maintenance of the water system							
Expenses	19 089 48		345 200 00	8 340 101	324 208 48	11 886 34	19 654 56
Capital outlay	7 981 58	7 981 58	13 832 00		16 894 00		4 919 58
	19 089 48	7 981 58	358 832 00	8 340 101	341 102 48	11 886 34	19 654 56
072 Street construction Art. 42-72		\$ 1 507 24					\$ 1 507 24
075 Construction of wew. Art. 31-75			\$ 50 300 00	\$ 3 195 251	\$ 37 062 72		10 042 03
Maintenance of public sidewalks Art. 44-73 Art. 40-75	\$ 1 376 40	4 035 13	40 000 00	1 836 891	20 133 67	\$ 1 216 85	22 224 12
Reconstruction of certain streets Art. 34-67		1 654 86					1 654 86
West suburban refuse disposal Art. 75-68		1 839 11					1 838 11
Regional refuse disposal Art. 75-68		100 00					100 00
Construction of sidewalks Appleton Street Art. 49-68		500 00					500 00
Construction of sidewalks Summer Street Art. 50-69		12 000 00					12 000 00
Extension of water mains Art. 37-73 Art. 34-75	182 29	19 501 97	35 000 00	7 239 20	35 138 10	3 441 41	23 341 95
Reconstruction of streets (Chapter 90) Art. 46-73		41 400 00					41 400 00
Reconstruction of streets (Chapter 90) Art. 47-73		64 200 00					64 200 00
Reconstruction of streets (Chapter 90) Art. 48-73		64 200 00					64 200 00
Metal recycling drop Art. 103-73	80 00	470 00			550 00		
Appointment of committee - relocate Town Yard, Sp Town Mtg. Art. 9-73	9 015 00	881 10			9 887 00		\$ 9 10
Abandon Town Way - Drake Road, Sp Town Mtg. Art. 15-73		100 00					100 00
Chapter 90 streets Art. 41-75			46 600 00	2 655 621	5 958 40	7 658 50	30 327 48
Tr available funds Chapter 90 Streets Art. 42-75			1 000 00				1 000 00
Paper recycling committee Art. 87-75			100 00				100 00
TOTAL PUBLIC WORKS AND ENGINEERING	98 049 85	551 993 23	2 892 251 00	167 070 15	2 713 044 06	106 547 75	688 799 71
COMMUNITY SAFETY							
Police Department							
Personal services		14 787 60	1 175 772 00	85 884 20	1 182 810 05		93 033 75
Expenses	13 146 38		94 376 00	1 654 171	94 084 74	5 896 74	5 786 73
Capital outlay	5 553 00		30 553 00	8 624 00	39 938 00		
	18 699 38	14 787 60	1 300 201 00	93 054 03	1 316 924 79	10 996 74	98 820 48
Community safety							
Personal services				33 000 00	26 993 62		6 006 38
Fire Department							
Personal services			\$ 1 298 509 00	\$ 93 996 70	\$ 1 392 505 70		
Expenses	\$ 3 278 95		66 289 00	3 166 10	66 559 63	\$ 6 137 17	\$ 46 75
Capital outlay	4 06 73	\$ 2 576 25	111 625 00	3 209 78	7 778 60	115 000 00	207 93
	3 685 68	2 576 25	1 482 423 00	100 372 58	1 466 875 98	121 137 17	254 18
Fire and Police Ssg and Civil							
Defense							
Personal services		2 500 00	29 558 00	2 812 88	31 652 17		2 218 71
Expenses	5 39 18	2 300 00	20 170 00	115 001	21 032 80	301 90	1 568 48
Capital outlay	7 24	8 131 85	14 000 00	3 319 261	3 623 20	5 372 00	4 753 92
	545 42	12 931 85	62 728 00	621 381	56 306 17	5 673 90	8 847 90
Parking meters							
Personal services			11 195 00	882 00	12 076 95		05
Expenses			3 560 00	25 371	2 990 90		543 73
Capital outlay			4 820 00	89 700	4 123 00		
			19 575 00	159 63	19 190 85		543 78
Street lighting		17 232 08	171 380 00		184 602 26	3 989 82	
Traffic signals							
Personal services			28 180 00	2 605 60	30 662 89		122 71
Expenses	368 20		27 300 00	4 092 12	25 900 89	690 00	170 63

	Balance at July 1, 1974				Balance at June 30, 1975				Increase in
	Encumbrances	Continued Appropriations	Appropriations	Receipts and Transfers	Expenditures	Encumbrances	Continued Appropriations	Fund Balance	
Capital outlay	5,632.20	237.00	50,480.00	237.001	5,632.58	680.00		293.34	
Conversion of traffic signals Art. 24-66	996.12					996.12			
Conversion of traffic signals Art. 38-69	1,172.47					1,172.47			
Conversion of traffic signals Art. 60-20	9,301.41	8,636.76			10,463.40		7,474.77		
Hearing code handbook, Art. 48-72		3,200.00			65.00	1,767.66	1,367.34		
Plans and estimates - Highland fire station, So. Town Mtg. Art. 3-72		1,182.17						1,182.17	
Police - outside details, So. Town Mtg. Art. 13-72				82,991.00	82,991.00				
Renovation of traffic signals Art. 51-73	2,247.00	2,753.00			2,247.00		2,753.00		
Indemnity - Firefighter Malloy Art. 22-75			1,394.00		793.36			600.64	
Indemnity - Firefighter Mandney Art. 23-75			3,238.00		3,238.00				
Indemnity - Firefighter Madden, Art. 24-75			305.00		305.00				
TOTAL COMMUNITY SAFETY	42,729.69	63,536.71	3,091,704.00	315,416.58	3,232,785.01	142,434.06	21,169.03	116,548.87	
EDUCATION									
School - general control administration	\$ 1,071.98		\$ 313,778.00	\$ 788.151	\$ 301,263.67	\$ 3,925.54		\$ 8,847.62	
School - instruction - personal services		\$ 98,201.34	9,208,063.00	2,071.671	8,736,129.11	436,957.00		131,106.56	
School - instruction - expenses	49,713.11		622,500.00		564,530.95	87,778.17		304.89	
Other school services	30,820.66		572,259.00	14,474.501	512,863.72	21,710.56		4,036.76	
Operation and maintenance of plant	43,034.27	8,600.00	1,698,630.00	66,456.64	1,679,609.25	79,896.39		47,215.17	
Fixed charges	700.00		26,280.00	36.311	26,871.39			67.30	
Acquisition of fixed assets	8,187.41	7,546.22	73,260.00	69,655.86	170,516.06		8,133.43		
Programs in other districts	16,612.89		73,000.00	11,469.691	73,267.14		5,455.86		
Expenses outside the Commonwealth	416.99		8,000.00	1.001	7,449.16		966.83		
Plans and special addition to senior high school, Art. 101-62		613.28					\$ 613.28		
Construction and original equipment additions - high school, Art. 868-63		5,365.93					5,365.93		
Construction - Stratton School addition, So. Town Mtg. Art. 54-65		1,244.61					1,244.61		
Alterations - Stratton School, So. Town Mtg. Art. 58-65		344.66					344.66		
Replacement of school of bursars, Art. 50-75			40,000.00		36,725.50	3,774.50			
Operations - maintenance - Minuteman School District, Art. 52-75			349,440.00		349,440.00				
Acquisition of land - Washington Street, Art. 48-69		2,000.00					2,000.00		
Appointment of committee - School Survey, Art. 81-89		4,524.24					4,524.24		
Plans and estimates - Pierce School, Art. 47-70		2,000.00					2,000.00		
Fire protection system - schools, Art. 116-71	4,770.80	15,681.16			4,824.00		15,627.96		
Boiler - senior high school, Art. 117-71		3,416.90					3,416.90		
Regional technical school district, Art. 124-71		430.00					430.00		
Committee re non-professional employees, Art. 131-71		75.00					75.00		
Construction of sidewalks - schools, Art. 36-72, Art. 43-73		14,235.51	35,300.00	1,780.441	14,318.00		33,437.07		
Ottosen - High School addition, Art. 56-72	495.05	1,956,419.87			1,627,701.52	43,819.27	285,364.13		
Junior high school east addition, Art. 32-73	495.05	931,003.25			850,939.76		80,559.54		
Final working drawings - high school, So. Town Mtg., Art. 5-73				515,000.00	514,377.20		627.80		
Acquisition of land - Main Ave. (3 lots), So. Town Mtg., Art. 5-73		6,000.00		280,000.00	278,100.00		1,900.00		
Acquisition of land - Scholtes Court, So. Town Mtg., Art. 6-73		\$ 2,000.00		\$ 45,000.00	\$ 42,500.00		\$ 4,500.00		
Acquisition of land - gas storage tank, So. Town Mtg., Art. 7-73		10,000.00					10,000.00		
Acquisition of land - Mill Brook Dr., So. Town Mtg., Art. 6-75			\$ 25,000.00				25,000.00		
TOTAL EDUCATION	5156,318.01	3,069,701.97	12,986,510.00	965,491.64	15,810,911.63	\$ 692,487.56	479,636.22	\$194,964.22	
LIBRARY									
Library - Personal services			335,818.00	36,183.86	372,001.86				
Expenses	2,544.04		128,195.00	1,204.991	119,343.08	1,942.38		8,248.56	
Capital outlay	4,054.30	1,367.45	18,617.00	2,501.721	12,599.82	1,423.84	5,406.46	2,406.91	
	6,598.34	1,367.45	482,930.00	32,477.15	503,944.76	3,366.22	5,406.46	10,655.50	
Heating repairs - library, So. Town Mtg., January, Art. 9-75			1,295.00		173.50	1,360.00	431.50		
TOTAL LIBRARY	6,598.34	1,367.45	484,925.00	32,477.15	504,118.26	4,756.22	5,837.96	10,655.50	
HUMAN RESOURCES									
Department of Human Resources - Personal services			364,516.00	79,905.23	356,996.37			87,425.86	
Expenses	5,746.08	21,000.00	262,422.00	1,869.711	244,797.66	6,797.29	22,104.00	13,599.42	
Capital outlay			3,340.00		3,159.99			181.01	
	5,746.08	21,000.00	630,278.00	78,035.52	604,952.02	6,797.29	22,104.00	101,206.29	
Appointment of committee - M.O.C., Art. 73-69		100.00					100.00		
Playground - Hobert Street, Art. 57-66		578.73						578.73	
Playground - Post's Corner, Art. 125-71		1,657.06					1,657.06		
Council on Aging, Art. 138-71	650.91				650.91				
Recreation repairs and improvements, Art. 86-73, Art. 51-75	71,202.00	123,805.56	150,000.00	1,400.001	198,556.90	18,368.03	126,682.86		
Band concerts, Art. 89-73		358.24			91.69			266.56	
Acquisition of land - Forest Street Playground, So. Town Mtg., Art. 13-73		7,500.00					7,500.00		
Playground equipment - paper for park, So. Town Mtg., Art. 86-75		2,300.00	5,200.00				7,500.00		
Council on Aging - rental fee, So. Town Mtg., April, Art. 12-75			675.00				675.00		
TOTAL HUMAN RESOURCES	77,598.99	157,299.62	786,153.00	76,635.52	804,251.51	25,166.32	166,218.72	102,051.58	
INSURANCE AND PENSIONS									
Pension - Contributory retirement system		67,621.15	528,903.00	12,085.37	597,690.05			20,919.47	
Insurance - Group life insurance			763,779.00	10,373.00	764,529.77			62,343.00	
			15,000.00	14,652.00	83,365.37			1,069.63	
					10,084.32			4,915.68	
Group hospital insurance, Art. 13-75			\$ 570,000.00		\$ 566,406.86			\$ 3,593.14	
Workmen's compensation	\$ 55,744.53		130,000.00	\$ 14,130.28	163,075.86	\$ 100.00	\$ 27,566.67	\$ 14,130.28	
Equitable health insurance, So. Town Mtg., January, Art. 7-75			15,000.00		14,431.12			568.88	
TOTAL INSURANCE AND PENSIONS	56,744.53	\$ 67,621.15	2,093,055.00	41,461.85	2,169,573.35	100.00	22,568.67	45,820.51	
DEBT SERVICE									
Maturing Town debt			1,814,300.00		1,009,000.00			5,900.00	
Interest			408,336.00		308,631.72			99,704.28	
TOTAL DEBT SERVICE			1,423,236.00		1,317,631.72			105,604.28	
RESERVE FUND									
			100,000.00	95,269.741				4,730.26	
TOTAL TOWN	\$481,431.77	\$4,099,820.91	\$26,101,917.00	\$1,068,065.31	\$28,280,395.32	\$1,003,896.42	\$1,564,816.83	\$912,126.42	
SUMMARY OF APPROPRIATION AND EXPENDITURES									
Budgeted expenditures									
Encumbered at July 1, 1974		\$ 481,431.77						\$28,280,395.32	
Continued appropriations at July 1, 1974		4,099,820.91						1,003,896.42	
Appropriations		26,101,917.00						1,564,816.83	
Receipts and transfers			1,068,065.31						
TOTAL BUDGETED		\$31,751,234.99						\$30,839,108.57	
Actual expenditures									
Expenditures								\$28,280,395.32	
Encumbered at June 30, 1975								1,003,896.42	
Continued appropriations at June 30, 1975								1,564,816.83	
TOTAL ACTUAL								\$30,839,108.57	

BALANCE SHEET – DEFERRED REVENUE FUND
TOWN OF ARLINGTON, MASSACHUSETTS
June 30, 1975

ASSETS

Apportioned assessments not due:

Street	\$163,659.34
Sidewalk	22,983.87
Sewer	20,974.14
Water	1,643.94
	<u>\$209,261.29</u>

FUND BALANCE

Apportioned assessment revenues due 1976 to 1993:

Street	\$163,659.34
Sidewalk	22,983.87
Sewer	20,974.14
Water	1,643.94
	<u>\$209,261.29</u>

STATEMENT OF CHANGES IN FUND BALANCE – DEFERRED REVENUE FUND
TOWN OF ARLINGTON, MASSACHUSETTS
Year ended June 30, 1975

	Street	Sidewalk	Sewer	Water	Total
Fund balance at July 1, 1974	\$189,182.22	\$20,856.34	\$24,522.42	\$2,317.10	\$236,878.08
Additions:					
Assessments apportioned during 1975	<u>189,182.22</u>	<u>14,085.45</u>	<u>286.36</u>	<u>47.09</u>	<u>14,418.90</u>
	189,182.22	34,941.79	24,808.78	2,364.19	251,296.98
Deductions:					
Amount due, added to taxes	24,098.24	3,460.35	3,068.28	673.16	31,300.03
Advance repayments	<u>1,424.64</u>	<u>8,497.57</u>	<u>286.36</u>	<u>47.09</u>	<u>10,255.66</u>
Abated			<u>480.00</u>		<u>480.00</u>
	<u>25,522.88</u>	<u>11,957.92</u>	<u>3,834.64</u>	<u>720.25</u>	<u>42,035.69</u>
FUND BALANCE AT JUNE 30, 1975	<u>\$163,659.34</u>	<u>\$22,983.87</u>	<u>\$20,974.14</u>	<u>\$1,643.94</u>	<u>\$209,261.29</u>

BALANCE SHEET – BOND INDEBTEDNESS FUND
TOWN OF ARLINGTON, MASSACHUSETTS
June 30, 1975

ASSETS

Net funded or fixed debt:		
Inside debt limit		\$ 310,000.00
Outside debt limit		<u>5,455,000.00</u>
		<u>\$5,765,000.00</u>

LIABILITIES

Serial loans inside debt limit:		
North Union and Florence Street school loan	\$ 50,000.00	
High school plans	<u>260,000.00</u>	\$ 310,000.00
Serial loans outside debt limit:		
North Union and Florence Street school loan	15,000.00	
High school building loan	210,000.00	
Stratton School	120,000.00	
Senior high school	405,000.00	
Dallin School	205,000.00	
Junior high schools	<u>4,500,000.00</u>	5,455,000.00
		<u>\$5,765,000.00</u>

BALANCE SHEET – TRUST AND INVESTMENT FUNDS

ASSETS

In custody of the treasurer:		
Cash	\$ 236.97	
Savings accounts and certificates of deposit	961,097.95	
Bonds	6,575,022.47	
Stocks	<u>12,000.00</u>	\$7,548,357.39
In custody of trustees:		
Savings accounts and certificates of deposit	36,152.39	
Bonds	10,395.00	
Stocks	<u>8,219.76</u>	54,767.15
		<u>\$7,603,124.54</u>

FUND BALANCE

In custody of the treasurer:		
Commissioner's funds	\$ 748,710.19	
Library funds	224,276.73	
Cemetery funds	776,530.34	
Contributory retirement fund	5,287,493.11	
Municipal building insurance fund	314,269.48	
Stabilization fund	<u>197,077.54</u>	\$7,548,357.39
In custody of trustees:		
Elbridge Farmer fund		<u>54,767.15</u>
		<u>\$7,603,124.54</u>

The accompanying notes are an integral part of the financial statements.

STATEMENT OF CHANGES IN FUND BALANCE – TRUST AND INVESTMENT FUNDS
TOWN OF ARLINGTON, MASSACHUSETTS
Eighteen-month period ended June 30, 1975

		Receipts		Disbursements		
	Fund Assets January 1, 1974	Bequests and Donations	Investment Income	Transfer to General Fund	Other	Fund Assets June 30, 1975
FUNDS IN CUSTODY OF THE TREASURER						
Commissioner's Funds:						
E. Nelson Blake, Jr. Memorial Fund	\$ 3,000.00		\$ 189.42	\$ 126.49		\$ 3,062.93
Mary Cutter Poor Widows Fund	613.11		54.88	36.65		631.34
William Cutter School Fund	5,354.00		500.15	294.89		5,559.26
Edwin S. Farmer Poor Widows Fund	5,000.00		315.70	210.80		5,104.90
Edwin S. Farmer Relief Fund	5,145.00		371.64	248.16		5,268.48
Julia Fillebrown Fund	100.00		8.16	5.45		102.71
Annie L. Hill Poor Widows Fund	2,000.00		187.42	109.52		2,077.90
Maria L. Hill Poor Widows Fund	2,000.00		125.46	83.78		2,041.68
Nathan Pratt High School Fund	25,000.00		1,580.45	1,055.95		25,524.50
Nathan Pratt Poor Widows Fund	5,000.00		315.70	210.80		5,104.90
Robbins House Maintenance Fund	48,189.03		4,370.34	4,370.34		48,189.03
Robbins Scholarship Fund	10,237.63		635.87		\$ 400.00	10,473.50
M.M.W. Russell Poor Widows Fund	1,704.23		159.70	93.34		1,770.59
M.M.W. Russell School Fund	5,327.86		499.10	291.84		5,535.12
Soldiers Monument Fund	3,688.48		338.25		188.50	3,838.23
Emma L. Sprague Poor Widows Fund	17,938.47		1,141.25	761.15		18,318.57
Francis E. Thompson Scholarship Fund	454,917.99	\$ 700.00	34,719.83		24,300.00	466,037.82
Edward A. Bailey Scholarship Fund	129,231.52		14,328.80		8,700.00	134,860.32
Flora Belle Bradford Memorial Fund	5,133.79		298.85		224.23	5,208.41
	729,581.11	700.00	60,140.97	7,899.16	33,812.73	748,710.19
Library Funds:						
Robbins Library Art Fund	49,058.16	1,800.00	3,737.42		5,690.25	48,905.33
Robbins Library General Income Fund	10,941.92	3,500.00	15,810.38		18,925.18	11,327.12
E. Nelson Blake, Jr. Library Fund	8,341.83		601.90		743.18	8,200.55
Children's Book Fund	14,168.69		1,260.86		1,185.89	14,243.66
Henry E. Dodge Memorial Fund	425.34		34.78			460.12
Edwin S. Farmer Library Income Fund	13,455.97	5,470.00	1,061.19		6,625.29	13,361.87
Dexter Rawson Fay Library Fund	2,599.91		194.35			2,794.26
Louise Gruber Library Fund	3,856.37		302.29			4,158.66
Isabelle Hadley Library Fund	1,557.99		140.00			1,697.99
Ellen W. Hodgdon Library Fund	1,742.37		130.40			1,872.77
Henry Mott Library Fund	8,252.00		627.72		720.13	8,159.59
Nathan Pratt Library Fund	1,965.33		188.59		218.43	1,935.49
Robbins Print Fund	54,879.92		6,446.05		3,230.00	58,095.97
Emma L. Sprague Library Fund	32,565.69		3,695.32		4,903.21	31,357.80
M. Helen Teele Library Fund	1,378.82		131.33		149.09	1,361.06
Francis E. Thompson Library Fund	13,944.45		1,030.58		1,324.28	13,650.75
Sarah Ross Vaughn Memorial Fund	1,134.70		70.39		93.85	1,111.24
Robbins Library Copier Machine Fund	408.79	4,691.00	88.94		3,824.05	1,364.68
Timothy Wellington Library Fund	199.86		17.96			217.82
	220,878.11	15,461.00	35,570.45		47,632.83	224,276.73
Cemetery Funds:						
Perpetual Care Fund	693,827.39	36,877.00	82,917.72	54,924.01	12.00	758,686.10
Samuel C. Bucknam Cemetery Fund	4,525.84		306.36			4,832.20
Robbins Cemetery Fund	8,478.06		533.98			9,012.04
Cemetery Lot Decoration Fund	4,000.00		231.12	231.12		4,000.00
	710,831.29	36,877.00	83,989.18	55,155.13	12.00	776,530.34
Workmen's Compensation Fund		325,000.00	17,628.09	342,628.09		
Contributory Retirement System	5,078,599.92	1,406,947.55	535,470.30		1,733,524.66	5,287,493.11
Municipal Buildings Insurance Fund	280,542.07		33,727.41			314,269.48
Stabilization Fund	177,036.52		20,041.02			197,077.54
TOTAL IN CUSTODY OF TREASURER	7,197,469.02	1,784,985.55	786,567.42	405,682.38	1,814,982.22	7,548,357.39
FUNDS IN CUSTODY OF TRUSTEES						
Elbridge Farmer Fund	53,106.71		4,468.44		2,808.00	54,767.15
	\$7,250,575.73	\$1,784,985.55	\$791,035.86	\$405,682.38	\$1,817,790.22	\$7,603,124.54

The accompanying notes are an integral part of the financial statements.

**STATEMENT OF APPROPRIATIONS AND EXPENDITURES –
FEDERAL REVENUE SHARING FUND
TOWN OF ARLINGTON, MASSACHUSETTS
Year ended June 30, 1975**

	Appropriations	Expenditures
Public safety:		
Police department salaries and wages	\$ 244,000.00	\$ 244,000.00
Fire department salaries and wages	<u>313,000.00</u>	<u>313,000.00</u>
	557,000.00	557,000.00
Human resources:		
Departmental salaries and wages	} 120,000.00	77,430.48
Departmental expenses	<u> </u>	<u>42,569.52</u>
	120,000.00	120,000.00
Sanitation:		
Salaries and wages	}	37,581.10
Garbage disposal	} 119,000.00	13,329.00
Departmental expenses	<u> </u>	<u>68,089.90</u>
	119,000.00	119,000.00
Library:		
Salaries and wages	}	68,196.50
Departmental expenses	} 91,000.00	20,423.72
Capital expenditures	<u> </u>	<u>2,379.78</u>
	91,000.00	91,000.00
Public works:		
Maintenance of highways:		
Salaries and wages	}	104,722.31
Expenses	}	28,531.17
Snow and ice removal	} 143,000.00	3,375.26
Maintenance of snow equipment	<u> </u>	<u>4,736.28</u>
Sand and salt	<u> </u>	<u>1,634.98</u>
	143,000.00	143,000.00
	<u>\$1,030,000.00</u>	<u>\$1,030,000.00</u>

**BALANCE SHEET – FEDERAL REVENUE SHARING FUND
TOWN OF ARLINGTON, MASSACHUSETTS
June 30, 1975**

ASSETS	
Cash	\$ 2,374.58
Certificate of deposit	100,000.00
Estimated receipts – fiscal year 1976	<u>880,000.00</u>
	<u>\$ 982,374.58</u>
LIABILITIES, RESERVES AND FUND BALANCE	
Amount payable to the General Fund	\$ 54,782.19
Appropriations authorized – fiscal year 1976	<u>880,000.00</u>
	934,782.19
Unappropriated fund balance	<u>47,592.39</u>
	<u>\$ 982,374.58</u>

**STATEMENT OF CHANGES IN FUND BALANCE – FEDERAL REVENUE SHARING FUND
TOWN OF ARLINGTON, MASSACHUSETTS
Year ended June 30, 1975**

SUMMARY OF OPERATIONS	
Total revenues:	
Entitlements	\$ 816,520.00
Interest	<u>61,337.84</u>
	877,857.84
Total expenditures	<u>1,030,000.00</u>
	EXCESS OF EXPENDITURES OVER RECEIPTS 152,142.16
Fund balance at July 1, 1974	<u>199,734.55</u>
	FUND BALANCE AT JUNE 30, 1975 \$ 47,592.39

The accompanying notes are an integral part of the financial statements.

NOTES TO FINANCIAL STATEMENTS
TOWN OF ARLINGTON, MASSACHUSETTS
June 30, 1975

NOTE A — ACCOUNTING POLICIES

Basis of Accounting — Revenues of the several funds of the Town are reflected as cash is received. Expenditures are recorded on the accrual basis using the encumbrance method. Under this method, commitments, such as purchase orders and contracts, in addition to expenditures made or accrued, are recorded.

The accounting systems of the Town are organized and operated through the use of self-balancing groups of accounts. Each group of accounts for each fund includes all general ledger accounts and subsidiary records necessary to reflect compliance with legal provisions and to set forth the financial position and results of operations of each fund.

Recording Approved Budget — The Town records estimated revenues and budgeted appropriations when the budget has been approved by the Town Meeting. Accordingly, the balance sheet of the General Fund as of June 30, 1975 reflects budgeted revenues and appropriations for fiscal year 1976. Appropriations of \$956,304 are to be paid from available funds rather than from future revenues. The budget for the fiscal year ended June 30, 1975 was not recorded at June 30, 1974. Accordingly, the amount of the fund balance of the General Fund has been restated as of July 1, 1974. The restatement reduced the fund balance at July 1, 1974 for the appropriation to revenue of \$347,316.81, which was voted at the April 29, 1974 Town Meeting. This restatement did not have any effect on the fund balance as of June 30, 1975.

Fixed Assets — Fixed assets are not recorded in a general ledger balance sheet account at the time of acquisition. It is a common practice of municipalities in the Commonwealth of Massachusetts to not maintain general fixed asset records. Fixed asset acquisitions are recorded as expenditures of capital budget appropriations at the time purchases are made.

Inventories — Inventories are not recorded in a general ledger balance sheet account at the time of acquisition, but rather are recorded as expenditures of budgeted appropriations at the time purchases are made.

Investments — Investments are stated at cost. At June 30, 1975, the market value of bonds and stocks in the Trust and Investment Funds was \$5,871,785 and \$8,200, respectively.

NOTE B — PENSION PLANS

All employees of the Town, except for school teachers and certain other school employees, participate in the Town of

Arlington Contributory Retirement System. Employees contribute certain percentages of their annual salaries or wages to the retirement plan. The Massachusetts Department of Insurance determines the amount of pension benefits which will be paid by the Town each year on the "pay as you go" method. The appropriation for the year ended June 30, 1975 was \$763,779. The pension plan provides for retirement benefits to be paid after an employee has attained a certain age and years of service. The unfunded past service cost applicable to the Town has been estimated by the Massachusetts Retirement Law Commission to be approximately \$29.4 million at January 1, 1974.

School teachers and certain other school department employees participate in a plan administered by the Massachusetts Teachers' Retirement Board. The Town does not contribute to the plan.

NOTE C — CONTINGENCIES

There are twenty actions pending against the Town for personal injuries with ad damnums totalling \$689,350. A number of personal injury claims have also been reported.

The Department of Education of the Commonwealth of Massachusetts has completed a review of reimbursement being sought by the Town for special education during the school year 1973 — 1974. A preliminary report indicates that the Town may receive approximately \$175,000 less in reimbursement than had been anticipated.

OTHER FINANCIAL INFORMATION

COMMENTS

To the Board of Selectmen
Town of Arlington, Massachusetts

The audited financial statements of the several funds of the Town of Arlington and our report thereon are presented in the preceding section of this report. The information presented hereinafter is intended to summarize the auditing procedures we applied in connection with our examination of the financial statements.

CASH

Cash balances reported directly to us by depository banks were reconciled with amounts shown by the Town's records at June 30, 1975. We compared checks paid by the bank for a period after year end to lists of outstanding checks. We also traced amounts shown as deposits in transit to deposits reflected by the bank after year end. We counted a number of the larger petty cash funds.

The following is a summary of cash transactions for the year ended June 30, 1975:

Balance of cash and invested cash at July 1, 1974	\$ 7,569,664.96
Cash receipts — July 1, 1974 - June 30, 1975	<u>38,113,552.38</u>
	45,683,217.34
Cash disbursements — July 1, 1974 - June 30, 1975	<u>38,389,521.72</u>

Balance of cash and invested cash at June 30, 1975	7,293,695.62
Less Federal Revenue Sharing Fund cash and invested cash	<u>102,374.58</u>
Balance of General Fund cash and invested cash at June 30, 1975	<u>\$ 7,191,321.04</u>

The following is a reconciliation of balances per the various bank accounts to the balances per the accounting records of the Town for each of the accounts as of June 30, 1975:

Bank	Bank Balance	Deposits in Transit	Outstanding Checks	Other Reconciling Items	Book Balance
Coolidge Bank and Trust Company	\$ 92,770.72	\$169,464.56	\$ 261,111.28		\$ 1,124.00
Coolidge Bank and Trust Company	2,836.11	45,683.47	48,306.01	\$ 786.43	1,000.00
Harvard Trust Company	23,857.72	151,641.45	177,632.23	3,363.91	1,230.85
Harvard Trust Company	6,197.27	22,611.21	28,101.37	292.89	1,000.00
Harvard Trust Company	774,591.49	33,174.37	602,729.47	293.36	205,329.75
Suburban National Bank of Arlington	206,261.44	211,400.70	416,662.14		1,000.00
First National Bank of Boston	5,000.00				5,000.00
State Street Bank and Trust Company	5,000.00				5,000.00
Boston Safe Deposit and Trust Company	630,932.12		625,932.12		5,000.00
National Shawmut Bank of Boston	5,000.00				5,000.00
New England Merchants National Bank	149,130.28		144,130.28		5,000.00
Harbor National Bank of Boston	5,000.00				5,000.00
Boston Safe Deposit and Trust Company	11,988.61		2,216.67		9,771.94
Boston Safe Deposit and Trust Company	2,500.00				2,500.00
Boston Safe Deposit and Trust Company	622.80				622.80
State Street Bank and Trust Company	1,900.00				1,900.00
Arlington Five Cents Savings Bank	74,000.00				74,000.00
The First National Bank of Boston	950,734.70				950,734.70
Boston Safe Deposit and Trust Company	1,400,000.00				1,400,000.00
State Street Bank and Trust Company	100,000.00				100,000.00
Harvard Trust Company	3,455,000.00				3,455,000.00
New England Merchants National Bank	1,050,000.00				1,050,000.00
State Street Bank and Trust Company	2,059.65	1.00			2,060.65
National Shawmut Bank of Boston	313.93				313.93
In office	6,107.00				6,107.00
	\$8,961,803.84	\$633,976.76	\$2,306,821.57	\$4,736.59	\$7,293,695.62

ACCOUNTS RECEIVABLE

Uncollected taxes and other accounts receivable were supported by listings which identified the taxpayer or other debtor and the amount owed. We mailed confirmation requests to a selected number of debtors asking that they confirm directly to us the amount of their indebtedness to the Town. With respect to debtors who did not confirm their indebtedness to the Town, we applied alternative auditing procedures, including a trace of subsequent cash realizations to cash deposited in banks, examination of tax abatements, and examination of tax bills. Differences reported were for minor amounts and were satisfactorily resolved. Tax titles were verified by examination of deeds, notices and related correspondence.

OTHER ASSETS

The tax abatement overlay of \$157,940.16 represents the excess of amounts abated (\$1,057,940.16) on fiscal 1975 taxes over the estimated overlay. We traced abatements charged against the overlay to the abatement summary prepared by the Assessors Office; the tests of this record are described elsewhere.

Tax possessions were verified by examination of deeds, notices and related correspondence.

The Office of Revenue Sharing did not respond to several requests to confirm that the Town was entitled to an aggregate of \$816,520 during fiscal 1975 (all of which was

received in fiscal 1975). This amount, however, agrees with information furnished to the Town by the Office of Revenue Sharing. As required by Public Law 92-512, the Town has segregated revenue sharing funds and has credited interest on deposits to the fund balance of revenue sharing funds. The deductions from fund balance were traced to the budget voted by the Town Meeting for 1975.

Budgeted revenue for fiscal 1976 was traced to the budget for fiscal 1976 voted by the Town Meeting on March 17, 1975.

Loans authorized consist of the following:

Purchase of land, Article 5 — '73	\$194,000
Purchase of land, Article 6 — '73	48,000
Gas storage holder, less temporary loans of \$136,000, Article 7 — '73	121,000
	<u>\$363,000</u>

LIABILITIES

State and county assessments were supported by reference to the cherry sheet.

Amounts withheld from employees were traced to payroll records.

Other liabilities include unclaimed checks, amounts due the state for sales taxes, amounts due the county for dog licenses, public service deposits, security deposits, etc. These liabilities were supported by detail lists.

We tested encumbered appropriations by reference to invoices, vouchers, vendors' statements and other information. We also reviewed vouchers paid after the end of the fiscal year to determine whether, if appropriate, they were encumbered as of June 30, 1975.

RESERVES

We analyzed transactions involving reserve accounts, supported expenditures charged thereagainst by reference to trust agreements, grantor documentation, invoices, etc.

As required by law, the Town reserves accounts receivable other than for property taxes and tax possessions until collected.

The overlay surplus represents the excess of estimated overlays in years prior to 1975 over the total of tax abatements and transfers to fund balance.

Budgeted appropriations for fiscal 1976 were traced to the budget approved by the Town Meeting on March 17, 1975.

REVENUES

From lot plan maps located in the Assessors Office we selected a number of pieces of property. We traced this information shown by the maps to property assessment

record cards, recomputed the total assessed value, traced the information to the tax commitment book, and determined whether the tax had been billed and collected. Collections were traced to the cash receipts book. Abatements and exemptions were supported by abatement certificates approved by the Board of Assessors.

Based upon the local telephone directory and newspaper advertisements, we applied similar procedures to determine whether personal property taxes were being billed and collected.

The cherry sheet was examined to determine that reimbursements from the State were properly recorded.

Motor vehicle excise tax bills are prepared by the Commonwealth of Massachusetts and are committed for collection by the Assessors Office. We traced payments shown on the commitment book to the cash receipts book. We tested statements by reference to the abatement book on file in the Assessors Office.

We selected a number of properties by reference to the real estate tax commitment books and scheduled the owners' names and addresses. By reference to water department records, we scheduled the water meter numbers for those properties. We made tests of the quantity of water billed by reference to meter reader books, recalculated the billings, and traced the amounts of the bills to commitment books. Payments were traced to the cash receipts book.

Interest is earned on temporarily excess funds invested by the Treasurer. We made tests to determine whether interest earned on such funds was credited to the Town.

We also tested revenue from licenses issued by reference to the numerical sequence of licenses issued. A number of jobs performed by the public works department were selected and we determined that billings were committed for collection. Collections were traced to the cash receipts book.

We also tested amounts reimbursed under the school lunch program by reference to reports of meals served and milk sold.

EXPENDITURES

We examined documents to support a randomly selected number of disbursements to suppliers and others during the year. These documents included, as appropriate, purchase requisitions, receiving slips, purchase orders and vendors' invoices. We reviewed the overall propriety of the disbursements, determined whether they had been properly authorized, and determined whether the disbursements had been charged to correct appropriation accounts. We also determined whether the bidding procedures specified by the Town's by-laws had been followed.

Payroll records were examined to support the payment of salaries and wages. Hourly wage rates or salaries were traced

to wage authorization forms or memoranda. We examined time records to support hours worked shown by the payroll records. And we traced payroll deductions to appropriate authorization forms. Gross and net pay was recomputed and payroll vouchers were tested for mathematical accuracy. We also determined whether payroll vouchers were duly authorized for payment.

CASH RECONCILIATION PROCEDURES

For a month in the year, we prepared a "cash proof" schedule of the voucher account and the depository account. This schedule reconciled cash receipts recorded by the Town with receipts shown by the bank statements. And the schedule reconciled checks recorded by the Town with

checks paid by the banks. The numerical sequence of checks issued was accounted for and voided checks were examined.

OTHER

We examined surety bonds furnished by Town officials for the faithful performance of their duties, as required by the Massachusetts General Laws.

Ernst & Ernst

Boston, Massachusetts
December 9, 1975

REPORT OF THE TOWN TREASURER

***January 1, 1975 – June 30, 1975**

Invested Cash, January 1, 1975		\$ 5,741,665.49
Cash Balance, January 1, 1975		242,798.48
		<u>\$ 5,984,463.97</u>
Receipts		
Collector's Receipts	\$15,182,326.17	
Revenue Sharing Distributions	<u>403,108.00</u>	\$15,585,434.17
Federal Withholding Tax Deductions		1,484,207.66
Massachusetts Withholding Tax Deductions		403,050.43
Refunds, Cancellations and Reimbursements		13,298.03
Parking Meter Collections		13,292.15
Life Insurance Deductions		5,819.71
Hospitalization Deductions		120,330.46
School Food Receipts		187,416.28
School Athletic Receipts		3,100.61
Bond Anticipation Loan – High School Plans		45,011.59
Bond Anticipation Loan – High School Land		91,000.00
Serial Loan – High School Land		49,000.00
Trust Funds Income		58,452.83
Workmen's Compensation – Annual Appropriation and Income on investment		144,130.28
Interest earned on Cash Revenue Investments		93,840.09
Interest earned on School Loan (East & Ottoson) Investments		19,320.52
Interest earned on School Loan (High School Plans) Investments		683.33
Interest earned on Revenue Sharing Investments		57,818.90
Miscellaneous Receipts		<u>189,572.84</u>
		<u>\$18,564,779.88</u>
		\$24,549,243.85
Disbursements		
Federal Withholding Tax	\$ 1,567,931.83	
Massachusetts Withholding Tax	479,157.41	
Vouchers Paid	4,848,059.34	
Salaries Paid	10,222,192.84	
Discounted Interest on Bond Anticipation Loan	323.81	
Bond Anticipation Notes (High School Land)	<u>140,000.00</u>	
		<u>17,257,665.23</u>
		\$ 7,291,578.62
Invested Cash, June 30, 1975	\$ 6,955,734.70	
Cash Balance, June 30, 1975	<u>335,843.92</u>	
		<u>\$ 7,291,578.62</u>

*This report covers both an eighteen month period – January 1, 1974 to June 30, 1975 – and January 1, 1975 to June 30, 1975 – to conform to audit by Ernst and Ernst for the same period.

JOHN J. BILAFER
Town Treasurer

STABILIZATION FUND

***January 1, 1974 – June 30, 1975**

Appropriated by Town Meetings 1958-1970		\$698,717.24
Income from Investments through December 31, 1973		<u>182,220.84</u>
		\$880,938.08
Disbursed to Town from Fund through December 31, 1973		
For Stratton School Construction	\$200,000.00	
For 1963 High School Addition	208,800.00	
For Stratton School Addition	75,000.00	
For Dallin School Addition	20,000.00	
For Ottoson Junior High School Addition	100,000.00	
For Junior High East Addition	100,000.00	
Misc. Expense 1972-1973	<u>101.56</u>	
		<u>703,901.56</u>
Fund Balance on December 31, 1973		<u>\$177,036.52</u>
Income		
Interest and Dividends earned		
Arlington Cooperative Bank, Savings Share Acct.	2,072.99	
Arlington Cooperative Bank, Paid-up Shares	4,125.00	
New England Merchants National Bank, Certificates of Deposit	<u>13,843.03</u>	
		<u>20,041.02</u>
		\$197,077.54
Investments		
250 Arlington Cooperative Bank, Paid-up Shares = 7102	\$ 50,000.00	
Arlington Cooperative Bank Savings Share Acct. = T5280	30,026.18	
New England Merchants National Bank, Certificate of Deposit	<u>117,051.36</u>	
		<u>\$197,077.54</u>

The following reports of town meetings are condensed from the official reports and indicate actions which bind the town. For information relating to precise wording of each article, the reader is referred to the official town meeting record in the office of the Town Clerk.

SPECIAL TOWN MEETING, JANUARY 27, 1975

The meeting was called to order on January 27, 1975 by the Moderator, Lawrence E. Corcoran, at 8:15 P.M. There were 241 Town Meeting Members present (96% of total — 250)

ARTICLE 1. Reports of Finance Committee and other committees be received.

ARTICLE 2. APPROPRIATION — ADDITION TO HIGH SCHOOL. The sum of \$19,300,000 is appropriated for the purpose of enlarging the Arlington High School by constructing, equipping and furnishing an addition or additions thereto. (Roll call vote, 178 in the affirmative and 61 in the negative) **DEFEATED**

ARTICLE 3. SALE OF GROVE STREET LAND TO BOSTON GAS. The Board of Selectmen be and hereby is authorized and directed on behalf of the Town to sell, convey or otherwise dispose of a certain parcel of land to the Boston Gas Company. **VOTED unanimously**

ARTICLE 4. AMENDMENT OF ZONING BY-LAW — ALTERING THE ZONING MAP. That the town amend the zoning by-law by removing a certain parcel of land from Moratorium District #1, and the restrictions relating to said moratorium district, as established under articles 57 and 58 of the 1973 Town Meeting. **VOTED unanimously**

ARTICLE 5. LEASE OF GROVE STREET LAND TO BOSTON GAS. The Board of Selectmen be and hereby is authorized and directed to lease to Boston Gas Company all or any portion of the land, for nominal consideration, subject to and with the benefit of such rights enable the Company to use the leased land until it can construct alternate facilities and then demolish the gas holder and other structures on the land. **VOTED unanimously**

ARTICLE 6. ACQUISITION OF LAND — MILL BROOK DRIVE. The sum of \$25,000 is appropriated; said sum to be taken from available funds in the Treasury and expended under the direction of the Permanent Town Building Committee. The Board of Selectmen be and hereby is authorized on behalf of the Town to purchase, take in fee by eminent domain, or otherwise acquire for school purposes, all or any portion of the land within the Town. **VOTED unanimously.**

ARTICLE 7. INCREASE IN TOWN PORTION OF PREMIUM FOR CONTRIBUTORY GROUP HEALTH INSURANCE. The sum of \$15,000 is appropriated for the payment, in addition to the payment of fifty percent of a premium for group health insurance for employees retired

from the Town, and their dependents, an additional rate of twenty-five percent for said retired employees; said addition retroactive to July 1, 1974. **VOTED**

ARTICLE 8. AMENDMENT TO TOWN BY-LAWS — ADDITION OF MARTIN LUTHER KING DAY TO LIST OF PAID LEGAL HOLIDAYS. (Standing Vote, 100 in the affirmative and 56 in the negative) amendment to be effective January 1, 1975.

ARTICLE 9. APPROPRIATION — HEATING PROBLEMS — ROBBINS LIBRARY. The sum of \$1,995 is appropriated for the purpose of correcting the heating problems of the basement room of the Robbins Library. **VOTED**

ARTICLE 10. APPROPRIATION — STATE AID TO LIBRARIES. WITHDRAWN

The meeting dissolved at 11:30 P.M.

ANNUAL TOWN MEETING, MARCH 17, 1975

The meeting was called to order on March 17, 1975 by the Moderator, Lawrence E. Corcoran, at 8:10 P.M. There were 235 Town Meeting Members present (94% of the total 249). The invocation was given by Father William Kremmell, of St. Jerome's Church.

ARTICLE 1. is the annual town election which took place on March 1, 1975 and is reported elsewhere under "Elections".

ARTICLE 2. CHOICE OF OTHER TOWN OFFICERS — John M. Wilfert, Jr., Elbridge S. Johnson, Jr., and Patricia C. Fitzmaurice appointed Measurers of Wood and Bark. **VOTED**

ARTICLE 3. REPORTS. to accept and place on file the reports of the various committees. **VOTED unanimously**

ARTICLE 4. AUTHORITY TO BORROW MONEY & ISSUE NOTES. To authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of revenue. **VOTED unanimously**

ARTICLE 5. GENERAL PAY INCREASE AND BENEFITS PACKAGE. Schedule A, of the Classification Plan & Schedule B of the Compensation Plan as established by Article 7C of the By-Laws, amended by increasing all money figures to approximately 5% in the weekly salary schedule and 5% for the part-time employees. Longevity pay for all grades. \$100 for employees with 10 years of service and \$200 for 20 years of service. Sub-section C of Section 12 of Article 7C is amended. Sick leave will accumulate for each year of employment. If employment is terminated by retirement or in the case of death, his estate shall be paid 25% of his accumulated sick leave or \$1,000, whichever is less. 30¢ per hour additional to employees assigned to night shift. \$251,600 appropriated. **VOTED**

ARTICLE 6. FIREFIGHTER PAY INCREASE AND BENEFITS PACKAGE. Differential of 14% between Grades F1 and F2. 12% between Grades F2 and F3, and a differential of 12% between Grades F3 and F4. Increasing all money figures by 5% in Grades F1, F2, F3 and F4. To provide longevity pay for Grades F1, F2, F3 and F4. \$100 annually to any employee who has completed 10 years of service and \$200 for employee who has completed 20 years of service. Sick leave will accumulate for each year of employment. If employment is terminated by retirement or in the case of death, his estate shall be paid 25% of his accumulated sick leave or \$1,000, whichever is less. Amendments not to be implemented and become effective until the execution of a collective bargaining agreement between Town and Local #1297 of the International Association of Fire Fighters AFL-CIO. The sum of \$110,300 appropriated. VOTED

ARTICLE 7. POLICE PAY INCREASE AND BENEFITS PACKAGE. Differential of 14% between Grades P2 and P3. 12% between P3 and P4 and a differential of 12% between Grades P4 and P5. Increasing all money figures by 5% in Grades P1, P2, P3, P4 and P5. To provide longevity pay for Grades P1, P2, P3, P4 and P5. \$100 annually to any employee who has completed 10 years of service and \$200 for employee who has completed 20 years of service. Sick leave will accumulate for each year of employment. If employment is terminated by retirement or in the case of death, his estate shall be paid 25% of his accumulated sick leave or \$1000, whichever is less. Amendments not to be implemented and become effective until the bargaining agreement with the Town. \$93,000 appropriated. VOTED

ARTICLE 8. MERIT SALARY INCREASES FOR MANAGEMENT POSITIONS. The sum of \$12,531 appropriated for the purpose of providing salary increases for management positions. VOTED (Standing Vote, 141 in the affirmative and 71 in the negative)

ARTICLE 9. POLICE PAY INCREASE AND BENEFITS PACKAGE. WITHDRAWN

ARTICLE 10. FIREFIGHTER PAY INCREASE AND BENEFITS PACKAGE. WITHDRAWN

ARTICLE 11. 6% GENERAL PAY INCREASE. VOTED no action

ARTICLE 12. FIREFIGHTER PAY INCREASE. WITHDRAWN

ARTICLE 13. ADDITIONAL COMPENSATION FOR FIREFIGHTERS WHO COMPLETE CERTAIN COURSES. WITHDRAWN

ARTICLE 14. NEW CLASSIFICATION AND COMPENSATION PLAN. WITHDRAWN

ARTICLE 15. ADJUSTMENT OF PENSIONS OF CERTAIN FORMER TOWN EMPLOYEES. \$1.00 appropriated to implement the provisions of General Laws, Chapter 32, Section 90A and 90C, relating to the adjustment of pensions of certain former employees of the Town. VOTED

ARTICLE 16. ACCEPTANCE OF GENERAL LAW ENTITLED "INSURANCE FOR ELDERLY GOVERNMENT RETIREES". \$2,722 appropriated. VOTED

ARTICLE 17. ACCEPTANCE OF GENERAL LAW; ESTABLISHMENT OF POLICE DEPARTMENT UNDER SUPERVISION OF A CHIEF OF POLICE. VOTED no action

ARTICLE 18. BUDGETS. Town departmental outlays and expenses. Reported under "Appropriation Accounts". VOTED

The meeting adjourned at 11:00 P.M.

ADJOURNED ANNUAL TOWN MEETING, MARCH 19, 1975

The meeting was called to order by the Moderator, Lawrence E. Corcoran, at 8:10 P.M. There were 220 Town Meeting Members present (88% of the total 249). The majority of the meeting was devoted to the continuation of departmental outlays and expenses.

ARTICLE 55. APPOINTMENT OF LEGISLATIVE COMMITTEE. After considerable discussion it was voted that Article 55 be laid on the table (Standing Vote, 101 having voted in the affirmative and 79 in the negative) See adjourned session April 2, 1975.

ARTICLE 19. OUT OF STATE TRAVEL. \$4,000 is appropriated. VOTED

ARTICLE 20. MINUTEMAN SCHOOL DISTRICT; OPERATING AND MAINTENANCE COSTS. \$610,245 appropriated for the purpose of paying the Town's share of the operating and maintenance costs. VOTED

THE MEETING ADJOURNED AT 11:10 P.M.

ADJOURNED ANNUAL TOWN MEETING, MARCH 24, 1975

The meeting was called to order by the Moderator, Lawrence E. Corcoran, at 8:10 P.M. There were 220 Town Meeting Members present (88% of the total 250)

ARTICLE 21. EXTENSION OF SEWERAGE SYSTEM. \$26,000 appropriated for the extension of the Sewerage System. VOTED

ARTICLE 22. EXTENSION OF WATER MAINS. \$36,400 appropriated for the extension of Water Mains. VOTED

ARTICLE 23. EXTENSION OF STORM DRAINS. \$15,000 appropriated for the extension of Storm Drains. VOTED

ARTICLE 24. MAINTENANCE OF DRAINAGE SYSTEM. \$58,000 appropriated for the improvement and maintenance of drainage system. VOTED

ARTICLE 25. CONSTRUCTION AND INSTALLATION OF SIDEWALKS AND EDGESTONES. \$20,000 appropriated for the construction and installation of sidewalks and edgestones. VOTED

ARTICLE 26. WATER LINES. \$25,000 appropriated for cleaning and replacement of Water Lines. VOTED

ARTICLE 27. RECONSTRUCTION AND MAINTENANCE OF PUBLIC SIDEWALKS AND RESETTING OF EDGESTONES. \$41,600 appropriated for the reconstruction and maintenance of Permanent Sidewalks and the resetting of Edgestones. VOTED

ARTICLE 28. RECONSTRUCTION OF STREETS. \$165,975 appropriated for resurfacing and reconstruction of streets. VOTED

ARTICLE 29. CONSTRUCTION OF STORM PIPE; HEMLOCK STREET. \$1,100 appropriated for the construction of a storm pipe. VOTED

ARTICLE 30. CHAPTER 765 STREETS; TRANSFER FROM AVAILABLE FUNDS. \$53,190 appropriated for the relocation, alteration and widening, construction of, repairs and improvements to all or any parts of Hutchinson Road. VOTED

ARTICLE 31. EASEMENT ON WALDO ROAD TO BOSTON EDISON COMPANY. The Board of Selectmen authorized on behalf of the town to grant all necessary permission, rights and easements to the Boston Edison Company for the installation, operation and maintenance of underground transmission lines in and across Waldo Road. VOTED unanimously

ARTICLE 32. APPROPRIATION FOR ARLINGTON HISTORICAL COMMISSION. \$2,400 appropriated for the use of the Arlington Historical Commission. VOTED

ARTICLE 33. APPROPRIATION FOR HISTORIC DISTRICT STUDY COMMITTEE. \$750 appropriated for the use of the Historic District Study Committee. VOTED

ARTICLE 34. APPROPRIATION FOR CONSERVATION COMMISSION. \$5,000 appropriated for the use of the Conservation Commission. VOTED

ARTICLE 35. CAPITAL IMPROVEMENT PROGRAM FOR RECREATION; THIRD YEAR. \$150,000 appropriated to reconstruct and make major improvements to the Spy Pond Area and the Bishop Playground, and to make

minor repairs and improvements to the Cutter School Playground. Town Manager authorized and directed to file applications with any Massachusetts or Federal Agency or Agencies for any grants or reimbursements as may be, or may become available. VOTED

ARTICLE 36. HOME CARE CORPORATION FOR THE ELDERLY. \$7,106 appropriated for the purpose of paying the Town's share of the operating costs of a Home Care Corporation for the Elderly, providing services to a consortium of certain towns in Northwest Suburban Boston. VOTED

ARTICLE 37. USE OF OLD RAILROAD STATION PROPERTY FOR SENIOR CITIZENS' CENTER. VOTED no action

ARTICLE 38. ACCEPTANCE AS A GIFT OF JONATHAN DEXTER HOUSE. VOTED no action

ARTICLE 39. APPROPRIATION FOR BI-CENTENNIAL PLANNING COMMITTEE. \$2,000 appropriated for the use of the Bicentennial Planning Committee. VOTED

ARTICLE 40. BEAUTIFICATION OF TOWN HALL FOR BICENTENNIAL CELEBRATION. \$9,187 appropriated for the purpose of refurbishing and/or redecorating the Robbins Memorial Town Hall for the Bicentennial Celebration. VOTED

The meeting adjourned at 11:00 P.M.

ADJOURNED ANNUAL TOWN MEETING, MARCH 31, 1975

The meeting was called to order by the Moderator, Lawrence E. Corcoran, at 8:20 P.M. There were 214 Town Meeting Members present (85.6% of total 250)

BUDGET NO. 7. TOWN TREASURER-COLLECTOR. Taken from the table. VOTED

BUDGET NO. 39. TOWN DEBT AND INTEREST. Taken from the table. VOTED

BUDGET NO. 33. EDUCATION. Taken from the table. VOTED

BUDGET NO. 40. RESERVE FUND. Amended and VOTED

ARTICLE 41. APPROPRIATION FOR PLAYGROUND EQUIPMENT; PAPER RECYCLING COMMITTEE. \$4,109 appropriated for the purchase of playground and parks equipment for various playground and parks. VOTED

ARTICLE 42. CHANGE OF TOWN BY-LAWS — ROLL CALL VOTED AT TOWN MEETING, ARTICLE 2, SECTION 6. DEFEATED

ARTICLE 43. AMENDMENT OF TOWN BY-LAWS – REPORTING BY TOWN MEETING COMMITTEES
ARTICLE 2, SECTION 12. WITHDRAWN

ARTICLE 44. AMENDMENT OF TOWN BY-LAWS – PROHIBIT BARBED WIRE WITHIN 10’ OF PUBLIC WAY, ARTICLE 9, SECTION 26. Barbed wire is prohibited on a structure or fence which is facing and within (10) feet of a public way, excepting those areas where its presence is deemed necessary for public safety by the Director of Community Safety. VOTED (Standing Vote, 111 in the affirmative and 76 in the negative)

ARTICLE 45. AMENDMENT OF BY-LAWS – ESTABLISHING BICYCLE LANES – ARTICLE 9, SECTION 27. VOTED no action

ARTICLE 46. CHANGE OF TOWN BY-LAWS – PEEPING TOM – ARTICLE 12, SECTION 3A. No person shall, not being an officer of the law acting in the performance of his legal duty, enter upon any premises or building in Arlington with the intention of peeping into any building or spying upon any person therein. VOTED

ARTICLE 47. CHANGE OF BY-LAWS – INCREASE FINES ON DOGS, AT LARGE – ARTICLE 12, SECTION 10. A dog officer having custody of a dog confined under this by-law shall be allowed the sum of one dollar per day for each day of confinement for the care of such dog, payable by the owner or keeper thereof. New violations are as follows: First offense, warning; Second offense, \$10; Third and each subsequent offense, \$25. VOTED

ARTICLE 48. AMENDMENT OF TOWN BY-LAWS – ESTABLISH SMOKING REGULATIONS – ARTICLE 12, SECTION 14. Any person who smokes in an area in which a “Smoking Prohibited by Law” notice is posted shall be fined not less than \$5 nor more than \$50. VOTED (Standing Vote, 109 in the affirmative and 82 in the negative)

ARTICLE 49. AMENDMENT OF TOWN BY-LAWS – ESTABLISHING RULES AND REGULATIONS FOR MOTOR BOATS ON SPY POND, ARTICLE 12, SECTION 13. The use of any internal combustion engine greater than 10 horsepower is prohibited upon the waters of Spy Pond, except in cases of emergency; no powered recreation vehicles shall operate at speeds greater than 10 miles per hour except in cases of emergency. Said by-law shall become effective June 1, 1976. Each violation shall make a person liable to a penalty of not more than \$50. VOTED (Roll-Call Vote, 96 in the affirmative and 83 in the negative)

The meeting adjourned at 11:45 P.M.

**ADJOURNED ANNUAL TOWN MEETING,
APRIL 2, 1975**

The meeting was called to order by the Moderator, Lawrence E. Corcoran, at 8:15 P.M. There were 207 Town Meeting Members present (82.8% of total 250)

ARTICLE 50. CHANGE OF TOWN BY-LAWS – FEES FOR CERTAIN LICENSES AND REGISTRATIONS – ARTICLE 14A. Aggregate Car Storage Capacity for each Garage – 5 to 10 cars – \$20, 11 to 50 cars – \$30 and 51 cars or over \$50 Aggregate Storage Capacity for Entire Parcel of Land Licensed – Class A – 166 to 5,000 gallons – Flat fee of \$20, Class B – 501 to 5,000 gallons – Flat fee of \$20, Class C – 1001 to 5,000 gallons – Flat fee of \$20, All class – 5,001 to 10,000 gallons – \$4 per thousand gallons, All classes – 10,001 to 50,000 gallons – \$160. All classes – 50,001 to 100,000 gallons – \$200, All Classes – 100,001 to 500,000 gallons – \$300, All Classes – 500,001 to 1,000,000 gallons – \$500 and over 1,000,000 gallons \$1,000. VOTED unanimously

ARTICLE 51. REGULATIONS COVERING THE USE OF SPY POND. WITHDRAWN

ARTICLE 52. ACCEPTANCE OF GENERAL LAW; PARKING CONTROL OFFICERS. DEFEATED

ARTICLE 53. ACCEPTANCE OF GENERAL LAWS – REPAIR OF PRIVATE WAYS, SECTION 6F of CHAPTER 40. DEFEATED

ARTICLE 54. SALE OF PUBLIC AUCTION OF OBSOLETE SCHOOL FURNITURE, ETC. The sum of \$100 appropriated. VOTED

ARTICLE 55. APPOINTMENT OF LEGISLATIVE COMMITTEE. “The Legislative Committee” to consist of: Superintendent of Schools and Town Manager, or their designees; the three State Representatives, State Senator; one member of the Board of Selectmen, School Committee; Finance Committee and Council on Aging, each appointed by their respective Board, committee and council. VOTED

ARTICLE 56. TRANSFER OF TOWN-OWNED LAND TO PARK AND RECREATION COMMISSION; BROOKS AVE. AND VARNUM ST. VOTED no action

ARTICLE 57. TRANSFER OF TOWN-OWNED LAND TO PARK AND RECREATION COMMISSION; WALDO RD. AND TEEL ST. The Board of Selectmen be and hereby is authorized and directed to transfer the care, custody, management, and control of the parcel of land, to the Park and Recreation Commission for playground or recreational purposes. VOTED unanimously

ARTICLE 58. TRANSFER OF TOWN-OWNED LAND TO PARK AND RECREATION COMMISSION; THESDA ST. VOTED no action

ARTICLE 59. TRANSFER OF TOWN-OWNED LAND TO PARK AND RECREATION COMMISSION; LANCASTER RD. WITHDRAWN

ARTICLE 60. ACQUISITION OF LAND FOR SCHOOL PURPOSES; MILL BROOK DRIVE. The Board of Selectmen is authorized and empowered on behalf of the Town to purchase, take in fee by eminent domain, or otherwise acquire for school purposes, all or any portion of the land within the Town (with or without the buildings thereon). The sum of \$80,000 is appropriated; \$20,000 of said sum shall be taken from Special Revenue Sharing and the Treasurer with the approval of the Selectmen is authorized to borrow the sum of \$60,000 at one time or from time to time under and pursuant to Chapter 44. VOTED unanimously

ARTICLE 61. ACQUISITION OF LAND; "WINDOW ON THE MYSTIC". The Board of Selectmen is authorized and empowered on behalf of the Town to purchase, take in fee by eminent domain or otherwise acquire for conservation purposes. The sum of \$125,000 is appropriated; that \$30,000 of said sum shall be taken from Special Revenue Sharing Funds and the Treasurer with the approval of the Selectmen is hereby authorized to borrow the sum of \$95,000 at one time or from time to time under and pursuant to Sec 7 and Sec. 8C of Ch. 44 of the General Laws. VOTED unanimously

ARTICLE 62. CONSTRUCTION OF RETAINING WALL; ELWERN ROAD AND HENRY STREET. VOTED no action

ARTICLE 63. INDEMNIFICATION OF RETIRED FIRE-FIGHTER — CHARLES A. SMITH. The sum of \$65 appropriated for all reasonable hospital, medical, surgical expenses incurred by him after retirement from the Arlington Fire Department. VOTED

ARTICLE 64. INDEMNIFICATION OF RETIRED FIRE-FIGHTER — WALTER R. MADDEN. The sum of \$173 appropriated for all reasonable hospital, medical, surgical expenses incurred by him after retirement from the Arlington Fire Department. VOTED

ARTICLE 65. INDEMNIFICATION OF RETIRED FIRE-FIGHTER — LEONARD E. LaRUE. The sum of \$726 appropriated for all reasonable hospital, medical, surgical expenses incurred by him after retirement from the Arlington Fire Department. VOTED

ARTICLE 66. INDEMNIFICATION OF RETIRED FIRE-FIGHTER — CHARLES D. MAHONEY. The sum of \$13,292.62 appropriated for all reasonable hospital, medical, surgical expenses incurred by him after retirement from the Arlington Fire Department. VOTED

ARTICLE 67. ANNUITY TO WIDOW OF LATE EMPLOYEE OF THE TOWN. The sum of \$1,768 appropriated to grant annuity to Delia Breen, widow of the late Patrick T. Breen, former employee of the Arlington Public Works Department. VOTED

ARTICLE 68. ANNUAL AUDIT OF TOWN'S BOOKS AND FINANCIAL RECORDS. The sum of \$20,000 appropriated to conduct an annual audit of the Town's books and financial records by a private auditing firm. VOTED

ARTICLE 69. USE BY LIBRARY TRUSTEES OF FINES FOR OVERDUE AND LOST BOOKS. The sum of \$3,114 appropriated for a four-month experiment to begin in October, 1975, of opening the Library on Sunday afternoons. VOTED

ARTICLE 70. QUARTERS FOR VETERANS OF WORLD WAR I. The sum of \$400 appropriated for the purpose of providing suitable quarters for Arlington Barracks 2701, Veterans of World War I. VOTED

ARTICLE 71. TRANSFER OF CEMETERY FUNDS FOR IMPROVEMENT OF CEMETERIES. The sum of \$31,355 is transferred from the Mount Pleasant Cemetery Sale of Lots and Graves Fund to the Cemetery Commissioners for the improvement of Town Cemeteries. VOTED

ARTICLE 72. USE OF FREE CASH. The sum of \$900,000 voted for appropriations made under this Warrant, and not to be borrowed or taken from available funds or from balances of special appropriations, shall be taken from any available funds in the Treasury and the Assessors instructed to use free cash in Treasury to that amount in the determination of the Tax Rate. VOTED

ARTICLE 73. ADDITION TO STABILIZATION FUND. VOTED no action

ARTICLE 74. ADVERTISING; TOWN BY-LAWS. VOTED no action

The meeting dissolved at 10:35 P.M.

SPECIAL TOWN MEETING, APRIL 28, 1975

The meeting was called to order on April 28, 1975 by the Moderator, Lawrence E. Corcoran, at 8:15 P.M. There were 231 Town Meeting Members present (92% of total — 251)

ARTICLE 1. Reports of Finance Committee and other committees be received.

ARTICLE 2. APPROPRIATION — ADDITION TO HIGH SCHOOL. \$16,900,000, estimated cost for addition to Arlington High School; estimated cost to Town of Arlington \$5,915,000; estimated State reimbursement of 65% — \$10,985,000; \$16,900,000 to be expended under the direction of Permanent Building Committee to provide capacity of approximately 2600 students; \$100,000 to be transferred from Stabilization Fund and the Treasurer, with approval of Selectmen, authorized to borrow \$16,800,000 and to issue bonds or notes payable in not more than 20

years provided that the amount shall be reduced by any accelerated State Grant prior to the sale of said bonds or notes and that no construction contract be signed and no money borrowed unless the project is approved by the State Board of Education and the 65% is granted by the State. VOTED (Standing Vote, 179 in the affirmative and 47 in the negative)

ARTICLE 3. APPROPRIATION – ICE SKATING FACILITY. \$1,590,000, estimated cost for Ice Skating Facility; estimated cost to Town of Arlington \$556,500; estimated State reimbursement of 65% – \$1,033,500; sum of \$1,590,000 to be expended under the direction of Permanent Building Committee. To meet such appropriation the Treasurer, with approval of Selectmen, authorized to borrow \$1,590,000 and to issue bonds or notes payable in not more than 20 years provided that the amount shall be reduced by any accelerated State Grant and that no contract shall be signed and no money borrowed unless the project is approved by the State Board of Education and the 65% is granted by the State. VOTED (Standing Vote, 140 in the affirmative and 66 in the negative)

ARTICLE 4. APPROPRIATION – SWIMMING FACILITY. \$1,520,000, estimated cost for Swimming Facility; estimated cost to Town of Arlington \$532,000; estimated State reimbursement of 65% – \$988,000; sum of \$1,520,000 to be expended under the direction of Permanent Building Committee. To meet such appropriation the Treasurer, with approval of Selectmen, authorized to borrow \$1,520,000 and to issue bonds or notes payable in not more than 20 years provided that the amount shall be reduced by any accelerated State Grant and that no contract shall be signed and no money borrowed unless the project is approved by the State Board of Education and the 65% is granted by the State. VOTED (Roll Call Vote, 158 in the affirmative and 65 in the negative)

ARTICLE 5. APPROPRIATION – ADDITION TO HIGH SCHOOL WITH ICE SKATING FACILITY AND SWIMMING FACILITY. VOTED no action

ARTICLE 6. APPOINTMENT OF ARLINGTON HIGH SCHOOL STUDY COMMITTEE. VOTED no action

ARTICLE 7. NEW CLASSIFICATION AND COMPENSATION PLAN. The complete Classification Plan-Schedule A and the Compensation Plan-Schedule B is on file in the town records at the Town Clerk's Office. VOTED

ARTICLE 8. NEW MERIT COMPENSATION PLAN. Article 7C of the By-Laws amended by adding a new Section 15, Schedule M. (Complete Plan in the records on file in the Town Clerk's Office). VOTED (Standing Vote, 96 in the affirmative and 94 in the negative)

ARTICLE 9. AMENDMENT TO CLASSIFICATION PLAN. VOTED no action

ARTICLE 10. CHANGE OF TOWN BY-LAWS – BOCA FIRE PREVENTION CODE, ARTICLE 15. Amended by striking out the present basic fire code and inserting the following: "Town of Arlington" where the bracketed words "name of jurisdiction" appear in Section F-100 on Page 1 of the code. Insert "Town of Arlington" in Appendix D, second line of Section 1, Page 165. Insert "Massachusetts" in Appendix D, third line, Section 6, Page 165 and insert the date of adoption of the code in Appendix D, third line of Section 20, Page 167. VOTED unanimously

ARTICLE 11. AMENDMENT OF TOWN BY-LAWS – GASOLINE STATIONS, PUMPING OF GAS BY AUTHORIZED INDIVIDUALS, ARTICLE 12, SECTION 15. Amended by adding a new Section 15. Pumping of Gas by Authorized Individuals. (a) No gasoline station shall allow the pumping of gasoline by any person other than an authorized attendant employee of said filling station. (b) No attendant at any authorized gasoline station shall permit any unauthorized person to pump gas or engage in any distribution of gasoline within the station. VOTED. (Roll Call Vote, 97 in the affirmative and 75 in the negative)

ARTICLE 12. APPROPRIATION; RENTAL OF FACILITIES BY COUNCIL ON AGING. \$675 appropriated for the purpose of paying rent for facilities to be used by the Council on Aging. VOTED unanimously

ARTICLE 13. EASEMENT ON GREAT MEADOWS TO THE TOWN OF LEXINGTON. The Board of Selectmen authorized to grant an easement to the Town of Lexington for the installation and maintenance of a storm drain pipe with appurtenances over land in the Great Meadows. VOTED unanimously

The meeting dissolved at 12:00 o'clock midnight.

SPECIAL TOWN MEETING – OCTOBER 6, 1975

The meeting was called to order on October 6, 1975 by the Moderator, Lawrence E. Corcoran, at 8:17 P.M. There were 190 Town Meeting Members present (76.2% of total 248)

ARTICLE 1. Reports of Finance Committee and other committees be received.

ARTICLE 2. NEW ZONING BY-LAW FOR THE TOWN OF ARLINGTON.

The majority of the meeting was devoted to amendments to Article 2 of the Zoning By-Law.

The meeting adjourned at 11:05 P.M.

ADJOURNED SPECIAL TOWN MEETING — OCTOBER 8, 1975

The meeting was called to order on October 8, 1975 by the Moderator, Lawrence E. Corcoran at 8:30 P.M. There were 145 Town Meeting Members present (54.3% of total 248)

ARTICLE 2. NEW ZONING BY-LAW FOR THE TOWN OF ARLINGTON. (Complete text with amendments on file in the records at the Town Clerk's Office. VOTED unanimously

ARTICLE 3. AMENDMENT OF ZONING BY-LAW. WITHDRAWN

ARTICLE 4. AMENDMENT OF ZONING BY-LAW. An accessory private swimming pool shall be completely enclosed by a fence at least five (5) feet in height, having a self-closing gate with a latch. VOTED (Standing Vote, 118 in the affirmative and 2 in the negative)

The meeting adjourned at 10:45 P.M.

ADJOURNED SPECIAL TOWN MEETING — OCTOBER 20, 1975

The meeting was called to order on October 20, 1975 by the Moderator, Lawrence E. Corcoran at 8:20 P.M. There were 187 Town Meeting Members present (76% of total 246)

ARTICLE 5. AMENDMENT OF ZONING BY-LAW. DEFEATED (Standing Vote, 81 in the affirmative and 90 in the negative)

ARTICLE 6. AMENDMENT OF ZONING BY-LAW. Family: An individual, two or more persons related within the second degree of kinship, by marriage or adoption living together as a single housekeeping unit and including nurses or servants and not more than three lodgers or roomers taken for hire. A group of individuals, not related by blood or marriage may constitute a family. Each group of four shall constitute a family. VOTED (Standing Vote, 133 in the affirmative and 45 in the negative)

ARTICLE 7. AMENDMENT OF ZONING BY-LAW. Section 6.06 — Exceptions to Minimum Lot Size, Frontage, Open Space, and Side Yard Requirements in R1 and R2 Districts. VOTED unanimously

ARTICLE 8. APPROPRIATION — ADDITION TO REVOLVING FUND — POLICE WORK DETAILS \$5,000 appropriated, to be added to sum voted under Article 13 of the Special Town Meeting of 1972. VOTED unanimously

ARTICLE 9. APPOINTMENT OF COMMITTEE — AIR CONDITIONING IN TOWN HALL. \$100 appropriated. Committee to consist of Town Manager or his designee, Chairman of Finance Committee or his designee and three registered voters appointed by the Moderator. VOTED unanimously

ARTICLE 10. APPROPRIATION — SUPPLEMENTARY MONIES — TOWN EMPLOYEES' GROUP HEALTH INSURANCE. \$217,000 appropriated to be used to supplement monies for the payment of the Town's share of the town employees' group health insurance premium. VOTED unanimously

ARTICLE 11. APPROPRIATION — PAYMENT OF BACK WAGES. \$25,560 appropriated to pay Patrolman Philip Hogan back wages for the period from May 5, 1973 to August 8, 1975, in accordance with a Civil Service order. VOTED unanimously

ARTICLE 12. AMENDMENT OF BY-LAWS — OPENING AND CLOSING HOURS — PARKS. All areas under the control of the Park and Recreation Commission are to be opened at 5:00 A.M. and closed at 10:00 P.M. Anyone found on the premises between the hours of 10:00 P.M. and 5:00 A.M. without permission shall be considered as trespassers. VOTED unanimously

ARTICLE 13. APPROPRIATION — EXPENSES — BIDS AND PLANS FOR HIGH SCHOOL. \$8,000 appropriated to procure plans and bids for proposed new Senior High School. VOTED unanimously

ARTICLE 14. APPROPRIATION — EQUIPMENT AND MATERIALS — JUNIOR HIGH EAST. \$169,580 appropriated for the purchase of equipment and materials for the Junior High East, expended under the direction of Permanent Building Committee no money shall be expended unless the town is reimbursed 65% of the cost. VOTED unanimously

ARTICLE 15. APPROPRIATION — EQUIPMENT AND MATERIALS — OTTOSON JUNIOR HIGH \$61,667 appropriated for the purchase of equipment and materials for the Ottoson Junior High, expended under the direction of Permanent Building Committee. No money shall be expended unless the town is reimbursed 65% of the cost. VOTED unanimously

ARTICLE 16. INSTALLATION OF PLAQUE IN MEMORY OF THE LATE FREDRICK SANTINI \$350 appropriated for plaque to be placed at Scannell Field in memory of the late Fredrick Santini. VOTED

ARTICLE 17. APPROPRIATION — ADVERTISING — TOWN BY-LAWS. \$10,000 appropriated to defray expense of advertising and other costs relating to By-Laws voted at Town Meeting. VOTED unanimously

The meeting dissolved at 10:30 P.M.

VOTING RESULTS

For Town Elections and Special Referenda

ANNUAL TOWN ELECTION, MARCH 1, 1975

TOTAL OF BALLOTS CAST — 10,108 (33.3% of total number of registered voters — 30,013)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
	293	429	383	362	398	392	496	587	666	576	656	632	500	423	627	506	307	520	529	336	490

TOWN CLERK FOR THREE YEARS

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Joseph F. Mulherin	34	30	21	18	76	29	67	27	135	43	56	46	27	39	66	45	29	59	52	23	55	977
Joan C. Gross	60	96	69	84	51	84	50	233	104	216	186	226	158	105	155	197	96	239	139	99	114	2761
Terence C. Golden	34	37	45	22	23	39	44	31	28	55	61	52	81	35	92	60	22	58	69	33	91	1012
*Christine M. Callahan	158	243	234	227	240	231	318	277	386	245	329	286	219	227	285	194	151	135	250	170	196	5001
Mary A. Farrington								1														1
Donna A. Secassa					1																	1
Robert Shaw, 10 Greeley Circle															1							1
Blanks	7	23	14	11	7	9	17	18	13	17	24	22	15	17	28	10	9	29	19	11	34	354

TREASURER FOR THREE YEARS

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*John J. Bilafer	219	327	281	282	299	286	349	414	514	433	480	477	385	293	443	393	221	382	390	235	350	7453
Miscellaneous	1		1				3	3	2	2		4			7		1	1	3	1		29
Blanks	73	102	101	80	99	106	144	170	150	141	176	151	130	115	177	113	85	137	136	100	140	2626

TWO — SELECTMEN FOR THREE YEARS

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*Robert B. Walsh	135	222	224	140	222	195	263	365	328	358	340	378	268	224	272	308	180	322	260	213	250	5467
*Ann Mahon Powers	199	263	233	187	271	270	318	377	477	377	443	436	356	298	470	327	195	302	385	210	317	6711
Judith A. Quimby	84	160	133	214	127	133	155	129	198	153	201	177	110	126	187	122	106	171	171	94	146	3097
Miscellaneous	1	1				1		2		1					1		2		1			10
Blanks	167	212	176	183	176	185	256	301	329	263	328	273	266	198	324	255	131	245	241	155	267	4931

ASSESSOR FOR THREE YEARS

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*John B. Byrne, Jr.	231	311	282	283	325	305	359	383	515	432	463	465	352	306	437	374	226	392	369	231	355	7396
Miscellaneous		2				1	2	1	1	1	2	3	1			1		1		1		17
Blanks	62	116	101	79	73	86	135	203	150	143	191	164	147	117	189	132	80	128	159	105	135	2695

SCHOOL COMMITTEE FOR THREE YEARS

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*Alexander B. Wilson	129	189	180	212	180	180	184	194	278	235	327	277	256	194	413	241	145	242	331	165	244	4796
*Charles H. Lyons	155	210	170	161	218	210	230	210	369	238	285	338	263	250	378	262	149	242	264	192	288	5082
*Ann Klein	97	208	156	163	151	162	181	319	232	292	254	308	239	186	204	249	126	251	204	121	199	4302
Robert H. Murray	113	156	164	110	205	164	257	223	299	235	242	240	177	158	169	166	102	167	117	109	134	3707
R. Victor Jones	61	144	105	75	67	110	135	368	142	273	239	227	193	146	160	172	98	174	108	92	125	3214
James J. Burke	81	90	98	94	140	108	157	80	244	131	169	107	62	68	95	92	83	107	119	81	91	2297
William Kenneth Wanamaker	40	82	48	63	43	54	71	75	90	84	116	115	63	79	110	73	72	117	173	77	104	1749
Miscellaneous								1							1							4
Blanks	203	208	228	208	190	188	273	291	344	240	335	284	247	188	351	263	146	260	271	171	284	5173

* Elected

ARLINGTON HOUSING AUTHORITY FOR FIVE YEARS

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
*Robert K. Garrity	101	155	113	110	111	138	191	279	193	266	302	290	223	164	239	270	124	244	210	122	192	4037
William F. Hayward	34	59	111	96	59	59	76	25	55	32	52	47	28	27	48	18	26	27	30	12	32	953
Aloysius H. Weismann	16	27	15	21	26	18	27	28	24	25	45	42	25	57	64	44	39	31	80	84	57	797
Joseph S. Vahey	124	138	115	102	166	155	156	174	348	189	194	181	174	123	223	139	93	163	159	90	154	3360
Miscellaneous	1																		1			2
Blanks	18	49	29	33	36	22	46	81	46	64	63	72	50	52	51	35	25	55	49	28	55	959

QUESTION NO. 1

"Shall licenses be granted in this town for the operation, holding or conducting a game commonly called Beano?"

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
YES	221	260	223	259	295	250	319	287	452	288	410	356	296	258	407	319	196	329	356	216	326	6323
NO	59	128	125	74	77	112	140	251	152	236	197	236	181	141	187	166	94	159	148	103	123	3089
Blanks	13	41	35	29	26	30	37	49	62	52	49	40	23	24	33	21	17	32	25	17	41	696

*Elected

TOWN MEETING MEMBERS

Precinct One — Two Years (to fill vacancy)

*Mary Lou Raphael, 12 Mystic Valley Pky	215
Cheryl E. Malone, 20 Gardner Street	1
Blanks	77

Precinct One — Three Years

*Lawrence E. Jess, 8 Norcross Street	165
*Irene M. Shea, 14 Fremont Street	185
*Michael J. Shea, 14 Fremont Street	5
*Frances A. Smith, 47 Hilton Street	174
Miscellaneous	11
Blanks	632

Precinct Two — Three Years

*William J. Beck, III, 21 Cheswick Road	270
*John P. Donahue, 63 Eliot Road	285
*Edward B. Houser, 36 Eliot Road	287
*James F. Twohig, 102 Mary Street	297
Blanks	577

Precinct Three — One Year (to fill vacancy)

*James P. Walker, 68 Marathon Street	24
Miscellaneous	4
Blanks	355

Precinct Three — Three Years

*James H. Brogdon, 68 Marathon Street	249
*Chester Spencer, 11 Cleveland Street	249
*Allan Tosti, 38 Teel Street	248
*Howard N. Whitehouse, 46 Cleveland Street	254
Miscellaneous	5
Blanks	527

Precinct Four — Three Years

*Richard Boniface Egan, 75 Thorndike Street	291
*Arthur G. Felicani, 29 Lafayette Street	198
*John H. Fitzgerald, 139 Thorndike Street	218
*Howard I. Goldstein, 14 Magnolia Street	203
Blanks	538

Precinct Five — Three Years

*Robert C. Hughes, Jr., 46 River Street	276
*Margaret M. Morrison, 6 Yale Road	246
*Donna M. Siculo, 177 Palmer Street	14
*John F. Wilson, 36 Beacon Street	281
Miscellaneous	14
Blanks	761

Precinct Six — One Year (to fill vacancy)

*James V. Moran, Jr., 17 Wyman Terrace	323
Nancy Bradley, 63 Randolph Street	1
Blanks	68

Precinct Six — Three Years

*Richard H. Bradley, 63 Randolph Street	265
*Julia A. Burke, 96 Orvis Circle	270
*Robert William Carroll, 15 Marion Road	272
*Albert J. Savina, 11 Marion Road	268
Blanks	493

Precinct Seven — Three Years

*Matthew J. Ferraro, 24 Grafton Street	228
*Jean Kalliavas, 54 Bates Road	190
*Kevin F. Moroney, 10 Webster Street	256
Alexander R. Valente, 43 Allen Street	168
Ines C. Valente, 43 Allen Street	179
*James J. Tobin, 70 Harlow Street	328
Miscellaneous	1
Blanks	634

Precinct Eight — One Year (to fill vacancy)

*Bernice K. Jones, 21 Kensington Road	438
Miscellaneous	3
Blanks	146

Precinct Eight — Three Years

*Sarah Forbush Arnoldy, 80 Pleasant Street	351
*Daniel A. Healy, Jr., 36 Jason Street	410
*Joseph F. Tulimieri, 27 Hillsdale Road	360
*John L. Worden, III, 8 Kensington Road	345
Miscellaneous	1
Blanks	881

Precinct Nine — One Year (to fill vacancy)

*Jerome P. Hallee, 46 Maynard Street	25
Miscellaneous	43
Blanks	598

Precinct Nine — Three Years

*Patricia M. Buckley, 40 Hamlet Street	418
*John T. Burchill, 6 Jean Road	363
*James J. Burke, 41 Alton Street	353
*Rosemary R. Collins, 56 Maynard Street	422
John T. Kavanaugh, 27 Newton Road	348
Miscellaneous	5
Blanks	755

Precinct Ten — One Year

*Walter H. Weidner, Jr., 145 Gray Street	13
Miscellaneous	51
Blanks	512

Precinct Ten — Two Years

*Pat Mattheisen, 112 Churchill Avenue	369
Miscellaneous	2
Blanks	205

Precinct Ten — Three Years

*Laurence Barton, 26 High Haith Road	389
*Garrett J. Burke, 80 Newport Street	335
*Heather S. Cannon, 151 Highland Avenue	342
*William E. Shea, 9 Lincoln Street	373
Miscellaneous	2
Blanks	863

*Elected

Precinct Eleven — Three Years

*Charles W. Maher, Jr., 55 Columbia Road	375
*Claire E. Maytum, 25 Ridge Street	395
*Robert F. O'Neill, 27 Davis Avenue	409
*James R. Skahan, Jr., 14 Fairview Avenue	380
Miscellaneous	1
Blanks	1064

Precinct Twelve — One Year

*Nancy M. Gouveia, 26 Eustis Street	485
Miscellaneous	1
Blanks	146

Precinct Twelve — Two Years

*Philip G. Clark, 69 Fisher Road	267
Robert K. Gad, III, 27 Fayette Street	248
Blanks	117

Precinct Twelve — Three Years

*Audrey Marie Boudreau, 122 Oakland Avenue	396
*William M. Capron, 248 Gray Street	400
*Daniel J. Carney, 103 Mt. Vernon Street	403
*Mary S. Donnelly, 82 Fountain Road	431
Miscellaneous	2
Blanks	896

Precinct Thirteen — Three Years

Constance P. Ferrante, 143 Ridge Street	200
Stephen J. Gilligan, 77 Falmouth Road	197
*Ann Klein, 196 Crosby Street	270
*Mary Mello, 14 Moccasin Path	288
*William J. O'Brien, Jr., 11 Mystic View Terrace	244
*Maude Thompson, 66 Hutchinson Road	271
Miscellaneous	1
Blanks	529

Precinct Fourteen — One Year

*Linda A. Hughes, 12 Higgins Street	308
Blanks	115

Precinct Fourteen — Two Years

Pauline M. Keenan, 17 Revere Street	140
*John D. Sullivan, 9 Higgins Street	221
Blanks	62

Precinct Fourteen — Three Years

*June R. Farrell, 59 Mt. Vernon Street	274
*Collette D. Hurley, 18 Farmer Road	275
*Leo D. Picardi, 92 School Street	2
*Frederick M. Sliney, 52 School Street	277
Miscellaneous	7
Blanks	857

Precinct Fifteen — Three Years

*Nancy M. Doyle, 44 Hemlock Street	376
*Richard C. Fanning, 57 Yerxa Road	399
*Thomas M. Kelly, 20 Pine Street	374
Antonio J. Mangano, 132 Winchester Road	244
*Thomas F. O'Keefe, 17 Hiawatha Lane	324
Miscellaneous	2
Blanks	789

Precinct Sixteen — Three Years

*Henry J. Finochetti, 177 Wachusett Avenue	321
*Patricia J. Garrity, 275 Park Avenue	341
*Joan C. Gross, 4 Wollaston Avenue	350
*Manuel J. Taveres, 22 Ashland Street	302
Miscellaneous	8
Blanks	702

Precinct Seventeen — One Year

*Raymond A. Vigeant, 44 Bow Street	225
Miscellaneous	1
Blanks	81

Precinct Seventeen — Three Years

*Barbara J. Anglin, 67 Lowell Street	175
*Richard D. Bush, 26 Brattle Street	181
*Arthur R. Ronayne, 28 Grove Street Place	181
Frank Schwartz, Jr., 15 Dudley Street	151
*Robert C. Spence, 104 Summer Street	203

Precinct Eighteen — One Year

*Thomas F. Flynn, Jr., 87 Valentine Road	101
Miscellaneous	74
Blanks	345

Precinct Eighteen — Three Years

*Charles Fagone, 12 Browning Road	292
*Robert T. Leonard, 72 Hathaway Circle	324
*Patricia Shepherd, 99 Valentine Road	63
*Robert B. Walsh, 101 Dow Avenue	340
Miscellaneous	132
Blanks	929

Precinct Nineteen — Two Years (to fill vacancy)

Richard E. Salvage, 18 King Street	106
*William Kenneth Wanamaker, 22 Edmund Road	322
Miscellaneous	26
Blanks	75

Precinct Nineteen — Three Years

*Susan L. Foohey, 55 Brand Street	99
*David M. McLane, 118 Sunset Road	291
*Rita C.T. Souza, 145 Park Avenue Extension	299
*Margaret Walden, 324 Washington Street	316
Miscellaneous	120
Blanks	991

Precinct Twenty — Two Years (to fill vacancy)

Virginia M. Bray, 45 Wollaston Avenue	148
*James E. Mahoney, 74 Sylvia Street	151
Miscellaneous	1
Blanks	36

Precinct Twenty — Three Years

Ronald F. Beaudoin, 60 Hibbert Street	156
*Aldo G. Fioravanti, 3 Lorne Road	167
*Alfred M. Fobert, 77 Wollaston Avenue	204
*Norman E. MacLean, 76 Paul Revere Road	193
*Mary Elizabeth Walsh, 71 Appleton Street	200
Blanks	424

*Elected

Precinct Twenty-One — One Year
(to fill vacancy)

*Janice A. Weber, 29 Crescent Hill Avenue	249
Susan J. Wright, 15 Nourse Street	163
Miscellaneous	3
Blanks	75

Precinct Twenty-One — Two Years
(to fill vacancy)

*Nicholas R. Ruggiero, 54 Alpine Street	338
Miscellaneous	14
Blanks	138

Precinct Twenty-One — Three Years

*Patricia Joanna Carlan, 76 Westmoreland Avenue	168
Owen R. Carrigan, 85 Sunset Road	109
*Robert L. Clancy, 60 Newland Road	173
John DeNapoli, 672 Summer Street	154
Eugene W. Downing, Jr., 24 Crescent Hill Avenue	165
Henry V. McNulty, 106 Alpine Street	138
John J. Mulcahy, 3 Crescent Hill Avenue	154
*John J. Stanton, 10 Sunset Road	239
*Joseph A. Todisco, 81 Sunset Road	176
Miscellaneous	3
Blanks	481

*Elected

REFERENDUM TOWN MEETING — MARCH 15, 1975

TOTAL OF BALLOTS CAST — 13,618 (45.3% of total number of registered voters 30,013)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
	401	600	562	478	567	494	562	745	711	768	881	937	693	635	809	720	401	779	749	480	646

The question involved in a certain vote passed at the Special Town Meeting held on the twenty-seventh day of January, 1975, set forth in the warrant for this meeting, is presented to the voters at large for determination by ballot under Section 10 of Chapter 43A of the General Laws of Massachusetts.

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
YES	129	274	227	183	208	216	188	511	260	461	394	548	376	305	396	373	170	345	342	177	310	6393
NO	272	325	335	295	359	276	372	234	451	305	487	389	317	338	413	347	231	434	406	303	334	7215
Blanks		1				2	2			2									1		2	10

REFERENDUM TOWN MEETING — JUNE 7, 1975

TOTAL OF BALLOTS CAST — 11,312 (38% of total number of registered voters — 29,768)

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
	346	537	465	412	444	429	526	592	561	680	696	759	538	503	606	618	339	693	611	415	542

The questions involved in certain votes passed at the Special Town Meeting held on the twenty-eighth day of April, 1975, set forth in the warrant for this meeting, is presented to the voters at large for determination by ballot under Section 10 of Chapter 43A of the General Laws of Massachusetts.

THE QUESTIONS ARE AS FOLLOWS:

QUESTION NO. 1 — ADDITION TO HIGH SCHOOL

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
YES	59	172	110	77	103	125	110	340	119	326	250	351	257	188	257	253	92	203	214	100	172	3878
NO	285	364	351	332	338	301	410	247	439	348	445	398	276	311	342	363	242	485	395	313	365	7350
Blanks	2	1	4	3	3	3	6	5	3	6	1	10	5	4	7	2	5	5	2	2	5	84

QUESTION NO. 2 — APPROPRIATION — ICE SKATING FACILITY

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
YES	30	120	85	61	79	85	71	269	92	222	162	239	191	125	164	171	64	161	104	77	125	2697
NO	313	412	370	348	357	330	447	305	461	452	526	499	336	366	420	434	270	523	485	335	409	8398
Blanks	3	5	10	3	8	14	8	18	8	6	8	21	11	12	22	13	5	9	22	3	8	217

QUESTION NO. 3 — APPROPRIATION — SWIMMING FACILITY

Precinct	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
YES	34	124	89	64	86	92	76	290	105	253	178	276	206	147	181	191	68	169	123	80	131	2963
NO	309	406	368	343	352	330	441	286	450	421	507	466	320	347	407	415	265	513	467	330	404	8147
Blanks	3	7	8	5	6	7	9	16	6	6	11	17	12	9	18	12	6	11	21	5	7	202

LIST OF JURORS

Revised and Approved by the Board of Selectmen, January 26, 1976

Name	Residence	Present (Last) Occupation and Name and Address of Present (Last) Employer. If Married Woman, Husband's Business or Occupation and Name and Address of His Employer
Adams, Irene S.	43 Burch Street	Secretary, Trinity Baptist Church, Arlington
*Ahern, Blanche M.	52 Crosby Street	Supervisor, Trans., D.S. Woodberry, 440R Rutherford Ave., Charlestown
*Allen, Glenn A.	59 Lennon Road Ext.	Elec. Engineer, GTE International Systems Corp., 140 First Ave., Waltham
*Allen, Margaret D.	95 Varum Street	Retired-Mass. Air Nat'l Guard, Otis A. F. B., Falmouth
*Alosso, Rocco S.	57 Park Street	Zygo Insp., General Electric, Everett
Anders, Claire M.	43 Melvin Road	Ins. Broker, 400 Holland St., Somerville
*Anderson, Donald S.	14 Trowbridge Street	Operations Manager, Service Master Industries Inc., 267 Summer St., Boston
Anderson, Henry V.	73 Freeman Street	Bank Teller, Depositors Trust Co., Medford
Anderson, Margaret	217 Broadway	Lab. Clerk, U.S. Govt., Dept. of Air Force, Hanscom AFB, Mass.
Anderson, Ray H.	50 Washington Street	Construction Electrician, Arlington
Andon, Charles A.	49 Pond Lane	Accounting Control, Boston Financial Data Serv. Heritage Dr. No. Quincy
Archibald, Frank R.	330 Mystic Street	Data Manager, U.S. Air Force, Hq. ESD, Hanscom AFB, Bedford
*Bailey, Muriel C.	28 Glen Avenue	Electronics Technician, Cambion, 445 Concord Ave., Cambridge
*Baird, Willard D.	137 Renfrew Street	Electroplater, Xnomerics, Inc., 77 Dragon Court, Woburn
*Baker, Francis S.	20 Exeter Street	Woodworker, Standard Turning Works, 79 Freeport St., Dorchester
Bannon, Frank C.	276 Mass. Avenue	Retired, Harvey Foods Inc., Woburn
*Barnes, Robert E.	33 Lewis Avenue	Planner, New England Telephone Co., 99 High St., Boston
Barrett, Betty A.	15 Cherokee Road	Operations Asst., New Eng. Tel & Tel, 230 Congress St., Boston
*Barrett, Leonard C.	106 Robbins Road	Dyphram Inspector, Bellofram Corp., Blanchard Road, Burlington
Barrett, Michael W.	167 Forest Street	Unemployed
Barry, John H.	75 Sunnyside Avenue	Sheet Metal Worker, Roofing & Sheet Metal, 17 Kensington St., Somerville
*Battell, Mary F.	67 Tufts Street	Service Order Writer, New Eng. Tel., 6 St. James Ave., Boston
*Bean, John F.	75 Stowcroft Road	Executive Officer, U.S. Dept. Health, Education & Welfare, Fed. Bldg., Boston
*Beauchamp, Frederick E.	26 Franklin Street	Asst. Traffic Mgr., Refrigerated Food Express, Inc., 316 Summer St., Boston
*Benedetto, Gilda A.	14 Garrison Road	Bookkeeper, Gold Star Wholesale Nursery, Lexington
Benedict, Arlene M.	162 Lowell Street	Coordinator of Educational Services, BU, Boston
*Benedict, Bleakney	162 Lowell Street	Director of Operations, Trustees of BU, 881 Commonwealth Ave., Boston
*Bennett, Gordon R.	81 Wright Street	Accountant-Manager, GCA Corp., Bedford Road, Burlington
Bishop, Mary C.	36 Browning Road	Test Foreman, New England Tel & Tel., 30 Mystic Street, Arlington
Blanche, Albert P.	81 Everett Street	Building & Maintenance, W.F. Schraffts Candy Co., Charlestown
*Blangio, Charles A.	84 Lake Street	Shipping Clerk, Victor Coffee Co., 365 L Street, South Boston
Bloedow, Dale A.	24 Lake Street	Truck Driver, Jay Lines Inc., 720 No. Grand Ave., Amarillo, Texas
*Boleza, Mary H.	63 Webster Street	Examiner, Federal Reserve Bank, 30 Pearl Street, Boston
*Botsford, Robert H.	93 Melrose Street	Asst. Designer, Houghton Mifflin Co., 1 Beacon St., Boston
Boudreau, Emery E.	17 Marathon Street	Asst. Dir. of Systems & Programming, Data Processing, John Hancock, Boston
*Boudreau, Lillas R.	35 Boulevard Road	Bus Driver, McGinn Bus Co., 36-38 Harbor Street, Lynn
Bowe, Gerald J.	269 Broadway	Unemployed
Bowser, Charles A.	34 Cleveland Street	PBX Installation & Repair, New England Tel & Tel., 118 Mystic Ave., Medford
*Boyd, Donald W.	2 Viking Court	Manager, Minute Man Record & Tape Corp., 30 Boylston St., Cambridge
Bradley, Morton C. Jr.	20 Maple Street	Self-employed, 26 Maple Street, Arlington
*Brady, James F.	8 Norcross Circle	Car Cleaner, Boston & Maine Corp., 150 Causeway Street, Boston
*Breen, Jane M.	33 Linden Street	Bookkeeper, Chapin-Wood Ins. Agency, Inc., 689 Mass. Ave., Cambridge
*Briand, David A.	13 Cottage Avenue	Supervisor, Raytheon Co., Lexington
Britt, Thomas M. Jr.	145 Medford Street	Controller, ABCON Inc., 341 Vassar Street, Cambridge
Brooks, Elizabeth M.	52 Silk Street	Secretary, Symmes Hospital, Arlington
*Brown, Francis X.	29 Shawnee Road	Analyst, Western Electric Co., 715 Mt. Auburn St., Watertown
Bruno, Marilyn A.	18 Mayflower Road	Accountant, National Casket, Commonwealth Ave., Boston
Buckley, David T.	64 Hamlet Street	Manager of Purchasing, St. Johnsbury Trucking Co., 38 Main St., St. Johnsbury, Vt.
Buckley, Eugene W.	15 Melrose Street	Mail Order Proprietor, Art Style Co., Box 166, Arlington
*Buckley, Patrick J.	263 Lake Street	Asst. Supervisor, Tolls Div., Mass. Tnpke Authority, Prudential Ctr., Boston
Burgess, Robert W.	82 Park Street	Parts Dept. Clerk, Automotive Truck Ctr. Inc., 22 Sunnyside Ave., Arlington
*Burke, Michael F.	5 Jason Terrace	School Bus Driver, Trans. Mngmt., Militia Drive, Lexington
*Cadagan, John P.	55 Melvin Road	Pres. & Treas., Cambridge Valve & Fitting Inc., 50 Manning Rd., Billerica
Cadigan, Lawrence J.	133 Webster Street	Mail Room Clerk, Middlesex Bank, Burlington
Cahill, George J.	98 Gardner Street	Electronics Repairman, Western Elec. Co., Watertown
Caliri, John D.	130 Varum Street	Hoisting Eng., Lee Crane Service, 45 Gerard St., Boston
*Callahan, Daniel D.	12 Gardner Street	Security Officer, Millipore Corp., Bedford
Callahan, Margaret M.	78 Warren Street	Buyer, Ginn/Xerox Publishing Co., 191 Spring St., Lexington
*Capasso, Robert A.	47 Chatham Street	Investment Bkr. Thomson, McKinnon, Auchincloss, Kohlmeier, 75 Federal St., Boston
*Cappello, Lawrence T.	432 Mystic Street	Manager-Salesman, TOPS, 755 Boylston Street, Boston
*Carbone, Joseph F.	310 Forest Street	Candy maker, Schrafft Candy Co., 525 Main Street, Charlestown
*Carleton, Rosemary	139 Medford Street	Researcher, Raytheon Service Co., 55 Broadway, Cambridge
*Carroll, Harry J.	14 Winthrop Road	Vice Pres. & Sales Mgr., J.W. Tarvell Co., 178 Forbes Rd., Braintree
*Carroll, Stephen J.	7 Indian Hill Road	Admin. Asst., State House, Boston
*Carter, Leonard	2 Reservoir Road	Accountant-Controller, Hearst Corp., 300 Harrison Ave., Boston
*Carter, Paul F.	34 Ronald Road	Carpenter-Howell Const. Co., 8755 Munson Rd., Mentor, Ohio
*Caruso, Lillian S.	139 Washington Street	Office Mgr., Abrams Bros., 6 Chrysler Road, Natick
Casey, Gerald E'	737 Summer Street	Liquor Salesman, United Liquor, Lawrence
Caslin, Patricia A.	148 Park Avenue Ext.	Switchboard Operator, Mt. Auburn Hospital, Cambridge
*Cayer, Ronald E.	104 Medford Street	Manufacturing Mgr., Microwave Associates, Inc., Burlington

Present (Last) Occupation and Name and Address of Present (Last) Employer.
If Married Woman, Husband's Business or Occupation and Name and Address
of His Employer

Name	Residence	
*Center, Bernard M.	112 College Avenue	Project Mgr., Metcalf & Eddy, Statler Bldg., Boston
*Chames, John N.	1260 Mass. Avenue	Draftsman - Unemployed
*Checchi, Dorothy J.	23 Littlejohn Street	Group Leader, Microwave Associates, Burlington
*Cheney, Theodore B.	116 Scituate Street	Truck Driver, Dave's Motor Trans Inc., Logan Airport, East Boston
*Chesnell, Carl A.	86 Fremont Street	Heavy Equipment Operator, Town of Arlington
*Cincotti, Joseph C.	109 Oxford Street	Asst. Director, Sheraton Inns Inc., 470 Atlantic Ave., Boston
Clanin, Dennis E.	44 Wilbur Avenue	Maint. Supervisor, Dewey & Almy Div., W.R. Grace, Cambridge
Chandler, Jean	293 Park Avenue	Secretary, Cambridge Trust Co., 1336 Mass. Ave., Cambridge
Clark, John J.	36 Davis Avenue	Central Office Repairman, New Eng. Tel & Tel., 190 Beach St., Revere
Clark, Robert F.	255 Florence Avenue	Asst. Buyer-Retailing, Jordan Marsh Co., Boston
Clark, Roy	44 Fountain Road	Retired
*Clarke, Robert J.	505 Summer Street	Underwriter, Mass. Casualty Ins. Co., 50 Congress St., Boston
*Clason, Dorothy E.	104 Egerton Road	Exec. Asst., First National Bank of Boston, 100 Federal St., Boston
*Clement, Charles W.	174 Pheasant Avenue	Letter Carrier, U.S. Postal Service
*Cloutier, Alan J.	7 Harold Street	Sr. Systems Analyst, Boston Edison Co., 800 Boylston St., Boston
Coakley, Daniel V. Jr.	833 Concord Turnpike	Spare Truck Driver, Columbia Packing Co., 155 Southampton St., Boston
*Cobet, J. Alfred	921 Mass. Avenue	Steam Engineer, Youville Hospital, 1375 Cambridge St., Cambridge
*Coffey, Deborah A.	19 Burch Street	Credit Checker, Wilshire Electronics, Burlington
Coffey, Walter P.	221 Mass. Avenue	Bus Operator, MBTA, 500 Arborway, Jamaica Plain, Mass.
*Cofrin, William G.	179 Overlook Road	Supervisor, N.E. Tel & Tel. Co., 426 Belgrade Ave., West Roxbury
Colacchio, Anthony T.	8 Addison Street	Sales Representative, Dun & Bradstreet Inc., 6 St. James Ave., Boston
Collins, Cornelius F.	17 Puritan Road	Retired
*Collins, Walter J.	105 Robbins Road	Starter, MBTA, 500 Arborway, Jamaica Plain
*Conboy, Edward J.	55 Park Avenue Ext.	Draftsman, 580 Pleasant Street, Watertown
Condon, Stella L.	46 Everett Street	Sales Person, John D. Lyon, Inc., 143 Alewife Brook Pkwy., Cambridge
Conroy, John J.	83 School Street	Supervisory Program Analyst, USAF, Hanscom Air Force Base, Bedford
Cook, Mildred	23 Jason Street	Unemployed
*Corbett, Edward J.	29 Orvis Road	Security Officer, M.I.T. Lincoln Lab., 244 Wood St., Lexington
*Corbett, George	108 Park Avenue	Truck Driver, Whiting Milk Co., Rutherford Ave., Charlestown
*Corbett, Ora V.	77 Mass. Avenue	Retired
*Corkery, Susan	54 Beverly Road	Liquor Store Mgr., Mannix Wine & Spirits, Concord Ave., Cambridge
Correia, Albert R.	15 Fairmont Street	Dock Foreman, Maislin Transport, Treble Cove Road, Billerica
*Costa, Antonio	95 Sylvia Street	Fire Alarm Repairman, Gamewell Co., Chestnut St., Newton
Covell, Stewart R.	2 Park Terrace	Structural Supt., USAF, Bedford
*Craig, Dorothy A.	65A Brattle Street	Machine Operator, Raytheon Co., Waltham
*Craig, Elizabeth A.	84 Beacon Street	Printer, Malden Publications, Malden
Craven, Mark R.	48 Marathon Street	Analytical Chemist, Kennecott Copper Corp., 128 Spring St., Lexington
*Cress, James R.	40 Michael Street	Shift Leader, B.A.S.F. Systems, Crosby Drive, Bedford
*Crocker, Lloyd R.	35 Beverly Road	Treasurer, Crocker Company Inc., 33 Upton Court, Wilmington
*Cronan, Edward F.	34 Foster Street	Letter Carrier, Postmaster of Boston
*Cronin, Christine M.	133 Thorndike Street	Records Clerk, Employers Ins. of Wausau, 385 Concord Ave., Belmont
Cronin, Lianne M.	12 Alton Street	Staff Analyst, Honeywell Inform. Systems, Smith Street, Waltham
Crosby, Shirley E.	14 Carl Road	Clerk, Symmes Hospital, Arlington
*Crowley, Edward C.	49 Lowell Street	Staff Engineer, Draper Lab., Albany Street, Cambridge
Crowley, John J.	286 Ridge Street	Mgr. Gen'l. Accounting, Schrafft's Candy Co., 529 Main St., Charlestown
*Crowley, Paul J.	136 Robbins Road	Sales Rep., Proctor & Gamble, 673 Mass. Avenue, Cambridge
*Cullinane, Eugene T.	125 Brooks Avenue	Clerk, U.S. Postal Service, Boston
*Cummings, Margaret P.	360 Gray Street	IBM Operator, John Hancock Ins. Co., Boston
*Curtin, Mary	18 Marathon Street	School Custodian, Buckingham School, Cambridge
Cutroni, William F. Jr.	186 Highland Avenue	Contract Price Analyst, USAF, Hanscom Air Force Base, Bedford
*Dacey, Dennis J.	64 Bay State Road	Statistical Clerk, Savings Bank Life Ins. Council, 120 Tremont St., Boston
*Dance, Ariel G.	56 Claremont Avenue	Supervisor-Mason, V.A. Hospital
*Daniels, Paul J.	130 Mass. Avenue	Kitchen helper, Harvard University, 80 Boylston St., Cambridge
*Daniels, Zaven	20 Homer Road	Prod. Planner/Scheduler, B&M Assoc., 600 Main Street, Waltham
Daviohick, Mary E.	121 Overlook Road	Sr. Secy., Mitre Corp.
Davies, Henry W.	94 Sunset Road	Cable Splicer, Boston Edison Co., 1165 Mass. Ave., Dorchester
DeCain, Frederick D.	228 Mystic Street	Sr. Systems Tech. Writer, Foxboro Co., Foxboro, Mass.
*Dedrick, Robert C.	24 Henderson Street	Installer, New Eng. Tel & Tel. Co., 100 Charlestown St., Somerville
*DeFelice, Florence E.	109 No. Union Street	Teller, Central Co. Bank, 399 Highland Avenue, Somerville
*DeLage, Edith B.	41 Bates Road	Machinist, General Electric, Everett
*DeLuca, Richard W.	66 River Street	Electrician, Koning Electric, 49 Chestnut Pl., Needham
*DeVellis, Joseph D.	405 Appleton Street	Inspector, Western Electric Co., 705 Mt. Auburn St., Watertown
*Devin, Margaret G.	52 Varnum Street	Clerk, U.S. Postal Service
DiCicco, Dorothy M.	122 Decatur Street	Secretary, Calculating & Clerical Service, 166 Pleasant St., Malden
Dionne, Ellen M.	45 Tanager Street	Salesperson, Jordan Marsh Co., Burlington
*DiPerna, Joseph	104 College Avenue	Mechanical Engineer, C.T. Main, S.E. Tower, Prudential Ctr., Boston
*Doherty, Donald F.	22 Aerial Street	Administrative Asst., Raytheon Co., Foundry Ave., Watertown
Dolan, Vincent P.	10 Belton Street	Truck Driver, Heddon & McKenzie Transport, 131 State St., Boston
Dondero, Dorothy J.	43 Philips Street	Waitress, Hart Bros., Randolph
*Donnellan, George F. Jr.	75 Piedmont Street	Engineer, Honeywell Radiation Center, Lexington
*Donnelly, John C.	22 Menotomy Road	Unemployed
*Donovan, Barbara J.	241 Broadway	Manager, American Mutual Ins., Route 128, Wakefield
*Donovan, Doris F.	26 Amherst Street	Staff Appraiser, U.S. Vet's Admin., JFK Bldg., Boston
*Donovan, Russell P.	72 Cleveland Street	Taxi driver, Arlington Cab Co., 45 Park Avenue, Arlington

Name	Residence	Present (Last) Occupation and Name and Address of Present (Last) Employer. If Married Woman, Husband's Business or Occupation and Name and Address of His Employer
*Donovan, William E.	9 Orchard Terrace	Guard, Raytheon Co., 141 Spring Street, Lexington
*Dorman, Harriet S.	11 Montrose Avenue	Retired, B.F. Goodrich
*Dorr, Charles P.	29 Ridge Street	Asst. Office Mgr., Parker House Office, 60 Tremont St., Boston
*Doton, Gerald R.	7 Colonial Village Drive	Engineer, Webster Engineering Corp., P.O. Box 2325, Boston
Dotson, Charlotte	42 Henderson Street	Bookkeeper, Tags Hardware, Porter Square, Cambridge
*Dovidio, Jennie K.	7 Wellesley Road	Custodian, Arlington School Department
Downie, Margaret E.	34 Gorham Street	Sales Clerk, Harvard Coop., 1400 Mass. Ave., Cambridge
*Doyle, Eileen M.	102 Oxford Street	Underwriter, Prudential Ins. Co., 800 Boylston St., Boston
*Drinan, Dennis J.	11 River Street	App. Examiner, Metropolitan Life Ins. Co., 1 Madison Ave., N.Y., N.Y.
*Duarte, Mary R.	127 Scituate Street	Secretary, W.R. Grace & Co., 62 Whittemore Ave., Cambridge
*Duffy, James M.	84 Dothan Street	Truck Driver, W.F. Buckley Co., 326 Ballardvale St., Wilmington
Dumas, Leland B.	122 Charlton Street	Supervisor, American Biltrite Rubber Co., Hamshire St., Cambridge
Dunlop, J. Robert	16 West Street	Supervisor, Harvard University, Off./Fiscal Services, Cambridge
Dunn, Joseph W.	26 Freeman Street	Bus Operator, MBTA, 500 Arborway, Jamaica Plain
*Dunn, Kenneth F.	127 Mystic Street	Mech. Engineer, Raytheon Co., Waltham
Durland, Tanya	58 Windmill Lane	Housewife
*Dutton, Pamela J.	51 Eliot Road	Treasurer, Northern Textile Assoc. 211 Congress St., Boston
Dwyer, Catherine G.	56 Summit Avenue	Accountant, Instrumentation Laboratory, Inc., 113 Hartwell Ave., Lexington
Dykens, Lillian M.	41 Margaret Street	Postal Clerk, South Postal, Boston
Eagan, Paul W.	17 Magnolia Street	Salesman, Independent Rep. for M.W. Carr & Co., West Somerville
*Egan, Thomas H., Jr.	43 Sherborn Street	Manager, General Latex & Chemical Corp., 666 Main St., Cambridge
Ellis, Doris B.	46 Mary Street	Legal Secy., Herrick, Smith, Donald, Farley & Ketchum, 100 Federal St., Boston
*Emerson, Mary I.	50 Hilton Street	Inventory Control Spec., IBM., 1 Gateway Center, Newton
Emerson, Richard J.	12 Norcross Street	Parts Inventory Control, IBM Corp., 1 Gateway Ctr., Newton
Erickson, George W.	20 River Street	Lab. Technician, Raytheon Co., Waltham
*Eromin, Fredrick	16 Cheswick Road	V.P. Finance/Treas., Computer Systems Engineering, Inc., N. Billerica
Eykams, William	246 Pleasant Street	Gen'l. Mgr., Operations Div., Abcor, Inc., 345 Vassar St., Cambridge
*Fairfield, Laura M.	7 Memorial Way	Sales Rep., Bireley & King Brokerage, Lexington
*Fakes, Herman F.	29 Hemlock Street	Purch. Agent, Harris Environmental Systems Inc., 10 Lowell Ave., Winchester
*Falco, Albert F.	189 Everett Street	Employee Comm. Rep., Polaroid Corp., Main Street, Waltham
Fay, Robert A.	81 Fairmont Street	Owner/Operator, Suburban Decorators, 81 Fairmont St., Arlington
*Feeley, John R.	17 Lockeland Avenue	Retired Transportation Clerk
Feeney, Kathleen L.	55 Tufts Street	Payroll Clerk, Negea Service Corp., 675 Mass. Avenue, Cambridge
*Fereshtian, Linda	12 Dorothy Road	Research Asst., Walden Research Corp., 201 Vassar St., Cambridge
*Ferguson, Robert J.	73 Egerton Road	Chemical Lab. Technician, Corneal Sciences Inc., 80 Boylston St., Boston
Finn, Richard R.	86 Melrose Street	Security Specialist, BOS-ATSFO, Logan Airport, East Boston
*Finnegan, Thomas F.	59 Edgehill Road	Sales & Use Tax, Dept. Corp. & Taxation, 100 Cambridge St., Boston
Finnegan, Thomas P.	59 Edgehill Road	Branch Manager, Suburban Nat'l Bank, 188 Mass. Avenue, Arlington
*Fisher, Kenneth W.	68 George Street	Underwriter, Commercial Union Assurance Group-One Beacon St., Boston
Fisher, Muriel A.	166 Gray Street	Sales Clerk, Wm. Filene's, Belmont
Fiske, Mary E.	11 Hadley Court	Secretary, W.R. Grace & Co., 55 Hayden Avenue, Lexington
*Fitzgerald, Anna M.	7 Woodland Street	Custom Inspector, U.S. Custom Service, Boston
Flanagan, Francis A.	32 Prospect Avenue	Switchman, New Eng. Tel & Tel. Co., 190 Beach St., Revere
Flanagan, James J.	45 Winter Street	Linen Control, Mass. Gen'l Hospital, Fruit Street, Boston
*Flanagan, John A.	54 Nicod Street	Clerk, U.S. Postal Service, Boston
*Flavin, James E., Jr.	32 Hathaway Circle	Financial Mgr., Filene & Sons, Washington Street, Boston
*Fleming, Patrick J.	5 Swan Street	Warehouseman, Ealing Corp., 12 Flanders Road, Belmont
Flint, David K.	18 Windermere Avenue	Asst. Electrical Engineer, Mass. Dept. Public Works,
*Foley, Catherine A.	23 Farrington Street	Secretary, Boston University Purchasing Dept., 25 Buick St., Boston
*Foley, James P.	29 High Haith Road	Auditor, Defense Contract Audit Agency, 424 Trapelo Rd., Waltham
*Foley, Rose A.	8 Columbia Road	Secretary, Arlington School Department
Fopiano, Francis T.	75 Maynard Street	Type Compositor, Globe Ticket Co., 222 New Boston St., Woburn
*Ford, James R.	55 Cutter Hill Road	Salesman, Castro Convertible, 72 Howe Street, Malboro
Forlizzi, Joseph P.	88 Beacon Street	Supv. Electronics, Honeywell, Inc., 38 Life St., Brighton
Francis, John E.	77 Webster Street	Unemployed
Francis, John J.	19 Jason Street	Retired
Furey, Mary R.	9 Perkins Street	Research Clerk, Boston Edison Co., 800 Boylston St., Boston
Gaeta, Bridget T.	18 Magnolia Street	Harvard University Health Services, 75 Mt. Auburn St., Cambridge
*Gaffey, Francis P.	18 Belknap Street	Cable Splicer, New Eng. Tel & Tel., 37 Broadway, Arlington
*Gallagher, Harry W.	49 Huntington Road	Buyer, Negea Service Corp., 130 Austin St., Cambridge
Gallivan, Marie E.	37 Fountain Road	Export Coordinator, W.R. Grace & Co., 62 Whittemore Ave., Cambridge
Gariepy, Ernest E.	2 Windermere Lane	Mechanical Designer
*Garrigan, Lorraine A.	3 Memorial Way	Control Clerk, Cambridge Thermionic Corp., 445 Concord Ave., Cambridge
Gaudet, Francis G.	61 Harlow Street	Engineer, Hewlett Packard Co., 175 Wyman St., Waltham
Geary, Mary J.	23 Addison Street	Stat. Typist, United Brands Co., Prudential Ctr., Boston
*Gerdratis, Alice R.	66 Amsden Street	Maintenance, M.I.T., Main St., Cambridge
*Giles, David E.	73 Mass. Avenue	Adjuster, United Carr Fastener, Kimball Ave., Burlington
Gilpatrick, Alice C.	82 Paul Revere Road	Secretary, Dan Pendergast, 4 Gordon Street, Waltham
*Gondolfe, Harold C.	25 Burch Street	Examiner, Travel Vouchers, Federal Government
Good, Michael F.	14 Quincy Street	Electrical Engineer, MBTA, 21 Arlington Avenue, Charlestown
Gordon, Grace E.	16 Mystic Valley Parkway	Manager, Fanny Farmer Candy Shops, 4 Preston Ct., Bedford
Gough, Evelyn M.	13 Ravine Street	Service Representative, N.E. Tel & Tel., 30 Mill St., Arlington
*Goulart, Richard F.	15 Glen Avenue	Program Control Mgr., Raytheon Co., Boston Post Rd., Sudbury
Gouthro, Mark E., Sr.	22 Peirce Street	Asst. Receiver, Carr Co., 31 Ames Street, Cambridge
Gray, Marie	259 Mystic Street	Sr. Stat. Clerk, Dept. Mental Health, Comm. of Mass., Boston

Present (Last) Occupation and Name and Address of Present (Last) Employer.
If Married Woman, Husband's Business or Occupation and Name and Address
of His Employer

Name	Residence	
*Griffin, John J.	20 Dickson Avenue	Sale & Service Group Ins., Phoenix Mut. Life Ins. Co., 131 State St., Boston
Griffin, Virginia A.	8 Menotomy Road	Secretary, Snider, Crowe & Sbrogna, 101 Tremont St., Boston
Griffith, Anna G.	112 Decatur Street	Counter Girl, Charlie's Donut Shop, 1036 Mass. Ave., Arlington
Griffith, Charles A.	100 Oakland Avenue	Automotive Machinist, MBTA
Gross, Louis	28 Russell Street	Computer Programmer, MIT Lincoln Lab., Lexington
*Gross, Patricia H.	28 Russell Street	Computer Programmer, MIT Lincoln Lab., Lexington
*Groswald, Sandra J.	67 Magnolia Street	Unemployed
*Groves, Robert D.	42 Scituate Street	Maintenance Chief, St. Margaret's Hospital, 90 Cushing Ave., Dorchester
*Guin, John T.	84 Fairmont Street	Supervisor, A.C.H. Central Laundry, 750 Dorchester Ave., Dorchester
Halligan, Ruth E.	157 Robbins Road	Saleslady, Jordan Marsh Co., Boston
Halprin, R. Paul	131 Broadway	Clerk, Paul's Army & Navy Store, 779 Dudley St., Dorchester
Hamilton, Donald H.	154 Wachusett Avenue	Unemployed
Hampton, Stanley E.	64 Piedmont Street	Testman, N. Eng. Tel & Tel., 30 Mystic Street, Arlington
Hannon, Mary R.	44 Prospect Avenue	Inspector, Carr Fastener Co., 31 Ames Street, Cambridge
*Hannon, Thomas J.	32 Teresa Circle	Claim Mgr., Hartford Ins. Group, 354A Waverly St., Framingham
Hannon, Timothy	93 Wollaston Avenue	Unemployed
*Hanson, George M.	22 Webcowet Road	Lineman, New England Tel. Co., 33 Chelsea St., Everett
*Hardigan, Helen B.	44 Mary Street	Retired Police Officer, M.D.C.
Harrington, Edward F.	18 Wellesley Road	Field Investigator, Mass. Div. Empl. Security, Govt. Ctr., Boston
*Hart, Thelma P.	114 Westminster Avenue	Salesman, James F. Brine, Inc.
Hastings, Phyllis	11 Dorothy Road	Keytape Operator, Sobie Chemical Co., 52 Sobie Park, So. Boston
Hawksley, Eileen C.	52 Egerton Road	Clerk Typist, Nat'l Fire Protection Assn., 470 Atlantic Ave., Boston
Hayden, Robert B.	38 Old Middlesex Path	Sr. Acct.-Supv., Mass. Div. Empl. Security, Govt. Ctr., Boston
*Hegarty, Anne M.	60 Huntington Road	Service Rep., Polaroid Corp., 119 Windsor St., Cambridge
Hennessey, John F.	63 Milton Street	District Operations Mgr., McLean Trucking Co., 85 Cedar St., Woburn
*Henry, Thomas H.	27 Varnum Street	Electrician, Boston Naval Shipyard, Boston
*Herman, Stanley	20 Philemon Street	Mechanical Engineer, Boston Naval Shipyard, Boston
*Hermance, Walter B.	45 Lakehill Avenue	Resident Supt., Sigmond Realty Trust, 19 Congress St., Boston
Hewitt, Francis	21 Trowbridge Street	Furnace Operator, TRW Carr Div., 31 Ames Street, Cambridge
*Hickie, William L.	38 Oakhill Drive	Electric Motor Repair, Acme Electric Service & Mach. Co., 32 Sidney St., Cambridge
Hinde, William J.	74 Rhinecliff Street	Foreman, City of Somerville
*Hoey, Richard E.	165 Palmer Street	Photoengraver, Gaiu #300, 225 Beach Street, Revere
*Hogan, Eleanor C.	49 Walnut Street	Administrative Asst., The Carr Div., TRW Inc., 459 Watertown St., Newtonville
*Hogan, Richard J.	167 Overlook Road	Dispatcher, Varian Assoc., 121 Hartwell Ave., Lexington
*Holbert, Susan E.	150 Mass. Avenue	Apprentice Woodworker, Albert Paschkis, 19 Emily Street, Cambridge
Holman, Russell A.	25 Heath Road	Waterproof, Smith & Co., 109 Terrace Street, Roxbury
*Holt, Stanley F.	110 Sunnyside Avenue	Optical Foreman, C.L. Berger Instruments, 34 Williams St., Roxbury
*Houston, George J. Jr.	124 Wollaston Avenue	Truck Driver, O'Hara Trucking, 15 N. Union St., Somerville
*Hurley, Cornelius P.	11 Cross Street	Product Mgr., Interactive Sciences Corp., 50 Brooks Drive, Braintree
Hutchins, Lloyd R.	16 Mystic Lake Drive	Auto Salesman, Neptune Motors, Bennington St., East Boston
*Hutchinson, Gerald A.	125 Sylvia Street	Field Agent, K. of C., P.O. Box, 1492, New Haven, Conn.
*Hynes, Edward W.	20 Dorothy Road	Mechanic, PWD., 147 Hampshire St., Cambridge
Hynes, Joan	21 Daniels Street	Secretary, D.C. Heath & Co., 125 Spring St., Lexington
*Jackson, Leonard W.	46 Ronald Road	Supervisor, Compu-graphic Corp., 80 Industrial Way, Wilmington
*Jadul, James W.	291 Appleton Street	Division Mgr., John Hancock Mut. Life Ins., 200 Berkeley St., Boston
*Jahares, Anne	162 Scituate Street	Adv. Account Exec., Alfred Black Corp., 1409 Statler Bldg., Boston
Jean, Marjorie A.	54 Candia Street	Typist, Employers Ins. of Wausau, 385 Concord Ave., Belmont
Jenkins, Dorothy L.	19 Rockaway Lane	Budget Clerk, U.S. Dept. Agriculture, 424 Trapelo Road, Waltham
Jenks, Ruth W.	2 Colonial Village Drive	Accts. Rec'l., Clerk, Warren Bros Co., 675 Mass. Ave., Cambridge
*Johnson, Arnold E.	22 Morton Road	Mechanical Eng., Warren Brothers Co., 675 Mass. Ave., Cambridge
Johnson, Barbara A.	266 Mystic Valley Parkway	Exec. Secretary, Data Printer Corp., 600 Memorial Drive, Cambridge
Johnson, Harold E.	3 Old Colony Lane	Banking/Mastercharge Supv., First Nat'l Bank, 100 Federal St., Boston
Johnson, Marjorie	47 Mystic Street	Head Bookkeeper-Supv., L.E. Moran Co., 60 Old Colony Ave., So. Boston
Johnson, Robert F.	85 Forest Street	Adm. Asst. Gen'l. Eng., N. Eng. Tel & Tel., 99 High St., Boston
Jones, Grace A.	40 Lake Street	Bookkeeper, Waltham Lime & Cement Co. Inc., 384 Main St., Waltham
*Jones, Thomas G.	One Wall Street	Staff Software Spec., Honeywell Info. Systems, 275 Wyman St., Waltham
Kalimon, Glenn A.	103 Bartlett Avenue	Program Analyst, Dept. Health, Education & Welfare, JFK Bldg., Boston
*Kalustian, Robert J.	36 Columbia Road	Zone Serv. Mgr., Ford Marketing Corp., 81 Wyman St., Waltham
*Karmazin, Lillian S.	14 Albermarle Street	Self-employed, 345 Concord Ave., Cambridge
*Kavanagh, Francis A.	28 Exeter Street	Laborer, Town of Arlington Public Works Department
*Keane, Francis M.	119 Dow Avenue	Office Mgr., Gillette Co., Safety Razor Div., Gillette Pk., So. Boston
*Kearney, Kathleen E.	35 Princeton Road	Advertising, Crimson Travel Service, 2 Center Plaza, Boston
Kearney, Michael J.	29 Putnam Road	Financial Analyst, Polaroid Corp., 640 Memorial Drive, Cambridge
*Keating, James F.	96 Oakland Avenue	Mech. Engineer, United Eng. & Constructors, Inc., 600 Park Sq. Bldg., Boston
Kelbalka, William	27 Mott Street	Sr. Electronics Technician, GTE Sylvania, 77 "A" St., Needham
Keefe, John E., Jr.	8 Adams Street	Self-employed Photo-Journalist, 8 Adams Street, Arlington
*Keenan, Joseph W.	127 Woodside Lane	Lead Man Brazier, Cryogenic Technology Inc., 266 Second Ave., Waltham
*Keenan, Louise C.	1160 Mass. Avenue	Retired
Keenan, Richard E.	66 Palmer Street	Vending Machine Mechanic, New Eng. Vending Maint., 1024 Commonwealth, Boston
*Keirstead, Guy B.	27a Linwood Street	Marine Purchasing Agt., Boston Tow Boat Co., 470 Atlantic Ave., Boston
*Kellberg, Robert W.	32 Thorndike Street	Retired
Kelleher, Frances M.	176 Medford Street	Hostess, Jordan Marsh Co., Burlington, Mass.

Name	Residence	Present (Last) Occupation and Name and Address of Present (Last) Employer. If Married Woman, Husband's Business or Occupation and Name and Address of His Employer
Kelly, John J.	22 Wilson Avenue	Car Cleaner, MBTA, Boston
Kelly, Joseph P.	31 Orvis Road	Design Draftsman, C.S. Draper Laboratory Inc., 68 Albany St., Cambridge
*Kelly, Lawrence J.	37 Harvard Street	Mfg. Administrator, AMW Corp., 78 Bow Street, Arlington
*Kelly, Michael J.	15 Pine Street	Carpenter, Duffy Bros. Construction, 541 Pleasant St., Watertown
Kennedy, Frank S.	12 Webster Street	Research Associate, Harvard Medical School, Cambridge
*Kenney, Joseph C.	40 Highland Avenue	Project Mgr., Howard Johnson Co., 222 Forbes Rd., Braintree
*Kenney, Thomas J.	342 Forest Street	Security, United Parcel Service, 15 Arlington St., Watertown
*Kerble, Edward J.	115 Westminster Avenue	Production Supv., Polaroid Corp., 640 Memorial Drive, Cambridge
Kernweis, Nicholas P.	19 Pawnee Drive	Research Engineer, AF Camb. Research Laboratories, Hanscom AFB, Bedford
*Keyes, Robert D.	14 Moulton Road	Ins. Salesman, Metropolitan Life, 48 Weston St., Waltham
Kibit, Theodore J.	49 Varnum Street	Pressman, Schraffts Candy Co., 529 Main St., Charlestown
Kiddie, Annette F.	30 Kilsythe Road	Sr. Clk & Typist, Mystic Valley Mental Health, 186 Bedford St., Lexington
*Kiley, Eleanor C.	16 Wyman Terrace	Secretary, Boston Herald American, 300 Harrison Ave., Boston
*King, Charles T.	41 James Street	Cashier, Tillet Co., Prudential Tower Bldg., Boston
*Kissell, Barbara A.	76 Grafton Street	Underwriter, Boylston Ins. Agency, 15 Broad St., Boston
Knisell, Edward F.X.	98 Grafton Street	Expediting Clerk, Western Elec. Co., 325 Turnpike Rd., Southboro
Kramer, G. Richard	90 Brantwood Road	Quality Control Mgr., Polaroid Corp., Upland Road, Norwood
*Landon, Roy A.	39 Bowdoin Street	Precision Inspector, Polaroid Corp., 640 Memorial Drive, Cambridge
*Lanigan, Thomas G.	10 Carl Road	Delivery Supt., 70 Innerbelt Rd., Somerville (Filene's)
*Larivee, Armand T.	39 Longmeadow Road	Electrician, Hawes Electric Const. Inc., 11 Merchants Row, Watertown
*Larkin, Ethel M.	22 Lanark Road	Accounting Clerk, Harvard University, Cambridge
Larkin, Paul M.	22 Lanark Road	Operation Supt., Grover Cronin, Inc., Moody Street, Waltham
Larkin, Wm. F. Jr.	103 Spy Pond Parkway	Chairman of Board, Larkin Associates Inc., One Republic Way, Billerica
*LaShoto, Stanley T.	15 Langley Road	Foreman, C.S. Draper Laboratory
Latty, Ralph M.	45 Hathaway Circle	Proofreader, Boston Globe, Dorchester
Lawlor, Joseph F.	11 Varnum Street	Clinical Chemist, Clin-Chem Laboratories, 1106 Commonwealth Ave., Boston
*Lawter, James R.	382 Mass. Avenue	Chemist, Arthur D. Little Inc., Cambridge
*Lea, George W.	5 Plymouth Street	Bank Manager, Lexington Trust Co., 1822 Mass. Ave., Lexington
*Leahy, Paul J.	36 Hopkins Road	Sports Writer, Malden Evening News, 22 Ferry St., Malden
Leary, Mary A.	3 University Road	Adm. Supt., New England Telephone, 185 Franklin St., Boston
Leary, Paul F.	64 Franklin Street	Payroll Mgr., Harvard University, 1350 Mass. Ave., Cambridge
Leavitt, Elsie M.	45 Hawthorne Avenue	Adm. Asst., Bolt Beranek & Newman Inc., 50 Moulton St., Cambridge
*Leccese, Frank P.	19 Mary Street	Engineer, Polaroid Corp., 868 Winter St., Waltham
Ledrew, Clarence S.	17 Lockeland Avenue	Facilities Analyst, Gen'l. Electric Co., 1000 Western Ave., W. Lynn
*Ledrew, Hope M.	103 Grafton Street	Saleswork, Edward W.D. Holwell, 141 Tremont St., Boston
Leone, Joseph	11 Orvis Road	Construction Laborer, J. Slotnick Co., 27 State St., Boston
*Lepore, Joseph A.	51 Crosby Street	Utility Div. Head, Boston Edison Co., 1165 Mass. Ave., Dorchester
*Leto, Salvatore F.	75 College Avenue	Mech. Eng., General Thermodynamics Corp., Wilmington
Lewis, Helen W.	15 Teresa Circle	Secretary, Cambridge School Department, 1700 Cambridge St., Cambridge
*Linton, Robert A.	19 Churchill Avenue	Bookbinder, N.E. Bookbinding Co., 26 Blackstone St., Cambridge
*Loud, Nancy A.	166 Brooks Avenue	Mechanical Eng., Waters Associates, Maple Street, Milford
*Lowney, William J.	777 Concord Turnpike	Unemployed
*Lucas, George W., Jr.	15 Benjamin Road	Clerk, U.S. Postal Service, JFK Bldg., Boston
*Lukas, Margaret F.	4 Belknap Street	Purchasing Agt., Trans. World Adhesive Corp., Rockland
*Lynch, Catherine A.	34 Coleman Road	Unemployed
*Lynch, Francis J.	76 Dudley Street	Cost Analyst, Raytheon Co., Seyon Street, Waltham
MacConachie, Evelyn C.	38 Brantwood Road	Secretary, Fiduciary Trust Co., P.O. Square, Boston
*MacEachern, Francis H.	21 Fairmont Street	Plumber, Knoll Construction Co., 14 Oak Street, Needham
*Macedo, John E.	43 Margaret Street	Stockroom Clerk, Arthur D. Little Co., 20 Acorn Park, Cambridge
*MacEwen, Mary D.	220 Mass. Avenue	Special Clerk, Boston Gas Co., 144 McBride Street, Jamaica Plain
*MacKenzie, James J.	36 Fabyan Street	Research Associate, Mass. Audubon Society, Lincoln
*MacKillop, G. Kyte	8 Menotomy Road	Claims Adjuster, Underwriters Adjustment Co., 87 Kilby St., Boston
MacKinnon, Wayne T.	27 Parker Street	Asst. to Operations Mgr., Brown Bros. Harriman & Co., 10 P.O. Sq., Boston
*MacLean, Joan I.	15 Heath Road	Bookkeeper, Sears Roebuck & Co., 1815 Mass. Avenue, Cambridge
MacNeill, Lucy	16 Linden Street	Bookkeeper, 452 Boylston Street, Boston
MacNeill, Warren H. Jr.	70 Brooks Avenue	Courier-Driver, Avco, 201 Lowell St., Wilmington
*Macy, Barbara T.	995 Mass. Avenue	Manager, Village Food Store, 93 Mass. Avenue, Lexington
Madden, Paul W.	31 Thorndike Street	Sales Representative, United Tire Corp., 24 Payton St., Lowell
Magliozzi, J. Anthony	36 Bellevu Road	Architect, Hugh Stubbins & Assoc., 1033 Mass. Ave., Cambridge
*Makredes, George	121 Highland Avenue	Engineer, Perini Corp., 73 Mt. Wayte Avenue, Framingham
Manley, Joseph F.	9 Bonad Road	Sales Representative, Dennison Mfg. Co., Framingham
*Mannix, Frederick C.	7 Newcomb Street	Tax Examiner, Comm. of Mass., Dept. Corp. & Taxation, Boston
Marino, Peter J.	7 Kenilworth Road	Mail Handler, U.S. Postal Service, So. Postal Annex, Boston
Martin, Helen E.	140 Wollaston Avenue	Payroll Supv., Cambridge Thermionic Corp., 445 Concord Ave., Cambridge
*Masse, Olga F.	35 Grafton Street	Secretary, Harvard University
Matheson, Susan L.	23 Central Street	Adjustment Clerk, Lane Bryant, 30 West St., Boston
Matthews, Frederick L.	92 Chandler Street	Truck Driver, Delivery Corp., 62 Everett St., Westwood
Matthews, Will B., II	25 Purcell Road	Regional Claim Mgr., Employers Ins. of Wausau, 385 Concord Ave., Belmont
*Mazzola, Roberta A.	993 Mass. Avenue	Counter, Suffolk Downs, P.O. Box B, East Boston
*McCartney, Clara E.	48 Rawson Road	Order Clerk, Goldman Sachs, 1 Boston Place, Boston
*McCloud, Jean	26 Mystic Valley Parkway	Data Processing Administrator, 17 Tudor St., Camb., Draper Lab., Inc.
*McCormack, Edward L.	49 Hillsdale Road	Director, Audit Div., M.I.T., Cambridge
*McCormick, Robert F.	93 Thesda Street	Telephone Inspector, Western Electric, 705 Mt. Auburn St., Watertown
*McCossan, George F.	37 Ridge Street	Sales Manager, A.C. Lawrence Leather Co., Box 793, Peabody
McDonnell, Charles J. Jr.	19 Damon Park	Dispatch Supv., 165 Cordaville Road, Southboro
McGrath, Ruth M.	36 Dickson Avenue	Sr. Tax Examiner, Comm./Mass., 100 Cambridge St., Boston

Present (Last) Occupation and Name and Address of Present (Last) Employer.
If Married Woman, Husband's Business or Occupation and Name and Address
of His Employer

Name	Residence	
*McGuirk, John F.	101 Wollaston Avenue	Electrician, Charles Stark Draper Lab., Inc., 224 Albany St., Cambridge
*McLane, Gordon L.	118 Sunset Road	Income Tax Accountant, State St. Bank & Trust Co., 225 Franklin St., Boston
*McLellan, Carl J.	28 Fordham Street	Electrician, Polaroid Corp., 1265 Main Street, Waltham
McMahon, William R.	12 Christine Road	Investigator, ABCC, 100 Cambridge Street, Boston
McNair, Muriel A.	72 Thesda Street	Sales Trainer/Auditor, Amer. Mutual Ins. Co. of Boston, Wakefield
McNamara, Lois M.	8 Berkeley Street	Terminal Mgr., 435 Riverside Ave., Export Express Co., Inc.
*McNeil, George J.	224 Sylvia Street	Mechanic, Polaroid, 784 Winter Street, Waltham
*McNeill, William H.	151 Mystic Street	Bus Operator, MBTA, 954 Hancock Street, Quincy
*Melanson, Florence P.	75 Franklin Street	Carpenter, St. Agnes Parish, Medford Street, Arlington
*Mellen, Marquerite T.	7 Upland Road West	Underwriter, Commercial Union, 1 Beacon Street, Boston
Mello, Betty M.	19 Langley Road	Tech. Typist, Wang Computer Service, 836 North St., Tewksbury
*Messing, William	15 Patrick Street	Mathematician, M.I.T., Cambridge
Miles, George B.	113 Sunnyside Avenue	Retired
Miller, Dorothy K.	7 Bellevue Road	Salesman, New Eng. Tel & Tel., Lynnfield
*Miller, Jean D.	9 River Street	Programmer Analyst, Blue Cross of Mass. Inc., 100 Summer St., Boston
Monaco, John O.	44 Webcowet Road	Iron Worker, Atlantic Roofing, 30 Park Avenue, Arlington
Mooney, Christine A.	237 Highland Avenue	Secretary, New Eng. Tel & Tel., 185 Franklin St., Boston
Moore, Francis J.	10 Huntington Road	Planner/Sceduler-Maintenance, Harvard Univ., Cambridge
Moore, Wm. N. Jr.	56 Churchill Avenue	Engineer, Boston Edison Co., Boston
*Moran, Virginia T.	22 Victoria Road	Examiner, Postal Inspection Service, Milk Street, Boston
Morrell, Robert H.	36 Windsor Street	Mgr. of Accounting, Container Corp. of America, 200 Boston Ave., Medford
Morrissey, Kathleen U.	60 Pleasant Street	Admin. Secretary, Fiduciary Trust Co., 10 P.O. Square, Boston
*Morse, William D.	45 Pine Ridge Road	Job Printer, 45 Pine Ridge Road, Arlington
Moynihan, Robert J.	38 Elmhurst Road	Unemployed
Muehe, Charles E.	15 Lakeview	Group Leader, M.I.T., Lincoln Lab., Lexington
Mullin, Dorothy M.	13 Old Colony Lane	Retired Navy Nurse
*Mulvihill, Robert H.	62 Bellington Street	Sr. Archives Asst. Adm. & Finance, Commonwealth of Mass.
Mundis, Phyllis D.	63 Windsor Street	Eng. Technician, Wentworth Institute, 550 Huntington Ave., Boston
*Murphy, Joseph G.	82 Herbert Road	Programmer, Associated Catholic Hospitals, Inc., 720 Cambridge St., Brighton
Murphy, Margaret N.	92 Orient Avenue	Bank Teller, Arlington Co-op. Bank, 699 Mass. Ave., Arlington
Murphy, Mary F.	42 Smith Street	Data Preparation Clerk, U.S. Govt., Hanscom Air Base, Bedford
*Murphy, Theresa L.	77 Warren Street	W.R. Grace & Co. (Dewey & Almy Div.)
*Murray, Hallan G., Jr.	54 Irving Street	Programmer, Computer Corp. America, 575 Tech Sq., Cambridge
*Murray, Thomas F.	12 Spring Road	Service Rep., Beckman Instrument Inc., 599 No. Ave., Wakefield
*Murray, William R.	83 Grand View Road	Mailier, Boston Globe, Dorchester
*Nadeau, Edward L.	8 Lafayette Street	Bricklayer Foreman, A. Belanger & Sons, 173 Harvey St., Cambridge
*Nagle, Thomas C.	9 Arizona Terrace	Unemployed
Napolitano, Albert A.	111 Columbia Road	Office & Personnel Mgr., Maytag-Gray Inc., 22 Water St., Cambridge
Nardone, Ralph L.	31 Cornell Street	Project Elec. Eng., Honeywell Radiation Ctr., 2 Forbes Rd., Lexington
*Nash, Joseph P.	1 Old Colony Lane	Food Broker, Horse Restaurant, 102 Causeway St., Boston
Nelson, Albert J.	19 Avon Place	Engineer, Boston & Maine Corp., Iron Horse Park, No. Billerica
Nichols, Larry D.	134 Gray Street	Moleculon Research Corp., 139 Main St., Cambridge, Research Chemist
*Nichols, Lionel F.	236 Cedar Avenue	Draftsman, Stone & Webster Eng. Co., 230 Franklin St., Boston
Nicholson, Lois C.	2 Newton Road	Electronics, "Cambion", 445 Concord Avenue, Cambridge
*Noel, Sidney M.	81 Rhinecliff Street	Microphone Maker, General Radio, Co., Concord
*Nolin, Rose A.	54 Brooks Avenue	Letter Carrier, Waltham Post Office, Main Street, Waltham
*Nunziato, Ronald E.	81 Thorndike Street	Garbage Collector, Pitt Disposal, 34 Dudley Street, Arlington
Nyberg, Dorothy M.	158 Wright Street	Office Clerk, Harvey Industries, 36 Cummings Park, Woburn
O'Brien, Arthur R.	11 Campbell Road	Repairman, MBTA, Forrest Hills Repair Shop
*O'Brien, James F.	68 Bartlett Avenue	Treasurer, Zenith Products Co., 432 Cherry St., West Newton
O'Connor, Joseph C.	288 Appleton Street	Unemployed
*O'Connor, Patricia A.	30 Daniels Street	Computer Operator, Carpenter & Paterson, 18 Hurley St., Cambridge
*O'Donnell, Robert H.	34 Foster Street	Computer Programmer, City of Boston, City Hall
*O'Grady, William K.	12 Argyle Road	Office Mgr., Thrifty Enterprises Inc., 375 Riverside Ave., Medford
*O'Keefe, John F.	45 Webster Street	Precision Inspector, Raytheon Co., Waltham
*O'Leary, John F.	410 Ridge Street	Sales Mgr., BASF Systems Inc., Crosby Drive, Bedford
*Olsen, Everett J.	260 Renfrew Street	Asst. Treas., Newton-Waltham Bk & Tr. Co., 880 Main St., Waltham
*Olson, Richard C.	119 High Haith Road	Customer Service Mgr., High Voltage Engineering Corp., So. Bedford St.
O'Meara, Morgan	101 Milton Street	Foreman, Reliable Fence Co., Route 1, Peabody
O'Neil, John J.	10 Foster Street	Carpenter, Scott & Duncan, Dudley Street, Roxbury
*O'Neil, John W.	63 Warren Street	Machinist, AMW Corp., 78 Bow Street, Arlington
*O'Neil, Ronald W.	15 Lennon Road	Draftsman, Raytheon, Boston Post Road, Wayland
*O'Neill, Bartholomew P.	20 Amsden Street	Warehouseman, Sears Roebuck & Co., 201 Brookline Ave., Boston
*O'Neill, Robert F.	27 Davis Avenue	Operations Mgr., Process Engineering Inc., Plaistow, N.H.
*Ornstein, Ian J.	178 Mystic Street	Designer, Raytheon, 20 Seyon Street, Waltham
*O'Rourke, Francis J.	15 Indian Hill Road	Asst. Vice Pres., First Nat'l Bank, 100 Federal St., Boston
O'Rourke, Rita F.	15 Indian Hill Road	Field Supv., Survey & Research, 2400 Mass. Ave., Cambridge
Osborne, Mary F.	13 Norcross Street	File Clerk, Rating & Insp. Bureau, 89 Broad St., Boston
*O'Shea, Ann M.	108 Decatur Street	Accountant, Comm. of Mass., Comptroller's Div., State House, Boston
*O'Sullivan, John D.	34 Tower Road	Warehouse Mgr., Calif. Prod. Corp., 169 Waverly St., Cambridge
*Paine, John D.	30 Ashland Street	Analyst, Polaroid Corp., Cambridge
*Palmer, Irving F.	42 Fisher Road	Turbine Operator, Boston Edison Co., 800 Boylston St., Boston
*Park, Harvey F.	21 Lockeland Avenue	Bus Operator, MBTA
*Paul, Bernard	180 Palmer Street	Unemployed machinist
*Pennell, Leo F.	170 Franklin Street	Service Rep. Curtin Matheson Scien, 110A Commerce Way, Woburn
Penton, Ralph	312 Washington Street	Salesman, Millard Metals, 116 Lundquist Drive, Braintree
Perkin, Helene E.	35 Milton Street	Secretary, Harvard University, Widener Library, Cambridge

Name	Residence	Present (Last) Occupation and Name and Address of Present (Last) Employer. If Married Woman, Husband's Business or Occupation and Name and Address of His Employer
Perkins, William H.	193 Spring Street	Machine Operator, John E. Cain Co., Medford
* Pero, Leo L.	40 Alfred Road	Salesman, Schweber Electronics, 213 Third Ave., Waltham
Perry, Helen K.	47 Draper Avenue	Customer support, Wang Computer Services, Inc., 836 North St., Tewksbury
* Peter, Felix P.	42 Golden Avenue	Postal Employee, U.S. Post Office
* Peters, Douglas J.	63 Maynard Street	Custodian (School) Town of Arlington
Peterson, Kate A.	59 Everett Street	Systems Analyst, The MITRE Corp., P.O. Box 208, Bedford
* Petronio, Anthony S.	283 Appleton Street	Asst. Civil Engineer, Mass. Dept. Public Works, 519 Appleton St., Arlington
* Peura, Kenneth C.	7 Westmoreland Avenue	Draftsman, Registry of Deeds, 208 Cambridge St., Cambridge
* Phillips, Arthur	61 Sunset Road	Mechanical Spec., Polaroid Corp., 868 Winter St., Waltham
Piasecki, Laura A.	276 Mass. Avenue	Bookkeeper-Clerk, Globe Newspaper Co., Morrissey Blvd., Boston
Pihl, Janice E.	17 Wyman Street	Acct. Representative, Bankers Data Processing, 150 Tremont St., Boston
* Pitnicki, Rose M.	15 Magnolia Street	Dressmaker, Mae Laskey Inc., 1577 Beacon St., Brookline
Poirier, Alfred G.	15 Aerial Street	Machine Operator, Hewlett Packard Co., 175 Wyman St., Waltham
Poirier, Barbara	537 Summer Street	Service Order Asst., New Eng. Tel & Tel., 38 Mill St., Arlington
* Pollard, Edward R.	27 Elwern Road	Engineer, Microwave Associates, Burlington
* Poore, David C.	210 Summer Street	Driver, Brink's Inc., 500 Neponset Avenue, Dorchester
* Pope, Donald E.	26 Virginia Road	Technician, Bowmar/Alti Inc., 531 Main Street, Acton
* Porges, Irving W.	1 Old Colony Lane	Sales, Mills Hardware Co., 1076 Cambridge St., Cambridge
* Porter, Mary T.	19 University Road	Electrician, MBTA, Boston
Preston, Edward J.	24 Pondview Road	Bus Operator, MBTA, 112 Mt. Auburn St., Cambridge
Previte, Peter R.	87 Gray Street	President, Peter R. Previte Inc., 580 Albany St.
* Pulley, James G.	580 Summer Street	Machinist, United Carr, 195 Binney Street, Cambridge
* Queeney, Dorothy M.	11 Teel Street	Rigger-Retired
* Querze, Elio D.	179 Wollaston Avenue	Adamatio, Inc., 87 Adams Street, Newton
* Quigley, Joseph F. Jr.	41 Thorndike Street	Photography Tech. Capital Circuits, 24 Denby Road, Allston
* Quirke, Paul J.	7 Homestead Road	Houseman, Holiday Inn, Cambridge
* Raphael, Anthony	12 Mystic Valley Parkway	Mechanic, MDC Water Division, 54 Amaranth Ave., Medford
Raymond, Agnes E.	21 Albermarle Street	Jr. Clerk, Welfare Dept., Comm/Mass., 670R Mass. Ave., Arlington
* Reardon, Frances M.	3 Harris Circle	Supv., Div./Empl. Sec., Hurley Bldg., Govt. Ctr., Boston
Reed, Anna B.	34 Grafton Street	Unit Clerk, Mt. Auburn Hospital, Cambridge
* Reeves, Eric	71 Alpine Street	Retired Engineer, C.E. Maguire, 60 First Street, Waltham
* Reidy, Thomas J. Jr.	36 Dodge Street	Draftsman, Eckel Industries, Cambridge
Ricotta, S. James	20 Irving Street	Public Accountant, Self Employed, 99 Mass. Ave., Arlington
* Rigazio, Richard	25 Hawthorne Avenue	Owner, Laundromat & Dry Cleaners, 280 Rindge Ave., Cambridge
* Riley, Francis H.	93 Hemlock Street	Engineer, Gelatin Div., General Foods Corp., Hill St., Woburn
Riley, John P.	220 Forest Street	Sr. Systems Analyst, New Eng. Life, 511 Boylston St., Boston
Riley, Russell J.	129 Palmer Street	Unemployed
Rlndone, Salvatore J.	51 Claremont Avenue	Security Guard & Maintenance, A.D. Little Inc., 25 Acorn Prk., Cambridge
* Ring, Dennis F.	10 Edith Street	Checker & Shipper, Swift & Co., 7 Medford St., Somerville
* Risser, Earl S.	9 Sawin Street	Custodian, 77 Mass. Avenue, Cambridge
* Rizzo, Louis W.	455 Appleton Street	Retired
* Roberts, James	42 Tanager Street	Supv. Bldg. Maintenance, Boys' Clubs of Boston, Inc., 15 Green, Charlestown
* Roche, Warren F.	7 Gay Street	Mgr., Boston Edison Co., 1165 Mass. Avenue, Dorchester
Rodgers, Eileen M.	38 Woodbury Street	Secretary, Warner & Stackpole, 28 State St., Boston
Romano, Bruno J.	76 Broadway	Quality Assurance Spec., DCASR, 666 Summer St., Boston
Rooney, Francis J.	144 Palmer Street	Zone Mgr., Ekco Houseman Co., Franklin Park, Illinois
* Rooney, John H.	65 Oak Hill Drive	President, Jam. Co. Inc., 500 Turnpike Street, Canton
* Rooney, Robert V.	20 Hodge Road	Vice Pres. & Purch. Agt., New Eng. Electric Sys., Turnpike Rd., Westborough
* Rosen, William J.	12 Windermere Avenue	Starter, MBTA, 500 Arborway, Boston
Roy, Dorothy M.	29 Stowcroft Road	Unemployed
* Russell, Ethel C.	37 Hillcrest Street	Examiner, Immigration & Naturalization Service, JFK Bldg., Boston
Russell, Gordon H.	249 Gray Street	Electronics Purchasing, Raytheon Co., 20 Seyon St., Waltham
* Russell, Nancy E.	10 Cottage Avenue	Trade Specialist, U.S. Dept. Commerce, 441 Stuart St., Boston
* Ryans, Laura M.	27 Bow Street	Ironworker, Lupton Mfg., 720 E. Godfrey Ave., Philadelphia, Penna.
* Rynne, David J.	120 Broadway	Machinist, C & K Components, 103 Morse St., Watertown
* Sahagian, Elizabeth	17 Dartmouth Street	Cam Maker, Cambion, Concord Avenue, Cambridge
* Sahagian, Sara	23 Cleveland Street	Inspector, Raytheon Mfg. Co., Waltham
* Sakakini, John C.	85 Cleveland Street	Mech. Supv., F.S. Payne Co., 665 Concord Avenue, Cambridge
* Sands, Philip C.	130 Newport Street	Materials handler, Hewlett Packard, Wyman Street, Waltham
* Saunders, Jeanne S.	61 Cedar Avenue	Supv., NEMLICO, 501 Boylston Street, Boston
Saunders, Robert A.	103 Hemlock Street	Body & Fender Man, St. Johnsbury Trucking Co., 40 Erie St., Cambridge
* Saunders, Robert W.J.	49 Dow Avenue	Installation & Service, General Radio Co., 300 Baker Avenue, Concord
* Sawyer, Kenneth G.	216 Wollaston Avenue	Starter, MBTA, 500 Arborway, Jamaica Plain
Scali, Vincent	27 Tufts Street	Design Draftsman, Electronic Space Systems Corp., Concord
* Schwartz, Jack	147 Ridge Street	Technical Staff, Sanders Associates, 95 Canal St., Nashua, N.H.
* Sealock, Ralph B.	5 Willow Court	Carpenter, Osgood Contracting, 573 Marrett Road, Lexington
Sennott, Mary Ann	93 Lake Street	Leary Laboratory Inc., 343 Winter St., Waltham
* Sevoian, Anna	80 Oxford Street	Clerk, REA Express, 28 Travis Street, Allston
* Sharpe, Edward J.	190 Mystic Valley Parkway	Electrician, B&M Corp., 150 Causeway Street, Boston
* Shaw, Robert A.	10 Greeley Circle	Painter, Town of Arlington
Shaw, Walter D.	78 Thorndike Street	Liquor Store Mgr., Middlesex Beverage, 30 Broadway, Somerville
* Siebert, Richard M.	37 Newport Street	
* Silva, Joseph R.	135 Pleasant Street	Supv., Raytheon Co., Research Division, Waltham
* Skinner, Ralph L.	25 Brattle Terrace	Project Eng., Damon/IEC Div., 300 Second Ave., Needham Heights
* Slade, Kenneth H.	20 Cherokee Road	Accountant, Stone & Webster Engineering Corp., 225 Franklin St., Boston

Present (Last) Occupation and Name and Address of Present (Last) Employer.
If Married Woman, Husband's Business or Occupation and Name and Address
of His Employer

Name	Residence	
*Smart, Adelaide	27 Kensington Road	Admin. Asst., MIT, 50 Memorial Drive, Cambridge
*Smart, Giaconda E.	6 Roanoke Road	Installer, Bay State York Service, Boston
*Smith, Charlotte E.	100 School Street	MIT Lincoln Lab., 244 Wood Street, Lexington
*Smith, Dorothea A.	10 Jason Court	Dispatcher, New England Maintenance, 167 Pearl St., Somerville
Smith, Karen A.	23 Edmund Road	Secretary, F.S. Payne Co., 665 Concord Avenue, Cambridge
*Smith, Kathleen E.	14 Jean Road	Staff Asst. Personnel, Cities Serv. Oil Co., 10 Forbes Road, Braintree
*Smith, Louise E.	122 Everett Street	Payroll Supv., GCA/Vacuum Industries, 34 Linden Street, Somerville
*Smith, Mary C.	14 Jean Road	Office Mgr., Walter Reed Corp., 161 Mass Avenue, Boston
*Snell, Diane M.	17 Bacon Street	Clerk, New Eng. Telephone, 67 Pleasant Street, Arlington
*Snell, Dorothy M.	68 Crawford Street	Porter, Kennedy's, 32 Summer Street, Boston
Sousa, John M.	6 White Street	Contract Machinist, Sullivan & Cogliano Designers, 751 Main St., Waltham
*Spadaro, Joseph J.	15 Memorial Way	Postal Clerk, U.S. Postal Service, Waltham
Speer, Virginia E.	22 Hamilton Road	Technical Staff, MIT Lincoln Lab., Lexington
*Spence, Eleanor M.	71 Marathon Street	Retired
Spencer, Jonathan	23 Alfred Road	Elec. Engineer, Lincoln Lab., Lexington
Spencer, Richard C.	5 Belknap Street	Freelance Designer, 5 Belknap Street, Arlington
*Stanley, Annemarie	993 Mass. Avenue	Auditor, U.S. Army, 424 Trapelo Road, Waltham
*Staples, Albert W.	24 Milton Street	Mailhandler, U.S. Post Office, So. Postal Annex, Dorchester
*Stefanakis, Anna	7 Mott Street	Court Clerk, Middlesex Superior Court, Cambridge
*Stern, Warren N.	122 Franklin Street	Inspector, ARP Instruments Inc., 320 Needham St., Newton
*Stevens, Peter S.	24 Irving Street	Dir. Architectural Planning, Harvard Med. School, 25 Shattuck St., Boston
*Stevenson, Betty L.	24 Ottawa Road	Filter Pump Operator, Atlantic Gelatine, Hill St., Woburn
Stewart, James D.	32 Fordham Street	Clerical, Metal Supply Corp., 171 Milton St., Dedham
*Strahan, Robert F.	93 Hathaway Circle	Acct. Supv., N.E. Tel. Co., 245 State Street, Boston
*Stringer, Michael D.	63 Highland Avenue	Acct. Exec., Schneider Parker, 9 Newbury Street, Boston
*Strom, Edna I.	385 Mass. Avenue	Secretary, Harvard University, Cambridge
*Strong, Phyllis C.	92 Rawson Road	Investigator, Mental Health Dept., 190 Portland Street, Boston
*Sullivan, Bernard P.	108 Decatur Street	Chemist, Med-Chem Products, Inc., 150 Causeway St., Boston
*Sullivan, Carolyn L.	88 Orvis Road	Accountant, Spaulding and Slye Corp., One Washington Mall, Boston
Sullivan, Edna M.	36 Academy Street	Saleswoman, Jordan Marsh Co., Boston
*Sullivan, Edward J.	19 Elwyn Road	Salesman, Arrow Pontiac, 25 Mass. Avenue, Arlington
*Sullivan, Patricia A.	72 Arlmont Street	Bldg. Maintenance, N.E. Telephone, 70 Page Road, Bedford
Sullivan, Virginia M.	48 Hilton Street	Secretary, A.D. Little, Inc., 35 Acorn Park, Cambridge
Sullivan, William F.	27 Windsor Street	Supervisor, American Auto. Assn., 1280 Boylston St., Chestnut Hill
*Surette, Margaret M.	23 Cornell Street	Saleslady, F.W. Woolworth, Brattle St., Cambridge
*Swain, Myrtle I.	148 Mystic Valley Parkway	Jr. Underwriter, Comm. Union Ins. Co., One Beacon St., Boston
Swanson, Diane	86 Brooks Avenue	Eng. Secretary, C.S. Draper Lab., 75 Cambridge Parkway, Cambridge
*Sweet, Charles C.	94 Marathon Street	Electrician, Polaroid Corp., Cambridge
Tarbox, Richard N.	19 Upland Road	Sr. Sales Eng., Med. Div. AOCorp., Crosby Dr., Bedford
*Tatian, Stephen	9 Henry Street	Machinist, Specialty Automatic Machine Co., Cambridge St., Burlington
Taylor, Muriel A.	28 Scituate Street	Housewife
*Terry, David M.	68A Mystic Street	Asst. Supv., 60 Vassar St., Bldg. 39, Cambridge, MIT
*Terry, William J. Jr.	74 Kensington Park	Sales Mgr., Sieki Corp., 18-39 42nd Street, Astoria, New York
Thomas, Francis F.	29 Dartmouth Street	Maint. Supv., J.L. Hammett, Hammett Place, So. Braintree
*Thompson, Angela B.	23 Randolph Street	Supv., Mt. Pleasant Cemetery, Arlington
Thompson, Charles N.	20 Lombard Road	Bread Salesman, Wonder Bread, Eastern Avenue, Malden
*Thompson, Joseph R.	116 Columbia Road	Modelmaker, Polaroid Corp., 119 Windsor Street, Cambridge
*Thompson, Robert R.	27 Egerton Road	Janitor, Mal's Service Center, 1540 Mass. Ave., Arlington
Thunell, Ruth L.	152 Waverley Street	Food Service Supv., Sack Food Service, Bentley College, Waltham
Tobin, Marilyn	190 Waverley Street	Sales Co-ordinator, K. Monkiewicz, Inc., 50 Winnisnet St., Chelsea
*Tofuri, Angelo J.	12 Hadley Court	Electrician, Harvard University
*Tolve, Frank J. Jr.	30 Hamilton Road	Account Mgr., Burroughs Corp., 92 Hayden Avenue, Lexington
*Toronto, Joseph R.	101 Sunnyside Avenue	Computer Operator, Savings Bank Life Ins., 120 Tremont St., Boston
Toscano, Frank	25 Littlejohn Street	Gen'l. Maintenance, Weston Observatory, 319 Concord Road, Weston
*Trahey, Mary G.	5 King Street	Secretary, Harvard Coop. Society, 1400 Mass. Avenue, Cambridge
*Trahey, Robert S. Jr.	5 King Street	Photographer, Raytheon Service Co., Kendall Square, Cambridge
*Tuff, Stephen L.	72 Windsor Street	Carpenter, Perini Corp., 73 Mt. Wayte Avenue, Framingham
Tuplin, John C. Jr.	72 Winter Street	Programmer, Unemployed
Twohig, James F.	102 Mary Street	Admin. Asst., Gen'l. Latex & Chemical Corp., 666 Main St., Cambridge
Uenas, Daniel H.	39 Ronald Road	Foreman, Barbour Stockwell Co., 300 Third Street, Cambridge
*Valerie, Vittore J.	7 Lee Terrace	Sales Mgr., Regina Printing & Office Supply Inc., 153 Lancaster St., Leom.
Vaughn, George E.	134 Thorndike Street	Operator, Driver, Town of Arlington
*Venti, Jean	20 Lafayette Street	Laborer, Town of Arlington
*Villa, Theodore F.	15 Walnut Terrace	Real Estate Broker, Ralph A. Nardella, Realtors, 355 Mass. Ave., Arlington
Villari, Charles J.	110 Lake Street	Retired
*Wadman, Ruby E.	186 Overlook Road	Assembler, Krohn-Hite Corp., 580 Mass. Ave., Cambridge
Wagner, Charles A.	46 Norfolk Road	Electrical Engineer - Unemployed
Waldron, John J. Jr.	42 Bailey Road	Mdse. Manager, First National Stores, 5 Middlesex Ave., Somerville
Walsh, Francis J.	16 Osborne Road	Retired
*Walsh, Gordon	67 Smith Street	Paper Ruler, Edward Thoms & Son, 530 Atlantic Ave., Boston
Walsh, John A.	58 Webster Street	Welder, Louis Sack Co., 56 Johnspin Road, Wilmington
Walsh, William J.	74 Trowbridge Street	Retired
*Walsh, William P.	15 Lorne Road	Prest.-Treas., Mgr., Allied Beverage Corp., 69 River St., Dorchester
Ward, Charles J.	28 Whittemore Street	Sr. Accountant, Cashier, Mass. Inst. Technology, 77 Mass. Ave., Cambridge

Name	Residence	Present (Last) Occupation and Name and Address of Present (Last) Employer. If Married Woman, Husband's Business or Occupation and Name and Address of His Employer
Welch, Myra O.	2 Jean Road	Staff Assistant, Liberty Mutual Ins. Co., 175 Berkeley St., Boston
*Werner, George R.	14 Lorraine Terrace	Service Mgr., Davidson Chevrolet, 127 Main Street, Medford
Wetherbee, Thomas B.	35 Alton Street	Route Supervisor, Bonanno Rental Systems, 162 Mystic Ave., Medford
*Whalen, William W.	30 Elmhurst Road	Security Guard, Polaroid Corp., 750 Main Street, Cambridge
*Wharton, Richard C.	38 Academy Street	Expeditor, Harvard University, 44 Oxford St., Cambridge
*Whelan, Paul F.	21 Park Avenue Ext.	Sales Rep. Seaboard Coast Line R.R., 80 Boylston St., Boston
White, Florence H.	158 George Street	Unemployed
*White, Joseph W. Jr.	20 Brand Street	Installer, New Eng. Tel., 30 Mystic Street, Arlington
White, Mary E.	68 Foster Street	Principal Clerk, Superior Court, Middlesex County, Cambridge
*White, Thomas S.	15 Amherst Street	Sr. Clerk, Western Union Telegraph Co., 40 William St., Wellesley
Whitlock, Stanley J.	22 Wyman Street	Sr. Systems Administrator, Fed. Res. Bank, Pearl St., Boston
*Willard, D. Douglas	70 Broadway	Engineer, Mitre Corp., P.O. Box 208, Bedford
*Williams, Dorothy B.	7 Oak Hill Drive	Metal Plating Supv., Electro Plating Co., Hyde Park
*Williams, Earle A.	74 Old Mystic Street	Mgr., RCA, Route 62, Burlington
*Williams, Wayne A.	10 Webster Street	Prest., Fitzsimmons Inc., 99 Elmwood Street, Cambridge
Wilson, Jeanne A.	15 Lafayette Street	Clerk-Typist, Harvard University, Cambridge
Wilson, Virginia	30 Milton Street	Secretary, Tektronix, 482 Bedford Street, Lexington
Womack, Louise M.	16 Walnut Terrace	Sr. Secretary, McLean Hospital, Belmont
*Worcester, Grace K.	47 Broadway	Children's Librarian, Robbins Library, Arlington
Workman, Allen K.	11 Crawford Street	Textbook Editor, Allyn and Bacon, Inc., 470 Atlantic Ave., Boston
*Wright, Thomas B.	16 Osborne Road	Lineman, New Eng. Tel. & Tel., 37 Broadway, Arlington
*Wright, William R.	22 Whittemore Street	Product Manager, Peter Gray Inc., 300 Third St., Cambridge
*Wunderly, John W.	9A Lakeview	President, Documentary Photographers Inc., 201 Cambridge St., Cambridge
*Yates, John H. Jr.	21 Oak Knoll	Salesman, Truk-Away, Inc., 124 Hartwell St., W. Boylston
*Young, Gary J.	60 Warren Street	Co-ordinator, Paine Furniture, Natick
*Young, James	14 Gorham Street	Machinist, United Carr Corp., Ames Street, Cambridge
Young, John	27 Lewis Avenue	Warehouse Mgr., R.H. Stearns, 140 Tremont St., Boston
*Young, Russell V.	16 Ernest Road	Bank Clerk, First Nat'l. Bank of Boston, 100 Federal St., Boston
*Zelinski, Dorothea	97 Fairmont Street	Equipment Installation, Rex Equipment Co., Mass. Ave., Cambridge
Zinno, Sally A.	8 Field Road	Program Mgr., Home Care Program, Dept./Elder Affairs, Comm./Mass., Boston

*The star indicates persons whose names appear on Jury List and will continue for 1976, unless disqualified under the provisions of Chapter 234 of the General Laws.

Acknowledgments

The Town Report Committee expresses appreciation to the following people for contributing their knowledge and time in making this publication possible.

Town Report Committee

Donald R. Marquis
Larry R. Deetjen
Helen G. Campobasso
Frederick Pitcher
Jean Miley
Russ Eckel

Robert Walsh
All Department Staff of the Town

Historical and Editorial Consultants

Marjorie Cohn
Patricia Fitzmaurice
Peggy Henderson
Paul Hogman
Dan Hooley
Mark Kahan
Francis Kaufman
Fred Pitcher
Arthur Saul
Thomas V. Smurzynski

Photo and Art Credits

Arlington Advocate
Tony Cammerata
John F. Crowley
Larry R. Deetjen
Duette Photographers
Goodway Graphics
Norman Hurst
Charles Kent
Dale Michels
Charles Rinciari
Robbins Library
Margaret Spengler
Joseph Sullivan
School Department Annual Report Committee

A special thanks to the entire staff of Goodway Graphics whose professional guidance was the determinate factor in presenting information and data in a more useful and enjoyable format.

WHAT'S HERE STILL

1 ALEWIFE BROOK, dividing Arlington from Cambridge and Somerville, is named after the fish which, swimming upstream to spawn each year, were caught and used for fertilizer by Indians and early colonists. The mouth of the brook on the Mystic River lies close enough to the sea so that in the 17th century a mill driven by the tides was located at the point where Broadway now crosses the stream.

To the west of the mouth of Alewife Brook the Upper and Lower **MYSTIC LAKES** divide Arlington from Medford. Large tracts of land along their shores were deeded to the earliest settlers by their Indian ruler, the Squaw-Sachem. She retained land in Arlington for tribal hunting and farming, giving it some time before her death in 1658 to Captain Edward Gibbons in thanks for his family's kindnesses to her. Before 1706 his descendants built the handsome saltbox colonial farmhouse which still stands at **64 OLD MYSTIC STREET**. It is listed in the National Register of Historic Places.

3 Mill Brook, running to the Mystic Lakes from the Great Meadows in Lexington, was the focus of Arlington's early industry. The stream drops more than one hundred fifty feet in two miles, and its rapid flow powered grist mill various kinds; the first, the earliest water powered grist mill within the limits of colonial Cambridge, was established in 1637 by Captain George Cooke. Now commemorated by a park, **COOKE'S HOLLOW**, this mill determined the route from Watertown and Medford (Rte. 60) and from Woburn (Rte. 3).

On the shores of another Arlington natural landmark, **Spy Pond**, on April 19, 1775, six British soldiers fleeing their supply train which had been captured before the Meeting House on Massachusetts Avenue were taken prisoner by Mother Batherick, an old woman out gathering dandelions. Horses killed in the same action were hastily buried near this spot at **SPRING VALLEY** to conceal the affair from British troops bent on revenge. Here, too, in 1810 the West Cambridge militia's powderhouse was built so that should it explode, the force of the blast would spend itself harmlessly over the water. In 1871 the Arlington Boat Club, a popular social and athletic center, built its first clubhouse at the same site. Ice-harvesting on Spy Pond, one of Arlington's largest 19th century industries, encouraged the first local railroad and also an important ice-tool manufacturing industry, whose factories lay around the pond. Broad tracts of vegetable farms serving the Boston market extended from the pond along Alewife Brook and up Mill Brook Valley.

6 THE FIRST PARISH UNITARIAN UNIVERSALIST CHURCH stands at the site of the original Arlington Meeting House, where a British supply train was captured on April 19, 1775. The Meeting House was dedicated in 1735; the fourth and most recent church constructed on the site was built in 1856. A fire destroyed the church and the steeple on March 7, 1975. Behind the Church lies the **OLD BURYING GROUND**, established by the Cambridge first settlers and Revolutionary patriots, including Jason Russell, Jabez Wyman, Jason Winship, and nine others killed by the British on April 19, 1775. Across Massachu-

setts Avenue from the Church a **STATUE OF SAMUEL WILSON** is planned. He was born near this site on September 13, 1766. Wilson was meat-packer to the United States Army during the War of 1812, and his mark "U.S." on casks of beef destined for the troops earned him immortality as "Uncle Sam."

Other notable historic sites in Arlington along Massachusetts Avenue include the **FOOT OF THE ROCKS** and the Jason Russell House, both sites of major encounters on April 19, 1775. The battlefield at the Foot of the Rocks was the site of the largest engagement on that historic day, where at least two thousand British troops and a like number of Minutemen converged and began a fire-fight which lasted until the British finally reached the sea at Charlestown. In 1810 the battlefield became the southern terminus of the Middlesex Turnpike, an important early tollroad; and the son of the Captain of the Menotomy Minutemen, Benjamin Locke, established a store and stagestop in the structure now converted to a private house at **13 LOWELL STREET**. The Locke House, home of his father and son, a pre-Revolutionary structure which served for a time as the first home of Arlington's First Baptist Church, still stands at **21 APPLETON STREET**.

Generations of mills have stood at this historic site and road junction since the 17th century; on April 19, 1775 a saw and grist mill was in operation. **THE OLD SCHWAMB MILL**, a 19th century woodworking mill operated by a non-profit historical and educational trust, maintains the mills' traditions to this day. In the present structure, built in 1861 on much older foundations, hand-turned oval and circular frames are made much as they were one hundred years ago; art and crafts classes continue and extend the Mill's tradition of craftsmanship. The Old Schwamb Mill is in the National Register of Historic Places; it is open to the public, with special tours by appointment.

13 At the JASON RUSSELL HOUSE, built in 1740 and also in the National Register, Jason Russell and eleven other patriots were killed on April 19, 1775, trapped in their defense of the house between the main body of British troops retreating from Concord to Cambridge along Massachusetts Avenue and a flanking party coming down from Menotomy Rocks. Other Minutemen taking refuge in the house's cellar successfully defended themselves by shooting up the stairs until the British were forced to move on. Now owned by the Arlington Historical Society and open to the public April through October the Jason Russell House exhibits many relics from Arlington's earliest years and of the events of the Revolution.

14 The ARRLINGTON TOWN HALL, the **ROBBINS LIBRARY**, and the **WHITTEMORE-ROBBINS HOUSE** form another group of historical and architectural interest on Massachusetts Avenue. The Whittemore-Robbins House, built by William Whittemore in the late 18th century and moved from its original site to make room for the Library's construction in 1892, now stands on the site of the Whittemore card factory, built in 1799 for the manufacture of wool cards by an ingenious machine developed by Amos Whittemore, a Menotomy native and Yankee inventor of first rank.

The Robbins Library is the direct descendant of Arlington's first library established in the **JONATHAN DEXTER 15 HOMESTEAD**, which formerly stood at 606 Massachusetts Avenue, and by town appropriation in 1837 the first free public library in Massachusetts and the first children's library in the nation. The Robbins Memorial Town Hall was built in 1913; the flag pole beside it stands on a base sculpted by Cyrus Dallin, an Arlington artist of national reputation. Another sculpture by Dallin, "The Indian Hunter," stands between the Town Hall and the Library and is the focus of a park redesigned by Olmsted Brothers, America's first great landscape design firm. The Town Hall, the Robbins Library, and the Whittemore-Robbins House are within a district listed in the National Register of Historic Places, together with the neighboring First Parish Unitarian Universalist Church, Old Burying Ground, and adjacent private and school properties. Two other notable architectural monuments along Massachusetts Avenue are the tower of the **CALVARY METHODIST CHURCH**, designed for Boston's Boylston Market in 1809 by Charles Bulfinch and moved to Arlington in 1921, and **ST. ATHANASIUS THE GREAT GREEK ORTHODOX CHURCH**, built in 1841 and redesigned later in the century by Rev. Thomas Silloway to become one of the area's most beautiful Italianate revival structures. A third outstanding feature of the Arlington landscape is the standpipe in classical style constructed early in the 1920's at **PARK CIRCLE** in Arlington Heights, 380 feet above sea level. Other interesting civic sites are the **BOSTON MILE STONE** at the junction of Paul Revere Road, Appleton Street, and Florence Avenue, one of only two surviving stones of the many which once measured the distance from the geographical center of colonial Boston to points in the various suburbs; and the **CEMETERY FOR BLACKS** on the left side of Gardner Street 200 yards from its junction with Broadway. The Cemetery, once the property of the Colored Order of Masons in Boston, is now privately owned.

21 Other notable early structures in Arlington include the WHITTEMORE HOUSE, [54 Massachusetts Ave.], built before 1729 and long thought to have been the home of one of Arlington's Revolutionary heroes, Samuel Whittemore, but now determined to have been the home of his brother, Jonathan, at the time of the Revolution; **22 the WAYSIDE INN** (393 Massachusetts Ave.), built prior to 1750; the **JOHN JARVIS HOUSE** (50 Pleasant St.), built about 1832 as his home and carpentry shop, features a distinguished federal arched doorway; the **LOCKE FARM** and, as the farmhouse's back wing, the **DEACON JOSEPH ADAMS HOUSE** (now 35 Bailey Road, moved from 844 Massachusetts Ave.), from which British troops stole the First Parish communion service on April 19, 1775; the **CUTLER-25 TUFTS TAVERN** (963 Massachusetts Ave. and 10 Prentiss Rd.), plundered and set on fire by the British the evening before; and the residence at **5 BRATTLE 26 STREET**, built in 1790 as the first First Baptist Church and now Arlington's only surviving 18th century religious structure.

WINCHESTER

Arlington, Mass.
1638 Captain Cooke's Mill built in Newtown
1732 Set off as Second Parish of Cambridge
1807 Incorporated as West Cambridge
1867 Incorporated as Arlington



MEDFORD

60

HIGH STREET

MYSTIC LAKES

2

OLD MYSTIC STREET

3

3

MYSTIC

MEDFORD STREET

VALLEY PARKWAY

CHESTNUT STREET

BROADWAY

WINTER STREET

TUFTS ST.

AVENUE

MAPLE ST

SPRING VALLEY

ACADEMY ST

BAILEY RD

MASSACHUSETTS

PRENTISS ROAD

2A

1

2

3

4

5

6

7

8

9

10

11

12

13

14

15

16

17

18

19

20

21

22

23

24

25

26

27

28

29

30

31

32

33

34

35

36

37

38

39

40

41

42

43

44

45

46

47

48

49

50

51

52

53

54

55

56

57

58

59

60

61

62

63

64

65

66

67

68

69

70

71

72

73

74

75

76

77

78

79

80

81

82

83

84

85

86

87

88

89

90

91

92

93

94

95

96

97

98

99

100

101

102

103

104

105

106

107

108

109

110

111

112

113

114

115

116

117

118

119

120

121

122

123

124

125

126

127

128

129

130

131

132

133

134

135

136

137

138

139

140

141

142

143

144

145

146

147

148

149

150

151

152

153

154

155

156

157

158

159

160

161

162

163

164

165

166

167

168

169

170

171

172

173

174

175

176

177

178

179

180

181

182

183

184

185

186

187

188

189

190

191

192

193

194

195

196

197

198

199

200

201

202

203

204

205

206

207

208

209

210

211

212

213

214

215

216

217

218

219

220

221

222

223

224

225

226

227

228

229

230

231

232

233

234

235

236

237

238

239

240

241

242

243

244

245

246

247

248

249

250

251

252

253

254

255

256

257

258

259

260

261

262

263

264

265

266

267

268

269

270

271

272

273

274

275

276

277

278

279

280

281

282

283

284

285

286

287

288

289

290

291

292

293

294

295

296

297

298

299

300

301

302

303

304

305

306

307

308

309

310

311

312

313

314

315

316

317

318

319

WEST CAMBRIDGE 1807
★
ARLINGTON 1867
★
MENDOTOMY 1635
★



WELLS BINDERY, INC.

MAR 1977

WALTHAM, MASS. 02154

